Clementon Community Education

Board Report - April 2016

Attendance:

 As of April 29,2016 1511 students attended Camp Clementon in the morning and afternoon sessions.

Community Education Upcoming Events:

- June 1, 2016 Ice Cream Social
- Community Education Spring Classes:
 - STEM Gifted and Talented Starts April 11, 2016

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• I Can Club meets on Thursday Afternoons

CAMP CLEMENTON ATTENDANCE RECORD 2016 April

DATE	<u>AM</u>	<u>PM</u>	<u>TOTALS</u>
04/01/16	24	42	66
04/04/16	31	40	71
04/05/16	30	41	71
04/06/16	29	39	68
04/07/16	25	46	71
04/08/16	24	40	64
04/11/16	33	44	77
04/12/16	29	44	73
04/13/16	30	46	76
04/14/16	29	48	77
04/15/16	23	39	62
04/18/16	32	46	78
04/19/16	30	47	77
04/20/16	30	44	74
04/21/16	30	46	76
04/22/16	27	42	69
04/25/16	29	45	74
04/26/16	29	45	74
04/27/16	32	51	. 83
04/28/16	21	36	57
04/29/16	28	45	73

WORKSESSION/REGULAR BUSINESS MEETING OF THE PINE HILL BOARD OF EDUCATION

March 22nd, 2016 6:30 PM

Call to Order

I The Worksession/Regular Business Meeting of the Pine Hill Board of Education was called to order at 6:36PM by Deborah A. Piccirillo, School Business Administrator

Flag Salute

II All those in attendance were invited to pledge allegiance to the flag.

Open Public Meeting Act

III The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on January 11, 2016 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

Roll Call

IV The following members answered roll call:

Mr. Len Cavallaro	present
Mrs. Lori Corry	absent
Mrs. Zipporah Daniels-Browne	present
Mr. Randy Freiling	present
Mr. Les Gallagher	present
Mrs. Lois Parker	present
Ms. Kimberly Reed	present
Mr. Roger Schwartz	present
Mrs. Barbara Villari-Peters	absent
Mr. James Wakeley	present
Mr. Joseph Keyek, Jr.	present

Also present were:

Dr. Kenneth Koczur: Debbie Piccirillo: Superintendent of Schools
School Business Administrator

Amy Guerin

Board Solicitor

Motion to Caucus

Motioned by Mr. Wakeley, seconded by Mr. Schwartz at 6:40 PM to go into executive session regarding student matter. Voice vote. All in favor.

VI Mr. Keyek read Resolution #03222016 authorizing executive session as the issues to be discussed pertained to student matter. (Attachment VI)

Motion to Return from Caucus

Motioned by Mr. Gallagher, seconded by Mr. Schwartz at 6:55 PM to come out of executive session. Voice vote. All in favor.

Presentation

Pine Hill Middle School NJASK/PARCC Exam Recognition

Overbrook High School Girls Basketball Team

Overbrook High School Wrestlers

Overbrook High School Teacher- Mr. Dan Cosenza

Dr. Albert Bean Teacher- Ms. Karen Simons

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the Board meeting is the time where any member of the public can share their thoughts directly with the Board. At the same time, the Board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach the podium, please begin by stating your name and address.

Open Floor to Public Statements

Motioned by Mr. Gallagher, seconded by Mr. Schwartz to open the floor for public statements. Voice vote. All in favor.

Close Floor to Public Statements

There being no further statements, it was motioned by Mr. Freiling, seconded by Mr. Wakeley to close the floor. Voice vote. All in favor.

VIII COMMITTEE REPORTS

Curriculum/Technology

No Report

Finance

No report

Negotiations No Report

Personnel No report

Policy

Had a meeting to discuss action at APR with Les Gallagher

Had a meeting to discuss rebid on the roof projects. April 5th is open bid for dry well project.

Student Disciplinary Review

No report

Equal Opportunity Employment

No report

IX LIAISON REPORTS

Camden County Educational Services Commission No report

Camden County School Boards Association

Les would like to have a dinner for the 8th graders who were honor students

DEAC

No report

Municipal Alliance

Lois to have meeting, board president Joseph Keyek site council trying to look at changing meeting from monthly to quarterly.

NJ School Boards Association

No report

Pine Hill Borough Liaison

Les Gallagher gave a council update about tax increases, police retirements and dog and cat senses.

Education Foundation

No report

PTO

No report

Site Council -

John Glenn School – Mr. Gallagher
Dr. Albert Bean School – Mrs. Corry
Pine Hill Middle School – Mr. Schwartz
Overbrook High School – Mr. Freiling, Mrs. Villari-Peters

SUPERINTENDENT'S REPORT

Motioned by Mr. Gallagher seconded, by Mr. Schwartz. Roll Call. All in Favor.

A. PERSONNEL- The Superintendent recommends approval of the following items:

Substitute List

XA1 The motion to approve following as substitute teachers:

Cherri Ligameri at a rate of \$80.00 per day Scott Cop at a rate of \$80.00 per day Rachel Spicer at a rate of \$80.00 per day Elizabeth O'Donnell at a rate of \$80.00 per day

Leave of Absence

XA2 The motion to approve leave of absence for employee #1118 effective March 1, 2016 with an expected return date of June 1, 2016, using NJ Medical Leave Act (unpaid) and sick time.

Leave of Absence

XA2 The motion to approve leave of absence for employee #1563 effective September 1, 2016 with an expected return date of November 18, 2016 using NJ Medical Leave Act. (unpaid)

Leave of Absence

XA2 The motion to approve leave of absence for employee #0439 effective March 10, 2016 with an expected return date of March 15, 2016 using Federal Medical Leave Act (unpaid)

Leave of Absence

XA2 The motion to approve leave of absence for employee #1267 effective March 1, 2016 with an expected return date of March 24, 2016 using Federal Medical Leave Act (unpaid) and sick time.

Extended	Leave	of
Absence		

XA2 The motion to approve an extended leave of absence for employee #1077 effective March 16, 2016 with an expected return date of April 29, 2016 using Federal Medical Leave Act (unpaid)

Extended Leave of Absence

XA2 The motion to approve an extended leave of absence for employee #0570 effective March 21, 2016 with an expected return date of April 18, 2016 using Federal Medical Leave Act (unpaid)

Leave of Absence

XA2 The motion to approve leave of absence for employee #0809 effective March 7, 2016 with an expected return date of April 4, 2016 using Federal Medical Leave Act (unpaid)

Leave of Absence

XA2 The motion to approve leave of absence for employee #1169 effective May 31, 2016 with an expected return date of January 13, 2017 using NJ Medical Leave Act from September 1 to November 29 and Personal Unpaid Leave from November 30 to January 13. Also using sick, personal and vacation from May 31 to June 14, 2016.

Long Term Substitute

XA3 The motion to approve Vocal Music teacher Mr. Charles Bass Step 18 at Overbrook High School at a salary of \$87,222 prorated without benefits effective April 29, 2016 replacing employee #1609.

Bus Driver

XA4 The motion to approve Ms. Janice Pfluger as twelve-month full time bus driver at a salary of \$30,000 effective April 1, 2016.

Retirement

XA5 The motion to approve Ms. Susan Labounty-Colclough from Overbrook High School for retirement effective July 1, 2016.

Ratifications Musicians

XA6 The motion to approve the following musicians for the spring musical at the rate of \$75/performance not to exceed \$675 per musicians. The musicians are Noel Munoz and Ruslan Odintsov.

Spring Coaching

XA7 The motion to approve the following coaches for the spring:

\$1.457

Ov	erbrook		
a.	Baseball	Volunteer Coach	Joe Marino
b.	Baseball	Volunteer Coach	Joe Hartman
C.	Baseball	Assistant Coach	Ken Siano
	\$4,712		
d.	Boys Track	Volunteer Coach	Kevin Hagamin
e.	Boys Track	Volunteer Coach	Brandon Handy
f.	Boys Track	Volunteer Coach	Ryan Handy
Pir	ne Hill Middle So	chool	
a.	Softball	Volunteer Coach	Erica Fean
b.	Track	Assistant Coach	Jessica Hector

Change of Position

XA8 The motion to approve Mr. Anthony Bain from substitute custodian to part-time custodian effective April 1, 2016 at a rate of \$10.65 per hour.

Salary Adjustment

XA9 The motion to approve Ms. Nicole D. Smith to step 11 BA+15 salary of \$59,800. Retroactive to March 1, 2016. Ms. Smith has provided all necessary paperwork to warrant this move.

School-Resource Office Contract

XA10 The motion to approve a contract between Pine Hill Police and Pine Hill Board of Education for the School Resource Officer for the 2016-2017 school year.

Affirmative Action Officers

XA11 The motion to approve the Affirmative Action Officers for the 2015-2016 school year as follows:

James Vacca – District
Ruth Blake – John Glenn Elementary School
Thomas Diaz – Pine Hill Middle School
Heidi Daunoras – Board of Education Building
Karim Fisher – Overbrook High School
Julie Sara – Dr. Albert Bean Elementary School

B. POLICY -

None at this time.

Motioned by Mr. Schwartz, seconded by Mr. Gallagher. Roll Call Vote. All in favor

C. FACILITIES -

None at this time.

D. FINANCE – The Superintendent recommends approval of the following items:

Professional Days

XD1 The motion to approve professional days. See Attachment VIII D1

Fund Raisers

XD2 The motion to approve the following fundraisers:

Group: Newspaper Club

Event: Spirit Day

Purpose: To raise money for supplies

Date: TBD

Group: Boys & Girls Track
Event: Fan Clothing Fundraiser

Purpose: Purchase Uniforms and Equipment

Date: March 28th - April 4th

Group: Tech Crew

Event: Sponsor South Jersey Stage Works Summer Play Purpose: Raise money for auditorium tech equipment

Date: Last week of July, first 2 weeks of August

Group: John Glenn PMD class

Event: Autism Awareness Month wrist band sale

Purpose: Raise money to support the "Light it Up Blue" campaign

Date: The month of April

Group: John Glenn PMD class

Event: PMD Coin Drive

Purpose: Raise money to support "Change Autism"

Date: The month of April

Group: Junior Class
Event: Prom t-Shirt sale

Purpose: Raise money to decrease cost of prom tickets

Date: 3/25/16 - 4/28/16

Colonial Conference Sportsmanship/Scholar Athlete Dinner **XD3** The motion to approve the Colonial Conference Sportsmanship/Scholar Athlete dinner for James Alber, Chris Naylor, Serena Pearson and Imani Peterson, along with parents and athletic director on May 5, 2016. Approximate cost to the board is \$325.00.

Girls Basketball Banquet

XD4 The motion to approve the Al Carino's Girl Basketball Club End of Season Banquet Dinner for All Star recipients Andrea Lloyd and Iamni Peterson along with their parents and coach. Basketball Club End of Season Banquet is on March 23 at Crown Plaza in Cherry Hill. Cost to the board is \$25.00 per person.

E. CURRICULUM – The Superintendent recommends approval of the following items:

Motioned by Mr. Gallagher, seconded by Mr. Schwartz. Roll Vote. All in favor.

Anti-Bullying Specialists

XE1 The motion to approve anti-bullying specialist present to Dr. Albert Bean, John H. Glenn, Pine Hill Middle School and Overbrook High School.

Fire and Lockdown

XE2 The motion to approve Fire and lock down drills at Dr. Albert Bean, John H. Glenn, Pine Hill Middle School and Overbrook High School.

School Calendar

XE3 The motion to approve the proposed 2016-2017 School calendar.

Comprehensive Equity

XE4 The resolution to approve and submit the Comprehensive Equity Plan to the County Office.

WHEREAS, the New Jersey Department of Education requires that Pine Hill Board of Education to submit a Comprehensive Equity Plan by April 1, 2016; and

WHEREAS, THE Affirmative Action Team has developed a Comprehensive Equity Plan.

NOW, THEREFORE BE IT RESOLVED, by the Pine Hill Board of Education that the Affirmative Action Officer is authorized to submit a Comprehensive Equity Plan for the 2016-2019 school years.

Senior Privilege

XE5 The motion to approve senior privilege for student #114267 request to finish his senior year at Overbrook High School, even though he now resides outside of the boundaries of the Pine Hill School District.

Learning Center Grants

XE6 The motion to approve and application for NJ DOE 21st Century Learning Center Program Grants in collaboration with WOW Science. The grant focuses on STEM, reading the writing content areas. It will possibly provide for after school and summer programs for students in grades 4-12 in all four schools.

AP Testing

XE7 The motion to approve the 2016 registration fee for the 2016 AP Test for all students currently enrolled in AP Courses at Overbrook High School. The cost to the Board is \$12,696 less any fee reduction for economically disadvantaged students (TBD)

Guest Speaker

XE8 The motion to approve Alaina Craig from The Art Institute to speak at Overbrook High School to the Financial Literacy classes to discuss various career options.

Diversity Training

XE9 The motion to approve administration to take part in Equity and Disproportionality training and research, no cost to the board.

Research Approval

XE10 The motion to approve Mr. Scott Rupp, former Overbrook High school student, to complete a risk assessment at Overbrook High School or March 24th. He will tour the athletic field and facilities with Mr. Bottino to gather information and pictures, no student pictures will be taken. He will use this information for the sole purpose of complete required college assignment.

Crossroads Program

XE11 The motion to approve the contract with Crossroads Programs to implement the Positive Choices Program.

Research Approval

XE12 The motion to approve Ms. Maryn Schieber, a student at Bay Path University to conduct research on The Effects of Yoga on the Behaviors of Children with Autism Spectrum Disorder Related to Sensory Processing at the John Glenn Schools's PMD Class. Parent Consent forms will be obtained as requited. Pending Legal review.

Classroom Observation

XE13 The motion to approve Ms. Kristina Davis to complete two classroom observations at the John Glenn School to fulfill requirements of Montclair State University Education program.

Field Trips

XE14 The motion to approve the following Field Trips:

Date	Group	Event	Cost to Board
March 24, 2016	Interact Leaders	Rutgers Camden attend Involving Youth in Local Decision Making Symposium	\$115.52
April 29, 2016	Math Concepts & Algebra I	Math Day at Hersey Park	No Cost to the board
May 19, 2016	Senior Class	Attend "After the Fire" Presentation	No cost to the board
April 8, 2016	Web Graphics II	Philadelphia Magic Garden to take pictures for Art Show	\$78,00

F. MISCELLANEOUS

G. ITEMS OF GENERAL INTEREST

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

A. INFORMATION

B. CORRESPONDENCE

C. MINUTES

Work session Minutes

XI C1 February 23, 2016 Work session/Regular Meeting Minutes

XI C2 February 23, 2016 Caucus Minutes

Motioned by Mr. Gallagher seconded, by Mr. Schwartz

D. FINANCE

Secretary's Report

XID1 Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2016. The Board Secretary certifies that no line item account has been over epxnded in violation of N.J.A.C. 6A: 23A - 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.for February See Attachment XI D1

Treasurer's Report

XID2 Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2016. See Attachment XI D3

Board Secretary Certification

XID3 Board Secretary Certification in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education

XID4 Monthly Certification of Budgetary Major Account/Fund Status. Certification Pursuant to NJAC A:23A-16.10 (c)4, the Pine Hill Board of Education certifies that as of February 28, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Line Item Transfers

XID5 Transfers for February 2016 See Attachments XI D5a-b

Payment of Bills February 2016

XID6 See Attachments XI D6a a. Bill List Feb. 29

\$22,386.70

Payment of Bills March 2016

XID7 See Attachments XI D7a-b

\$828.00 a. Bill List March 2 \$869,388,62 b. Bill List March 3 \$620,195.17 c. Bill List March 17 \$1,512,789.40 Total Out of General Account Check #1259 \$476.00

d. Cafeteria Checks

Check #1260 \$322.00 Check #1261 \$86,413.14

Total Out of Cafeteria Account \$87,211.14

Motioned by Mr. Freiling, seconded by Mr. Gallagher

Budget 2016-2017

XID8 The motion to approve the 2016-2017 Budget

BE IT RESOLVED, that the tentative budget be approved for the 2016-2017 School Year and the Secretary to the Board of Education be authorized to submit the tentative budget to the Camden County Superintendent of Schools for approval as follows:

BE IT RESOLVED to approve the 2016-2017 school district budget:

Budget Local Tax Levy \$33,400,597 \$11,393,006

Special Revenue \$1,117,136

General Fund

Debt Service \$1,446,950 \$671,062 \$35,964,683 \$12,064,068

AND BE IT RESOLVED, to approve the 2016-2017 school district budget.

RESOLVED, that taxes should be raised from the Borough of Pine Hill in the amount of \$11,393,006 for the General Fund for the 2016-2017 school year.

WHEREAS, the District needs to appropriate money from the excess surplus for the 2016-2017 budget in the amount of \$816,629 and

WHEREAS, the District makes the following assurances: 1.) No other line item balances are or will be available, 2.) No other emergency reserves or maintenance reserves (for maintenance purposes) are available for transfer, 3.) The transfer is for T&E purposes OR to ensure health and safety of students/or staff, 4.) any unbudgeted or under-budgeted revenue or excess (under projected) unreserved undesignated fund balance has been utilized, and

NOW, Therefore, be it resolved that Pine Hill School District shall appropriate excess surplus the amount of \$816,629 to be used for the 2016-2017 school year

Travel Expenditure

XID9 The motion to approve the maximum travel expenditure resolution in accordance with the NJAC 6A:23A-7.3.

MAXIMUM TRAVEL EXPENDITURE RESOLUTION

WHEREAS, Pursuant to N.J.S.A 18A:11-12, in each pre-budget year, the Pine Hill Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not exceeded; and

WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education had previously established a maximum amount for the pre-budget year 2015-2016 as \$10,000 and

WHEREAS, The Board of Education has expended \$3,337 of the maximum amount for the pre-budget year to date and

WHEREAS, The Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined the total amount of travel expenditures supported by federal funds is \$11,500 for the pre-budget year to date; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the school year 2016-2017 is \$11,500; be it

RESOLVED, That the Pine Hill Board of Education hereby establishes the maximum travel expenditure amount for the 2016-2017 school year as \$21,500.

Motioned by Mr Gallagher, seconded by Ms. Browne. Roll Call Vote. All in favor.

State Contract

XID10 The motion to approve the 2015-2016 State Contract the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2015-2016 School Year

WHEREAS, Title 18A: 18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such foods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the PINE HILL BOARD OF EDUCATION has the need, on a timely basis, procure goods and services utilizing state contracts, and

WHEREAS, the PINE HILL BOARD OF EDUCATION desires to authorize its purchasing agent for the 2015-2016 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the PINE HILL BOARD OF EDUCATION does hereby authorize the district Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all vendors (ie School Specialty for school supplies, and CDW Government, Inc for computers & supplies, and Grainger Equipment & Supplies for facility supplies) as approved by the New Jersey Division of Purchase.

Functional Behavior

XID12 The motion to approve FBA at the basic level for 12 hours at a cost \$150.00 per hour.

Nutrition Program

XID13 The motion to approve the Pinelands Learning Center free breakfast and lunch program for the 2016-2017 school year.

Capital Projects

XID14 The motion to approve dry well bid project which will be awarded to the lowest bidder pending legal review. This is a ROD grant.

Tuition Rates

XID15 The motion to approve the 2016-2017 tuition rates:

Kindergarten \$10,000 Elementary 1-5 \$12,600 Middle School 6-8 \$14,000 High School 9-12 \$14,774 LLD \$23,000 MD \$23,500 BD \$24,000 PSD \$13,500

Investment Vendors

XID16 The motion to approve the following investment companies that will assist in managing our retirement, life insurance and investment plans (403B and 457B).

- a. AXA
- b. Lincoln Investment Planning Inc.
- c. Fidelity Investment
- d. Midland National

District Improvements

XID17 The motion to approve the following district wide projects partnering with RFP Solutions Inc. (State Contract)

Strobe lighting in common use areas and bus lanes of the districts four schools. Main door controlled access at the District Office and the John H. Glenn. Telecommunications system (phones) that includes one-year warranty. The cost of these improvements will be \$257,812.00.

District Playground project

XID18 The motion to approve Liberty Parks & Playgrounds to install a new children's playground at John Glenn Elementary School. The District will utilize the Borough to remove the existing equipment which will save the District \$6,600.00. This project will also be funded by the IDEA Pre-school in the amount of \$5,813. The total cost of this project will be \$82,378.00.

General Construction

XID19 John Glenn and Dr. Albert Bean

- a. The motion to approve a change order 02 for both the John Glenn and Dr. Albert Bean for roof leak damage which occurred on August 27th, 2015. The total repairs were \$11,637.61
- b. The motion to approve a change order 03 for both the John Glenn and Dr. Albert Bean for fire alarm repairs due to roof damage that was done on August 6th, 2015. The total repairs were \$550.00

Student Contracts

XID20 The motion to approve the following student contracts for the students below:

Student # 117727

Sending District Pine Hill Receiving District Lindenwold Effective Date March 2, 2016 Amount \$9,197.52

Motion by Mr. Gallagher seconded by Mr. Wakeley

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the Board meeting is the time where any member of the public can share their thoughts directly with the Board. At the same time, the Board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach the podium, please begin by stating your name and address.

Open Floor to Public floor Statements

XII Motioned by Mr. Gallagher, seconded by Mrs. Daniels-Browne to open the for public statements. Voice vote. All in favor.

Close Floor to Public Statements

XII There being no further statements, it was motioned by Mr. Wakeley, seconded by Mrs. Corry to close the floor. Voice vote. All in favor.

XII OLD BUSINESS- None

XIV NEW BUSINESS- None

XIVA Next Worksession/Business Meeting -Tuesday, April 26, 2016, at 7:00 PM.

Motion to Adjourn

XV Motioned by Mrs. Parker, seconded by Mr. Schwartz to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 7:48pm.

Debgrah A. Piccirillo, School Business Administrator

Date