



CLEMENTON BOARD OF EDUCATION

REGULAR BUSINESS MEETING

April 27, 2015

7:30 PM

MISSION STATEMENT

The Clementon School District is dedicated to a meaningful collaboration among parents, students, administrators, teachers, support staff, board of education members, and the community. Our daily mission is to provide every student with a high-quality education driven by the New Jersey Core Curriculum Content Standards and Common Core State Standards. We are committed to providing a secure, nurturing school climate in order to provide for the educational, social, and emotional needs of students and staff.

AGENDA

The Clementon Board of Education welcomes participation of interested organizations and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be 20 minutes with a three-minute time limit for individual speakers.

I. CALL TO ORDER

II. OPENING STATEMENT

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. MINUTES

VI. PUBLIC – AGENDA ITEMS ONLY

VII. SUPERINTENDENT’S REPORT

Items for Action – The Superintendent recommends approval of the following items:

- 1. Termination of employee # 272, Title I Clinic Teacher, effective March 24, 2015.
- 2. Accept, with regret, the resignation of employee # 265. Employee’s last day will be June 12, 2015. (*Attachment VII-2*)
- 3. Request from employee # 230 for four days of leave beginning May 4, 2015 through May 7, 2015. Two available personal days will be used followed by two days uncompensated. (*Attachment VII-3*)



4. Source 4 Teachers April 2015 Board Approval List (*Attachment VII-4*)
5. Source 4 Teachers, together with its employees, to provide substitute services for the 2014-2015 school year.
6. Employment of the following individual for the remainder of the 2014-2015 school year, contingent upon satisfactory criminal history review:
 - a. POSITION: Substitute Custodian
NAME: Steven Longo
RATE OF PAY: \$9.00 per hour
START DATE: TBD
 - b. POSITION: Substitute Camp Clementon Aide
NAME: Kerri Parks
RATE OF PAY: \$12.50 per hour
START DATE: TBD
7. Employment of the following Mission One instructional aide for the remainder of the 2014-2015 school year:
 - a. POSITION: Instructional Aide (Grades 7/8)
NAME: Mary Polczynski
RATE OF PAY: As per existing Mission One contract
START DATE: April 8, 2015
8. Employment of the following Source 4 Teachers substitute teacher for the remainder of the 2014-2015 school year:
 - a. POSITION: Substitute Special Education Inclusion Teacher (Grade 6)
NAME: Kelsey Quillan
RATE OF PAY: As per existing Source 4 Teachers contract
START DATE: March 23, 2015
9. Employment of the following individuals for the 2014-2015 After-school Title I Tutoring Clinics:
 - a. POSITION: After-school Title I Tutoring Clinic Teacher Substitute
NAME: Kerri Parks
RATE OF PAY: \$33.00 per hour
10. Additional 2014-2015 Softball Volunteers:
 - a. Ana Guerrero (former student)
 - b. Sydney Ott (former student)
11. Professional Development from American Reading Company on May 21 and 22, 2015 in the amount of \$5,200.00, funded by Title I.
12. Harassment, Intimidation, and Bullying Report – March 2015 (*Attachment VII-12*)



13. Submittal of Request to Establish a Special Education Program or Service to the NJ Department of Education (Camden County Office) for Behavioral Disabilities Elementary Special Class Program. (*Attachment VII-13*)

14. Certified Staff Listing for the 2015-2016 school year (*Attachment VII-14*)

15. Graduate Compensation Request:

- a. EMPLOYEE: Kristy Taylor
 UNIVERSITY: University of Cincinnati
 TOTAL CREDITS: 30
 DATE OF COMPLETION: August 2015
 NEW SALARY/STEP: To be determined by collective bargaining agreement
 EFFECTIVE DATE: September 1, 2016

16. Workshop/Meeting Requests:

- a. EMPLOYEE: Jennifer Gregory
 WORKSHOP: Science Curriculum Writing for Next Generation Science
 LOCATION: Voorhees Board of Education, Voorhees, NJ
 DATES: April 15 and 16, 2015
 COST: \$0.00
 SPONSOR: Burlington and Camden County Curriculum Consortiums
- b. EMPLOYEE: Nancy Gundaker
 WORKSHOP: Science Curriculum Writing for Next Generation Science
 LOCATION: Voorhees Board of Education, Voorhees, NJ
 DATES: April 15, April 16, 2015 and June 23, 24, 25, 2015
 COST: \$0.00
 SPONSOR: Burlington and Camden County Curriculum Consortiums
 NOTE: Teacher will be paid \$33.00 per hour (to be adjusted upon completion of contract negotiations) for the June 2015 workshop dates. Funded by Title I and/or Title IIA.
- c. EMPLOYEE: Alison Palma
 WORKSHOP: Dyslexia: Working Effectively with Students
 LOCATION: EIRC, Mullica Hill, NJ
 DATES: April 22, 2015; May 27, 2015; June 9, 2015
 COST: \$0.00
 SPONSOR: NJ Department of Education
- d. EMPLOYEE: Adrienne McManis
 WORKSHOP: Dyslexia: Working Effectively with Students
 LOCATION: EIRC, Mullica Hill, NJ
 DATES: April 22, 2015; May 27, 2015; June 9, 2015
 COST: \$0.00
 SPONSOR: NJ Department of Education
- e. EMPLOYEE: Joanne Clement
 WORKSHOP: IDEA Workshop



LOCATION: CCESC, Clementon, NJ
DATE: April 24, 2015
COST: \$0.00
SPONSOR: Camden County Educational Services Commission

f. EMPLOYEE: Lynn DiPietropolo
WORKSHOP: Title I Technical Assistance Session
LOCATION: EIRC, Mullica Hill, NJ
DATE: May 7, 2015
COST: \$0.00
SPONSOR: NJ Department of Education

17. School Activities:

a. EVENT: Free Student Athletic Physicals (*Attachment VII-17.a*)
FACULTY SPONSOR: Mary Beth Hernandez, RN
SCHOOL PHYSICIAN: Dr. Francis Meeteer
DATE: June 5, 2015
TIME: 8:15 AM
LOCATION: Nurse's Office
NOTE: Please see form attached.

18. Community Use of Facilities:

a. ORGANIZATION: Borough of Clementon
PERSON IN CHARGE: Carol Andrews
EVENT: **Borough Shredding Event**
DATE: Saturday, April 25, 2015
TIME: 9:00 AM - 1:00 PM
LOCATION: CES Parking Lot

19. Additional 2014-2015 HSA Fundraising Activities:

a. ITEMS SOLD: Thank You Cards for Teacher Appreciation
PERSONS IN CHARGE: Veronica Martinis and Dana Yost
DATE: Send home flyer for May 1, 2015 delivery.
PURPOSE: Families can purchase thank you cards for teachers for \$1.00 each.

Approval of motions 1 through 19 above:

MOVED BY: _____
ON ROLL CALL VOTE: _____

SECOND BY: _____
MOTION CARRIED: _____

VIII. SECRETARY'S REPORT

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>	
1. List # 1 (Payroll)	\$198,499.10	(<i>Attachment VIII-1.1</i>)



2.	List # 2 (Payroll)	\$196,097.53	<i>(Attachment VIII-1.2)</i>
3.	List # 3	\$94,179.00	<i>(Attachment VIII-1.3)</i>
4.	List # 4 (Community Education)	\$5,570.98	<i>(Attachment VIII-1.4)</i>
5.	List # 5	\$573,462.90	<i>(Attachment VIII-1.5)</i>
6.	List # 6	\$495,795.71	<i>(Attachment VIII-1.6)</i>

2. Approve transfers in the amount of \$80,632.70. *(Attachment VIII-2)*
3. Request from Ms. Kelly Kolody to release funds in the amount of \$503.85 to the Home and School Association. *(Attachment VIII-3)*
4. Contract for the Camden County Educational Services Commission for the 2015-2016 school year for the following services: *(Attachment VIII-4)*
 - a. Transportation Services
 - b. 192-193 Program
 - c. CST Services
 - d. Psycho-Educational Evaluation and Eligible Conference
 - e. IEP/Service Plan Development
 - f. Substitute Nursing
 - g. Public Home Instruction
 - h. Camden County School Crisis Response Team

5. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:

IT IS RESOLVED, that the Clementon Board of Education does not require the private school, YALE SCHOOL, Williamstown Campus, Inc., ("YALE"), to charge students for reduced and/or paid meals provided as part of their education program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulation effective for the school year beginning September 1, 2015 and ending June 30, 2016.

6. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:

IT IS RESOLVED, that the Clementon Board of Education does not require the private school, ARCHWAY, ("ARCHWAY"), to charge students for reduced and/or paid meals provided as part of their education program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulation effective for the school year beginning September 1, 2015 and ending June 30, 2016.

7. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:

IT IS RESOLVED, that the Clementon Board of Education does not require the private school, LARC., ("LARC"), to charge students for reduced and/or paid meals provided as part of their education program in compliance with the NJ



Department of Agriculture's Child Nutrition Program regulation effective for the school year beginning September 1, 2015 and ending June 30, 2016.

- 8. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:

IT IS RESOLVED, that the Clementon Board of Education does not require the private school, PINELAND, ("Pineland"), to charge students for reduced and/or paid meals provided as part of their education program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulation effective for the school year beginning September 1, 2015 and ending June 30, 2016.

- 9. In accordance with the requirement of the New Jersey Administrative Code, Section 6A:23-4.5(a)(20), the Clementon Board of Education agrees and consents to the following:

IT IS RESOLVED, that the Clementon Board of Education does not require the private school, Willowglen Academy, ("Willowglen"), to charge students for reduced and/or paid meals provided as part of their education program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulation effective for the school year beginning September 1, 2015 and ending June 30, 2016.

- 10. Shared Service Agreement with Pine Hill Board of Education for Business Services for the 2015-2016 school year not to exceed \$19,104.00.

- 11. Pupil Transportation Jointure with Pine Hill Board of Education for the 2015-2016 school year.

- 12. 2015-2016 School Breakfast and Lunch Prices (no increase):

• Student Breakfast:	\$1.00	Student Lunch:	\$2.45
• Student Reduced Breakfast:	\$.30	Student Reduced Lunch:	\$.40
• Faculty Breakfast:	\$1.50	Faculty Lunch:	\$3.50

- 13. Amend the No Child Left Behind Grant for the 2015-2016 school year to include summer school.

- 14. Resolution for participating in the Camden County Elementary League for Boys and Girls Soccer for the 2015-2016 school year. (*Attachment VIII-14*)

- 15. Resolution for participating in joint transportation for extended year and yearly transportation for high school special education student for the 2015-2016 school year.

- 16. New Jersey School Board Dinner:

When: May 5, 2015
 Where: Villari's Lakeside, Sicklerville, NJ



Cost: \$0.00
 Attendees: Irene Buchalter Sara Paranzino
 Ellen Suckle Kathleen Rappold
 Randall Freiling Lynn DiPietropolo
 Virginia de Haan William Dilworth
 John Romer William Weyland

17. Renewal for Ameri-Health Insurance (monthly rates) as follows:

	<u>Patriot V</u>	<u>POS 5</u>
Single	\$ 915.81	\$ 745.76
Parent/Child	\$1,345.32	\$1,320.00
Employee/Spouse	\$2,037.48	\$1,566.10
Family	\$2,376.09	\$2,203.75

Public Sector Trust Amerihealth POS \$15/\$30 for the 2015-2016 school year for non-union employees only with the following rates:

Single	\$ 853.27
Husband/Wife	\$ 1,260.49
Parent/Child	\$ 1,898.90
Family	\$ 2,212.18

Public Sector Trust Amerihealth HMO Select \$15/\$25 for the 2015-2016 school year for non-union employees with the following rates:

Single	\$ 691.55
Husband/Wife	\$1,224.05
Parent/Child	\$1,452.26
Family	\$2,043.56

18. Ameri-Health Prescription Plan monthly rates for the 2015-2016 school year.

Single	\$140.97
Parent/Child	\$188.25
Employee/Spouse	\$330.66
Family	\$338.39

19. Horizon Dental for July 1, 2014 - June 30, 2016. The rates stayed the same.

20. Burlington County Special Services School District for Child Study Team Services. (Attachment VIII-20)

21. Acceptance of the Treasurer's Report and Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 31, 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's report) (Attachment VIII-21)

(Secretary's report) (Board Book)



Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of March 31, 2015. The Treasurer’s Report and Secretary’s report are in agreement for the month of March 31, 2015.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Approval of motions 1 through 21 above:

MOVED BY: _____
ON ROLL CALL VOTE:

SECOND BY: _____
MOTION CARRIED:

IX. PRESENTATIONS

- *March 2015 Manner Banner (Classroom 1B - Mrs. Rambo)*
- *March 2015 Bulldogs Best: Classroom (1C - Mrs. Kolody)*
- *March 2015 Bulldogs Best: Individual Students (Grades K-4)*
- *Marking Period 3 PRIDE*

X. CORRESPONDENCE

1. March 2015 Nutri-Serve Update
2. Notification from the New Jersey School Boards Association that Sara Paranzino has earned the Certificated Board Member award.
3. Notification from the New Jersey School Boards Association that Kathleen Rappold has earned the Certificated Board Member award.
4. Notification from the New Jersey School Boards Association that William Weyland has earned the Master Board Member award.

XI. COMMITTEE REPORTS

1. Administrative Evaluation
(Chairperson - Randall Freiling)
2. Building and Maintenance
(Chairperson - William Dilworth)
3. Camden County Educational Services Commission
(Representative - Virginia de Haan; Alternate - William Weyland)
4. Camden County School Boards Association



(Representatives - John Romer and William Weyland)

5. Community Education and Extra-Curricular Information
(Chairperson - John Romer)
 - a. Community Education Report - March 2015 *(Attachment XI-5.a)*
 - b. Camp Clementon Attendance Record - March 2015 *(Attachment XI-5.b)*
6. Policy
(Chairperson - Irene Buchalter)
7. Common Core Curriculum and Technology
(Chairperson - Kathleen Rappold)
8. Finance
(Chairperson - Ellen Suckle)
9. Legislation
(Representative - William Weyland)
10. Personnel
(Chairperson - TBD)
11. Pine Hill Board of Education
(Representative - Randall Freiling)
 - a. Minutes from the February 24, 2015 Worksession/Regular Business Meeting
(Attachment XI-11.a)
12. Municipal Liaison
(Representative - Randall Freiling)
13. Home and School Association
(Representative - Kathleen Rappold)
14. Negotiations
(Chairperson - Ellen Suckle)

XII. OTHER INFORMATION

1. Discussion Items:
 - a. Harassment, Intimidation, and Bullying Report - April 2015 *(Attachment XII-1.a)*
2. Clementon School Information:
 - a. Enrollment Report - March 2015 *(Attachment XII-2.a)*
 - b. Nurse's Report - March 2015 *(Attachment XII-2.b)*
 - c. Administrative Report - March 2015 *(Attachment XII-2.c)*
3. Fire and Security Drills:



March 2015 - Drill Type	Date	Time
Security (Lockdown)	03/27/15	09:30 AM
Fire	03/31/15	08:47 AM

4. Upcoming Events - May 2015 (Please see calendar.)

XIII. PUBLIC

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT