



CLEMENTON BOARD OF EDUCATION

REGULAR BUSINESS MEETING

March 21, 2016

7:30 PM

MISSION STATEMENT

The Clementon School District is dedicated to a meaningful collaboration among parents, students, administrators, teachers, support staff, board of education members, and the community. Our daily mission is to provide every student with a high-quality education driven by the New Jersey Core Curriculum Content Standards and Common Core State Standards. We are committed to providing a secure, nurturing school climate in order to provide for the educational, social, and emotional needs of students and staff.

AGENDA

The Clementon Board of Education welcomes participation of interested organizations and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be 20 minutes with a three-minute time limit for individual speakers.

I. CALL TO ORDER

II. OPENING STATEMENT

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. MINUTES

Approval of the Minutes from the following meetings:

1. February 22, 2016 Regular Meeting

VI. PUBLIC - AGENDA ITEMS ONLY

VII. PRESENTATIONS

- February 2016 Manner Banner (Classroom 8C - Mrs. Palermo)
- February 2016 Bulldogs Best
- Marking Period 2 Honor Roll



VIII. COMMITTEE REPORTS

1. Curriculum and Programs
(*Chairperson - William Weyland*)
 - a. Community Education Report - February 2016 (*Attachment VIII-1.a*)
 - b. Camp Clementon Attendance Record - February 2016 (*Attachment VIII-1.b*)
2. Finance and Facilities
(*Chairperson - William Dilworth*)
3. Policy and Personnel
(*Chairperson - Randall Freiling*)
4. Negotiations
(*To be determined at the time of negotiations.*)

IX. OTHER REPORTS

1. Camden County Educational Services Commission
(*Representative - Christopher McKelvey*)
2. Camden County School Boards Association
(*Representative - Kathleen Rappold*)
3. Legislation
(*Representative - William Weyland*)
4. Pine Hill Board of Education
(*Representative - Randall Freiling*)
 - a. Minutes from the January 26, 2016 Worksession/Regular Business Meeting
(*Attachment IX-4.a*)
5. Home and School Association
(*Representative - Katherine Anderson*)

X. CORRESPONDENCE

1. Nutri-Serve Monthly Update - February 2016

XI. OTHER INFORMATION

1. Discussion Items:
2. Clementon School Information:
 - a. Enrollment Report - February 2016 (*Attachment XI-2.a*)
 - b. Nurse's Report - February 2016 (*Attachment XI-2.b*)
 - c. Administrative Report - February 2016 (*Attachment XI-2.c*)
3. Harassment, Intimidation, and Bullying Report - February 2016 (*Attachment XI-3*)



4. Fire and Security Drills – February 2016:

| Drill Type | Date | Time |
|--------------------------------|----------|----------|
| Security (Interior Relocation) | 02/16/16 | 10:11 AM |
| Fire | 02/22/16 | 09:51 AM |

5. Upcoming Events – April 2016 (*Attachment XI-5*)

XII. SUPERINTENDENT’S REPORT

Items for Action – The Superintendent recommends approval of the following items:

1. PROGRAM: Special Education Extended School Year 2016
 DATES: Tuesdays, Wednesdays, Thursdays
 July 5, 2016 through August 4, 2016
 STUDENT/STAFF TIME: 9:00 AM – 12:00 PM
 TEACHER PREP TIME: 2.5 hours total
 STAFF: 2 Special Education Teachers TBD and 1 Aide TBD
 SUBSTITUTES: TBD
 TEACHER COST: \$34.50 per hour x 47.5 hours x 2 = \$3,277.50
 AIDE COST: \$12.00 per hour x 45 hours = \$540.00
2. Source 4 Teachers, together with its employees, to provide substitute services for the 2015-2016 school year.
3. Source 4 Teachers February 2016 Substitute List (*Attachment XII-3*)
4. Revised 2015-2016 School Calendar (*Attachment XII-4*)
5. Harassment, Intimidation, and Bullying Report – January 2016 (*Attachment XII-5*)
6. Three-year Comprehensive Equity Plan (2016-2019) (*Attachment XII-6*)
7. First Reading of the following revised policies and regulations: (*Attachment XII-7*)

| MANDATED | | |
|----------|------|--|
| Number | Type | Title |
| 5111 | POL | Eligibility of Resident/Nonresident Students |
| 5111 | REG | Eligibility of Resident/Nonresident Students |
| 8462 | POL | Reporting Potentially Missing or Abused Children |
| 8462 | REG | Reporting Potentially Missing or Abused Children |

| RECOMMENDED | | |
|-------------|------|--|
| Number | Type | Title |
| 0131 | POL | Bylaws and Policies |
| 0167 | POL | Public Participation in Board Meetings |
| 0168 | POL | Recording Board Meetings |



8. Second Reading and Adoption of the following revised policies and regulations:
(Attachment XII-8)

| RECOMMENDED | | |
|-------------|------|--------------------------|
| Number | Type | Title |
| 7510 | REG | Use of School Facilities |

9. Tuition Reimbursement Requests:

- a. EMPLOYEE: Michael Rossi
 COURSE TITLE: Teaching Literacy
 UNIVERSITY: Rowan University
 COURSE FEE: \$1,425.00 plus \$100.00 for books
 SEMESTER: Summer 2016
 NOTE: Course reimbursements shall not exceed \$1,000.00 per individual per year and employees who voluntarily leave employment within two years of receiving tuition reimbursement shall repay the same to the Board of Education.

10. Workshop/Meeting Requests:

- a. EMPLOYEE: Adrienne McManis
 WORKSHOP: Camden County Curriculum Consortium Meeting
 LOCATION: Voorhees, NJ
 DATE: March 17, 2016
 COST: \$0.00
 SPONSOR: Camden County Curriculum Consortium
- b. EMPLOYEE: Michelle Magilton
 WORKSHOP: Camden County Curriculum Consortium Meeting
 LOCATION: Voorhees, NJ
 DATE: March 17, 2016
 COST: \$0.00
 SPONSOR: Camden County Curriculum Consortium
- c. EMPLOYEE: Alyssa Martin
 WORKSHOP: Camden County Curriculum Consortium Meeting
 LOCATION: Voorhees, NJ
 DATE: March 17, 2016
 COST: \$0.00
 SPONSOR: Camden County Curriculum Consortium
- d. EMPLOYEE: Katie Agresta
 WORKSHOP: Camden County Curriculum Consortium Meeting
 LOCATION: Voorhees, NJ
 DATE: March 17, 2016
 COST: \$0.00
 SPONSOR: Camden County Curriculum Consortium
- e. EMPLOYEE: Steve Boianelli



WORKSHOP: NJASK DTC Training
 LOCATION: Mount Laurel, NJ
 DATE: March 24, 2016
 COST: \$0.00
 SPONSOR: NJ Department of Education

f. EMPLOYEE: Joanne Clement
 WORKSHOP: NJASBO Conference
 LOCATION: Atlantic City, NJ
 DATE: June 8, 9, 10, 2016
 COST: \$150.00 plus lodging
 SPONSOR: NJ Association of School Business Officials

11. Field Trips:

- a. TRIP: National Constitution Center/Independence Mall
 FACULTY SPONSOR: Tina Jennetta
 DATE: May 23, 2016
 RAIN DATE: None
 TIME: 9:00 AM - 3:00 PM
 DESTINATION: National Constitution Center and Independence Mall, Philadelphia, PA
 ADMISSION: \$0.00
 TRANSPORTATION: TBD
 PARTICIPANTS: Students in grade 5
 NOTE: This trip will correlate with the standards taught in Social Studies and Research Labs.

- b. TRIP: Kindergarten Walking Trip - Clementon Police Station
 FACULTY SPONSOR: Bonnie Bhasin
 DATE: May 24, 2016
 RAIN DATE: June 1, 2016
 TIMES: Group 1 = 9:15 AM - 10:45 AM
 Group 2 = 11:45 AM - 1:15 PM
 Group 3 = 12:30 - 2:00 PM
 DESTINATION: Clementon Police Station
 PARTICIPANTS: Kindergarten students, teachers, and instructional aides.

- c. TRIP: Kindergarten Walking Trip - Clementon Library
 FACULTY SPONSOR: Bonnie Bhasin
 DATE: May 31, 2016
 RAIN DATE: June 7, 2016
 TIMES: Groups 1 and 2 = 9:00 AM - 10:30 AM
 Group 3 = 9:30 AM - 10: 50 AM
 DESTINATION: Clementon Library
 PARTICIPANTS: Kindergarten students, teachers, and instructional aides.

12. Community Use of Facilities:

- a. ORGANIZATION: Community Education
 PERSON IN CHARGE: Kate Teschner



PURPOSE: Ice Cream Social
DATE: June 1, 2016
TIME: 6:30 PM - 8:00 PM
LOCATION: MPR

13. Home and School Association Events:

- a. EVENT: Family Night at Burger King
PERSON IN CHARGE: Jaime Messenger
DATE: March 23, 2016
TIME: 5:00 PM - 10:00 PM
LOCATION: 21 South White Horse Pike, Stratford, NJ
NOTE: Families can order dine-in and the HSA will receive a percentage of the sales.
- b. EVENT: MacKenzie's Karate School Demonstration
PERSON IN CHARGE: Jen Rhine
DATE: April 8, 2016
TIME: 6:00 PM - 7:00 PM
LOCATION: MPR
NOTE: MacKenzie's will do a demo for HSA movie night patrons to go along with a karate-themed movie.
- c. EVENT: "Art to Remember" Fundraiser
PERSON IN CHARGE: Jen Rhine
DATES: April 8, 2016 - June 1, 2016
ITEMS SOLD: Gifts and keepsakes designed by students
NOTE: Students will create artwork and parents can then order gifts/keepsakes with their child's artwork on them. Items to be supplied by Art to Remember at no cost: drawing paper, display items, personalized order forms, and shipping to and from the school. Proceeds will benefit the CES art show.
- d. EVENT: Family Night at Rita's Water Ice
PERSON IN CHARGE: Jaime Messenger
DATE: April 20, 2016
TIME: 5:00 PM - 10:00 PM
LOCATION: 511 Erial Road, Pine Hill, NJ
NOTE: Families can order treats at this location and the HSA will receive a percentage of the sales.
- e. EVENT: Spring Book Fair
PERSON IN CHARGE: Jen Rhine
DATES: May 23, 2016 - May 27, 2016
LOCATION: Media Center
- f. EVENT: Spring Book Fair Family Night
PERSON IN CHARGE: Jen Rhine
DATE: May 26, 2016
TIME: 5:30 PM - 6:30 PM
LOCATION: Media Center



- g. EVENT: Franklin Institute Traveling Science Show Assembly
 PERSON IN CHARGE: Jaime Messenger
 DATE: June 3, 2016
 TIME: 9:27 AM - 10:07 AM
 LOCATION: MPR
 PARTICIPANTS: Students in grades 1-4
 NOTE: This event is an interactive science show hosted by the Franklin Institute. Funded by the HSA.

14. 8th Grade Dance Committee Events:

- a. EVENT: "We are Blooming at CES" Fundraiser
 PERSON IN CHARGE: Jen Rhine
 DATES: April 4, 2016 - April 22, 2016
 NOTE: CES friends and family can donate \$1.00 to support the 8th grade dance and receive a flower to be displayed in the multi-purpose room.

- b. EVENT: Family Night at Scotto's
 PERSON IN CHARGE: Jen Rhine
 DATE: April 5, 2016
 TIME: 5:00 PM - 10:00 PM
 LOCATION: 16 Berlin Road, Clementon, NJ
 NOTE: Families can order dine-in and a percentage of the sales will be donated to support the 8th grade dance.

- c. EVENT: 8th Grade Graduation Dance
 PERSON IN CHARGE: Jen Rhine
 DATE: June 3, 2016
 TIME: 6:00 PM - 10:00 PM
 LOCATION: Wedgewood Country Club, Turnersville, NJ
 NOTE: 8th grade students will have a promenade in town from 5:00 PM - 6:00 PM followed by traveling to the dance at Wedgewood Country Club.

15. Job Description for Supervisor (*Attachment XII-15*)

Approval of motions 1 through 15 above:

MOVED BY: _____ SECOND BY: _____
 ON ROLL CALL VOTE: _____ MOTION CARRIED: _____

XIII. SECRETARY'S REPORT

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

| <u>Bill List and Check Register</u> | <u>Amount</u> | |
|-------------------------------------|---------------|-----------------------|
| 1. List # 1 (Payroll) | \$196,205.76 | (Attachment XIII-1.1) |
| 2. List # 2 (Payroll) | \$74,377.90 | (Attachment XIII-1.2) |



| | | | |
|----|--------------------------------|--------------|------------------------------|
| 3. | List # 3 (Payroll) | \$207,989.96 | <i>(Attachment XIII-1.3)</i> |
| 4. | List # 4 (Community Education) | \$5,662.36 | <i>(Attachment XIII-1.4)</i> |
| 5. | List # 5 | \$17,573.05 | <i>(Attachment XIII-1.5)</i> |
| 6. | List # 6 | \$118,621.16 | <i>(Attachment XIII-1.6)</i> |
| 7. | List # 7 | \$437,381.51 | <i>(Attachment XIII-1.7)</i> |

2. Approve transfers in the amount of \$30,056.00. *(Attachment XIII-2)*

3. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:

IT IS RESOLVED, that the Clementon Board of Education does not require the private school, YALE SCHOOL, Williamstown Campus, Inc., ("YALE"), to charge students for reduced and/or paid meals provided as part of their education program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulation effective for the school year beginning September 1, 2016 and ending June 30, 2017.

4. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:

IT IS RESOLVED, that the Clementon Board of Education does not require the private school, ARCHWAY, ("ARCHWAY"), to charge students for reduced and/or paid meals provided as part of their education program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulation effective for the school year beginning September 1, 2016 and ending June 30, 2017.

5. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:

IT IS RESOLVED, that the Clementon Board of Education does not require the private school, LARC., ("LARC"), to charge students for reduced and/or paid meals provided as part of their education program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulation effective for the school year beginning September 1, 2016 and ending June 30, 2017.

6. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:

IT IS RESOLVED, that the Clementon Board of Education does not require the private school, PINELAND, ("Pineland"), to charge students for reduced and/or paid meals provided as part of their education program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulation effective for the school year beginning September 1, 2016 and ending June 30, 2017.



7. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:

IT IS RESOLVED, that the Clementon Board of Education does not require the private school, Willowglen Academy, ("Willowglen"), to charge students for reduced and/or paid meals provided as part of their education program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulation effective for the school year beginning September 1, 2016 and ending June 30, 2017.

8. Maintenance Service Agreement with Collingswood Public Schools for the 2016-2017 school year. (*Attachment XIII-8*)

9. 2016-2017 School Breakfast and Lunch Prices:

| | | | |
|----------------------|--------|----------|--------|
| • Student Breakfast: | \$1.00 | Lunch | \$2.65 |
| • Student Reduced: | \$.30 | Reduced: | \$.40 |
| • Faculty Breakfast: | \$1.50 | Lunch: | \$3.50 |

(Increase of \$.10 for lunch as per state requirement.)

10. Joint board meeting with Pine Hill and Berlin Township Boards of Education on March 30, 2016 at 6:30 PM in the CES media center. Program will be provided by Terry Lewis from the New Jersey School Boards Association.
11. Resolution authorizing an award of contracts by and between the County of Camden and various vendors, for the purchase of copy, computer paper and envelopes, under the Camden County Cooperative Pricing System, ID# 57-CCPS. (*Attachment XIII-11*)
12. Interlocal Service Agreement between Newfield Board of Education and Clementon Board of Education. (*Attachment XIII-12*)
13. Agreement with Phoenix Advisors for continuing disclosure agent services and appointment as independent registered municipal advisor of record for the 2016-2017 school year at a cost of \$850.00.
14. Workshop/Meeting Request:
 - a. Workshop: Board Member Training
 Location: Princeton, NJ
 Date: March 11, 2016 - March 13, 2016
 Cost: \$0.00
 Attendee: Danielle Aubry
15. State Contract with A+ Technology and Security Solutions, Inc. for security camera system upgrade in the amount of \$45,454.19. (*Attachment XIII-15*)
16. BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR FEBRUARY 2016 (*Attachment XIII-16*)



Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Board Secretary certifies that as of February 29, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Clementon Board of Education pursuant to N.J.S.A.18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Clementon Board of Education certifies that as of February 29, 2016 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Approval of motions 1 through 16 above:

MOVED BY: _____
ON ROLL CALL VOTE:

SECOND BY: _____
MOTION CARRIED:

XIV. PUBLIC

XV. EXECUTIVE SESSION

XVI. UNFINISHED BUSINESS

XVII. NEW BUSINESS

XVIII. ADJOURNMENT