

CLEMENTON BOARD OF EDUCATION
WORK SESSION MEETING AGENDA~ September 22, 2016

CLEMENTON BOARD OF EDUCATION

WORK SESSION MEETING

7:30 PM

MISSION STATEMENT

The Clementon School District is dedicated to a meaningful collaboration among parents, students, administrators, teachers, support staff, board of education members, and the community. Our daily mission is to provide every student with a high-quality education driven by the New Jersey Core Curriculum Content Standards and Common Core State Standards. We are committed to providing a secure, nurturing school climate in order to provide for the educational, social, and emotional needs of students and staff.

AGENDA

The Clementon Board of Education welcomes participation of interested organizations and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be 20 minutes with a three-minute time limit for individual speakers.

I. CALL TO ORDER

II. OPENING STATEMENT

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PRESENTATIONS - None

VI. MINUTES

Approval of the Minutes from the following meetings:

1. August 25, 2016 Work Session Meeting
2. August 29, 2016 Regular Meeting

VII. PUBLIC - AGENDA ITEMS ONLY

VIII. COMMITTEE REPORTS

1. Curriculum and Programs
(Chairperson - William Weyland)

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- a. Community Education Report - None
- b. Camp Clementon Attendance Record - None

2. Finance and Facilities
(Chairperson - William Dilworth)

3. Policy and Personnel
(Chairperson - Randall Freiling)

4. Negotiations
(To be determined at the time of negotiations.)

IX. OTHER REPORTS

1. Camden County Educational Services Commission
(Representative - Christopher McKelvey)

2. Camden County School Boards Association
(Representative - Kathleen Rappold)

3. Legislation
(Representative - William Weyland)

4. Pine Hill Board of Education
(Representative - Randall Freiling)
 - a. Minutes from the Worksession/Regular Business Meeting *(Attachment IX-4.a)*

5. Home and School Association
(Representative - Katherine Anderson)

X. CORRESPONDENCE

1. Nutri-Serve Monthly Update - 2016 - None

XI. OTHER INFORMATION

1. Discussion Items: None

2. Clementon School Information:
 - a. Enrollment Report - None
 - b. Nurse's Report - None
 - c. Administrative Report - None

3. Harassment, Intimidation, and Bullying Report - None

4. Fire and Security Drills - 2016:

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Drill Type	Date	Time
Fire Drill	9/15/2016	09:06 AM
Security Drill ()		

5. Upcoming Events –October 2016: (*Attachment XI-5*)

XII. SUPERINTENDENT’S REPORT

Items for Action - The Superintendent recommends approval of the following items:

1. Source 4 Teachers 2016-2017 Master List. (*Attachment XII-1*)
2. Second Reading and adoption of the following revised regulation:
(*Attachment XII-2*)

Number	Type	Title
2624	REG	Grading System

3. Abolish the following policy and regulation: (*Attachment XII-3*)
4. Memorandum of Agreement Between Education and Law Enforcement Officials.
(*Attachment XII-4*)
5. Administration of the National Assessment of Educational Progress (NAEP):
DATE: February 1, 2017
SUBJECTS: Math and Reading
GRADE: 4
TESTING SESSION: Approximately 90 minutes
COST: None
6. New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bulling Bill of Rights Act. (*Attachment XII-6*)
7. Homebound Instructor for the 2016-2017 school year:
STAFF: Andrea Gerrard
RATE OF PAY: \$34.50 per hour
8. Board approval requested for Community Education Instructor:
 - a. POSITION: Volleyball Instructor
NAME: Joe Casella
SALARY: \$12.50 per hour
START DATE: October 3, 2016
TIME: Monday nights 7:00 - 8:30 PM
October through December 2016 and January through March 2017
9. Employment of the following personnel for the 2016-2017 school year, contingent

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upon satisfactory criminal history review:

- a. POSITION: Camp Clementon Staff
NAME: Taylor Warthan
SALARY: \$12.50 per hour
START DATE: September 30, 2016

- b. POSITION: Substitute Custodian
NAME: David McFeeley
SALARY: \$10.00 per hour
START DATE: September 30, 2016

10. Workshop/Meeting Requests:

- a. EMPLOYEE: Kim English
WORKSHOP: AENJ Conference
LOCATION: Ocean Place Resort and Spa, Long Branch, NJ
DATE: October 11, 2016
COST: \$50.00 Membership; \$30.00 classes
SPONSOR: Art Educators of NJ

- b. EMPLOYEE: Joanne Clement
WORKSHOP: Fiscal Updates to Procurement Under Federal Grant Programs and Homeless Educations Costs
LOCATION: Mt. Laurel, NJ
DATE: September 19, 2016
COST: \$75.00
SPONSOR: NJASBO

- c. EMPLOYEE: Joanne Clement
WORKSHOP: McKinney Vento Homeless Education
LOCATION: Gloucester County Institute of Technology
DATE: September 20, 2016
COST: \$0.00
SPONSOR: GCSSSD

- d. EMPLOYEE: Vanessa Hernandez
WORKSHOP: McKinney Vento Homeless Education
LOCATION: Gloucester County Institute of Technology
DATE: September 20, 2016
COST: \$0.00
SPONSOR: GCSSSD

- e. EMPLOYEE: Adrienne McManis
WORKSHOP: McKinney Vento Homeless Education
LOCATION: Gloucester County Institute of Technology
DATE: September 20, 2016
COST: \$0.00

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- SPONSOR: GCSSSD
- f. EMPLOYEE: Jose Cruz
WORKSHOP: Lead Sampling in School Facilities
LOCATION: Hammonton High School, Hammonton, NJ
DATE: September 27, 2016
COST: \$0.00
SPONSOR: State of NJ
- g. EMPLOYEE: Steve Boianelli
WORKSHOP: NJSCA 2016 Fall Conference
LOCATION: Rider University, Lawrenceville, NJ
DATE: October 14, 2016
COST: \$125.00
SPONSOR: NJSCA
- h. EMPLOYEE: Andrea Gerrard
WORKSHOP: Delving Deeper: It's More the Just Numbers
LOCATION: Double Tree by Hilton, Eatontown, NJ
DATE: October 21, 2016
COST: \$0.00
SPONSOR: NJ Association of Learning Consultants
- i. EMPLOYEE: Lynn DiPietropolo
WORKSHOP: Changes to Funding and Requirements:
From NCLB to ESSA
LOCATION: Camden County College, Blackwood. NJ
DATE: November 17, 2016
COST: \$0.00
SPONSOR: NJDOE
- J EMPLOYEE: Katie Agresta
WORKSHOP: Changes to Funding and Requirements:
From NCLB to ESSA
LOCATION: Camden County College, Blackwood. NJ
DATE: November 17, 2016
COST: \$0.00
SPONSOR: NJDOE
- K. EMPLOYEE: Juleann Sattinger
WORKSHOP: ASHA Conference
LOCATION: Philadelphia Convention Center, Philadelphia, PA
DATE: November 18, 2016
COST: \$0.00
SPONSOR: American Speech-Language Hearing Association
- l. EMPLOYEE: Jose Cruz
WORKSHOP: Association Meetings Facility Manager
LOCATION: Adelphia's Restaurant, Deptford, NJ

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- DATE: 9/15, 10/20, 11/17, 2/16, 3/16, 4/20, 5/18 (2016-2017)
January date to be determined.
- COST: \$0.00
- SPONSOR: Tom O'Donnell
- m. EMPLOYEE: Joanne Clement
WORKSHOP: Camden County Business Administration Meetings
LOCATION: CCESC, Clementon, NJ
DATE: 9/14, 10/19, 12/14, 1/18, 2/15, 3/15, 4/25, 5/17, 6/14
(2016-2017)
COST: \$0.00
SPONSOR: CCASBO
- n. EMPLOYEE: Lynn DiPietropolo
WORKSHOP: Data Analysis that Improves Schools
LOCATION: Camden County College, NJ
DATE: October 14, 2016
COST: \$155.00
SPONSOR: Dr. Tracey Severns
- o. EMPLOYEE: Adrienne McManis
WORKSHOP: Data Analysis that Improves Schools
LOCATION: Camden County College, NJ
DATE: October 14, 2016
COST: \$155.00
SPONSOR: Dr. Tracey Severns
- p. EMPLOYEE: Kathryn Agresta
WORKSHOP: Data Analysis that Improves Schools
LOCATION: Camden County College, NJ
DATE: October 14, 2016
COST: \$155.00
SPONSOR: Dr. Tracey Severns
- q. EMPLOYEE: Lynn DiPietropolo
WORKSHOP: Camden County Curriculum Consortium Meetings
LOCATION: Voorhees BOE Office, Voorhees, NJ
DATE: 10/20, 11/17, 12/15, 1/19, 2/16, 3/16, 5/18 AND 6/22
(2016-2017)
COST: \$0.00
- r. EMPLOYEE: Adrienne McManis
WORKSHOP: Camden County Curriculum Consortium Meetings
LOCATION: Voorhees BOE Office, Voorhees, NJ
DATE: 10/20, 11/17, 12/15, 1/19, 2/16, 3/16, 5/18 AND 6/22
(2016-2017)
COST: \$0.00

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- s. EMPLOYEE: Kathryn Agresta
 WORKSHOP: Camden County Curriculum Consortium Meetings
 LOCATION: Voorhees BOE Office, Voorhees, NJ
 DATE: 10/20, 11/17, 12/15, 1/19, 2/16, 3/16, 5/18 AND 6/22
 (2016-2017)
 COST: \$0.00
- t. EMPLOYEE: Joanne Clement
 WORKSHOP: Semi Program-Fundamentals, Cost Settlement
 LOCATION: Moorestown High School
 DATE: October 20, 2016
 COST: \$0.00
 SPONSOR: PCG Education

11. 2016-2017 Contracted Extra-Curricular Stipend Positions and Personnel:

Stipend Position	Faculty Member	Stipend
Head Coach Boys Basketball	Michael Rossi	\$2,259.00
Asst. Coach Boys Basketball	Michael Terlizzi	\$1,506.00
Head Coach Girls Basketball	Denise Brumbach	\$2,259.00
Asst. Coach Girls Basketball	Ashley McClave	\$1506.00
Head Coach Co-ed Soccer	Steve Boianelli	\$2,259.00
Asst. Coach Co-ed Soccer	Michael Rossi	\$1,506.00
Head Coach Softball	Kristyn Vance	\$2,259.00
Asst. Coach Softball	Courtney Pettet	\$1,506.00
Head Coach Baseball	Michael Rossi	\$2,259.00
Asst. Coach Baseball	Michael Terlizzi	\$1,506.00
Cheerleading Coach	Anna Marie DeSanto	\$1,506.00
Student Government	Anna Marie DeSanto	\$1,506.00
Band Director	Bryan Williams	\$1369.00

12. 2016-2017 Concert and Music Production Volunteers:

- a. Glenn Johnson (Percussionist)
- b. Dennis Lupchinsky (Choreographer)
- c. Michael Blood (Soundboard/Set Construction)
- d. Alden Wright (Set Construction)

13. School Activities:

- a. EVENT: 1st Marking Period Pride Trip
 FACULTY SPONSOR: Steve Boianelli
 DATE: November 9, 2016

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- LOCATION: 30 Strikes Bowling, Stratford, NJ
TRANSPORTATION: None (Transportation provided by 30 Strikes.)
NOTE: This trip is to recognize those students in 5th -8th grade who earned the most PRIDE points during the 1st marking period.
- b. ORGANIZATION: Community Ed
EVENT: Adult Volleyball
FACULTY SPONSOR: Kate Teschner
DATES: October 3, 2016 through May 22, 2016
TIME: 7:00 -8:30 PM
LOCATION: Gym
COST: \$18:00 to \$20.00 per player
NOTE: Adult Volleyball through Community Ed
- c. EVENT: HSA Meeting
PERSON IN CHARGE: Jen Rhine
DATE: 10/12, 11/2, 12/7, 1/4, 2/11, 3/1, 4/5, 5/3 (2016-2017)
TIME: 7:00 - 9:00 PM
LOCATION: Library
PARTICIPANTS: HSA Members
NOTE: Monthly HAS meeting held to discuss events, funds and other HSA related topics.
- d. EVENT: HSA Meeting
PERSON IN CHARGE: Jen Rhine
DATES: June 7, 2016
TIME: 3:15 -4:45 PM
LOCATION: Library
NOTE: End of year HSA meeting held to vote in officers, approve budget and other HSA topics.
- e. EVENT: Movie Night
PERSON IN CHARGE: Jen Rhine
DATE: 10/28, 4/7, 6/2 (2016-2017)
TIME: 7:00 - 9:00 PM
LOCATION: Multi-Purpose Room
COST: \$3.00 per person admission (includes popcorn)
PARTICIPANTS: All grade levels invited
NOTE: HSA hosted movie nights, age appropriate movie played, concession stand earns funds for HSA.
- f. EVENT: Middle School Movie Night
PERSON IN CHARGE: Jen Rhine
DATE: March 10, 2017
TIME: 7:00 - 9:00 PM
LOCATION: Multi-Purpose Room
COST: \$3.00 per person

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- PARTICIPANTS: Grade 6th - 8th
NOTE: HSA will host movie night for middle school students, funds raised support HSA events.
- g. EVENT: Art Show
FACULTY SPONSOR: Kimberly English
DATE: June 1, 2017
TIME: 6:45 - 8:30 PM
LOCATION: School-wide
- h. ORGANIZATION: Clementon Bureau of Fire Safety
EVENT: Fire Prevention Week
PERSON IN CHARGE: Troy Bishop
DATE: October 6, 2016
TIME: TBD
LOCATION: Multi-Purpose Room
PARTICIPANTS: Grades PreK-5th
NOTES: Fire Prevention presentation
- i. ORGANIZATION: Clementon Bureau of Fire Safety
EVENT: Annual Fire Safety Day
PERSON IN CHARGE: Troy Bishop
DATE: October 8, 2016
TIME: 10:00 AM - 1:00 PM
LOCATION: Clementon Elementary School parking lot
NOTE: Fire Prevention week of activities.
- j. EVENT: Funds for Kids, Thanksgiving Cookies and Cheesecakes
PERSON IN CHARGE: Jen Rhine
DATE: 10/3 - 10/19 (Delivery 11/17)
LOCATION: Multi-Purpose Room (day of delivery)
PARTICIPANTS: All grade levels
NOTE: Percentage of sales goes to HSA.
- k. EVENT: Welcome Back Candy Bingo
FACULTY SPONSOR: Kate Teschner
DATE: October 6, 2017
TIME: 7:00 - 8:30 PM
LOCATION: Multi-Purpose Room
PARTICIPANTS: All grade levels invited
NOTE: Admission- one candy bar, \$1.00 for each additional card.
- l. EVENT: Breakfast with Santa
FACULTY SPONSOR: Kate Teschner
DATE: December 9, 2016
TIME: 9:00 - 11:00 AM

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- LOCATION: Multi-Purpose Room
COST: Breakfast is \$5.00, Pictures are \$3.00
NOTE: Free crafts.
- m. EVENT: Legally Blonde Jr.
FACULTY SPONSOR: Sal Mazzocca
DATE: 3/22, 3/23, 3/24 (2017)
TIME: 7:00 - 8:30 PM
LOCATION: Multi-Purpose Room
PARTICIPANTS: Grades 3rd - 8th
NOTE: School musical production
- n. EVENT: Winter Concert
FACULTY SPONSORS: Sal Mazzocca and Bryan Williams
DATE: December 15, 2016
TIME: 7:00 - 8:30 PM
LOCATION: Multi-Purpose Room
PARTICIPANTS: Grades 3rd - 8th
NOTE: Features instrumental and choral ensembles.
- o. EVENT: Spring Concert
FACULTY SPONSORS: Sal Mazzocca and Bryan Williams
DATE: May 24, 2017
TIME: 7:00 - 8:30 PM
LOCATION: Multi-Purpose Room
PARTICIPANTS: Grades 3 - 8
NOTE: Features instrumental and choral ensembles
- p. EVENT: Holiday Music Concert
FACULTY SPONSOR: Sal Mazzocca
DATE: December 23, 2016
TIME: Part 1 (Grades K - 2) - 9:30 - 10:15 AM
Part 2 (Grades 3 - 5) - 11:30 AM - 12:15 PM
LOCATION: Multi-Purpose Room
PARTICIPANTS: Grades K - 5th
NOTES: Holiday songs to be performed by each classroom in K-5th grade.
- q. EVENT: Black History Bee
FACULTY SPONSOR: Nicole Palermo
DATE: February 24, 2017
TIME: 1:45 - 3:00 PM
LOCATION: Multi-Purpose Room
PARTICIPANTS: Grades 7th and 8th
NOTE: Students will be given a chance to showcase their Black History knowledge in a competition.
14. QSAC District Improvement Plan (*Attachment XII-14*)

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15. Termination of employee #305 effective September 9, 2016.

Approval of motions 1 through 15 above:

MOVED BY: _____
ON ROLL CALL VOTE:

SECOND BY: _____
MOTION CARRIED:

XIII. SECRETARY'S REPORT

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>	
1. List # 1 (Payroll)	\$1,160.45	<i>(Attachment XIII-1.1)</i>
2. List # 2 (Payroll)	\$31,934.37	<i>(Attachment XIII-1.2)</i>
3. List # 3 (Payroll)	\$39,964.21	<i>(Attachment XIII-1.3)</i>
4. List # 4 (Camp Clementon)	\$1,796.79	<i>(Attachment XIII-1.4)</i>
5. List # 5 (Bill List)	\$208,650.01	<i>(Attachment XIII-1.5)</i>

2. Approve transfers in the amount of \$60,000. *(Attachment XIII-2)*
3. Contract with Lindenwold Board of Education for homeless student #MR, for the 2016-2017 school year in the amount of \$12,730.
4. Adult lunch price increase for the 2016-2017 school year is \$3.60.
5. Extended School Year Tuition:

Archbishop	\$ 7,416.44
Archway	\$ 6,972.00
Bancroft	\$ 10,189.12
Bancroft	\$ 10,189.12
Bancroft-Aide	\$ 4,928.00
Bancroft-Aide	\$ 5,632.00
GCSSD	\$ 4,060.00
GCSSD	\$ 4,060.00
GCSSD	\$ 4,060.00
GCSSD	\$ 4,060.00
Willowglen	\$ 8,163.90
Yale	\$ 9,007.80
Yale	<u>\$ 7,627.20</u>
TOTAL	<u><u>\$ 86,365.58</u></u>

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6. Donation of back packs from the Center of Family Services.
7. Attendance at the New Jersey School Boards Convention:
DATE: October 25 - 27, 2016
COST: \$0.00
ATTENDEES: Adrienne McManis
Jose Cruz
8. Camden County School Board Meeting:
DATE: September 29, 2016
TIME: 6:00 PM Registration
COST: \$0.00
LOCATION: Washington Banquet and Catering
ATTENDEES: Board Members and Administration
9. Resolution to join ABCO Credit Union. (*Attachment XIII-9*)
10. In accordance with N.J.A.C. 6A:23A-18.5 effective 7/1/07: to continue providing your student(s) lunch at no charge, we are required to obtain from you a resolution from your Board which resolves the district Board of Education does not require Willowglen Academy to charge students for lunch.
11. Resolution to Support Safe Schools. (*Attachment XIII-11*)
12. BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MONTH OF JULY 31, 2016. (*Attachment XIII-12*)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Board Secretary certifies that as of 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Clementon Board of Education pursuant to N.J.S.A.18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Clementon Board of Education certifies that as of 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approval of motions 1 through 12 above:

MOVED BY: _____
ON ROLL CALL VOTE:

SECOND BY: _____
MOTION CARRIED:

XIV. PUBLIC

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XV. EXECUTIVE SESSION

XVI. UNFINISHED BUSINESS

XVII. NEW BUSINESS

XVIII. ADJOURNMENT