

# CLEMENTON SCHOOL DISTRICT

## Five-Year Maintenance Plan

2012-2013

2013-2014

2014-2015

2015-2016

2016-2017

Board Approved:

## INTRODUCTION

The following five (5) year maintenance plan addresses the years 2012 – 2017. A list of projects and their costs are outlined for each school year. In addition, copies of the quarterly, monthly and daily maintenance checklists are included.

All items included on this maintenance plan are incorporated into the annual school budget. The prices noted reflect estimates based on past experiences.

The plan anticipates possible repairs, upgrading and maintenance for the building and grounds. This maintenance plan is an essential tool to insure a quality learning environment for all of our children.

<u>2016-2017</u>	<u>Costs</u>
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• Replace air filters in geothermal units	\$1,300
• Replace lights and ballasts when needed	\$7,500
• Ground Water Maintenance contract	\$6,000
• Trash Removal Contract	\$5,197
• Fire/security alarm contract	\$1,500
• HVAC Maintenance contract	\$2,650
• Simplex – clock maintenance	\$ 450
• J.P. Pest Control Maintenance	\$ 900
• H & D Fire Extinguisher	\$ 950
• Plumbing repair – when necessary	\$2,000
• Electrical repair – when needed	\$ 600
• Replace security cameras	\$3,500
• Shredding costs	\$ 300

**CLEMENTON BOARD OF EDUCATION  
PRE-PAYMENT AUTHORIZATION  
MAY 23, 2016**

WHEREAS, the Clementon Board of Education recognizes the importance of prudent fiscal management; and

WHEREAS, the School Business Administrator and the Superintendent have found that various invoices should be paid prior to official School Board action, to avoid late payments or other fees;

NOW, THEREFORE, the Board of Education authorizes the Superintendent and the School Business Administrator to prepay the following invoices prior to official Board approval:

AmeriHealth	Ground Source Solutions
Atlantic City Electric	Home Depot
Bayada Nurses	Intercounty Newspapers
Board Approved Field Trips	Interim Health Care
Board Share FICA	Mission One
Bowman and Company	NJ School Boards Association
Burlington County Insurance Fund	NJ Unemployment
Camden County Educational Services Commission	Nutri-Serve Food Management
Camden County MUA	Office Max Credit Plan
Camden County Superintendent of Elections	Parker McCay
Clementon Agency Account	Partners In Pediatrics
Clementon Community Ed. Account	Postmaster, Clementon
Clementon Payroll Account	Professional Registration Fees
Clementon Petty Cash Account	Richo Copiers
Clementon Sewer/Water Utility	Republic Services of New Jersey
Clementon Student Activity Account	Russ Security Systems
Comcast	Serv-It, Inc.
County Special Services	Source 4 Teachers
School Districts	TD Bank - Wealth Management
Courier-Post	Temptrol Corporation
Educational Management by Computer Center (EMC)	Treasurer, State of New Jersey
Garden State Dust Control, Inc.	Tuition Payments
Hardenbergh Insurance Group	US Postal Service
Horizon	Verizon Wireless
	W.B. Mason Company
	Waste Management
	J.P. Pest Control
	X-Tel Communications

THEREFORE, BE IT RESOLVED that the Superintendent and School Business Administrator add the above list of bills to the next bill list for official Board approval and that they make the appropriate transfer of funds to cover the necessary expenses. The list of transfers will be presented at the next Board of Education meeting for official approval.

ADOPTED: 05/23/16

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President

ATTEST:

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Joanne E. Clement  
School Business Administrator/Board Secretary

CERTIFICATION

I certify the foregoing to be a true copy of a Resolution adopted by the Clementon Borough Board of Education at the meeting held on May 23, 2016.

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Joanne E. Clement  
School Business Administrator/Board Secretary

**CLEMENTON BOARD OF EDUCATION**  
**NOTICE OF AWARD**  
**PROFESSIONAL SERVICES**  
**2016-2017**

The Clementon Board of Education met on May 23, 2016 and awarded the following contract for professional services pursuant to 18A:18A.5a(1). The contracts listed below are available from (9:00 a.m. to 3:30 p.m.) Monday through Friday:

<u>NAME</u>	<u>SERVICES</u>	<u>CONTRACT PERIOD</u>	<u>CONTRACT AMOUNT</u>
Partners in Pediatrics	Occupational Therapy	September 1, 2016	\$68.00 per hour
Source 4 Teachers	Substitutes	Sept. 1, 2016 - June 30, 2017	\$116.45 per day \$123.30 per day
Mission One	Substitute Aides	Sept. 1, 2016 - June 30, 2017	\$97.27 per day
Interim Healthcare	Nursing Services	July 1, 2016 - June 30, 2017	RN \$48.00 per hour LPN \$42.00 per hour
Rehab Connection	Physical Therapy	July 1, 2016 - June 30, 2017	\$75.00 per hour

LEGAL NOTICE

NOTICE OF AWARD  
PROFESSIONAL SERVICES

The Clementon Board of Education met on May 23, 2016 and awarded the following contract for professional services pursuant to 18A:18A.5a(1). The resolution of award and the contract listed below are available for public inspection at the Office of The Board Secretary located at 4 Audubon Ave., Clementon, NJ 08021 from (9:00 a.m. to 3:30 p.m.) Monday through Friday:

<u>NAME</u>	<u>SERVICE</u>	<u>CONTRACT PERIOD</u>	<u>CONTRACT AMOUNT</u>
Parker McCay Marlton, NJ	Legal Services	July 1, 2016 until June 30, 2017	\$170.00 per hour
Bowman & Company	Auditor	July 1, 2016 until June 30, 2017	\$25,000.00
Burlington Co. Joint Ins. Pool Marlton, NJ	Broker of Record (Insurance)	July 1, 2016 until June 30, 2017	Schedule of Fees on file with Board Secretary
Family Medicine Assoc. Williamstown, NJ	School Physician	July 1, 2016 until June 30, 2017	\$2,300.00
Garrison Architects	Architectural Services	July 1, 2016 until June 30, 2017	\$150.00 per hour Other fees are on file with Board Secretary

Joanne E. Clement  
SBA/Board Secretary