



**CLEMENTON BOARD OF EDUCATION  
Clementon, New Jersey**

**REGULAR MEETING OF THE CLEMENTON BOARD OF EDUCATION  
OCTOBER 17, 2016**

**MISSION STATEMENT**

*The Clementon School District is dedicated to a meaningful collaboration among parents, students, administrators, teachers, support staff, board of education members, and the community. Our daily mission is to provide every student with a high-quality education driven by the New Jersey Core Curriculum Content Standards and Common Core State Standards. We are committed to providing a secure, nurturing school climate in order to provide for the educational, social, and emotional needs of students and staff.*

**AGENDA**

*The Clementon Board of Education welcomes participation of interested organizations and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be 20 minutes with a three-minute time limit for individual speakers.*

**I. CALL TO ORDER**

The Regular Meeting of the Clementon Board of Education was called to order at 7:00 PM on the above date by Ellen Suckle, President.

**II. OPENING STATEMENT**

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Katherine Anderson	7:00 PM	9:00 PM
Danielle Aubry	7:00 PM	9:00 PM
William Dilworth	7:00 PM	9:00 PM
Randall Freiling	7:00 PM	9:00 PM
Christopher McKelvey	Absent	Absent
Kathleen Rappold	7:00 PM	9:00 PM
Ellen Suckle	7:00 PM	9:00 PM
Christy Weaver	7:00 PM	9:00 PM
William Weyland	7:00 PM	9:00 PM



CLEMENTON BOARD OF EDUCATION MEETING MINUTES  
~OCTOBER 17, 2016~

3545

Also present were:

- Joanne E. Clement, SBA/Board Secretary
- Lynn DiPietropolo, Superintendent/Principal
- Andrew Li, Solicitor

Also present in the audience were:

Members of the community and staff.

**V. PRESENTATIONS**

1. 2016 NJASK Science Scores
2. 2016 PARCC Scores
3. Character Trait - Award for Respect

Mrs. Nucera asked if the district would be having a Gifted and Talented program again this year.

**VI. MINUTES**

Approval of the Minutes from the following meetings:

1. September 22, 2016 Regular and Executive Session
2. September 26, 2016 Regular and Executive Session

MOVED BY:       Mrs. Rappold

SECOND BY:       Mr. Dilworth

ON ROLL CALL VOTE:

MOTION CARRIED: 7-0-1 (Mr. Freiling abstained from 9/26/2016 meeting and executive session)

**VII. PUBLIC - AGENDA ITEMS ONLY**

MOVED BY:       Mrs. Rappold

SECOND BY:       Mrs. Weaver

ON ROLL CALL VOTE:

MOTION CARRIED: 7-0-0

Mrs. Falkenstein, staff member for 31 years, thanked the Board and the administration for the Chrome Books and additional technology. They are outstanding and the students use them every day. The staff is extremely happy with them.

Mrs. Suckle thanked the staff and administration for their hard work and improvement of the NJASK and PARCC scores.

MOVED BY:       Mrs. Rappold

SECOND BY:       Mr. Weyland

ON ROLL CALL VOTE:

MOTION CARRIED: 7-0-0

**VIII. COMMITTEE REPORTS**

1. Curriculum and Programs  
(Chairperson - William Weyland)
  - a. Community Education Report - September 2016 (Attachment VIII-1.a)



b. Camp Clementon Attendance Record – September 2016 (*Attachment VIII-1.b*)  
Mr. Weyland reported on Community Ed and Camp Clementon enrollment and upcoming events.

2. Finance and Facilities

(*Chairperson – William Dilworth*)

Mr. Dilworth reported the Business Administrator is working on the DRTRS and ASSA. The auditors will be in district starting November 8, 2016 for three weeks.

3. Policy and Personnel

(*Chairperson – Randall Freiling*)

Mr. Freiling reported he has copies of the superintendent's evaluation and will discuss this in executive session.

4. Negotiations

(*To be determined at the time of negotiations.*)

**IX. OTHER REPORTS**

1. Camden County Educational Services Commission

(*Representative – Christopher McKelvey*)

Mr. McKelvey was not present for a report.

2. Camden County School Boards Association

(*Representative – Kathleen Rappold*)

Mrs. Rappold reported that she and other board members attended the County meeting on October 13, 2016. Next meeting is December 5, 2016.

3. Legislation

(*Representative – William Weyland*)

Mr. Weyland had nothing to report.

4. Pine Hill Board of Education

(*Representative – Randall Freiling*)

a. Minutes from the Worksession/Regular Business Meeting (*Attachment IX-4.a*)

Mr. Freiling reported that there is a meeting on Tuesday evening. Pine Hill is moving forward at the high school for curriculum. They will be providing us with a list of all the clubs. Mrs. Weaver asked if there was any information pertaining to the wrestling team. Mrs. DiPietropolo stated that she has not had any additional communication from Pine Hill on this sport.

5. Home and School Association

(*Representative – Katherine Anderson*)

The October 12th meeting was a brief gathering of HSA members for discussing the agenda. Oct. 28 2016 is movie night. Box tops are still being collected and they submitted \$152 worth. There was discussion to increase membership at the meeting. A CES graduating class committee is being formed.



CLEMENTON BOARD OF EDUCATION MEETING MINUTES  
~OCTOBER 17, 2016~

**X. CORRESPONDENCE**

1. Nutri-Serve Monthly Update - September 2016 (*Attachment X-1*)
2. Corrective Action Plan (CAP)- (*Attachment X-2*)

**XI. OTHER INFORMATION**

1. Discussion Items: None
2. Clementon School Information:
  - a. Enrollment Report - 2016 (*Attachment XI-2.a*)
  - b. Nurse's Report - None
  - c. Administrative Report - September 2016 (*Attachment XI 2.c*)
3. Harassment, Intimidation, and Bullying Report - 2016 (*Attachment XI-3*)
4. Fire and Security Drills - July 2016 through September 2016:

Drill Type	Date	Time
Fire Drill	7/27/16	9:36 AM
Security Drill (Lockout)	7/28/16	10:38 AM
Shelter in Place w/Instruction	8/1/16	9:35 AM
Fire Drill	8/3/16	9:45 AM
Fire Drill	9/15/16	9:06 AM
Security Drill (Lockout)	9/27/16	2:15 PM

5. Upcoming Events -November 2016 (*Attachment XI-5*)

**XII. SUPERINTENDENT'S REPORT**

Items for Action - The Superintendent recommends approval of the following items:

1. Second Reading of the following revised regulation: (*Attachment XII-1*)

Number	Type	Title
2624	REG	Grading System

2. Employment of the following Source for Teachers and Mission One instructional aide and substitute aide for the 2016-2017 school year:

POSITION:	Instructional Aide (Shining Stars)
NAME:	Joyce Britt
RATE OF PAY:	As per existing Mission One contract
START DATE:	September 15, 2016



CLEMENTON BOARD OF EDUCATION MEETING MINUTES  
~OCTOBER 17, 2016~

3548

POSITION: Long Term Sub Teacher- Grade 7 Inclusion  
NAME: Alexa Livanos  
RATE OF PAY: As per existing Mission One contract  
START DATE: September 12, 2016

POSITION: Substitute Instructional Aide  
NAME: Andrea Rambo  
RATE OF PAY: \$8.84 per hour (TABLED)

3. Homebound Instructor for the 2016-2017 school year:

STAFF: Tracy Stefan  
RATE OF PAY: \$34.50 per hour

4. Workshop/Meeting Requests:

a. EMPLOYEE: Joanne Clement  
WORKSHOP: Uniform Chart Account, Record Management System  
LOCATION: Mt. Laurel, NJ  
DATE: December 8, 2016  
COST: \$75.00  
SPONSOR: NJASBO

b. EMPLOYEE: Christine Fellona  
WORKSHOP: Strategies for ESL Students  
LOCATION: Camden County College, Blackwood, NJ  
DATE: November 22, 2016  
COST: \$149.00  
SPONSOR: EIRC

5. SCHOOL ACTIVITIES:

a. EVENT: CES Gives Back  
FACULTY SPONSOR: Candice Collins  
DATE: October 19, 2016  
LOCATION: Multi-Purpose Room  
TIME: 3:15 - 4:15 PM  
PARTICIPANTS: 8<sup>TH</sup> Grade  
NOTE: Students will participate in making peanut butter and jelly sandwiches for a local shelter. Students are learning about homelessness and this is an opportunity to give back to their community.

b. EVENT: Yearbook Spirit Wear Sale  
FACULTY SPONSOR: Kimberly Schultz  
DATE: October 31 - November 18, 2016  
PARTICIPANTS: PreK- 8<sup>th</sup> Grade  
NOTE: Fundraiser to raise money for yearbooks.



CLEMENTON BOARD OF EDUCATION MEETING MINUTES  
~OCTOBER 17, 2016~

- c. EVENT: 2016-2017 Boy's and Girl's Home Basketball Games
- FACULTY SPONSOR: Denise Brumbach and Michael Rossi
- DATES: December 12 and 14, 2016; January 17, 23, and 26, 2017; February 1, 2016
- TIME: 6:00 PM - 8:00 PM
- LOCATION: Gym
- NOTE: Dates subject to change.

6. COMMUNITY USE OF FACILITIES:

- a. ORGANIZATION: Trowbridge Condominium Association
- PERSON IN CHARGE: Pat Carston
- SPONSOR: Community Education
- PURPOSE: Community Annual Meeting
- DATE: November 22, 2016
- TIME: 7:00 - 9:00 PM
- LOCATION: Music Room
- PARTICIPANTS: Approx. 15 adults

7. 2016-2017 QSAC Statement of Assurance. (*Attachment XII-6*)

8. Pilot We R 3C as a character education program during the 2016-2017 school year.

9. 2016-2017 Contracted Extra-Curricular Stipend Positions and Personnel:

Stipend Position	Faculty Member	Stipend
Assistant Co-Ed Soccer Coach	Denise Brumbach	\$1,506.00
Safety Patrol	Christine Procopio	\$959.00

10. Source 4 Teachers October 2016 Board Approval list. (*Attachment XI-6*)

11. Employment of the following personnel for the 2016-2017 school year, contingent upon satisfactory criminal history review:

- a. POSITION: Part time custodian
- NAME: Mykala Ofsharick
- SALARY: \$10.00 per hour, not to exceed 29 ½ hours
- START DATE: October 24, 2016
- NOTE: Pending finger printing. Support staff hired with a 60 day probationary period.



**SUPERINTENDENT'S REPORT = A D D E N D U M**

Items for Action - The Superintendent recommends approval of the following items:

12. HOME AND SCHOOL

- a. EVENT: Family Night Out  
 SPONSOR: HSA  
 PERSON IN CHARGE: Jen Rhine  
 DATES: November 9, 2016  
 TIME: 6:00 PM - 10:00 PM  
 LOCATION: TBA- possibly Friendly's Restaurant, Clementon  
 NOTE: HSA will host a family night with percentage of money given back to HSA.
  
- b. EVENT: Giambri's Pretzel Sale  
 FACULTY SPONSOR: HSA  
 PERSON IN CHARGE: Veronica Martinis  
 DATES: November 1 - November 18, 2016  
 NOTE: A percentage of pretzel sales will be given back to HSA.
  
- c. EVENT: Hoagie Sale  
 FACULTY SPONSOR: HSA  
 PERSON IN CHARGE: Jen Rhine  
 DATES: November 17 and 18, 2016, held during conferences.  
 TIME: 12:40 PM to 4:00 PM  
 LOCATION: Main entrance lobby  
 NOTE: HSA will pre-sell hoagies for \$5.00 per hoagie.

Approval of motions 1 through 12 above:

MOVED BY: Mr. Dilworth SECOND BY: Mr. Freiling  
 ON ROLL CALL VOTE: MOTION CARRIED: 7-0-1(Mrs. Weaver voted No on #7; Mr. Dilworth abstained from #2 and #10 only)

**XIII. SECRETARY'S REPORT**

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account (attachment XIII-1):
 

<u>Bill List and Check Register</u>	<u>Amount</u>
1. List # 1(Payroll)	\$225,893.75
2. List # 2 (Payroll)	\$220,171.40
3. List # 3 (Community Education)	\$2,948.11



CLEMENTON BOARD OF EDUCATION MEETING MINUTES  
~OCTOBER 17, 2016~

- |                         |              |
|-------------------------|--------------|
| 4. List # 4 (Bill List) | \$200,228.52 |
| 5. List # 5 (Bill List) | \$115,840.82 |

2. Approve transfers in the amount of \$89,000. (*Attachment XIII-2*)
3. Homeless tuition for #AC, special education to Black Horse Pike Regional for the 2016-2017 school year \$23,910.00.
4. Homeless tuition for #IG, special education to Black Horse Pike Regional for the 2016-2017 school year \$23,910.00.
5. Homeless tuition for #NG, special education to Black Horse Pike Regional for the 2016-2017 school year \$23,910.00.
6. Homeless tuition for #DS, special education to Black Horse Pike Regional for the 2016-2017 school year \$23,910.00.
7. Approval of Kennedy Hospital for drug screening for the 2016-2017 school year. (*Attachment XIII-7*)
8. Annual Maintenance Form as per N.J.A.C. 6A:26A and Comprehensive Maintenance Plan. (*Attachment XIII-8*)
9. 2017-2018 Budget Preparation Calendar (*Attachment XIII-9*)
10. BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR August 31, 2016 and September 30, 2016. (*Attachment XIII-10*)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Board Secretary certifies that as of 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Clementon Board of Education pursuant to N.J.S.A.18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Clementon Board of Education certifies that as of August 31, 2016 and September 30, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Approval of motions 1 through 10 above:**

<b>MOVED BY:</b> <u>      Mrs. Rappold      </u>	<b>SECOND BY:</b> <u>      Mrs. Weaver      </u>
<b>ON ROLL CALL VOTE:</b>	<b>MOTION CARRIED:</b> 7-0-0





CLEMENTON BOARD OF EDUCATION MEETING MINUTES  
 ~OCTOBER 17, 2016~

3552

XIV. PUBLIC

MOVED BY: Mr. Weyland SECOND BY: Mrs. Aubry  
 ON ROLL CALL VOTE: MOTION CARRIED: 7-0-0

Nothing

MOVED BY: Mrs. Rappold SECOND BY: Mr. Freiling  
 ON ROLL CALL VOTE: MOTION CARRIED: 7-0-0

XV. EXECUTIVE SESSION - at 7:52 p.m.

The Clementon Board of education will go into Executive Session in accordance with Resolution 101716 for personnel matters regarding Evaluation of Superintendent and legal discussion of potential litigation. Executive session will last approximately 45 minutes. Action will be taken.

MOVED BY: Aubry SECOND BY: Anderson  
 ON ROLL CALL VOTE: MOTION CARRIED: 7-0-0

Mr. Weyland and Mr. Dilworth left at 8:07 p.m.

MOTION: To move out of Executive Session at 8:45 p.m.

MOVED BY: Mrs. Rappold SECOND BY: Mrs. Aubry  
 ON ROLL CALL VOTE: MOTION CARRIED: 5-0-0

Mr. Weyland and Mr. Dilworth returned to the meeting at 8:45 p.m.

MOTION: Submit Merit Goals to the County Superintendent for approval.

MOVED BY: Mrs. Anderson SECOND BY: Mrs. Rappold  
 ON ROLL CALL VOTE: MOTION CARRIED: 5-0-2 (Mr. Dilworth and Mr. Weyland abstained)

MOTION: A draft summary for superintendent's evaluation will be written by Mr. Freiling.

MOVED BY: Mrs. Rappold SECOND BY: Mrs. Aubry  
 ON ROLL CALL VOTE: MOTION CARRIED: 5-0-2 (Mr. Dilworth and Mr. Weyland abstained)



CLEMENTON BOARD OF EDUCATION MEETING MINUTES  
~OCTOBER 17, 2016~

3553

**XVI. UNFINISHED BUSINESS**

1. Estate money discussion. The board discussed establishing an educational foundation with this money. The Finance Committee will meet for further discussion and will report back to the Board.

**MOTION:** Approve ABCO as designated depository for the Clementon Board of Education.

**MOVED BY:** Mr. Weyland                      **SECOND BY:** Mrs. Rappold  
**ON ROLL CALL VOTE:**                                      **MOTION CARRIED:** 7-0-0

2. DARE program - Mr. Freiling discussed the DARE and LEAD programs. He has two officers that will need training before the program can be implemented in the district. The program should start sometime in December.

**XVII. NEW BUSINESS**

1. Save the Date: November 29, 2016 -BCIP State Dinner
2. Joint meeting with Pine Hill to discuss Board, District and Superintendent Goals.
3. We are waiting for a date from Terry Lewis from School Boards.

**XVIII. ADJOURNMENT- 9:00 p.m.**

**MOVED BY:** Mr. Dilworth                      **SECOND BY:** Mr. Weyland  
**ON ROLL CALL VOTE:**                                      **MOTION CARRIED:** 7-0-0

Respectfully submitted,

Joanne E. Clement  
Board Secretary  
November 28, 2016