

PINE HILL PUBLIC SCHOOLS June 29, 2016 Board Minutes

BOARD MEETING

OF THE PINE HILL BOARD OF EDUCATION

June 29<sup>th</sup>, 2016  
6:30 PM

Call to Order I The Board Meeting of the Pine Hill Board of Education was called to order at 6:30PM by Mr. Joseph Keyek, Jr., Board President.

Flag Salute II All those in attendance were invited to pledge allegiance to the flag. Mr. Keyek to Salute the Flag.

Open Public Meeting Act III The Board Secretary read the required Open Public Meeting Act Statement: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Pine Hill Board of Education, on June 29, 2016 caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education Office, the Dr. Albert M. Bean School, the John H. Glenn School, the Pine Hill Middle School, Overbrook High School, and filed with the Pine Hill Borough Hall. Also notice of this has been sent to the Courier Post."

Roll Call IV The following members answered roll call:  
Mr. Len Cavallaro absent  
Mrs. Lori Corry present  
Mrs. Zipporah Daniels-Browne present  
Mr. Randy Freiling present  
Mr. Les Gallagher present  
Mrs. Lois Parker present  
Ms. Kimberly Reed present  
Mr. Roger Schwartz present  
Mrs. Barbara Villari-Peters absent  
Mr. James Wakeley present  
Mr. Joseph Keyek, Jr. present

Also present were:  
Dr. Kenneth Koczur: Superintendent of Schools  
Deborah Piccirillo: School Business Administrator  
Amy Guerin Board Solicitor

Motion to Caucus Motioned by Mr. Schwartz seconded by Mrs. Daniels-Browne at 6:32pm to go into executive session. Voice vote. All in favor.

VI Mr. Keyek read Resolution #06292016 authorizing legal and executive session as the issues to be discussed pertained to student matter. (Attachment VI)

Motion to Return from Caucus Motioned by Mr. Gallagher, seconded by Mr. Freiling at 7:27pm to come out of executive session. Voice vote. All in favor.

Presentations

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Open Floor to Public Statements

Motioned by Mrs. Daniels-Browne, seconded by Mr. Wakeley to open the floor for public statements. Voice vote. All in favor.

Close Floor to Public Statements

There being no further statements, it was motioned by Mr. Schwartz seconded by Mr. Freiling to close the floor. Voice vote. All in favor.

## VIII COMMITTEE REPORTS

### Curriculum/Technology

June 6<sup>th</sup>-8<sup>th</sup> Chrome Book- State Assembly Introduction  
3-6-12 Science Standards

### Finance

Transportation Bid

### Negotiations

Change with Dr. Kozcur's contract  
Table facility hire

### Personnel

None at this time

### Policy

Meeting in Mid-August to discuss 40 new policies

### Property

Markerspace Room,  
New Roof at Overbrook High school  
Security upgrades  
New locker room and gym floors, bleachers have been removed  
New playground at John Glenn School  
New carpet at Dr. Albert Bean  
Anex almost completed

### Student Disciplinary Review

None at this time

## IX LIAISON REPORTS

### Camden County Educational Services Commission

None at this time

### Camden County School Boards Association

None at this time

### DEAC

Need to have discussion regarding evaluations

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Municipal Alliance  
National Night Out – August 2nd

NJ School Boards Association  
School funding formula

Pine Hill Borough Liaison  
Office opening  
New grants  
Walking trail at the Borough

Education Foundation  
National Night out  
Planning fall festival

PTO

Site Council –  
*John Glenn School* – Mr. Gallagher  
*Dr. Albert Bean School* – Mrs. Corry  
*Pine Hill Middle School* – Mr. Schwartz  
*Overbrook High School* – Mr. Freiling, Mrs. Villari-Peters – Mr. Freiling  
announced that the HS is testing a new policy with regards to dress codes.

## SUPERINTENDENT'S REPORT

**A. PERSONNEL-** The Superintendent recommends approval of the following items:

**Motioned by Mr. Wakeley, seconded by Mrs. Daniels-Browne Roll Call. All in Favor.**

Substitute List

**XIA1** The motion to approve the 2016-2017 substitute list.

Leave of Absences

**XIA2** The motion to approve the following employees:

Employee	Leave Requested	Sick, Personal, Vacation	NJ Medical Leave Act	Unpaid
1062	09/01/2016 to 04/11/2017	09/01/2016 TO 10/14/2016	10/17/2016 to 1/7/2017	01/09/2017 to 4/11/2017
922	09/01/2016 to 01/13/2017	09/01/2016 to 10/07/2016	10/10/2016 to 1/13/2017	



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Name	Position	Rate
Regina Nicoletto	Bus Driver	\$125/day
Tammy Smith	Bus Driver	\$125/day
Madge Sharp	Bus Driver	\$125/day
Sharron Riff	Substitute Bus Driver	\$125/day
Marie Spencer	Bus Aide	\$14.50/hr
Heather Lex	Bus Aide	\$8.59/hr
Diane Griffin	Bus Aide	\$9.51/hr
Erica Iannaco	Substitute Bus Aide	\$9.51/hr

Summer Workshop

**XIA17** The motion to approve the following staff members to take part in the Summer Workshop Series July 19 & 20, at a rate of \$25/hr.:

Amanda Thistle-Natalie
Christina Dooling
Karen Fricke
Lisa Short
Kristine Mullin
Renee Gilson
Amanda Redrow

Summer Enrichment Supervisor

**XIA18** The motion to approve Mr. Karim Fisher as Summer Enrichment Supervisor, at a rate of \$51.25/hr. Salary paid through NCLB/Title I funding.

Summer Enrichment Teacher

**XIA19** The motion to approve Ms. Brittany Nelson as Summer Enrichment Teacher at a rate of \$27/hr. Salary paid through NCLB/Title I funding.

Summer Enrichment Instructional Assistant

**XIA20** The motion to approve Ms. Julie Murray as a Summer Enrichment Instructional Assistant, at the rate of \$10.00/hr. Salary paid through Title funding.

Summer Curriculum Writing

**XIA21** The motion to approve the following staff to complete curriculum writing over the summer at a rate of \$25/hr.

Lindsey Sampolski
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Kristine Mullin
Laura Hammond
Amanda Thistle-Natalie
Pia Paolo
Danielle Anari
Patricia Dunleavy
Lisa Myers
Sharon Nadelbach
Heather Otto

Fall Coaching

**XIA22** The motion to approve the following fall coaches:

Name	Position	Stipend 1
Danielle Anari	Overbrook Cheerleading Head Coach	\$2,971.00
Frank Wilczynski	Overbrook Football Head Coach	\$7,747.00
Jamie Otis	Overbrook Football Assistant Coach	\$6,473.00
Mark Peiffer	Overbrook Football Assistant Coach	\$6,473.00
Raheem Covington	Overbrook Football Assistant Coach	\$6,473.00
Kenneth Siano	Overbrook Football Assistant Coach	\$6,473.00
Alonzo Somerville	Overbrook Volunteer Football Coach	
Thomas Wilczynski	Overbrook Volunteer Football Coach	
Justin Stippick	Overbrook Volunteer Football Coach	
James Bellows	Overbrook Boys Soccer Head Coach	\$6,367.00
Michael Stutz	Overbrook Boys Soccer Assistant Coach	\$4,616.00
Steve Burick	Overbrook Boys Soccer Assistant Coach	\$4,616.00
Michele Dunnet	Overbrook Girls Soccer Head Coach	\$6,367.00

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Rebecca Garretson	Overbrook Girls Soccer Assistant Coach	\$4,616.00
Alisa Fritzche	Overbrook Girls Soccer Assistant Coach	\$4,616.00
Jeff Mack	Overbrook Girls Tennis Head Coach	\$4,128.00
Katie Naccarato	Overbrook Girls Tennis Assistant Coach	\$3,290.00
Leigh Brown	Overbrook Boys Cross Country Head Coach	\$4,128.00
Jayme Smith	Overbrook Girls Cross Country Head Coach	\$4,128.00
Lindsey Sampolski	Overbrook Field Hockey Head Coach	\$6,155.00
Allison Banks	Overbrook Field Hockey Assistant Coach	\$4,722.00
Michael Charboneau	Overbrook Fall Weight Room	\$1,592.00
Chris Callahan	Overbrook Clock Operator	\$48.00 per event
Mark Bottino	Overbrook Clock Operator	\$48.00 per event
Jared Caltabiano	Pine Hill Middle Boys Soccer Head Coach	\$2,185.00
Jessica Jaworski	Pine Hill Middle Boys Soccer Assistant Coach	\$1,457.00
Katie Bojanowski	Pine Hill Middle Girls Soccer Head Coach	\$2,185.00
Maria Casciotta	Pine Hill Middle Girls Soccer Assistant Coach	\$1,457.00
Glenn Davis	Pine Hill Middle Girls Soccer Volunteer Coach	
Jessica Hector	Pine Hill Middle Field Hockey Head Coach	\$2,185.00
Erica Burr	Pine Hill Middle Field Hockey Assistant Coach	\$1,457.00
Gwen Ulatowski	Pine Hill Middle Cross Country Head Coach	\$2,185.00
William Fean	Pine Hill Middle School Site Manager	\$104.00 per

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		event
Angelina Irizarry	Pine Hill Middle School Site Manager	\$104.00 per event
Thomas Dunmore II	Marching Band Assistant Director	\$2,400.00
Stefan Schuck	Marching Band Assistant Band	\$1,700.00
John Witherspoon	Marching Band Drill Designer	\$1,000.00
Isaiah Leonard	Marching Band Battery Technician	\$1,100.00
Meghan Gladue	Marching Band Color Guard Technician	\$1,000.00
Rasheim Love	Marching Band Color Guard Technician	\$1,000.00
John Szachewicz	Marching Band Percussion Technician	\$500.00

Pine Hill Middle School Club & Advisors

**XIA23** The motion to approve the following advisors for the 2016-2017

Christina Dooling	Academic Pride	\$573.00
Mandi Dorrell	Academic Pride	\$573.00
Lynne Kells	Art Club	\$573.00
Erica Burr	Band, Concert Director	\$1,146.00
Margo Ocasio	Bowling Club Co-Advisor	\$573.00
Tracey Rosa	Bowling Club Co-Advisor	\$573.00
Lauren Kleiner	Drama Club Co-Advisor	\$573.00
Brittany Wooster	Drama Club Co-Advisor	\$573.00
Lisa Short	National Junior Honor Society	\$1,431.00
Donna Herron	Peer Mediation Co-Advisor	\$1,459.00
Kristine Mullin	Peer Mediation Co-Advisor	\$1,459.00
Donna Herron	Newspaper Co-Advisor	\$1,459.00
Michelle Cossaboon	Newspaper Co-Advisor	\$1,459.00



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Renee Gilson	Safety Patrol Advisor	\$1,459.00
Matthew Torbik	Sports Club Co-Advisor	\$573.00
Karen Fricke	Student Government Advisor	\$1,431.00
Lisa Short	Webmaster	\$1,126.00
Jennifer Zane	Yearbook Co-Advisor	\$1,459.00
Renee Gilson	Yearbook Co-Advisor	\$1,459.00
Denise Vuono	Debate Club Co-Advisor	\$573.00
Jessica Hector	Debate Club Co-Advisor	\$573.00
Renee Gilson	After School Detention	\$33.00 per hour
William Fean	After School Detention Substitute	\$ 33.00 per hour
Erica Burr	Morning Duty	\$ 44.00 per hour
William Fean	Morning Duty	\$ 44.00 per hour
Renee Gilson	Morning Duty	\$ 44.00 per hour
Judy Hulmes-Cochran	Morning Duty	\$ 44.00 per hour
Janelle Michalowski	Morning Duty	\$ 44.00 per hour
Amanda Thistle-Natalie	Morning Duty	\$ 44.00 per hour
Denise Vuono	Morning Duty Substitute	\$ 44.00 per hour
Susan Altringer	Morning Duty Substitute	\$ 44.00 per hour
Raheem Covington	Morning Duty Substitute	\$ 44.00 per hour

Homebound  
Instructors

**XIA24** The motion to approve the following homebound instructors for the 2016-2017 school year at a rate of \$33.00 per hour off of school grounds and \$27.00 per hour on school grounds.

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Christina Dooling
Margo Ocasio
Lisa Short
Denise Vuono
Lynn Mulligan
Susan Altringer
Lisa Myers
Pia Paolo
Nicole Moyers

**B. POLICY -**

1. The Superintendent recommends approval of the following items:

2nd reading	5330.01	Medical Marijuana - <b>Attachment XI-B1a</b>
2nd reading	5460	High School Graduation - <b>Attachment XI-B1b</b>
2nd reading	8462	Reporting Potentially Missing or Abused Children - <b>Attachment XI-B1c</b>
2nd reading	8550	Outstanding Food Service Charges - <b>Attachment XI-B1d</b>
2nd reading	0167	Public Participation in Board Meetings - <b>Attachment XI-B1e</b>
2nd reading	0168	Recording Board Meetings - <b>Attachment XI-B1f</b>
2nd reading	2422	Health and Physical Education - <b>Attachment XI-B1g</b>
2nd reading	2431	Athletic Competition - <b>Attachment XI-B1h</b>
2nd reading	5111	Eligibility of Resident/ Non Resident Pupil - <b>Attachment XI-B1i</b>
2nd reading	5310	Health Services - <b>Attachment XI-B1j</b>

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2nd reading	R5111	Eligibility of Resident/ Non Resident Pupil - <b>Attachment XI-B1k</b>
2nd reading	R2431.2	Medical Examinations to Determine Fitness for Participation in Athletics - <b>Attachment XI-B1l</b>
2nd reading	R5310	Health Services - <b>Attachment XI-B1m</b>
2nd reading	R5330.01	Administration of Medical Marijuana - <b>Attachment XI-B1n</b>
2nd reading	R8462	Reporting Potentially Missing or Abused Children - <b>Attachment XI-B1o</b>
2nd reading	7510	Use of School Facilities - <b>Attachment XI-B1p</b>
2nd reading	R7510	Use of School Facilities - <b>Attachment XI-B1q</b>
2nd reading	5511	Standard of Dress Policy for Students - <b>Attachment XI-B1r</b>
1st reading	2415.04	Parent Involvement - <b>Attachment XI-B1s</b>

**C. FINANCE** – The Superintendent recommends approval of the following items:

Business  
Administrators  
Contract

**XIC1** The motion to approve the 2016- 2017 contract for Ms. Deborah Piccirillo, as approved by the county office.

Sports Physicals

**XIC2** The motion to ratify the Athletic Director's recommendation for Ms. Benton and Ms. Jordan to assist with the pre-fall physical exams of athletes at the rate of \$100.00 per nurse. The examinations took place on June 17, 2016. 58 physicals were completed for new and current athletes.

Compensation Time

**XIC3** The motion to approve Ms. Kathy Benton and Ms. Lynn Jordan for two days to work in their offices during the summer process sports physicals and to audit state mandated immunizations for the incoming students.

Professional Days

**XIC4** The motion to approve professional days. **See Attachment XI C1**

Fund Raisers

**XIC5** The motion to approve the following fundraisers:

Group	Event	Purpose	Date
Middle School Renaissance	Valentine Grams	To raise money to support Renaissance	Jan. 30, 2017 - Feb. 3, 2017

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		activities	
Middle School Renaissance	Patty Grams	To raise money to support Renaissance activities	March 6, 2017 - March 10, 2017
Middle School Renaissance	Spirit Day	To raise money to support Renaissance activities	3 dates to be determined
Middle School Renaissance	Candy Cane Grams	To raise money to support Renaissance activities	December 12, 2016 - December 18, 2016
Middle School Renaissance	Pine Hill Middle School Bracelet sale	To raise money to support Renaissance activities	Ongoing throughout the 2016-2017 school year
Middle School Renaissance	Congrats PHMS Graduate Sign Sale	To raise money to support Renaissance activities	May 2017 - June 2017
Middle School Renaissance	Proud Family of PHMS Student bumper sticker sale	To raise money to support Renaissance activities	Ongoing throughout the 2016-2017 school year
Middle School Renaissance	Halloween Treat Grams	To raise money to support Renaissance activities	Oct 17, 2016 - Oct. 21, 2016
Overbrook Girls Soccer	Wendy's Spirit Night	To raise money to support Girls Soccer	Date to be determined
Overbrook Girls Soccer	Fan Cloth Clothing Sale	To raise money to support Girls Soccer	Aug. 1, 2016
Overbrook Girls Basketball	Fan Cloth Clothing Sale	To raise money to support Girls Basketball	Sept. 6, 2016 - Sept. 30, 2016
Overbrook Field Hockey	Car Wash	To raise money to support Girls Field Hockey	Fall 2016
Overbrook Field Hockey	Panera Bread Night	To raise money to support Girls Field	Fall 2016

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		Hockey	
Overbrook Field Hockey	Hoagie Sale	To raise money to support Girls Field Hockey	Fall 2016

**Motion by Mr. Schwartz seconded by Mr. Wakeley Roll Call. All in favor**

**D. CURRICULUM** – The Superintendent recommends approval of the following items:

- Anti-Bullying Specialists      **XID1** The motion to approve anti-bullying specialist present to Dr. Albert Bean, John H. Glenn, Pine Hill Middle School and Overbrook High School.
  
- Fire and Lockdown              **XID2** The motion to approve Fire and lock down drills at Dr. Albert Bean, John H. Glenn, Pine Hill Middle School and Overbrook High School.
  
- School Bus Emergency        **XID3** The motion to approve the School Bus Emergency Evacuation Drill Report
  
- Practicum Student              **XID4** The motion to approve Mr. John Chillem to complete 1200 -hour field experience with David Poponi, School Psychologist, to fulfill requirements for the Rowan University's School Psychologist Program.
  
- Practicum Student              **XID5** The motion to approve Mr. James Solanik to complete practicum experience from October 24, 2016 to December 20, 2016 with Larissa Danowitz, Overbrook High School Art Teacher, to fulfill requirements for the Rowan University's Art Education Program.
  
- Advanced Placement Course Certification      **XID6** The motion to approve Ms. Carmen Nieves-Ocasio to attend Advanced Placement Course Training at Camden County College for Spanish IV AP at a cost of \$900.00.
  
- Practicum Students            **XID7** The motion to approve the following students from Rutgers University to complete practicum hours September 2016 with Kathy Benton, School Nurse, at Overbrook High School to fulfill requirements of the Rutgers Nursing Program.

Overbrook Mondays	Overbrook Fridays
Padmaja Dekivada	Krista Breitzman
Joseph Furlong	Jill Conklin
Lauren Kelly	Josephine Droney
Jenna Morrison	Lauren Falkowski
Ericca Noris	Laura Henry
Jennifer Riccio	Kyung Lee
Sean Thompson	Laurea O'Mara

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Amanda Zabel	Sovana Siv
Loveline Awa	Gina Blamar
Michelle Maag	Babatunde Sowemimo
Gretchen Ward	Taylor Tisi
Jillian Yurick	Lorveline Salomon
Carin Condit	

Title III Consortium

**XID8** The motion to approve submission of application to join the Lindenwold NCLB Fiscal Year 2017 Title III Grant Consortium.

McREL Teacher Evaluation and Principal Evaluation Tool

**XID9** The motion to approve the renewal of the McREL Evaluation System for certificated teacher and principal evaluation in the amount of \$5,411.00 for the 2016-2017 school year

Power Walkthrough

**XID10** The motion to approve the renewal of the Power Walkthrough System for instructional walkthrough in the amount of \$3,250.00 for the 2016-2017 school year.

Genesis

**XID11** The motion to approve the renewal of the Genesis Student Information System contract in the amount of \$32,382.00 for the 2016-2017 school year.

Online Education Systems

**XID12** The motion to approve the following Online Education Systems for the 2016-2017 School Year.

Program	Grade(s)	Vendor	Annual Cost
STAR READING/MATH and Accelerated Reader	2-12	Renaissance Learning	\$43,675.34
Follett Media Services	PK-12	Follett School Solutions	\$4748.24
Infobase Database History, Literature, and Science	6-12	Infobase Learning	\$1737.00
Gale Online Literacy Resources	6-12	GALE Cengage Learning	\$3,772.44
SMART Learning Suite (K-12)	K-12	KeyBoard Consulting	\$4,752.00
Type to Learn Maintenance Fee (K-5)	K-5	Sunburst Digital	\$100.00
Typing Pal Online (K-5)	K-5	Druide Information	\$560
EasyTech Learning Suite (6-8)	6-8	<u>Learning.Com</u>	\$3,500.00

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New District

**XID13** The motion to approve the adoption of the following new curriculum

School	Content Area	Grade Level or Course-Academic Level	
OHS	Science	AP Physics I	<b>Attachment XI D12a</b>
OHS	Science	AP Physics II	<b>Attachment XI D12b</b>
OHS	Science	Physics Honors	<b>Attachment XI D12c</b>
OHS	Science	Biology	<b>Attachment XID12d</b>
OHS	Science	Chemistry Advanced	<b>Attachment XI D12e</b>
OHS	Science	Chemistry Honors	<b>Attachment XI D12f</b>
OHS	Science	Environmental	<b>Attachment XI D12g</b>

Revised District

**XID14** The motion to approve the adoption of the following revised Curriculum

School	Content Area	Grade Level or Course-Academic Level	
PHMS	Math	Pre-Algebra Gr. 7	<b>Attachment XI D13</b>

Field Trips

**XID15** The motion to approve the following Field Trips:

Date	Group	Event	Cost to Board
6/11/16*	Rotary	Rotary Fun Day - Wildwood	\$720.92
6/30/16	PMD ESY	Berlin Mart/ Pretzel Factory	No cost to the board
7/6/16	PMD ESY	Shoprite Sicklerville	No cost to the board
7/14/16	PMD ESY	Blueberry Bill's Farm, Hammonton	No cost to the board
7/21/16	PMD ESY	Pine Hill Pizza	No cost to the board





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- CPR Training                    **XIE8** The motion to approve Ms. Kathy Benton and Ms. Lynn Jordan to hold CPR class on August 3, 2016 for all coaches who need recertification. Cost to board \$50.00 per instructor.
- First Aid Training                **XIE9** The motion to approve Ms. Kathy Benton and Ms. Lynn Jordan to hold First Aid Certification class for all coaches. This is a mandatory state requirement. Cost to the board \$50.00 per instructor.
- Pre-Season Trip                    **XIE10** The motion to approve a pre-season Fall sports bowling trip to 30 Strikes Bowling Alley at no cost to the board.
- Tennis Courts                    **XIE11** The motion to approve Camden County College tennis team to use Overbrook High School tennis courts upon request with approval of schedule.
- Leadership Training  
OHS Football Team                **XIE12** The motion to approve Ms. Sheryl Smith's recommendation to have Mr. John Darhum with the National Guard leadership training program work with Overbrook High School's football team during the 2016 season. The goal of the training is team building.

**Motioned by Mr. Schwartz, seconded by Mr. Wakeley Roll Call Vote. All in Favor.**

## **F. ITEMS OF GENERAL INTEREST**

### **SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

#### **A. INFORMATION**

#### **B. CORRESPONDENCE**

#### **C. MINUTES**

- Work session Minutes            **XIIC1** May 24, 2016 Work session/Regular Meeting Minutes  
**XIIC2** May 24, 2016 Caucus Minutes

**Motioned by Mr. Gallagher, seconded by Mrs. Daniels-Browne Roll Call Vote. All in favor.**

#### **D. FINANCE**

- Secretary's Report                **XIID1** Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment XIID1**
- Treasurer's Report                **XIID2** Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2016. **See Attachment XIID2**
- Board Secretary                    **XIID3** Board Secretary Certification in accordance with N.J.A.C. 6A:23A-

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16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education  
Certification

**XIID4** Pursuant to N.J.A.C 6A:23A – 16.10 (c), the Pine Hill Board of Education certifies that after review of the May Secretary’s Monthly Financial Report and the May Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, that to be the best of the Board’s knowledge, no major account or fund had been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Line Item Transfers

**XIID5** Transfers for May 2016 **See Attachments XIID5**

Payment of Bills  
May 2016

**XIID6** **See Attachments XIID6a**

a. Bill List- May 29 \$35,547.15

Payment of Bills  
June 2016

**XIID7** **See Attachments XIID7a-b**

a. Bill List June 2 – \$492,226.41

b. Bill List June 22 - \$854,450.46

Total Out of General Account \$1,346,677.87

a. Nutri-Serve – Check # 1266 \$78,166.67

b. Cafeteria Checks Check #1267 \$604.90

Check #1268 \$4.20

Check #1269 \$3,324.28

Total Out of Cafeteria Account \$82,100.05

**Motioned by Mr. Gallagher, seconded by Mr. Wakeley Roll Call Vote. All in favor.**

Superintendents Contract

**XIID8** The motion to approve the 2016-2021 contract for Mr. Kenneth P. Koczur, Ed.D, with revisions, as approved by the county office.

Additional Payments

**XIID9** The motion to approve that the Business Administrator be authorized to process additional invoices for payment for the current and next fiscal year with Board confirmation at the next regular board meeting.

Professional Services

**XIID10** The motion to approve FVHD Architects to use Certified Testing Labs to perform soil, concrete and steel testing at the John H. Glenn Elementary as part of the security project, total cost not to exceed \$4,000.

Security Project Change

**XIID11** The motion to approve Change Order 1 for Security Project at Overbrook High School Project #4827 - Design revision to the reception counter area and additional improvements to the lobby area. Reimbursement at 67%, the amount of Change Order 1 will be ratified at August Board Meeting.

New Jersey State

**XIID12** The motion to approve the following statement:

I recommend that the Pine Hill School District Board of Education adopt the NJSIAA membership resolution. In doing so, the Board agrees to be governed by the Constitution, by-laws, and rules and regulations of the NJSIAA, including all rules governing student-athlete eligibility.

Transportation Bid

XIID13

PINE HILL BOARD OF EDUCATION

**RESOLUTION NO.**

**RESOLUTION AWARDING THE CONTRACTS FOR STUDENT  
TRANSPORTATION SERVICES**

**WHEREAS**, Pine Hill Board of Education (hereinafter the "Board") solicited and received multiple bids for Student Transportation Services on or about June 23, 2016; and

**WHEREAS**, the following lowest responsive bids were received:

<u>Bidder</u>	<u>Per Diem Bid</u>	<u>Bulk Bid</u>
T&L Transportation, Inc.:	\$4,410.00	\$2,116.80
Holcomb Bus Service, Inc.:	\$3,300.00	\$3,300.00
McGough Bus Co., Inc.:	\$3,479.00	\$3,479.00

**WHEREAS**, the Certificate of Insurance included within T&L Transportation, Inc.'s bid was unclear as to the limit of insurance provided per occurrence in that the excess insurance referenced in paragraph C of the Certificate was described only as \$5,000,000.00, but failed to state whether or not it was aggregate or per occurrence (a true and correct copy of the Certificate of Insurance from the bid is attached hereto as Exhibit "A"); and

**WHEREAS**, the Bid Specifications required that each bidder provide "automotive insurance in the amount of \$10,000,000.00 combined single limit per occurrence;" and

**WHEREAS**, the Board contacted T&L Transportation, Inc., to obtain assurances and clarification that the coverage was \$10,000,000.00 per occurrence, and received a Certificate of Insurance updated to clarify that the insurance provided was on a per occurrence basis (a true and correct copy of the updated Certificate of Insurance is attached hereto as Exhibit "B"); and

**WHEREAS**, after review of the bid submissions by the Board's counsel, counsel's discussions with the insurance broker for T&L Transportation, Inc., to obtain clarification on insurance coverage, and the receipt of the updated Certificate of Insurance clarifying that all policy limits are per occurrence limits, the Board was satisfied that the lowest bidder, T&L Transportation, Inc., had met the insurance requirements in the Bid Specifications; and

**NOW, THEREFORE, BE IT RESOLVED**, the Pine Hill Board of Education, County of Gloucester, State of New Jersey awards the Contract for All routes included in the Student Transportation Services Bid Specification to T&L Transportation, Inc., in the amount of Two Thousand One Hundred Sixteen Dollars and Eighty Cents (\$2,116.80)

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Board to Approve QPA

**XIID14 Resolution Appointing Deborah A. Piccirillo, Business Administrator, as the Qualified Purchasing Agent for the 2016-2017 school year. Pine Hill Board of Education in Accordance with the Provisions of N.J.S.A 18A: 18A-1 et. seq.**

**WHEREAS**, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

**WHEREAS**, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed in the aggregate in the contract year the bid threshold, currently \$40,000 may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

**WHEREAS**, 18A:18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold, currently \$6,000, may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

**NOW THEREFORE BE IT RESOLVED** that the Pine Hill Board of Education pursuant to the statutes cited above hereby appoints Deborah A. Piccirillo, School Business Administrator, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for purchasing activity of the Pine Hill Board of Education, and

**BE IT FURTHER RESOLVED**, that Deborah A. Piccirillo, Business Administrator, is hereby authorized to award contracts on behalf of the Pine Hill Board of Education that are in the aggregate less than 15% of the bid threshold, currently \$6,000, without soliciting competitive quotations, and

**BE IT FURTHER RESOLVED**, that Deborah A. Piccirillo, Business Administrator, is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contract when contract in the aggregate exceed 15% of the bid threshold, currently \$6,000, but less than the bid threshold of \$40,000.

Standard Operating

**XIID15** The motion to approve Standard Operating Procedures (SOP) Internal Control Document for the standard business office practices per NJAC 6A:23A-6.4 & 6.6 and any amendments made to thereof as of July 1, 2016 to June 30, 2017. The Business Administrator is responsible to oversee the procedures described in the document.

Procurement Goods

**XIID16 Resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2016-2017 School Year.**

**WHEREAS**, Title 18A: 18A-10 provides that a Board of Education, without advertising for bids or after having all rejected bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services

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pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

**WHEREAS**, the Pine Hill Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

**WHEREAS**, the Pine Hill Board of Education desires to authorize its purchasing agent for the 2016-2017 school year to make any and all purchases necessary to meet the needs of the school district throughout the year,

**NOW THEREFORE BE IT RESOLVED**, that the Pine Hill Board of Education does hereby authorize the district Purchasing Agent to make any purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all vendors (ie School Specialty for school supplies, and CDW Government, Inc for computers & supplies, and Grainger Equipment & Supplies for facility supplies, Nickerson Corporation) as approved by the New Jersey Division of Purchase.

Reorganization

## **XIID17 REORGANIZATION FOR THE 2016-2017 SCHOOL YEAR**

### **Board of Education - Operational Procedures**

**BE IT RESOLVED** by the Board of Education of the Borough of Pine Hill, County of Camden and State of New Jersey shall operate as a committee of the whole working committees.

### Roberts Rules of Order:

Parliamentary procedures followed by conducting meetings.

### Official Newspaper:

Courier Post

### Pine Hill Job Descriptions

Readopt and approve the existing Pine Hill School District job descriptions.

### Pine Hill Education Association

Recognize (PHEA) Pine Hill Education Association and (PHPSA) Pine Hill Principals and Supervisors Association.

### Organizational Chart

Readopt and approve the functional organizational chart showing reporting responsibilities of the Board and Administrative Personnel.

### Substitute Rates - 16-17 school year:

<u>Teachers</u>	\$80/per day, if covering for same teacher for 10 consecutive days \$90/ per day
<u>Nurses</u>	\$120/per day

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**Professional Services - Appointments**

Approved, pursuant to PL 2015 Chapter 47, that the Pine Hill Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been and will continue to be in full compliance with all State and Federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CRF, Part200.

<u>Services</u>	<u>Appointment</u>	<u>Cost</u>
Attorney	Parker McCay	as needed
Auditor	Bowman and Company	\$30,000.00
Architect	KD Associates FVHS Architects	as needed
Brokers of Record-Insurance	Hardenbergh Insurance Company	as needed
Out of District Transportation Vocational Transportation Non-Public Transportation Aid-IN-Lieu	Camden County ESC	as needed
Physical Therapy	Rehab Connection	as needed
Policy Consultant Services	Strauss Esmay	\$4,040.00
School Physician	Kathryn Lambert, DO	as needed
Treasurer of School Monies	Tom Cardis	\$4,138.95

**Extraordinary Unspecifiable Service (EUS)**

**BE IT RESOLVED** by the Board of Education of the Borough of Pine Hill, County of Camden and State of New Jersey that the following Extraordinary Unspecifiable Service (EUS) Be appointed for the Pine Hill Board of Education for the 2016-2017 school year beginning July 1, 2016 and ending on June 30, 2017, the law permits insurances to be considered an EUS. The certificate on insurance is filed with the Board in accordance with N.J.A.C. 5:84-2.3

Broker of Record-Health Benefits- Brown and Brown, that the Broker of Record company annually seeks quotes for the district health benefits. The Insurance Company and the cost is as follows:

AmeriHealth \$5,300,000

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Horizon Blue Cross, Blue Shield \$272,000

National Vision Admin \$27,000

## **Financial Items - Operational Procedures**

**BE IT RESOLVED** by the Board of Education of the Borough of Pine Hill, County of Camden and State of New Jersey that the following financial procedures and depositories of the Pine Hill Board of Education be approved for the school year 2016-2017 beginning July 1, 2016 and ending on June 30, 2017.

### Depository of Fund:

Beneficial Bank and Audubon Savings

### Signatures on Accounts:

President, Vice President, Board Secretary,  
Treasurer, Superintendent of Schools, Principals (Student Activities)

### Tax Shelter Annuity Companies:

Omni - Plan Administrator  
AXA Investments  
Lincoln Investment Planning Inc.  
Fidelity Investments  
Midland

### Chart of Accounts:

GAPP (Generally Accepted Accounting Principles)

### Payment of Bills Between Board Meetings:

Time Sensitive items: i.e. utilities, bonds, professional development, etc.

## **District Officers - Appointments**

**BE IT RESOLVED** by the Board of Education of the Borough of Pine Hill, County of Camden and State of New Jersey that the following financial procedures and depositories of the Pine Hill Board of Education be approved for the school year 2016-2017 beginning July 1, 2016 and ending on June 30, 2017.

### Affirmative Action Officers:

Mr. James Vacca - District  
Mrs. Heidi Daunoras - Overbrook High School  
Mr. Thomas Diaz - Pine Hill Middle School  
Ms. Julie Sara - Dr. Albert Bean  
Ms. Ruth Blake - John H. Glenn

### Public Agency Compliance Officer:

Ms. Deborah A. Piccirillo

### Custodian of School Records:

Ms. Deborah A. Piccirillo

### Right to Know Officer:

Mr. Greg Sawyer

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Asbestos Management and PEOSHA Officer/Coordinator:

Mr. Greg Sawyer

Integrated Pest Management Coordinator:

Mr. Greg Sawyer

Indoor Air Quality Designee:

Mr. Greg Sawyer

504 Officer:

Mr. Dan Shuster

Title IX:

Ms. Sheryl Smith

Homeless Liaison:

Mrs. Allison Banks

Board Secretary:

Ms. Deborah A. Piccirillo

Harassment, Intimidation and Bullying Committee:

Mr. Thomas Diaz - District

Ms. Aleah Braxton - Overbrook High School

Ms. Lauren Kleiner - Pine Hill Middle School

Ms. Dana DeGrande - Dr. Albert Bean

Ms. Betsy Gallagher - John H. Glenn

**Curriculum and Policies**

**BE IT RESOLVED** by the Board of Education of the Borough of Pine Hill, County of Camden and State of New Jersey that all current curriculum (as per attachment) and all current policies and administrative regulations emanating from these policies be adopted for the Pine Hill Board of Education be approved for the school year 2016-2017.

Re-adoption of District Policy -

Readopt district policies for the 2016-2017 school year as listed on Straussesmay.com

Re-adoption of District Regulations -

Readopt district regulations for the 2016-2017 school year as listed on Straussesmay.com

Textbook List -

Approve the following textbooks for the 2016-2017 School Year.

Curriculum -

Adopt District Curriculum.

**Motion by Mr. Gallagher seconded by Mrs. Corry Roll Call. All in favor**



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Transfer of Current  
Year Surplus

**XIID18 Resolution to Transfer of Current Year Surplus to Reserve**

**WHEREAS**, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpected appropriation into reserve account during the month of June by board resolution, and

**WHEREAS**, the Pine Hill Board of Education wished to transfer unanticipated excess current year revenue or unpected appropriations from the general fund into a Maintenance Reserve account at year end, and

**WHEREAS**, the Pine Hill Board of Education has determined that (an amount not exceed) \$800,000 is available for such purpose to transfer,

**NOW THEREFORE BE IT RESOLVED** by the Pine Hill Board of Education that it hereby authorizes the district's School Business Administrator to make transfer consistent with all applicable laws and regulations.

Student Ratification

**XIID19** The motion to ratify the start date to 3/1/2016 for one on one aid for student #117121 attending Yale.

Shared Services

**XIID20** The motion to approve shared services agreement with Clementon Board of Education for the 2016-2017 school year. This includes Account Payable at a cost of \$1,592.00 per month.

Summer Enrichment

**XIID21** The motion to approve First Student a total of \$5,850 for two buses for 15 days which is being funded by NCLB Title I.

ESY/OOD Program

**XIID22** The motion to approve the following students for ESY programs and OOD programs for the 2016-2017 school year.

Student ID #	Attending School	OOD Tuition
111595	Archbishop Damiano (210 Days)	\$50,240.00
111595	Archbishop Damiano: 1:1 Aide	36,673.00
117206	Archbishop Damiano (210 Days)	\$50,240.00

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117206	Archbishop Damiano : 1:1 Aide	\$36,673
108916	Archway Lower : 1:1 Aide	\$31,605
108916	Archway Tuition (180 Days)	\$35,856.00
111947	Archway - Upper : 1:1 Aides	\$31,605.00
111947	Archway-Upper (215 Days)	\$42,828.00
112386	Archway-Upper (215 Days)	\$42,828.00
112812	Archway-Upper (180 Days)	\$35,856.00
115325	Archway-Upper (215 Days) (Lakewood Fiscal Resp)	\$42,828.00
117647	Archway-Upper (215 Days) Newark Fiscal Resp)	\$42,828.00
117710	Archway - Lower (215 Days) St Resp	\$42,828.00
110763	Bankbridge Elementary	\$46,080.00
110763	Bankbridge: ESY	\$4,060.00
111004	Bankbridge - North Campus	\$34,920.00
111619	Bankbridge - Incl OO County Fee	\$37,920.00
111632	Bankbridge - Incl OO County Fee	\$49,080.00
112851	Bankbridge - Incl OO County Fee	\$39,540.00
112851	Bankbridge-1:1 aide	\$36,720.00
112851	Bankbridge-ESY	\$3,300.00
112851	Bankbridge-ESY 1:1 Aide	\$4,060.00
113375	Bankbridge - Incl OO County Fee	\$39,360.00
110650	BHPR @ Timbercreek	\$23,910.00
110650	BHPR @ Timbercreek: ESY	\$3,200.00
111383	Brookfield Elementary (200 Days)	\$56,600.00

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111409	Brookfield Elementary (200 Days)	\$56,600.00
111409	Brookfield Elementary :1:1 Aides	\$35,217.00
112601	Brookfield Elementary (180 Days)	\$50,940.00
113887	Brookfield Elementary (20 Days)ESY Only	\$5,660.00
111590	Durand Academy (215 Days)	\$74,272.00
111590	Durand Academy: 1:1 Aide	\$41,764.00
117775	HollyDell (218 Days)	\$86,819.00
113772	Kingsway Learning Center - 1:1 Nurse	\$59,745.00
113772	Kingsway Learning Ctr (210 Days)	\$59,650.00
117817	Kingsway - Moorestown (Roselle Fiscal Resp)	\$47,661.60
112178	LARC (210 Days)	\$50,679.00
112178	LARC : 1:1 Aide	\$31,500.00
117492	Matheny Medical (220 Days) Residential Placement	\$105,664.00
117223	Pineland Learning Center : 1:1 Aide (St Responsibility)	\$41,230.60
117223	Pinelands (St Responsibility)	\$58,616.00
117735	Pinelands (209 Days) Camden's Fiscal Responsibility	\$58,616.00
110012	YALE - Cherry Hill (180 Days)	\$48,195.00
111577	YALE - North II Campus (210 Days)	\$60,829.00
111962	YALE - Ellisburg Campus (210 Days)	\$63,055.00
113296	YALE - Southeast II (210	\$63,649.00

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	Days)	
113763	YALE - Cherry Hill (210 Days)	\$56,228.00
117121	YALE - Cherry Hill : 1:1 Aide	\$39,900.00
117121	YALE Cherry Hill (210 Days)	\$56,228.00

Professional Education  
Education Services

**XIID23** The motion to approve student #117654 to receive Professional beginning June 4th, not exceed four weeks at our homebound rate of \$32.50 per hour.

Above and Beyond

**XIID24** The motion to approve Above and Beyond Learning Group for the 2016-2017 school year to provide Functional Behavioral Assessments at \$135.00 per hour and a Board Certified Behavior Analyst at \$135.00 per hour. There is also a flat administrative fee of \$500.00.

Independent Evaluation

**XIID25** The motion to approve the following providers that are being offered to families who requested independent evaluations.

- **Idler Educational Testing Services LLC**
  - Psychological Evaluations: \$500
  - Psychological w/ Rating Scales (P/T): \$700
  - Learning Evaluations: \$500
  - Learning Evaluations w/ Rating Scales (P/T): \$700
  - Multidisciplinary Evaluations: \$500
  - Consultative Services \$100/ per hour
  
- **The Center for Neurological and Neurodevelopmental Health (CNNH)**
  - Comprehensive Neurological Evaluation: \$600
  - Comprehensive Neuropsychological Testing/Evaluation: \$2,500
  
- **Camden County Educational Services Commission**
  - Psychological, Educational, Social, Speech/Language: \$360/ per evaluation
  - Three Evaluation Bundle: \$975
  - Bilingual Speech and Language Evaluation (English/Spanish): \$695
  - Translator/Interpreter for meetings: \$60/per hour.

Nursing Services

**XIID26** The motion to approve the following Nursing services for the 2016-2017 school year:

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1.Student (113772) to have a 1-1 nurse, through Bayada, during the school day, effective July 1, 2016 through June 30, 2017 - \$45/hr. LPN or \$55/hr. RN for up to 8 hrs./day – \$85,000.

2.Student (113914) to have a 1-1 nurse, through Interim Nursing, during the school day, effective July 1, 2016 through June 30, 2017 - \$37/hr. LPN for up to 8 hrs./day —\$60,000.

Child Study Team

**XIID27** The motion to approve the child study team staffing for Summer months 2016:

<u>Position</u>	<u>Name</u>	<u>Cost</u>	
Agencies	Rehab Connection: O/T, P/T Eval and Therapy Services	\$77 per hour	
	Camden County Education Services Commission	\$360.00 per eval; \$75.00 per eligibility meeting	
<b>Child Study Team-Not to Exceed \$17,500</b>			
Account Number: 11-000-219-104-55-CST			
Case Managers to Write IEP's	Tom Diaz	Per IEP	\$25.00
	Desiree Marasa	Per IEP	\$25.00
	Kathy Turcotte	Per IEP	\$25.00
CST Meetings	Tom Diaz	Hr. Per Diem Rate	\$65.60
	Laura Koenig	Hr. Per Diem Rate	\$45.51
	Desiree Marasa	Hr. Per Diem Rate	\$44.97
	Dave Poponi	Hr. Per Diem Rate	\$68.96
	Kathy Turcotte	Hr. Per Diem Rate	\$62.42
Learning Assessment	Kathy Turcotte	Per Case	\$225.00
Psychological Assessment	Desiree Marasa	Per Case	\$225.00
Social Assessment	Tom Diaz	Per Case	\$225.00
<b>Speech Therapist-Not to Exceed \$9,500</b>			
Account: 11-000-216-100-55-00-			

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CST			
CST Meetings:	Ruth Blake	Hr. Per Diem Rate	\$66.76
	Jennifer McCusker	Hr. Per Diem Rate	\$47.04
	Paulette Taylor	Hr. Per Diem Rate	\$65.60
Speech & Language Assessment	Ruth Blake	Per Case	\$225.00
	Jennifer McCusker	Per Case	\$225.00
	Paulette Taylor	Per Case	\$225.00
<b>Teachers for CST Meeting not to Exceed: \$1,800</b>			
Accounts: 11-120-100-101-51-10-GLN; 11-120-100-101-51-20-BEN; 11-120-100-101-51-30-PHM; 11-140-100-101-51-60-OHS			
	Karen Bennett	Per Day	\$100.00
	Raheem Covington	Per Day	\$100.00
	Christina Dooling	Per Day	\$100.00
	Gabrielle Foster	Per Day	\$100.00
	Renee Gilson	Per Day	\$100.00
	Patti Isreal	Per Day	\$100.00
	Lynn Mulligan	Per Day	\$100.00
	Amanda Redrow	Per Day	\$100.00
	Lisa Short	Per Day	\$100.00

Makerspace Project

**XIID28** The motion to approve KI to complete the Overbrook High School Makerspace project in the amount of \$42,711.80.

School Taxes

**XIID29** The motion to approve the following 2016-2017 payment schedule of school taxes based upon the tax levy for the General Fund at \$11,393,006 and the Debt Service Fund at \$671,062 to meet this requirement:

<u>Due Date</u>	<u>General fund</u>	<u>Debt Service Fund</u>
7/1/2016	949,417.00	
8/1/2016	949,417.00	
9/1/2016	949,417.00	
10/1/2016	949,417.00	60,975.00

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Student Tuition Contracts

11/1/2016		949,417.00		
12/1/2016		949,417.00		
1/1/2017		949,417.00		
2/1/2017		949,417.00		
3/1/2017		949,417.00		
4/1/2017		949,417.00		610,087.00
5/1/2017		949,417.00		
6/1/2017		949,419.00		

**XIID30** The motion to approve the following McKinney Vento students, Out of District:

Student#/Grade	Sending District (Fiscally Responsible)	Receiving District	Effective Date	Amount
117671/4th,MD	Deptford	Pine Hill	November 9, 2015	\$17,363.15
117483/7th	Pennsauken	Pine Hill	September 3, 2015	\$43,685.85
114708/K,LLD	Lindenwold	Pine Hill	September 3,2015	\$20,500.00

**Motion by Mr. Gallagher, seconded by Mr. Wakeley Roll Call. All in favor.**

The Pine Hill Board of Education welcomes and values input from the community. The public comment portion of the Board meeting is the time where any member of the public can share their thoughts directly with the Board. At the same time, the Board encourages members of the public to bring specific, individual issues to the attention of the Administration first. Anyone who wishes to speak has five minutes to make their comments. Please keep your comments respectful, not defamatory, and suitable for a meeting of a public body. When you approach the podium, please begin by stating your name and address.

Open Floor to Public

**XIII.** Motioned by Mr. Freiling, seconded by Mr. Gallagher to open the floor Statements for public

Close Floor to Public Statements

**XIII.** There being no further statements, it was motioned by Mr. Gallagher, seconded by Mrs. Reed to close the floor. Voice vote. All in favor.

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## XV. OLD BUSINESS- None

## XVI. NEW BUSINESS-

1. Next Board Meeting - Tuesday, August 23rd, 2016
2. Board Meeting - Approval to cancel July Board Meeting
3. Capital Projects - The approval to ratify change orders related to ROD Grants/Capital Projects with the approval of the property committee.
4. Leave of Absence – The motion to approve Employee #1572. Leave to begin on 9/30/2016 to 1/9/2017 using FMLA.
5. Social Studies Teacher – The motion to approve Ms. Alexis Banner as Social Studies Teacher at Overbrook High School, MA Step1, at a salary of \$54,450. Effective September 1, 2016.
6. Summer Printing – The motion to approve Mr. Steve Burick to do summer printing for the district at an hourly rate of \$40.59, not to exceed \$3,000.
7. Field Trip – The motion to approve the Summer Enrichment program to go to the Camden aquarium at a cost of \$907.50 paid by NCLB I.
8. Invo HealthCare Associates – The motion to approve speech services given by Invo HealthCare Associates for student #116605 for the 2016-2017 school year.
9. Deny Grievances – The motion to approve to deny grievances regarding evaluation instruction.

### Motion by Mr. Gallagher, seconded by Mrs. Corry

Motion to Adjourn

**XV** Motioned by Mr. Gallagher, seconded by Mrs. Reed to adjourn the meeting. Voice vote. All in favor. The Worksession/Regular Business Meeting of the Pine Hill Board of Education was adjourned at 8:51pm.

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Deborah A. Piccirillo, School Business Administrator

Date