

CLEMENTON BOARD OF EDUCATION

MONDAY, May 2, 2011
MEDIA CENTER
7:00 P.M.

AGENDA FOR REORGANIZATION MEETING

The Board of Education welcomes everyone to this evening's Reorganization Meeting and trusts that you will find it to be most informative and interesting.

By following the agenda, as it appears below, the Board will be able to conduct its business in the manner required by law.

- I. CALL TO ORDER - Mrs. Joanne E. Clement
- II. OPENING STATEMENT - Mrs. Joanne E. Clement
- III. PLEDGE OF ALLEGIANCE - Mrs. Joanne E. Clement
- IV. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED MEMBERS -
Mr. Frank Cavallo, Jr.
- V. ROLL CALL
- VI. NOMINATION AND ELECTION FOR PRESIDENT
- VII. DECLARATION OF PRESIDENT
- VIII. NOMINATION AND ELECTION FOR VICE-PRESIDENT
- IX. REORGANIZATION BUSINESS
 - A. Resolution 1001, Establish Regular Meeting Night
 - B. Designate News Media for Notices in accordance with Open Public Meetings Act: *Courier-Post* and/or *Record Breeze*
 - C. Designate Location for Posting of Meeting Notices: Board of Education Office and the Clementon Borough Hall

- D. Resolution 1002, Authorizing the School Business Administrator to transfer/wire funds by telephone/internet.
- E. Resolution 1003, Prepayment Authorization
- F. Financial Items:
 - 1. INVESTMENTS - The School Business Administrator shall be authorized to purchase CDs, Treasury Bills, or Bank Notes.
 - 2. CHECK SIGNATURES:
 - a. General Account - President, Board Secretary, Treasurer, Superintendent (any three of the four)
 - b. Payroll Account - President, Board Secretary, Treasurer (any one of the three)
 - c. Agency Account - President, Board Secretary, Treasurer (any one of the three)
 - d. Student Activities Account - Principal, Board Secretary, Superintendent (any two of the three)
 - e. Community Education Account - Coordinator, Board Secretary, Superintendent (any two of the three)
 - f. Petty Cash Account - Superintendent or Board Secretary
 - g. Unemployment Trust Fund - President, Board Secretary, Treasurer (any one of the three)
 - h. Capital Reserve Account - Superintendent or Board Secretary
 - 3. Tax Shelter Annuity Broker - Omni
 - 4. Tax Shelter Annuity Companies:
 - a. MetLife
 - b. Lincoln Investment Planning Incorporated
 - c. The Faller Company, LLC
 - d. AXA Equitable
 - e. Midland National
- G. Adopt the Following Items:
 - 1. The current Board Policies of Record, until revised
 - 2. The current School Board Curriculum, until revised
 - 5. The current Bloodborne Pathogens Exposure Control Plan, until revised
 - 6. The Five-Year Maintenance Plan, 2005-2010, until revised
 - 7. The Five-Year Curriculum Evaluation Schedule, 2005-2010, until revised

MOTION: To approve Reorganization Business Items A through G.

MOVED BY: _____

SECOND BY: _____

ON ROLL CALL VOTE:

MOTION CARRIED:

X. REORGANIZATION APPOINTMENTS (Reorganization to Reorganization)

- A. Board Secretary - Joanne E. Clement
- B. Treasurer - Mary Bakey
- C. Attendance Officer - Jamie Kosmaczewski
- D. Right-to-Know Coordinator - School Nurse
- E. Asbestos Compliance Officer - Joanne E. Clement
- F. Public Agency Compliance Officer - Joanne E. Clement
- G. PEOSHA Officer - Mike Repko
- H. Custodian of Records - Joanne E. Clement
- I. Safety Coordinator - Joanne Clement
- J. Affirmative Action Officer - Jamie Kosmaczewski
- K. District Certified Purchasing Agent - Joanne E. Clement
- L. Homeless Person Contact - Dawn Anderson
- M. Issuing Officers of Employment Certificates (Working Papers) -Lynn Marcus, Joanne E. Clement, Theresa Farrell
- N. Resolution, Non-Bid Contracts for Professional Services
- O. Resolution, Continuation of Services from Camden County Educational Services Commission and Naming the Representative to Serve on the Committee -
- P. Resolution, Cooperative Pricing Agreement with County of Camden
- Q. IPM Coordinator - Mike Repko
- R. Purchasing Agent - Joanne E. Clement

MOTION: To approve Reorganization Appointments, Items A through R.

MOVED BY: _____

SECOND BY: _____

ON ROLL CALL VOTE:

MOTION CARRIED:

XI. NOMINATION AND ELECTION OF REPRESENTATIVE TO THE PINE HILL BOARD OF EDUCATION -to be named

XII. APPOINTMENT OF COMMITTEE MEMBERS AND DELEGATES - President

XIII. ELECTION RESULTS

- | | |
|--|------------------------|
| A. <u>Three-Year Term (3)</u>
Irene Buchalter
William Dilworth
Randall Freiling | <u>Number of Votes</u> |
| B. <u>General Fund Tax Levy</u> - \$3,842,137.00
YES - | Total
absentee |

NO - absentee

These votes have not been certified by the Board of Elections.

Reading and discussion of the Code of Ethics by Board Members

XIV. ADJOURNMENT

MOTION: To adjourn.

MOVED BY: _____

ON VOICE VOTE:

SECOND BY: _____

MOTION CARRIED: