

**CLEMENTON BOARD OF EDUCATION
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education
Clementon Elementary School Media Center
July 28, 2008

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	8:15 PM
Tracy Dougherty	Absent	--
Harry Gahm	7:30 PM	8:15 PM
Randall Freiling	7:30 PM	8:15 PM
Steven Manley	7:30 PM	8:15 PM
Sara Paranzino	Absent	--
Ellen Suckle	7:30 PM	8:15 PM
William Weyland	7:30 PM	8:15 PM
Irene Buchalter	7:30 PM	8:15 PM

Quorum present.

Also present were:

- Michael W. Adams, Superintendent
- Joanne E. Clement, SBA/Board Secretary
- Frank Cavallo Jr., Esq., Solicitor

Also present in the audience were:

No public present.

MINUTES:

MOTION: Approve the Minutes of the following meetings:

- June 19, 2008 Special Meeting and Executive Session
- June 23, 2008 Regular Meeting and Executive Session

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mr. Manley
MOTION CARRIED: 6-0-1
(Mrs. de Haan abstained from the June 19, 2008 Special Meeting Minutes only.)

PUBLIC - AGENDA ITEMS ONLY:

No public present.

SUPERINTENDENT'S REPORT:

Items for Action – The Superintendent recommends approval of the following items:

1. Summer 2008 Test Analysis:
 - a. DATE: June 24, 2008
RATE OF PAY: \$28.00 per hour, per teacher
HOURS: Five hours, per teacher
TEACHERS: Rick Koch, Cheryl Pataky
2. Summer 2008 Discipline Curriculum Committee:
 - a. DATE: July 2, 2008
RATE OF PAY: \$29.00 per hour, per teacher
HOURS: 1.5 hours, per teacher
TEACHERS: Mary Ellen Haldeman, Catherine Bare, Lynne Pollock, Tina Jennetta, Dawn Monacella
NOTE: Funded by the No Child Left Behind Title I Grant
 - b. DATE: July 9, 2008
RATE OF PAY: \$29.00 per hour, per teacher
HOURS: 1.5 hours, per teacher
TEACHERS: Mary Ellen Haldeman, Karen Tropp, Lynne Pollock, Tina Jennetta, Dawn Monacella
NOTE: Funded by the No Child Left Behind Title I Grant
3. Summer 2008 Gifted and Talented Curriculum Development:
 - a. DATES: July 21 and 22, 2008
RATE OF PAY: \$29.00 per hour, per teacher
HOURS: Ten hours total
TEACHERS: Cheryl Pataky, Catherine Bare
4. Summer 2008 Child Study Team:
 - a. NAME: Ruth Anne Detwiler
DATE: One day in July 2008
RATE OF PAY: \$420.79 per diem
 - b. NAME: Dawn Monacella
DATE: Four days total (July and/or August)
RATE OF PAY: \$333.26 per diem
5. Employment of the following personnel for the 2008- 2009 school year:
 - a. POSITION: Part-Time Physical Education Teacher (10 months)
NAME: Alicia Heverly
SALARY: \$21,461.00 per year (50%)
STEP: 1 BA
HOURS: 18 hours per week
START DATE: September 1, 2008
 - b. POSITION: Part-Time Clerical Aide to the Assistant Principal
NAME: Doris Fanelle
RATE OF PAY: \$7.50 per hour
HOURS: Four hours per day, Monday through Friday.
START DATE: September 1, 2008
ADDITIONAL DAYS: Not to exceed three days at the end of August to allow for orientation.

- 6. 2008- 2009 Discipline Matrix
- 7. 2008- 2011 Mentoring Plan
- 8. 2008- 2011 Bilingual/ESL Three- Year Program Plan
- 9. Workshop/Meeting Requests:
 - a. EMPLOYEES: Michael Adams, Lynn Marcus, and/or Joanne Clement
MEETINGS: QSAC Professional Learning/Planning Meetings
DATES: July 8, and 24, 2008; August 6 and 21, 2008
COST: \$0.00
SPONSOR: Camden County Educational Services Commission
 - b. EMPLOYEE: Al Wagner or Michael Adams
MEETING: Educational & Government TV Meeting
DATE: July 22, 2008
COST: \$0.00
SPONSOR: Lindenwold High School
 - c. EMPLOYEES: Michael Adams, Lynn Marcus, and/or Joanne Clement
WORKSHOP: Licensing/Matrix Report Training
DATES: July 24, 2008
COST: \$0.00
SPONSOR: NJ Department of Education
 - d. EMPLOYEE: Joanne Clement
MEETINGS: 2008- 2009 BCIPJIF Meetings
DATES: Second Wednesday of every other month
COST: \$0.00
SPONSOR: Burlington County Insurance Pool Joint Insurance Fund
 - e. EMPLOYEE: Michael Adams
MEETINGS: 2008- 2009 Camden County Superintendents' Roundtable Meetings
DATES: One time each month
COST: \$0.00
SPONSOR: Camden County Association of School Administrators
- 10. Community Use of Facilities:
 - a. EVENT: Boys' HOOPS Workout Basketball Camp 2008
ORGANIZATION: Community Education
PERSON IN CHARGE: Candice Collins
COACHES: Candice Collins and Mary Brown
PURPOSE: Summer basketball camp for boys aged 9- 15.
DATES: Monday, August 11, 2008 through Friday, August 15, 2008
TIME: 9:00 AM to 1:00 PM
(8:30 AM arrival on Monday, August 11, 2008)
LOCATION: Multi- Purpose Room and Gymnasium
NOTES: Registrants will be charged \$65.00 to attend. Community Education will receive ten percent of the total registration fees collected with the balance to be divided equally between the coaches. A brochure with registration form will be mailed. This camp will occur one week after the girls' HOOPS Camp concludes.

MOVED BY: Mrs. de Haan
ON ROLL CALL VOTE:

SECOND BY: Mr. Gahm
MOTION CARRIED: 7-0-0

- 11. Approval of staff of Clementon Elementary School, on an as- needed basis, to write curriculum and attend Everyday Math workshops during the months of July and August 2008.

MOVED BY: Mrs. Suckle
 ON ROLL CALL VOTE:

SECOND BY: Mr. Freiling
 MOTION CARRIED: 7-0-0

- 12. First Reading of District Attendance Policy as presented.

MOVED BY: Mrs. Suckle
 ON ROLL CALL VOTE:

SECOND BY: Mr. Manley
 MOTION CARRIED: 7-0-0

- 13. Other Noteworthy Items/Discussion Items:
 - a. QSAC Update
 - b. "Everyday Math" Staff Training and Curriculum Writing (August 2008)

SECRETARY'S REPORT:

Items for Action – The Superintendent recommends approval of the following items:

- 1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>		<u>Amount</u>
1.	List # 1	\$206,034.00
2.	List # 2	\$82,598.92
3.	List # 3	\$98,404.28
4.	List # 4	\$80,686.32
5.	List # 5	\$46,308.55
6.	List # 6 (Cafeteria)	\$6,982.02

- 2. Payment Transactions:

- a. Approve transfers in the amount of \$20,516.54

- b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
06/15/08	From: General	\$121,716.72
	To: Payroll	
06/15/08	From: General	\$82,264.20
	To: Agency	
06/18/08	From: General	\$86,354.05
	To: Payroll	
06/18/08	From: General	\$63,086.60
	To: Agency	
06/30/08	From: General	\$52,198.14
	To: Payroll	
06/30/08	From: General	\$24,838.30
	To: Agency	

- 3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
06/15/08	To: First Niagara Bank	\$7,349.65
	For: Tax Sheltered Annuities	
06/17/08	To: First Niagara Bank	\$6,750.15
	For: Tax Sheltered Annuities	
06/30/08	To: First Niagara Bank Special	\$599.50
	For: Tax Sheltered Annuities	

- 4. Investment Report:
 - a. Construction Bond Funds Activity:

Balance as of 05/31/08	\$772,755.48
Interest Earned as of 06/30/08	\$1,342.82
Deposits	\$0.00
Withdrawn for Expenses	\$0.00
Balance as of 06/30/08	\$774,098.30

5. Out- of- District Summer 2008 Extended School Programs:

STUDENT I.D.	SCHOOL	DATES	COST
165	Devereux	July 1 – August 22	\$6,720.00
518	Happy Hands	July 7 – August 1	\$500.00
1806	Holly DELL	July 1 – August 12	\$8,272.50
1984	Somerdale Park	July 7 – August 1	\$1,580.00
1949	Somerdale Park	July 7 – August 1	\$1,580.00
1884	Bankbridge	July 1 – August 12	No Contract
15	BCSSS	July 1 – July 29	No Contract
1787	Somerdale Park	July 7 – August 1	\$1,580.00
NO HIGH SCHOOL PLACEMENTS			

6. Workshop/Meeting Requests:

- a. ATTENDEES: Administration, Board of Education
- WORKSHOP: “State of the Fund” Dinner
- DATE: November 12, 2008
- COST: \$0.00
- LOCATION: Charlie’s Other Brother

7. Alliance for Competitive Telecommunications (ACT) Program

8. Reimbursement rate for travel set by OMB at .31 per mile. (Board Policy will be changed to reflect the new regulations.)

9. Custodial supplies for the 2008- 2009 school year as follows:

- a. General Chemical and Supply \$75.00
- b. Standard Maintenance Supply \$1,889.00
- c. Indco, Inc. \$1,168.00

10. Acceptance of the Treasurer’s Report and Secretary’s Report in accordance with N.J.A.C. 6A:23- 2.11(c)3 and N.J.A.C. 6A23- 2.11(a) for the months of **June 2008**. The Treasurer’s Report and the Secretary’s Report are in agreement for the months. The Board Secretary certifies that no line account has been overexpended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

(Treasurer’s Report)
(Secretary’s Report)

Pursuant to N.J.A.C. 6A:23- 2.11(c)4), the Board certifies that as of **June 30, 2008**, after review of the Secretary’s monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23- 2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOVED BY: Mrs. de Haan
ON ROLL CALL VOTE:

SECOND BY: Mr. Manley
MOTION CARRIED: 7-0-0

CORRESPONDENCE

None

COMMITTEE REPORTS:

1. Administrative Evaluation
(Chairperson - Randall Freiling)
 - o Meeting was very well addressed; will be on the August agenda. The Board needs to set goals.
2. Building and Maintenance
(Chairperson - Harry Gahm)
 - o There was a walk-through of the building.
 - o Amend Long Range Facilities Plan. Stage lighting, geo-thermal.

MOTION: Approve Township Glass to replace windows in D wing at a cost not to exceed \$6,289.00.

MOVED BY: Mrs. de Haan

SECOND BY: Mr. Freiling

ON ROLL CALL VOTE:

MOTION CARRIED: 7-0-0

3. Camden County Educational Services Commission - No report.
(Representative - Virginia de Haan)
4. Camden County School Boards Association - No report.
(Representatives - Harry Gahm and Ellen Suckle)
5. Community Education - No report.
(Chairperson - Steven Manley)
6. Policy - No report.
(Chairperson - Tracy Dougherty)
7. Core Curriculum and Technology - Gave report.
(Chairperson - Ellen Suckle)
8. Finance
(Chairperson - Randall Freiling)
 - o Auditors will be in the district during the week of August 4, 2008.
9. Legislation - No report.
(Representative - William Weyland)
10. Personnel - Executive Session - Nothing
(Chairperson - Sara Paranzino)
11. 7th and 8th Grade Committee - No report.
(Chairperson - Steven Manley)
12. Pine Hill Board of Education
(Representative - Irene Buchalter)
 - a. Minutes from the May 20, 2008 Worksession/Regular Business Meeting
 - o Mrs. Buchalter reported that parents will be notified about uniforms before the start of school.
 - o The Pine Hill Board of Education will be going paperless for the board meetings.
 - o Channel 19 and the cost for upgrading equipment was discussed.

13. Municipal Alliance
(Representative - William Weyland)
 - o Attended meeting with Borough last week. We will be holding two new programs next year. Information will be handed out at a later date.

OTHER INFORMATION:

1. Clementon School Information:
 - a. Fire Drill Data - June 2008
 - b. Suspension Report - June 2008 (9 Suspensions)
2. Convention - Pay for convention rooms. Mileage is .31 OMB rate.

PUBLIC:

None

EXECUTIVE SESSION:

None

ADJOURNMENT:

MOTION: To adjourn the meeting at 8:15 PM.

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mr. Freiling
MOTION CARRIED: 7-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary
August 25, 2008