

Clementon Community Education

Board Report - February 2016

Attendance:

- As of February 29, 2016 1138 students attended Camp Clementon in the morning and afternoon sessions.

Community Education Upcoming Events:

- Spring Clean Communities
- Ice Cream Social

Community Education Fall Classes:

- Volleyball for Adults will be held on Monday evenings starting January .
- I Can Club Every Thursday
- STEM after school program

**CAMP CLEMENTON
ATTENDANCE RECORD 2016
February**

<u>DATE</u>	<u>AM</u>	<u>PM</u>	<u>TOTALS</u>
02/01/16	18	35	53
02/02/16	20	39	59
02/03/16	22	40	62
02/04/16	21	31	52
02/05/16	19	36	55
02/08/16	19	38	57
02/09/16	17	36	53
02/10/16	18	33	51
02/11/16	20	35	57
02/12/16	14	37	51
02/16/16	20	41	61
02/17/16	20	42	62
02/18/16	22	34	56
02/19/16	20	38	58
02/22/16	23	37	60
02/23/16	22	35	57
02/24/16	21	44	65
02/25/16	21	35	56
02/26/16	19	37	56
02/29/16	22	37	59

TOTALS**398****740****1138**

PINE HILL PUBLIC SCHOOLS JANUARY 26, 2016 Board Minutes

WORKSESSION/REGULAR BUSINESS MEETING OF THE PINE HILL BOARD OF EDUCATION

January 26, 2016
6:30 PM

Call to Order I The Worksession/Regular Business Meeting of the Pine Hill Board of Education was called to order at 6:30PM by the President of the Board, Mr. Joseph Keyek, Jr.

Flag Salute II All those in attendance were invited to pledge allegiance to the flag.

Open Public Meeting Act III The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on January 11, 2016 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

Roll Call IV The following members answered roll call:

Mr. Len Cavallaro	arrives 7:08 PM
Mrs. Lori Corry	absent
Mrs. Zipporah Daniels-Browne	present
Mr. Randy Freiling	present
Mr. Les Gallagher	present
Mrs. Lois Parker	absent
Ms. Kimberly Reed	present
Mr. Roger Schwartz	present
Mrs. Barbara Villari-Peters	present
Mr. James Wakeley	present
Mr. Joseph Keyek, Jr.	present

There was a quorum present.

Also present were:

Dr. Kenneth Koczur:	Superintendent of Schools
Debbie Piccirillo:	School Business Administrator
Amy Guerin	Board Solicitor

Staff Members & Community:

Heidi Daunoras	Jessica Denney
Bea Figueroa	Dave Hauss
Sue LaBounty	Kevin McFadden
Dan Schuster	Dr. Kim Seifring
John Staab	

VI Mr. Keyek read Resolution #01262016 authorizing executive session as the issues to be discussed pertained to employment. **(Attachment VI)**

PINE HILL PUBLIC SCHOOLS JANUARY 26, 2016 Board Minutes

Motion to Caucus	Motioned by Mr. Schwartz, seconded by Mrs. Daniels-Browne at 6:42 PM to go into executive session. Voice vote. All in favor.
Motion to Return from Caucus	Motioned by Mr. Schwartz, seconded by Mrs. Villari-Peters at 6:45 PM to come out of executive session. Voice vote. All in favor.
Presentation	Audit presentation from the 2014-2015 school year by Bowman and Company.
Open Floor to Public Statements	Motioned by Mr. Gallagher, seconded by Mr. Schwartz to open the floor for public statements. Voice vote. All in favor. Bea Figueroa, parent of 2 Glenn children and President of Glenn PTO, made a profit of \$3,090 at the book fair.
Close Floor to Public Statements	There being no further statements, it was motioned by Mr. Schwartz, seconded by Mrs. Villari-Peters to close the floor. Voice vote. All in favor.

VIII COMMITTEE REPORTS

Curriculum/Technology

No report.

DEAC

No report

Equal Opportunity Employment

No report.

Finance

Report given.

Negotiations

Mrs. Daniels Brown on SBA contact modification

Personnel

No report.

Policy

Mrs. Villari Peters reported on 2nd readings of policies

Property

Mr. Keyek reported on security discussion for the schools
Mike Cornwell spoke about creating a aux gym at the OBHS

Student Disciplinary Review

No report.

PINE HILL PUBLIC SCHOOLS JANUARY 26, 2016 Board Minutes

IX LIAISON REPORTS

Camden County Educational Services Commission

No report

Camden County School Boards Association

Mr. Gallagher said the next meeting is 2/1 at Bogy's regarding legislation and assembly

Municipal Alliance

1st Friday in May...what is this?

NJ School Boards Association

Mr. Gallagher reported new information regarding continuing classes for board members to certified

Pine Hill Borough Liaison

Mr. Gallagher reported the reorg. that was held on Jan 2nd, students from the school were represented

Education Foundation

\$4500 for cross turns on the sidewalks received. Color run is scheduled for May

PTO

No gave report.

Site Council –

John Glenn School – Park results were discussed. Next meeting is scheduled for March 8th at 430pm

Dr. Albert Bean School – meeting scheduled for February.

Pine Hill Middle School – meeting scheduled for February 11, 2016.

Overbrook High School – meeting scheduled for January 27, 2016.

SUPERINTENDENT'S REPORT

PERSONNEL

Substitute List	X A1 the following as substitute teachers: Kenneth Sian Marcus Tatum Allison Williams
Retirement - Hoppe	X A2 Ms. Patricia Hoppe, district bus driver effective April 1, 2016.
Secretary to BA – Banks	X A3 Ms. Allison Banks effective February 1, 2016 at a prorated salary of \$39,500 pending completed paperwork and background check.
Special Education Teacher- Jeannette	X A4 ratification of Ms. Stephanie Jeannette at Overbrook High School effective January 4, 2016 at BA Step 1 pro-rated salary of \$49,078.
Physical Education Teacher- Jaworski	X A5 ratification of Ms. Jessica Jaworski at the Pine Hill Middle School effective January 4, 2016 at BA Step 1 pro-rated salary of \$49,078.

PINE HILL PUBLIC SCHOOLS JANUARY 26, 2016 Board Minutes

- Instructional Assistant Part-Time – Doane **X A6** ratification of Ms. Diane Doane at the Dr. Albert Bean School effective December 16, 2015 at a prorated salary of 8,045.
- Extended Leave of Absence- Employee #0216 **X A7** employee # 0216 to extend their leave of absence return date from February 1 to March 16, 2016 using FMLA
- Leave of Absence- Employee #1077 **X A8** ratification from employee #1077 effective January 11, 2016 with an expected return date of February 17, 2016. Employee will be using sick days and Federal Family Leave
- Leave of Absence- Employee #1219 **X A9** for employee #1219 effective January 22 with an expected return date of February 8, 2016. Employee will be using sick days and New Jersey Family Leave Act.
- Return from Leave Of Absence Employee #0183 **X A10** for employee #0183 to return from leave of absence on February 8 instead of February 28, 2016
- Title Change- Daunoras **X A11** to change Ms. Heidi Daunoras' title from District Supervisor of Humanities to Director of Curriculum and Instruction at a base salary of \$122,000 plus a one-time \$3,000 stipend retroactive to January 1, 2016.
- Business Administrator Contract **X A12** re-approval and submission to the County Education Office of Ms. Debbie's Piccirillo contract with suggested revisions. **See Attachments X A12a-b**
- Morning Duty - Dunnet **X A13** Ms. Michelle Dunnet for morning duty at Overbrook High School at a rate of \$44.00 an hour.
- Substitute Athletic Trainer **X A14** ratification of Laurence Jones at a rate of \$120 per day effective December 1, 2015.
- Accompanist **X A15** ratification of Ruslan Odinson for the winter concert in December 2015 and the spring concert in April at a rate of \$250 per concert.
- Resignation - Bruno **X A16** ratification of Mr. Andrew Bruno, special education teacher at Overbrook High School effective January 22, 2016.
- Long-Term Substitute - Altringer **X A17** Ms. Susan Altringer as special education teacher at the Pine Hill Middle School effective February 1, 2016 at Step 6 BA prorated salary of \$50,529.00
- Teacher Mentoring **X A18** for the following as a teacher mentoring partnerships for the 2015-2016 school year:
- | <u>Mentee</u> | <u>School</u> | <u>Position</u> | <u>Mentor</u> |
|--------------------|---------------|--------------------|---------------|
| Jessica Jaworski | PHMS | Physical Education | Bill Gannon |
| Megan Blakelock | Glenn/Bean | ELL | John Bauman |
| Stephanie Jeanette | OHS | Special Ed/English | Sharon Scott |
| Susan Altringer | PHMS | Special Ed. | Denise Vuono |

Motioned by Mr. Gallagher, seconded by Mr. Schwartz- unanimously approved

PINE HILL PUBLIC SCHOOLS JANUARY 26, 2016 Board Minutes

POLICY

X B1 POLICY – Second/Final Reading

- a. 1240 Evaluation of Superintendent
- b. 3221 Evaluation of Teachers
- c. 3222 Evaluation of Teaching Staff Members, Excluding Teachers And Administrators
- d. 3223 Evaluation of Administrators, Excluding Principals, Vice Principals And Assistant Principals
- e. 3224 Evaluation of Principals, Vice Principals, & Assistant Principals
- f. 3431.1 Family Leave
- g. 4431.1 Family Leave
- h. 5337 Service Animals

Motioned by Mr. Schwartz, seconded by Mr. Gallagher- unanimously approved

FACILITIES

None at this time.

FINANCE

- Professional Days **X D1** approval of professional days. **See Attachment VIII D1**
- Learning Evaluations **X D2** for Ms. Maria Aziri to complete Spanish Learning Evaluations as necessary at a cost of \$500 per evaluation, not to exceed \$2,000 per school year
- Elimination of Position **X D3** to eliminate the position of District Supervisor of Humanities
- Elimination of Position **X D4** elimination of Attendance Officer position for the Pine Hill School District effective March 25, 2016.
- Unsung Hero's Captains & Coaches Dinner **X D5** Mr. Puderbach to chaperone two senior Overbrook's girls' basketball players to the Al Carino Girls Basketball Club of South Jersey Unsung Hero's, Captains and Coaches Choice dinner at the Crowne Plaza in Cherry Hill on February 3, 2016. Cost to board is \$100.00
- Challenge Course Inspection **X D6** The Adventure Network to complete our challenge course inspection at a cost of \$835.00. This is a \$365.00 savings over the previous company Project Adventure
- Fund Raisers **X D7**

Group: Junior Class - Prom Event: Personal assistant for the day Purpose: Raise funds to offset cost of Junior-Senior Prom
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Group: Overbrook Varsity Club Event: Jeans Day /Favorite Sports Team on March 4, 2016 Purpose: Raise funds for Varsity Club activities
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PINE HILL PUBLIC SCHOOLS JANUARY 26, 2016 Board Minutes

Group: Pine Hill Middle School Library
Event: Coin Collection March 21-23, 2016
Purpose: Raise Scholastic dollars for library materials
Group: Multiculture Club
Event: Dance/Social at Overbrook High School for Feb. 6, 2016
Purpose: Raise funds for club activities

Motioned by Mr. Schwartz, seconded by Mrs. Villari Peters- approved by roll call vote of 8-0-1; Cavallaro, Daniels-Browne, Freiling, Parker, Schwartz, Villari-Peters, Wakeley, Gallagher. Nays: 0 Abstain: Cavallaro (XD5)

CURRICULUM

- Anti-Bullying Specialists Report
X E1 at Dr. Albert Bean, John H. Glenn, Pine Hill Middle School and Overbrook High School.
- Fire and Lockdown Drills
X E2 at Dr. Albert Bean, John H. Glenn, Pine Hill Middle School and Overbrook High School.
- Professional Development Plans
X E3 for the Dr. Albert Bean, John H. Glenn, Pine Hill Middle, Overbrook High Schools and the Pine Hill School District.
- Master's Internship
X E4 for Ms. Gabrielle Foster to complete Master's in School Leadership internship from Wilmington University at the Dr. Albert Bean School, working with Dan Schuster from January through June 2016
- Teacher Practicum
X E5 for Quintin Koreck for practicum in Teaching and Learning Art at Overbrook High School with Larissa Danowitz from February 11 through March 31, 2016.
- Field Observation
X E6 for John Imof from University of the Arts in Philadelphia to observe in art classes at the Pine Hill Middle School and Overbrook High School from January 27 through March 31, 2016.
- Flyers School Assembly
X E7 to host a Flyers School Assembly on February 26, 2016 at Pine Hill Middle School, which focuses on STEM concepts along with character building message.
- Guest Speaker
X E8 from the Philadelphia Police Department to come to Pine Hill Middle School on February 3, 2016 for a "Heads Up" program presenting anti-drug message through real-life story telling.
- Mentors/Mentees
X E9 Sharon Scott and Bill Gannon as mentors for Jessica Jaworski and Stephanie Jennetta

Field Trips

X E10 Field Trips

Date	Group	Event	Cost to Board
Jan, 7, 2016	Middle School Student Leadership	Camden County College, Blackwood, NJ	\$90.00

PINE HILL PUBLIC SCHOOLS JANUARY 26, 2016 Board Minutes

Feb. 4, 2016	Overbrook Senior Class	Camden County College, Blackwood, NJ	\$577.60
Feb 5-7, 2016	Overbrook Jazz Band	Berklee Jazz Festival Trip, Boston, Mass.	\$3,850.00
Feb. 7, 2016	All-State Women's Choir	JFK High School, Iselin, NJ	\$462.08
Feb. 18, 2016	African American Culture Club	Unity Community Center, Rutgers, Camden, NJ	\$115.52
March 10, 2016	Bean 5 th Grade Field Trip	Philadelphia Zoo, Philadelphia, PA	\$664.24
April 12, 2016	Bean 1 st Grade Field Trip	Philadelphia Zoo, Philadelphia, PA	\$635.36
June 1, 2016	Overbrook Honors & AP Physics	FAC Lake, Mariton, NJ	\$173.28

Motioned by Mr. Schwartz, seconded by Mr. Gallagher- unanimously approved

ITEMS OF GENERAL INTEREST

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

INFORMATION

CORRESPONDENCE

MINUTES

Worksession Minutes **XI C1** December 15, 2015 Worksession/Regular Meeting Minutes
XI C2 December 15, 2015 Caucus Minutes
XI C3 January 4, 2016 Re-organization Meeting Minutes
XI C4 January 13, 2016 Joint Meeting Minutes and to include Jim Wakeley

Motioned by Mr. Schwartz, seconded by Mr. Gallagher- unanimously approved

FINANCE

Secretary's Report **XI D1** Secretary's Report for December 2015. **See Attachment XI D1**

Board Secretary Certification **XI D2** Board Secretary Certification in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Treasurer's Report **XI D3** Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2015. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2015. **See Attachment XI D3**

Board of Education **XI D4** Monthly Certification of Budgetary Major Account/Fund Status.

PINE HILL PUBLIC SCHOOLS JANUARY 26, 2016 Board Minutes

Certification	Pursuant to NJAC 6A:23A-16.10(c)4, the Pine Hill Board of Education certifies that as of December 30, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.	
Line Item Transfers	XI D5 Transfers for December 2015. See Attachments XI D5a-b	
Payment of Bills December 2015	XI D6 See Attachments XI D6a	
	a. Bill List Dec. 30	\$76,126.60
Payment of Bills January 2016	XI D7 See Attachments XI D7a-b	
	a. Bill List Jan. 5	\$791,227.60
	b. Bill List Jan. 9	\$665,666.93
	c. Cafeteria Checks	Check #1255 \$3,000 Check #1256 \$83,129.39
Payment of Bills for Community Education	XI D8 Community Ed Bills for January 2016. See Attachment XI D8	
ROD Grand Bids	XI D9 to go out to bid for the following ROD Grant Security Upgrade Projects: Overbrook High School NJDOE# 4110-010-14-1010-G04 Pine Hill Middle School NJDOE# 4110-100-14-1013-G04 John Glenn Elementary School NJDOE# 4110-070-14-1012-G04	
Non-ROD Grant Bid	XI D10 to go out to bid for the following Non-Grant Security Upgrade Project: Dr. Albert Bean Elementary School NJDOE# 4110-060-14-1012-G04.	
Student Contracts	XI D11 for students below: a. Student #111947 at Archway Upper Campus effective January 4, 2016 at a cost of \$198.65 per diem and \$140 per diem for a one-on-one instructional assistant. b. Student #110763 at Bankbridge Elementary effective January 11, 2016 at a prorated annual cost of \$35,820.00 and Out-of-County fee of \$3,000. c. Student #112386 at Archway Upper Campus effective January 11, 2016 at a cost of \$198.65 per diem d. Student #111962 at YALE School West effective December 7, 2015 at a cost of \$293.36 per diem e. Student #111619 at Bankbridge North Campus effective January 19, 2016 at a cost of \$34,200.00 plus Out of County Fee of \$3,000.00 f. Student #117643 with Pennsylvania School for the Deaf for Occupational and/or Physical Therapy services at a prorated price of \$100.00 per hour, not to exceed \$4,000.00 from October 8 through December 23, 2015 g. Student #113375 at Bankbridge North Campus effective January 25, 2016 at a prorated cost of \$34,200 plus Out of County Fee of \$3,000. h. McKinney-Vento Student domiciled in Pine Hill effective December 15, 2015 for transportation to Jeffrey Clark School in East Greenwich at a cost of \$149.98 per diem plus 7% administrative fee	

PINE HILL PUBLIC SCHOOLS JANUARY 26, 2016 Board Minutes

- i. McKinney-Vento Student #115399 with Township of Franklin Public Schools effective January 8, 2016 at a prorated cost of \$29,381 per year.
- j. McKinney-Vento Student #116585 with Township of Franklin Public Schools effective January 8, 2016 at a prorated cost of \$11,882 per year

Motioned by Mr. Schwartz, seconded by Mr. Gallagher- unanimously approved

Open Floor to Public Statements

XII Motioned by Mr. Schwartz, seconded by Mr. Gallagher to open the floor for public statements. Voice vote. All in favor.

- o Sue LaBounty spoke about the Girls Basketball team and suggested that the Multi-culture club combine, because it listed on the agenda twice.
- o Bea Figueroa suggested that the other schools should have a share table.
- o John Staab welcomed Debbie Piccirillo, Joe Keyek and Heidi Daunoras to their new positions. Talked about stipends in prior contracts.

Close Floor to Public Statements

XII There being no further statements, it was motioned by Mr. Schwartz, seconded by Mrs. Villari-Peters to close the floor. Voice vote. All in favor.

XIII OLD BUSINESS

XIV NEW BUSINESS

XIV A Next Worksession/Business Meeting – Tuesday, February 23, 2016, at 7:00 PM.

Special Education/ English Teacher

XIV Mrs. Julianna Tress at Overbrook High School effective January 27, 2016 at BA+ 15 Step 1 prorated salary of \$50,873.

Custodial Substitute Rate Increase

XIV C Custodial Substitute hourly rate to increase to \$10.65 per discussion at Property Committee Meeting.

Amblyopia Screening

XIV D Screening to be provided by Loin Club for students of the Dr. Albert Bean School. No cost to the board. Eye screening vision.

Motioned by Mr. Schwartz, seconded by Mr. Gallagher- unanimously approved

Motion to Adjourn

XV Motioned by Mr. Schwartz, seconded by Mr. Wakeley to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:29 PM.

Deborah Piccirillo, School Business Administrator