



**CLEMENTON BOARD OF EDUCATION  
WORK SESSION MEETING AGENDA ~ June 20, 2016**



**CLEMENTON BOARD OF EDUCATION**

**WORK SESSION MEETING  
June 20, 2016  
7:30 PM**

**MISSION STATEMENT**

*The Clementon School District is dedicated to a meaningful collaboration among parents, students, administrators, teachers, support staff, board of education members, and the community. Our daily mission is to provide every student with a high-quality education driven by the New Jersey Core Curriculum Content Standards and Common Core State Standards. We are committed to providing a secure, nurturing school climate in order to provide for the educational, social, and emotional needs of students and staff.*

**AGENDA**

*The Clementon Board of Education welcomes participation of interested organizations and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be 20 minutes with a three-minute time limit for individual speakers.*

**I. CALL TO ORDER**

**II. OPENING STATEMENT**

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Katherine Anderson	Absent	
Danielle Aubry	7:30 PM	9:05 PM
William Dilworth	7:30 PM	9:05 PM
Randall Freiling	Absent	
Christopher McKelvey	7:30 PM	9:05 PM
Kathleen Rappold	7:30 PM	9:05 PM
Ellen Suckle	7:30 PM	9:05 PM
Christy Weaver	7:30 PM	9:05 PM
William Weyland	Absent	

Quorum present.

Also present were:

- Lynn DiPietropolo, Superintendent/Principal
- Joanne E. Clement, School Business Administrator/Board Secretary
- Adrienne McManis, Assistant Principal
- Frank Cavallo, Solicitor



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Also present in the audience were:  
Members of the community and staff.

**V. PUBLIC - AGENDA ITEMS ONLY**

MOVED BY:       Mrs. Rappold                      SECOND BY:       Mr. Dilworth        
ON ROLL CALL VOTE:                                  MOTION CARRIED:       6-0-0

No public comments

MOVED BY:       Mrs. Rappold                      SECOND BY:       Mr. Dilworth        
ON ROLL CALL VOTE:                                  MOTION CARRIED:       6-0-0

**VI. DISCUSSION**

There was discussion on all agenda items for the June 27, 2016 regular meeting by the Board and Administration.

**VII. PUBLIC**

MOVED BY:       Mrs. Rappold                      SECOND BY:       Mr. Dilworth        
ON ROLL CALL VOTE:                                  MOTION CARRIED:       6-0-0

No public comment.

MOVED BY:       Mrs. Rappold                      SECOND BY:       Mr. Dilworth        
ON ROLL CALL VOTE:                                  MOTION CARRIED:       6-0-0

**XV. EXECUTIVE SESSION**

**MOTION:** To move into Executive Session at 8:10 p.m. for personnel matters. This session should take approximately 30 minutes.

MOVED BY:       Mrs. Rappold                      SECOND BY:       Mr. Dilworth        
ON ROLL CALL VOTE:                                  MOTION CARRIED:       6-0-0

**Out of Executive Session - 8:35 pm**

MOVED BY:       Mrs. Rappold                      SECOND BY:       Mrs. Weaver        
ON ROLL CALL VOTE:                                  MOTION CARRIED:       6-0-0

**XVI. UNFINISHED BUSINESS**

1. Policy 4125 (*Attachment XVI-1*)
2. Policy 3125 (*Attachment XVI-2*)

**XVII. NEW BUSINESS**



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1. Work Session dates and times for the 2016-2017 school year.
2. Board of Education times for the 2016-2017 school year.
3. Graduation/Promotion date for 2017 and change in calendar.

XVIII. ADJOURNMENT - 9:05 PM

MOVED BY:       Mrs. Rappold        
ON ROLL CALL VOTE:

SECOND BY:       Mr. Dilworth        
MOTION CARRIED:       6-0-0



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**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Roll Call:

Katherine Anderson	Absent	
Danielle Aubry	7:30 PM	8:20 PM
William Dilworth	7:30 PM	8:20 PM
Randall Freiling	Absent	
Christopher McKelvey	Absent	
Kathleen Rappold	7:30 PM	8:20 PM
Ellen Suckle	7:30 PM	8:20 PM
Christy Weaver	7:30 PM	8:20 PM
William Weyland	7:30 PM	8:20 PM

Presentation:

Also present were:

- Joanne E. Clement, SBA/Board Secretary
- Lynn DiPietropolo, Superintendent/Principal



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Adrienne McManis, Assistant Principal  
Andrew Li, solicitor

Also present in the audience were:  
Members of the community and staff.

**V. PRESENTATIONS - None**

**VI. MINUTES**

Approval of the Minutes from the following meetings:

1. May 23, 2016 Regular Meeting

<b>MOVED BY:</b> <u>Mr. Weyland</u>	<b>SECOND BY:</b> <u>Mrs. Rappold</u>
<b>ON ROLL CALL VOTE:</b>	<b>MOTION CARRIED:</b> 6-0-0

**VII. PUBLIC - AGENDA ITEMS ONLY**

<b>MOVED BY:</b> <u>Mr. Weyland</u>	<b>SECOND BY:</b> <u>Mrs. Rappold</u>
<b>ON ROLL CALL VOTE:</b>	<b>MOTION CARRIED:</b> 6-0-0

No public comments.

<b>MOVED BY:</b> <u>Mr. Weyland</u>	<b>SECOND BY:</b> <u>Mrs. Rappold</u>
<b>ON ROLL CALL VOTE:</b>	<b>MOTION CARRIED:</b> 6-0-0

**VIII. COMMITTEE REPORTS**

1. Curriculum and Programs  
*(Chairperson - William Weyland)*
  - a. Community Education Report - May 2016 *(Attachment VIII-1.a)*
  - b. Camp Clementon Attendance Record - May 2016 *(Attachment VIII-1.b)*

No report.

2. Finance and Facilities  
*(Chairperson - William Dilworth)*  
Report was given.

3. Policy and Personnel  
*(Chairperson - Randall Freiling)*  
No report.

4. Negotiations  
*(To be determined at the time of negotiations.)*  
No report.

**IX. OTHER REPORTS**

1. Camden County Educational Services Commission



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*(Representative - Christopher McKelvey)*  
No report.

2. Camden County School Boards Association  
*(Representative - Kathleen Rappold)*  
Report was given.

3. Legislation  
*(Representative - William Weyland)*  
No report.

4. Pine Hill Board of Education  
*(Representative - Randall Freiling)*  
a. Minutes from the April 26, 2016 Worksession/Regular Business Meeting  
*(Attachment IX-4.a)*  
No report.

5. Home and School Association  
*(Representative - Katherine Anderson)*  
No report.

**X. CORRESPONDENCE**

1. Nutri-Serve Monthly Update - May and June 2016
2. Parent Letter
3. Parent Letter
4. Post Travel Report from Joanne Clement for the June 2016 NJ School Business Officials Spring Conference.
5. Thank you note from Wayne Lemma, scholarship recipient.

**XI. OTHER INFORMATION**

1. Discussion Items:
2. Clementon School Information:
  - a. Enrollment Reports - May 31, 2016 and June 9, 2016 *(Attachment XI-2.a)*
  - b. Nurse's Report - May 1, 2016 through June 9, 2016 *(Attachment XI-2.b)*
  - c. Administrative Report - May 2016 *(Attachment XI 2.c)*
3. Harassment, Intimidation, and Bullying Report - June 2016 *(Attachment XI-3)*
4. Fire and Security Drills - May 2016:

<b>Drill Type</b>	<b>Date</b>	<b>Time</b>
Fire Drill	05/18/16	01:18 PM
Security Drill (Lockdown)	05/31/16	10:41 AM



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5. Upcoming Events - Summer 2016 (*Attachment XI-5*)

**XII. SUPERINTENDENT'S REPORT**

Items for Action - The Superintendent recommends approval of the following items:

1. Accept, with regret, the retirement of employee # 212 effective June 30, 2016.
2. Revised request from employee # 229 for medical leave beginning May 16, 2016 through November 21, 2016. Employee will use available sick time followed by uncompensated time under NJFLA/FMLA. (*Attachment XII-2*)
3. Source 4 Teachers June 2016 Substitute List (*Attachment XII-3*)
4. Salary correction for Anna Marie DeSanto to \$32,106.00 (60%), Step 1-2 MA.
5. Approve the creation of the position of Reading Teacher.
6. Anna Marie DeSanto as the Reading Teacher.
7. Employment of the following personnel for the 2016-2017 school year, contingent upon satisfactory criminal history review:

a. POSITION:                   Grades 7/8 Science Teacher (10 months)  
 NAME:                         Daniel Bower  
 SALARY:                     \$50,060.00 per year  
 STEP:                         1-2 BA  
 START DATE:                September 1, 2016

b. POSITION:                   Special Education Math Resource Room Teacher Grades 6-8  
 (10 months)  
 NAME:                         Stacey Anderson  
 SALARY:                     \$51,100.00 per year  
 STEP:                         1-2 BA+15  
 START DATE:                September 1, 2016

c. POSITION:                   Special Education Grade 7 Inclusion Teacher (10 months)  
 NAME:                         Ashley Nock  
 SALARY:                     \$53,510.00 per year  
 STEP:                         1-2 MA  
 START DATE:                September 1, 2016

d. POSITION:                   Grade 4/5 ELA Teacher (10 months)  
 NAME:                         Melissa Murphy Bruce  
 SALARY:                     \$50,060.00 per year  
 STEP:                         1-2 BA  
 START DATE:                September 1, 2016

e. POSITION:                   Special Education ELA Resource Room Teacher Grades 6-8



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(10 months)  
 NAME: Cara Petsch  
 SALARY: \$53,510.00 per year  
 STEP: 1-2 MA  
 START DATE: September 1, 2016  
 NOTE: Pending Praxis passing score.

f. POSITION: Long Term Substitute - School Social Worker  
 NAME: Migna Gonzalez  
 RATE OF PAY: \$90.00 per day for the first 20 days, then \$290.81 per day for day 21 and thereafter.  
 START DATE: September 1, 2016

g. POSITION: Full-Time Custodian (12 months)  
 NAME: Wendy Chambers  
 SALARY: \$31,000.00 per year  
 START DATE: July 1, 2016  
 NOTE: Support staff hired with a 60 day probationary period.

8. 2016-2017 Title I and Title II certified staff salary allocations:

- a. Christine Fellona \$58,150
- b. Michelle Magilton \$60,250
- c. Alyssa Martin \$57,000

9. 2015-2016 Non-Contracted Additional Stipends (Programs showed a profit at the end of the school year.):

Stipend Position	Faculty Member	Additional Stipend
Community Education Director	Kate Teschner	\$175.00
Camp Clementon Director	Kate Teschner	\$175.00

10. 2016-2017 Contracted Extra-Curricular Stipend Positions and Personnel:

Stipend Position	Faculty Member	Stipend
Chorus	Salvatore Mazzocca	\$1,231.00
Yearbook	Kimberly Schultz	\$1,165.00
Art Challenge	Kimberly English	\$1,335.00
Drama	Salvatore Mazzocca	\$2,259.00

11. 2016-2017 Non-Contracted Extra-Curricular Stipend Positions and Personnel:

Stipend Position	Faculty Member	Stipend
* Community Education Director	Kate Teschner	* \$8,782.00
* Camp Clementon Director	Kate Teschner	* \$8,782.00
News Media Coordinator	Helene Weyland	\$1,231.00





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Hourly Position	Faculty Member	Rate of Pay
Camp Clementon Senior Staff	Lynne Stang	\$13.40 per hour
Camp Clementon Senior Staff	Cheryl Branch	\$13.40 per hour
Camp Clementon Senior Staff	Kristin Egan	\$13.40 per hour
Camp Clementon Senior Staff	Diana Cielez	\$13.40 per hour
Camp Clementon Senior Staff	Lauren Carian	\$13.40 per hour

\* If each specified program above shows a profit at the end of the school year, both positions will receive an additional \$228.00.

**12. Summer 2016 Professional Development: Curriculum Writing – Training Session**

Description: This workshop will work with the ELA and Math teachers to go through the New Jersey Student Learning Standards frameworks and looking ahead at updating curriculum for the 2016-2017 school year. Teachers should attend this workshop before working on any curriculum.

Facilitators: Lynn DiPietropolo, Adrienne McManis, Katie Agresta

Dates: Thursday, July 7, 2016 and ongoing July and August 2016

Teachers: Pettet, Ballinghoff, Bhasin, Kolody, Jennetta, Rambo, Egan, Cirrincione, Miles, Falkenstein, Cunliffe, Tropp, Terlizzi, Buttari, TBH 4/5 ELA, Murray, Stiles, Pataky, Marino, Small, Koch, Wilson, Haldeman, Vance, Rossi, Barker, Brumbach, Cullen, Schultz, McClave, Procopio, Taylor, TBH - Gr. 7 Inclusion, Gr. 6-8 Resource ELA, Gr. 6-8 Resource Math, Martin, Magilton, Fellona

Note: Staff will receive no more than 10 hours of curriculum writing time during July and August 2016. This includes the professional development offered on July 7, 2016.

Cost: 38 teachers x 10 hours x \$34.50 per hour = \$13,110.00

Funding: Title I and/or Title IIA

**13. Summer 2016 Professional Development: Curriculum Writing**

Description: Staff listed will be provided no more than 10 hours total of curriculum writing time.

Dates: July and August 2016

Teachers: Paulino, English, Mazzocca, Butz, Heverly, DeSanto, Stefan, Pettet, Ballinghoff, Bhasin, Kolody, Jennetta, Rambo, Egan, Cirrincione, Miles, Falkenstein, Cunliffe, Tropp, Terlizzi, Buttari, 4/5 ELA TBH, Murray, Gundaker, Stiles, Pataky, Marino, Gregory, Small, Koch, 7/8 Science TBH, Palermo, Wilson, Haldeman, Vance, Rossi, Barker, Brumbach, Cullen, Schultz, McClave, Procopio, 7 Inclusion TBH, Taylor, 6-8 Resource ELA TBH, 6-8 Resource Math TBH

Cost: 46 teachers x 10 hrs. x \$34.50 per hour = \$15,870.00

Funding: Title I and/or Title IIA

**14. Summer 2016 Professional Development: Writing – Grades K-2**

Description: ELA teachers in grades K-2 will work with Jeanne Clements on implementing writing into the K-2 ELA curriculum.

Facilitator: Jeanne Clements from New Jersey Language Arts Association (Clements Education)

Date: Monday, July 18, 2016

Teachers: Bhasin, Pettet, Ballinghoff, Jennetta, Rambo, Miles, Cirrincione, Brumbach, Vance, Rossi, Fellona, Martin

Cost: 12 teachers x 6 hours x \$34.50 per hour = \$2,484.00

Funding: Title I and/or Title IIA



15. Summer 2016 Professional Development: **Writing – Grades 3-8**

**Description:** ELA teachers in grades 3-8 will work with Jeanne Clements on The *Writing Lessons Program* which is designed to break the cycle of students being given writing assignments with little or no instruction on how to craft a good essay. It is a “pre-emptive” approach in which students are taught how to write before writing. Some of the skills they will learn in the *Writing Lessons Program* are: understanding the structure of expository writing, use of transitions, citing evidence to prove a claim or thesis, incorporating cohesion with the use of explanations, paragraphing skills, outlining skills, use of key words, higher level word choice, varied word choice, self-assessment skills, logical progression of ideas, and conventions of language.

**Facilitator:** Jeanne Clements from New Jersey Language Arts Association (Clements Education)

**Dates:** July 19, 20, 21, 2016

**Teachers:** Cunliffe, Tropp, Terlizzi, TBH - 4/5 ELA, Stiles, Pataky, Small, Wilson, Rossi, Barker, Brumbach, Cullen, McClave, Procopio, TBH – Gr. 7 Inclusion, TBH – Gr. 6-8 Resource ELA, Taylor, Martin, Fellona

**Cost:** 18 teachers x 18 hours x \$34.50 per hour = \$11,178.00

**Funding:** Title I and/or Title IIA

16. Summer 2016 Professional Development: **Technology Training of Office 365**

**Description:** The technology group will go over One Drive, Microsoft Outlook, start the preparation for use of Chromebooks in the building, and can assist you in setting up Office 365 in your classroom.

**Facilitator:** Matt Torres

**Dates:** Monday, July 18, 2016 or Monday, August 8, 2016

**Staff:** Open to any certificated staff member, administrative, and secretarial staff; only 10-month employees will get their hourly rate per the Collective Bargaining Agreement. 12-month employees can attend during their scheduled work day.

**Cost:** 49 teachers (10-month) x 3 hours x \$34.50 per hour = \$5,071.50

**Funding:** Title I and/or Title IIA

17. Summer 2016 Professional Development: **Preparing for the Technology Needs of the CCSS: Using Google’s Cloud-Based Applications**

**Description:** The Common Core State Standards require students to be able to research, produce, publish, collaborate and interact while achieving the standards throughout the curriculum. This course offers an in-depth exploration of Google Applications suited to support these needs. Participants will be given instruction on how to use these tools and will have the opportunity to create lessons that utilize this cloud-based environment to meet the needs of the CCSS in their classrooms and beyond.

**Facilitator:** Standards Solutions

**Date:** July 25, 2016

**Time:** 8:30 – 3:30 (1 hour lunch on your own)

**Teachers:** Paulino, English, Mazzocca, Butz, Heverly, DeSanto, Stefan, Pettet, Ballinghoff, Bhasin, Kolody, Jennetta, Rambo, Egan, Cirrincione, Miles, Falkenstein, Cunliffe, Tropp, Terlizzi, Buttari, 4/5 ELA TBH, Murray, Gundaker, Stiles, Pataky, Marino, Gregory, Small, Koch, 7/8 Science TBH, Palermo, Wilson, Haldeman, Vance, Rossi, Barker, Brumbach, Cullen, Schultz, McClave, Procopio,



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7 Inclusion TBH, Taylor, 6-8 Resource ELA TBH, 6-8 Resource Math TBH, Martin, Magilton, Fellona

Cost: 49 teachers x 6 hrs. x \$34.50 per hour = \$10,143.00

Funding: Title I and/or Title IIA

18. Summer 2016 Professional Development: **21st Century Skills for Humanities Classrooms - Grades K-8**

Description: While humanities studies mostly focus on the great ideas and people of the past, it is important for students to be able to apply 21<sup>st</sup> century skills to their learning. In this workshop, humanities instructors learn how to teach these skills in three critical areas: Critical Thinking and Problem Solving, Creativity and Innovation, and Communication and Collaboration. Participants also explore the latest e-learning apps, which provide students with a new form of interaction with their cultural heritage. Instructors who complete this workshop learn effective teaching approaches and receive useful materials to enable their students to master 21<sup>st</sup> century skills.

Facilitator: Standards Solutions

Date: Thursday, July 14, 2016

Teachers: Pettet, Ballinghoff, Bhasin, Jennetta, Rambo, Cirrincione, Miles, Cunliffe, Tropp, Terlizzi, TBH 4/5 ELA, Stiles, Pataky, Small, Wilson, Barker, Cullen, Gr. 6-8 Resource ELA, Martin, Fellona, Gundaker, Gregory, Palermo, TBH - 7/8 Science

Cost: 24 teachers x 3.5 hours x \$34.50 per hour = \$2,898.00

Funding: Title I and/or Title IIA

19. Summer 2016 Professional Development: **Pairing Texts in History, Science, and Technical Subjects - Grades 4-8**

Description: When instructors use paired texts they have the opportunity to expand students' content knowledge, increase their reading comprehension, and develop their critical thinking skills. Using paired texts promotes higher-order thinking. During this workshop, participants explore the literacy standards for history, science and technical subjects as they pertain to pairing text and media. This workshop will focus on central idea in informational text, analyzing how ideas are transformed from one text to another, integrating information, comparing text structures and analyzing elements such as illustrations, charts, graphs and maps.

Facilitator: Standards Solutions

Date: Thursday, July 14, 2016

Teachers: Terlizzi, TBH - Gr. 4/5 ELA, Gundaker, Stiles, Pataky, Gregory, Small, TBH - 7/8 Science, Wilson, Palermo, Barker, Cullen, McClave, Procopio, Taylor, TBH - Gr. 7 Inclusion, TBH - Gr. 6-8 Resource ELA, Martin

Cost: 18 teachers x 3.5 hours x \$34.50 per hour = \$2,173.00

Funding: Title I and/or Title IIA

20. Approve Inspired Instruction, LLC - Standards Solutions to provide professional development services for the 2016-2017 school year.

21. Approve Association of Language Arts Teachers (Clements Education) of New Jersey to provide professional development services for the 2016-2017 school year.



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22. Approve American Reading Company to provide professional development services for the 2016-2017 school year.

23. Revised 2016-2017 School Calendar (8<sup>th</sup> Grade Promotion is now on the last day of school in 2017.) (*Attachment XII-23*)

24. Harassment, Intimidation, and Bullying Report - May 2016 (*Attachment XII-24*)

25. Graduate Compensation Request:

- a. EMPLOYEE: Alyssa Martin  
 COURSE TITLE: Measurement, Accountability, and Student Learning  
 UNIVERSITY: Wilmington University  
 COURSE FEE: \$1,332.00 plus \$100.00 for books  
 SEMESTER: Summer 2016  
 NOTE: Course reimbursements shall not exceed \$1,000.00 per individual per year and employees who voluntarily leave employment within two years of receiving tuition reimbursement shall repay the same to the Board of Education.

26. Workshop/Meeting Requests:

- a. EMPLOYEE: Lynn DiPietropolo  
 WORKSHOP: Conversations Around Curriculum and Instruction  
 LOCATION: Rowan College at Gloucester County, Sewell, NJ  
 DATE: June 30, 2016  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
  
- b. EMPLOYEE: Adrienne McManis  
 WORKSHOP: Conversations Around Curriculum and Instruction  
 LOCATION: Rowan College at Gloucester County, Sewell, NJ  
 DATE: June 30, 2016  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
  
- c. EMPLOYEE: Katie Agresta  
 WORKSHOP: Conversations Around Curriculum and Instruction  
 LOCATION: Rowan College at Gloucester County, Sewell, NJ  
 DATE: June 30, 2016  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
  
- d. EMPLOYEE: Joanne Clement  
 WORKSHOP: Mold Management and Prevention  
 LOCATION: Indian Springs Country Club, Marlton, NJ  
 DATE: July 20, 2016  
 COST: \$0.00  
 SPONSOR: Burlington County Insurance Pool



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- e. EMPLOYEE: Jose Cruz  
 WORKSHOP: Mold Management and Prevention  
 LOCATION: Indian Springs Country Club, Marlton, NJ  
 DATE: July 20, 2016  
 COST: \$0.00  
 SPONSOR: Burlington County Insurance Pool
  
- f. EMPLOYEE: Joanne Clement  
 MEETINGS: 2016-17 BCIP Meetings  
 LOCATION: Lenape and Voorhees  
 DATES: September 14, 2016; November 9, 2016; January 11, 2017;  
 May 10, 2017  
 COST: \$0.00  
 SPONSOR: Burlington County Insurance Pool
  
- g. EMPLOYEE: Joanne Clement  
 WORKSHOP: SPELL JIF Joint Retreat  
 LOCATION: Cape May, NJ  
 DATES: September 28, 29, and 30, 2016  
 COST: \$0.00  
 SPONSOR: Burlington County Insurance Pool

**Approval of motions 1 through 26 above:**

MOVED BY: Mr. Dilworth SECOND BY: Mrs. Rappold  
 ON ROLL CALL VOTE: MOTION CARRIED: 6-0-2(Mr. Dilworth  
 On #3 only; Mr. Weyland on #11, 16 only)

27. Approval of contract for the 2016-2017 school year, as approved by the Camden County Office of Education: (*Attachment XII-27*)

- a. EMPLOYEE: Joanne E. Clement  
 POSITION: Business Administrator/Board Secretary  
 SALARY: \$115,837.00 per year

MOVED BY: Mr. Weyland SECOND BY: Mrs. Rappold  
 ON ROLL CALL VOTE: MOTION CARRIED: 4-0-2

**Approval of motion 27 above:**

28. Approve submission of 2015-2016 Merit Goals for Lynn DiPietropolo, Superintendent, to the County Superintendent for approval.

**Approval of motion 28 above:**

MOVED BY: Mr. Weyland SECOND BY: Mrs. Rappold  
 ON ROLL CALL VOTE: MOTION CARRIED: 3-1-2(Mrs. Weaver  
 Voted no; Mr. Dilworth and Mr. Weyland  
 Abstained)



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**XIII. SECRETARY'S REPORT**

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:
 

<u>Bill List and Check Register</u>	<u>Amount</u>	
1. List # 1 (Payroll)	\$204,814.79	<i>(Attachment XIII-1.1)</i>
2. List # 2 (Payroll)	\$211,647.24	<i>(Attachment XIII-1.2)</i>
3. List # 3 (Community Education)	\$10,289.86	<i>(Attachment XIII-1.3)</i>
4. List # 4	\$1,091,669.57	<i>(Attachment XIII-1.4)</i>
  
2. Approve transfers in the amount of \$101,677.16. *(Attachment XIII-2)*
  
3. 2016-2017 Every Student Succeeds Act (ESSA) formerly known as No Child Left Behind Allocations:
  - Title I: \$290,134.00
  - Title II: \$ 36,642.00
  - Title III: \$ 1,691.00
  
4. OMNI Service Agreement for the 2016-2017 school year in the amount of \$1,572.00. *(Attachment XIII-4)*
  
5. In accordance with N.J.A.C. 6A:23A-14.4(a), resolved to deposit anticipated current year surplus not to exceed \$50,000 into maintenance Reserve account at year end.
  
6. In accordance with N.J.A.C. 6A:23A-14.4(a), resolved to deposit anticipated current year surplus not to exceed \$200,000 into tuition Reserve account at year end.
  
7. In accordance with N.J.A.C. 6A:23A-14.4(a), resolved to deposit anticipated current year surplus not to exceed \$200,000 into Capital Reserve account for projects in our Long Range Facilities Plan.
  
8. Participate in Middlesex Regional Educational Services Commission for cooperative pricing for the 2016-2017 school year for supplies.
  
9. Resolve adopting Section 125 Plan to pre-tax employee contributions for all health insurance and to enable cash-in-lieu of benefits.
  
10. Permission for the Superintendent and Business Administrator to make transfers and pay the bills for the end of the month of June 30, 2016 prior to the July board meeting.
  
11. Inter-Local Agreement between Clementon Board of Education and Borough of Clementon for IT services for the 2016-2017 school year.
  
12. 2016-2017 Transportation bids as follows:

	<u>McGough</u>	<u>Hillman</u>	<u>First Student</u>
Soccer	\$355.00	No bid	No bid
Basketball	\$355.00	No bid	No bid
Softball	\$355.00	No bid	No bid



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Baseball	\$355.00	No bid	No bid
Independence Hall	\$460.00	No bid	No bid

13. Special Board Meeting on July 7, 2016 at 6:30 PM. Topic: Cadillac Tax presented by Brown and Brown Insurance.

14. Resolution to release excess surplus to the board in the amount of \$7,044.00.  
(Attachment XIII-14)

15. Attendance at the New Jersey School Boards Convention:

Dates:	October 25-27, 2016		
Cost:	\$1,400.00		
Attendees:	Ellen Suckle	Katherine Anderson	
	William Dilworth	Danielle Aubry	
	Randall Freiling	Christopher McKelvey	
	Kathleen Rappold	Christy Weaver	
	William Weyland	Lynn DiPietropolo	
	Joanne Clement		

16. Peer Review Opinion Letter for Bowman and Company, LLP. (Attachment XIII-16)

17. In accordance with N.J.S.A. 40A:11-5(1)(a)(i) and 18A:18A:-5(a)(1), professional bid exception, awards a contract to Advanced Computer Solutions Group (ACSG), for the 2016-2017 schoolyear, in the amount of \$75,250.

18. In accordance with N.J.S.A. 40A:11-5(1)(a)(i) and 18A:18A:-5(a)(1), professional bid exception, the Clementon Board of Education appoints Brown and Brown as our insurance broker.

19. Pursuant to PL 2015, Chapter 47 N.J.S.A. 18A:18A-42.2, the Clementon Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18A. et. Seq., N.J.A.C. 6A Chapter 23A, and Federal Uniform Administrative Requirements 2CFR, Part200. (Attachment XIII-19)

20. BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MAY 2016  
(Attachment XIII-20)

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Board Secretary certifies that as of May 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Clementon Board of Education pursuant to N.J.S.A.18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Clementon Board of Education certifies that as of May 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account



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or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Approval of motions 1 through 20 above:**

**MOVED BY:** Mr. Dilworth **SECOND BY:** Mr. Weyland  
**ON ROLL CALL VOTE:** **MOTION CARRIED:** 6-0-0

**XIV. PUBLIC**

**MOVED BY:** Mr. Weyland **SECOND BY:** Mrs. Aubry  
**ON ROLL CALL VOTE:** **MOTION CARRIED:** 6-0-0

No public comments.

**MOVED BY:** Mrs. Rappold **SECOND BY:** Mr. Weyland  
**ON ROLL CALL VOTE:** **MOTION CARRIED:** 6-0-0

**XV. EXECUTIVE SESSION**

**MOTION:** To move into Executive Session at 7:45 p.m. for personnel matters. This session should take approximately 45 minutes.

**MOVED BY:** Mrs. Rappold **SECOND BY:** Mr. Weyland  
**ON ROLL CALL VOTE:** **MOTION CARRIED:** 6-0-0

**Out of Executive Session - 8:05 pm**

**MOVED BY:** Mrs. Rappold **SECOND BY:** Mrs. Weaver  
**ON ROLL CALL VOTE:** **MOTION CARRIED:** 6-0-0

**XVI. UNFINISHED BUSINESS**

1. Policy 4125 (*Attachment XVI-1*)
2. Policy 3125 (*Attachment XVI-2*)
- 3.

Mrs. DiPietropolo stated that there were no language changes. New positions will be place on the board agenda in the future.

**XVII. NEW BUSINESS**

1. Work Session dates and times for the 2016-2017 school year.
2. Board of Education times for the 2016-2017 school year.

Discussion on meeting dates and times.

**MOTION:** Cancel the July 25, 2016 regular meeting.





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MOVED BY: Mr. Weyland SECOND BY: Mrs. Aubry  
ON ROLL CALL VOTE: MOTION CARRIED: 5-1-0 (Mrs. Weaver  
voted no)

MOTION: Hold a work session on August 22, 2016 at 7:00 p.m.

MOVED BY: Mr. Weyland SECOND BY: Mrs. Weaver  
ON ROLL CALL VOTE: MOTION CARRIED: 6-0-0

**OTHER DISCUSSION ITEMS:**

Mrs. DiPietropolo reported that the superintendent from Pine Hill is offering our middle school student to participate in their wrestling program. Parents would be responsible for providing transportation.

MOTION: Review job description by the August meeting.

MOVED BY: Mrs. Weaver SECOND BY: Mrs. Aubry  
ON ROLL CALL VOTE: MOTION CARRIED: 6-0-0

**XVIII. ADJOURNMENT - 8:20 p.m.**

MOVED BY: Mrs. Rappold SECOND BY: Mrs. Weaver  
ON ROLL CALL VOTE: MOTION CARRIED: 6-0-0

**CLEMENTON BOARD OF EDUCATION**  
**Clementon, New Jersey**

Special Meeting of the Clementon Board of Education  
Pine Hill Board of Education  
And Berlin Township Board of Education  
Clementon Elementary School Media Center  
July 7, 2016  
6:30 p.m.

The Special Meeting of the Clementon Board of Education was called to order at 6:30 PM on the above date by President Ellen Suckle

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Katherine Anderson	6:30 PM	8:05 PM
Randall Freiling	6:30 PM	8:05 PM
Christopher McKelvey	6:30 PM	8:05 PM
Kathleen Rappold	6:30 PM	8:05 PM
Ellen Suckle	6:30 PM	8:05 PM
William Weyland	6:30 PM	8:05 PM

Members of the Pine Hill answered roll call:

Less Gallagher	6:30 PM	8:05 PM
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Members of the Berlin Township answered roll call:

Ms. Williams	6:30 PM	8:05 PM
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Also present were:

Lynn Marcus, Superintendent  
Joanne E. Clement, SBA/Board Secretary  
Dr. Kenneth P. Koczur, Superintendent  
Dr. Edythe Austermuhl, Superintendent

A presentation on the Cadillac Tax was given by Mr. Jason Della Penna and Peter Abitanto from Brown and Brown Benefit Advisor. We had a time for questions and answers after the presentation.

**ADJOURNMENT: 8:05 PM**

Respectfully submitted,

Joanne E. Clement, Board Secretary  
August 29, 2016