



CLEMENTON BOARD OF EDUCATION

REGULAR BUSINESS MEETING
October 19, 2015
7:30 PM

MISSION STATEMENT

The Clementon School District is dedicated to a meaningful collaboration among parents, students, administrators, teachers, support staff, board of education members, and the community. Our daily mission is to provide every student with a high-quality education driven by the New Jersey Core Curriculum Content Standards and Common Core State Standards. We are committed to providing a secure, nurturing school climate in order to provide for the educational, social, and emotional needs of students and staff.

AGENDA

The Clementon Board of Education welcomes participation of interested organizations and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be 20 minutes with a three-minute time limit for individual speakers.

I. CALL TO ORDER

II. OPENING STATEMENT

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. MINUTES

Approval of the Minutes from the following meetings:

- 1. September 28, 2015 Regular Meeting and Executive Session

VI. PUBLIC - AGENDA ITEMS ONLY

VII. SUPERINTENDENT’S REPORT

Items for Action – The Superintendent recommends approval of the following items:

- 1. Accept, with regret, the retirement notification from employee # 063 effective January 1, 2016. (*Attachment VII-1*)
- 2. Request from employee # 063 for compensation for unused sick time. (*Attachment VII-1*)



3. Accept, with regret, the retirement notification from employee # 085 effective January 1, 2016. (*Attachment VII-3*)
4. Request from employee # 085 for compensation for unused sick time. (*Attachment VII-3*)
5. Request from employee # 046 to take intermittent, uncompensated leave during the 2015-2016 school year based on FMLA paperwork. (*Attachment VII-5*)
6. Employment of the following personnel for the 2015-2016 school year, contingent upon satisfactory criminal history review:
 - a. POSITION: Special Education Teacher - RC 2&3 (10 months)
 NAME: Ashley McClave
 SALARY: \$46,000.00 per year (pro-rated)
 To be adjusted after completion of collective bargaining negotiations.
 STEP: 1 BA
 START DATE: November 30, 2015
7. Employment of the following Mission One instructional aides for the 2015-2016 school year:
 - a. POSITION: Instructional Aide - Grades 7&8 Science/Social Studies
 NAME: Maureen Busund
 RATE OF PAY: As per existing Mission One contract
 START DATE: October 13, 2015
 - b. POSITION: Instructional Aide - Silver Stars
 NAME: George Marusiak
 RATE OF PAY: As per existing Mission One contract
 START DATE: October 20, 2015
8. Employment of the following individual for Camp Clementon for the 2015-2016 school year:
 - a. POSITION: Camp Clementon Substitute
 NAME: Brenda Falkenstein
 RATE OF PAY: \$13.05 per hour
9. 2015-2016 Contracted Extra-Curricular Stipend Positions and Personnel (To be adjusted after completion of contract negotiations):

Stipend Position	Faculty Member	Stipend
Grade 8 Promotion Advisor	Nancy Gundaker	\$752.00
Boys Basketball Head Coach	Michael Rossi	\$2,068.00
Girls Basketball Head Coach	Michael Terlizzi	\$2,068.00
Boys Basketball Assistant Coach	Steve Boianelli	\$1,379.00
Girls Basketball Assistant Coach	Steve Boianelli	\$1,379.00



10. Source 4 Teachers, together with its employees, to provide substitute services for the 2015-2016 school year.
11. Source 4 Teachers 2015-2016 October 2015 List (*Attachment VII-11*)
12. Memorandum of Agreement Between Education and Law Enforcement Officials - 2015 Revisions (*Attachment VII-12*)
13. 2nd Marking Period Back on Track Grades 5, 6, 7, 8
Objective: Students identified as failing in one or more subject area will be asked to participate in this after-school program. Students will be given time to work on missing assignments and study for up-coming tests and quizzes.
Teachers: one per grade level (4)
Grade 5 - Tina Jennetta
Grade 6 - Sheree Buttari
Grade 7 - Brenda Falkenstein
Grade 8 - Kelly Kolody
Number of Sessions: 20
Dates: Tuesdays, Wednesdays, Thursdays; December 1, 2015 - January 28, 2016
Time: 3:30 PM - 4:30 PM
Cost: 4 teachers x 20 hours x \$33.00 = \$2,640.00 (To be adjusted upon completion of collective bargaining negotiations.)
Funding: Title IA and/or Title IIA
14. 3rd Marking Period Back on Track Grades 5, 6, 7, 8
Objective: Students identified as failing in one or more subject area will be asked to participate in this after-school program. Students will be given time to work on missing assignments and study for up-coming tests and quizzes.
Teachers: one per grade level (4)
Grade 5 - Lauren Murray
Grade 6 - Jen Gregory
Grade 7 - Nicole Palermo
Grade 8 - Candice Wilson
Number of Sessions: 23
Dates: Tuesdays, Wednesdays, Thursdays; February 9, 2016 - March 31, 2016
Time: 3:30 PM - 4:30 PM
Cost: 4 teachers x 23 hours x \$33.00 = \$3,036.00 (To be adjusted upon completion of collective bargaining negotiations.)
Funding: Title IA and/or Title IIA
15. 4th Marking Period Back on Track Grades 5, 6, 7, 8
Objective: Students identified as failing in one or more subject area will be asked to participate in this after-school program. Students will be given time to work on missing assignments and study for up-coming tests and quizzes.
Teachers: one per grade level (4)
Grade 5 - Lauren Murray
Grade 6 - Jen Gregory
Grade 7 - Nicole Palermo
Grade 8 - Candice Wilson
Number of Sessions: 21



Dates: Tuesdays, Wednesdays, Thursdays; April 12, 2016 - May 26, 2016

Time: 3:30 PM - 4:30 PM

Cost: 4 teachers x 21 hours x \$33.00 = \$2,772.00 (To be adjusted upon completion of collective bargaining negotiations.)

Funding: Title IA and/or Title IIA

16. Eligible certificated personnel for item #s 13 through 15 as substitutes:

Agresta, Kathryn	Gregory, Jennifer	Paulino, Juana
Ballinghoff, Jessica	Gundaker, Nancy	Pickering, Karen
Barker, Donna	Haldeman, Mary Ellen	Procopio, Christine
Bhasin, Bonnie	Heverly, Alicia	Rambo, Sandra
Brumbach, Denise	Jennetta, Tina	Rossi, Michael
Buttari, Sheree	Koch, Rick	Schultz, Kim
Butz, James Jr.	Kolody, Kelly	Small, Michele
Cirrincone, Michelle	Magilton, Michelle	Stefan, Tracy
Clayton, Karen	Marino, Michelle	Stiles, Karen
Conti, Stephanie	Martin, Alyssa	Swan, Eileen
Cullen, Audrey	Mazzocca, Salvatore	Taylor, Kristy
Cunliffe, Alyson	McClave, Ashley	Terlizzi, Mike
Dawes, Trudi	Melillo, Jennifer	Tropp, Karen
Dragon, Gail	Miles, Mary Ann	Williams, Bryan
Egan, Dawn	Murray, Lauren	Wilson, Candice
English, Kimberly	Palermo, Nicole	
Falkenstein, Brenda	Pataky, Cheryl	

17. Workshop/Meeting Requests:

- a. EMPLOYEE: Jose Cruz
 MEETINGS: 2015-2016 Educational Facilities Managers Association
 Monthly Meetings
 LOCATION: Adelphia's, Deptford, NJ
 DATE: One time each month
 COST: \$0.00
 SPONSOR: EFMA of Camden and Gloucester Counties

- b. EMPLOYEE: Adrienne McManis
 MEETING: Camden County Curriculum Consortium Meeting
 LOCATION: Voorhees BOE Office, Voorhees, NJ
 DATE: October 15, 2015
 COST: \$0.00
 SPONSOR: Camden County Curriculum Consortium

- c. EMPLOYEE: Lynn DiPietropolo
 MEETINGS: 2015-2016 NJASA Small Schools/Shared Services Committee
 Meetings
 LOCATION: NJASA, Trenton, NJ
 DATES: November 18, 2015; January 6, 2016; February 8, 2016
 COST: \$0.00
 SPONSOR: NJ Association of School Administrators



- d. EMPLOYEE: Joanne Clement
 MEETING: NJASBO Conference Committee Meeting
 LOCATION: Robbinsville, NJ
 DATE: November 19, 2015
 COST: \$0.00
 SPONSOR: NJ Association of School Business Officials

- e. EMPLOYEE: Joanne Clement
 WORKSHOP: Pension System Review
 LOCATION: Robbinsville, NJ
 DATE: February 23, 2016
 COST: \$50.00
 SPONSOR: NJ Association of School Business Officials

- f. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: Career Ready Practices
 LOCATION: Somerville, NJ
 DATE: December 9, 2015
 COST: \$0.00
 SPONSOR: NJ Department of Education

- g. EMPLOYEE: Adrienne McManis
 WORKSHOP: Career Ready Practices
 LOCATION: Somerville, NJ
 DATE: December 9, 2015
 COST: \$0.00
 SPONSOR: NJ Department of Education

18. Walking Trip:

- a. TRIP: Clementon Veteran’s Day Ceremony
 FACULTY SPONSOR: Nicole Palermo
 DATE: November 11, 2015
 RAIN DATE: N/A
 TIME: 9:30 AM - 11:30 AM (Pending councilperson confirmation)
 DESTINATION: Heroes’ Park, Clementon, NJ
 PARTICIPANTS: Students in grades 6, 7, 8 and their teachers
 NOTE: Students will participate in the Veteran’s Day Ceremony alongside Clementon veterans.

19. School Activities:

- a. EVENT: HSA Movie Nights
 PERSON IN CHARGE: Katie Anderson
 REVISED DATES: *The last Friday of every month when school is in session. If school is closed on the last Friday, then the movie night will be the preceding Friday.*
 November 20, 2015 - “Monster Movie Night”
 TIME: 7:00 PM - 9:00 PM
 LOCATION: MPR



- NOTE: Once a month the HSA will host a movie night. Tickets would cost \$5.00 each or 5 tickets for \$20.00 (children 3 years and under are free with a paid adult admission). The HSA will split the profit from movie nights with the CES Student Activities account.
- b. EVENT: Flu Vaccination Clinic
FACULTY SPONSOR: Mary Beth Hernandez, RN
DATE: October 21, 2015
TIME: 3:00 PM - 4:00 PM
LOCATION: Nurse's Office
PARTICIPANTS: Teachers and staff only.
NOTE: Walgreens Pharmacy will conduct a Flu Vaccination Clinic for employees who wish to receive a flu vaccination. Walgreens will bill the employees' insurance. There is no cost to the district.
- c. EVENT: HSA Fall Book Fair
PERSON IN CHARGE: Veronica Martinis
DATES: November 16, 2015 - November 20, 2015
LOCATION: Media Center
- d. EVENT: HSA Fall Book Fair Family Night
PERSON IN CHARGE: Veronica Martinis
DATE: November 20, 2015
TIME: 5:30 PM - 7:00 PM (Preceding the HSA Movie Night on November 20, 2015.)
LOCATION: Media Center
- e. EVENT: NJHS Community Service Activity - Toiletries Drive
FACULTY SPONSOR: Nicole Palermo
DATES: November 1, 2015 - April 30, 2016
LOCATION: A donation box will be located outside the foyer.
NOTE: NJHS will collect toiletries for the residents of the Camden County Women's Shelter and create Good Samaritan Shoeboxes that contain the contents of our drive.
- f. EVENT: NJHS Fundraiser - Pretzel Sale
FACULTY SPONSOR: Nicole Palermo
DATE: November 25, 2015
LOCATION: Outside the foyer.
NOTE: NJHS will sell pretzels during the parent/teacher conference day. Funds raised will benefit future NJHS events.
- g. EVENT: Student Council Canned Food Drive
FACULTY SPONSOR: Nicole Palermo
DATES: November 1, 2015 - November 18, 2015
NOTE: Student Council and the Clementon Fire Department will work collectively to gather non-perishable food items for the needy families in Clementon. A representative will pick up



the items from our school and distribute them to Clementon families for Thanksgiving.

Approval of motions 1 through 18 above:

MOVED BY: _____

SECOND BY: _____

ON ROLL CALL VOTE:

MOTION CARRIED:

VIII. SECRETARY'S REPORT

Items for Action – The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>	
1. List # 1 (Payroll)	\$194,466.99	<i>(Attachment VIII-1.1)</i>
2. List # 2 (Payroll)	\$2,528.67	<i>(Attachment VIII-1.2)</i>
3. List # 3 (Payroll)	\$193,980.49	<i>(Attachment VIII-1.3)</i>
4. List # 4 (Community Education)	\$2,751.68	<i>(Attachment VIII-1.4)</i>
5. List # 5	\$10,749.75	<i>(Attachment VIII-1.5)</i>
6. List # 6	\$129,167.32	<i>(Attachment VIII-1.6)</i>
7. List # 7	\$379,748.15	<i>(Attachment VIII-1.7)</i>

2. Approve transfers in the amount of \$58,260.00. *(Attachment VIII-2)*

3. Homeless tuition for student JD to Pine Hill School District for the 2015-2016 school year in the amount of \$13,700.00.

4. Event: State of the Fund Dinner *(Background VIII-4)*
 Date: November 30, 2015
 Cost: \$0.00
 Attendees: Ellen Suckle William Weyland
 Virginia de Haan William Dilworth
 Randall Freiling Christopher McKelvey
 Desiree Pizzo Kathleen Rappold
 John Romer Lynn DiPietropolo
 Adrienne McManis Joanne Clement

5. Prime Point, HRMS for 2015 ACA Reporting Services at a rate of \$1,570.00.

6. Annual Maintenance Plan Budget Worksheet (form M-1) as per N.J.A.C. 6A:26A and Comprehensive Maintenance Plan. *(Attachment VIII-6)*

7. 2015-2016 Special Education contracts:

<u>School</u>		<u>Amount</u>
Archbishop	\$	49,493
Archway, Atco	\$	42,710
Archway, Atco	\$	35,757
Bancroft NeuroHealth	\$	52,807
Bancroft	\$	52,806
Aide	\$	31,680



Bancroft	\$	52,806
Aide	\$	31,680
Bancroft	\$	52,806
Aide	\$	31,680
Legacy	\$	67,242
Pineland Learning Center	\$	47,263
Aide	\$	35,100
Katzenbach School	\$	63,982
Gloucester County	\$	35,820
Gloucester County	\$	35,820
Aide	\$	29,160
Gloucester County	\$	35,820
Gloucester County	\$	35,820
Gloucester County	\$	35,820
Gloucester County	\$	35,820
Aide	\$	29,160
Gloucester County	\$	34,200
Willowglen	\$	49,100
YALE	\$	52,805
YALE	\$	46,237
Yale	\$	48,553
Yale	\$	48,553
	\$	<u>1,200,499</u>

8. Event: Delegate Assembly
 Date: November 2, 2015
 Cost: \$0.00
 Attendees: William Weyland
 Kathleen Rappold

Approval of motions 1 through 8 above:

MOVED BY: _____
 ON ROLL CALL VOTE:

SECOND BY: _____
 MOTION CARRIED:

IX. PRESENTATIONS

- *September 2015 Manner Banner (Classroom 2A - Mrs. Miles)*
- *September 2015 Bulldogs Best*

X. CORRESPONDENCE

1. Nutri-Serve Monthly Update - September 2015
2. Notification from the New Jersey Department of Education that the district's Equivalency Application for Achieve NJ has been approved.

XI. COMMITTEE REPORTS

1. Administrative Evaluation
(Chairperson - Randall Freiling)



2. Building and Maintenance
(Chairperson - William Dilworth)
3. Camden County Educational Services Commission
(Representative - Virginia de Haan; Alternate - William Weyland)
4. Camden County School Boards Association
(Representatives - John Romer and William Weyland)
5. Community Education and Extra-Curricular Information
(Chairperson - John Romer)
6. Policy
(Chairperson - William Weyland)
7. Common Core Curriculum and Technology
(Chairperson - Kathleen Rappold)
8. Finance
(Chairperson - Kathleen Rappold)
9. Legislation
(Representative - William Weyland)
10. Personnel
(Chairperson - William Dilworth)
11. Pine Hill Board of Education
(Representative - Randall Freiling)
 - a. Minutes from the August 25, 2015 Worksession/Regular Business Meeting
(Attachment XI-11.a)
12. Municipal Liaison
(Representative - Randall Freiling)
13. Home and School Association
(Representative - Kathleen Rappold)
14. Negotiations
(Chairperson - Ellen Suckle)

XII. OTHER INFORMATION

1. Discussion Items: None
2. Clementon School Information:
 - a. Enrollment Report - September 2015 *(Attachment XII-2.a)*
 - b. Nurse's Report - September 2015 *(Attachment XII-2.b)*
 - c. Administrative Report - September 2015 *(Attachment XII-2.c)*



3. Fire and Security Drills:

September 2015 - Drill Type	Date	Time
Fire Drill	09/10/15	09:06 AM
Security Drill (Evacuation)	09/16/15	01:53 PM

4. Upcoming Events - November 2015 (Please see calendar.)

XIII. PUBLIC

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT