

## CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ March 30, 2009

### CLEMENTON BOARD OF EDUCATION Clementon, New Jersey

Regular Meeting of the Clementon Board of Education  
Clementon Elementary School Multi-Purpose Room  
March 30, 2009

The Regular Meeting of the Clementon Board of Education was called to order at 7:24 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:24 PM	8:05 PM
Tracy Dougherty	7:24 PM	8:05 PM
Randall Freiling	Absent	--
Harry Gahm	7:24 PM	8:05 PM
Steven Manley	7:24 PM	8:05 PM
Sara Paranzino	7:24 PM	8:05 PM
Ellen Suckle	7:24 PM	8:05 PM
William Weyland	7:24 PM	8:05 PM
Irene Buchalter	7:24 PM	8:05 PM

Quorum present.

Also present were:

Michael W. Adams, Superintendent  
Joanne E. Clement, School Business Administrator/Board Secretary  
Frank Cavallo, Jr., Esq., Solicitor

Also present in the audience were:

Members of the community and staff.

#### PRESENTATIONS:

- *Clementon Teacher of the Year, Mrs. Falkenstein* – Mr. Michael Adams and Ms. Lynn Marcus
- *March 2009 Superstars of the Month* – Mr. Albert Wagner
  - Te’Niya Watkins – Kindergarten
  - Donald Thomas – Fifth Grade
  - Cheryl Himes – Seventh Grade
- *February 2009 Manner Banner, Class 2B* – Mr. Michael Adams, Ms. Lynn Marcus, and Mr. Albert Wagner

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**MINUTES:**

**MOTION:** Approve the Minutes of the following meetings:

- February 23, 2009 Regular Meeting and Executive Session
- March 16, 2009 Special Meeting
- March 17, 2009 Tri-District Special Meeting

**MOVED BY:**       Mrs. Suckle        
**ON ROLL CALL VOTE:**

**SECOND BY:**       Mrs. Dougherty        
**MOTION CARRIED:** 6-0-2  
 (Mrs. Dougherty abstained from the March 17, 2009 minutes.)

**PUBLIC - AGENDA ITEMS ONLY:**

Christy Manley addressed the Board regarding the 8<sup>th</sup> grade dance, fundraising efforts, and the cost of tickets, which will be \$25.00.

The 8<sup>th</sup> grade dance information is contained in the agenda and will be voted on at tonight's meeting.

**MOTION:** To close the public portion of the meeting.

**MOVED BY:**       Mrs. de Haan        
**ON ROLL CALL VOTE:**

**SECOND BY:**       Mrs. Dougherty        
**MOTION CARRIED:** 8-0-0

**SUPERINTENDENT'S REPORT:**

1. Acceptance of the resignation of employee # 119, Teacher, effective June 30, 2009.
2. Acceptance of the resignation of employee # 44, Teacher, effective June 30, 2009.
3. Request from employee # 7, Instructional Aide, for an eight day uncompensated leave of absence, beginning April 22, 2009 through May 1, 2009.
4. Employment of the following individuals for the remainder of the 2008-2009 school year:
  - a. POSITION: Homebound Instructor  
 NAME: Kelly Kolody  
 RATE OF PAY: \$29.00 per hour; ten hours per week maximum; duration to be determined.
  - b. POSITION: Camp Clementon Aide  
 NAME: Linda Healey  
 RATE OF PAY: \$7.83 per hour  
 NOTE: Linda Healey held this position prior to her retirement from the Cafeteria Aide position.
5. Additions (dated March 2009) to the Source 4 Teachers master substitute list.
6. LEARNIA Item Bank Training:

**GOAL:** To train teachers of grades 3-8 to use the LEARNIA Item Bank to build tests for their individual grade level. Teachers will be trained to use the system to build, save, and share tests. Teachers will be encouraged to start a Professional Learning Community with their grade level partners to develop Language Arts

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and Mathematics LEARNIA tests for specific skill sets. These tests may be used throughout the school year to measure student proficiency levels. The Item Bank test is a more accurate assessment for the teacher as it addresses specific skills in which students show deficiencies.

- a. EVENT: Training Set- Up  
 DATE: June 23, 2009  
 TIME: 9:00 AM – 1:00 PM  
 PARTICIPANTS: Rick Koch and Cheryl Pataky (Instructors)  
 COST: \$29.00 per hour, per teacher  
 NOTE: Funded by Title I
- b. EVENT: Teacher Training for Grades 3 – 5  
 DATE: June 24, 2009  
 TIME: 9:00 AM – 12:00 PM  
 INVITEES: Mary Ann Egan, Brenda Falkenstein, Jamie Kosmaczewski, Lorraine Winters, Traci Boone, Karen Tropp, Karen Stiles, Kathryn Agresta, Karen Stiles, Tina Jenetta, Candice Collins, Jessica Ballinghoff, Tracy Stefan  
 INSTRUCTORS: Rick Koch and Cheryl Pataky  
 COST: \$29.00 per hour, per teacher  
 NOTE: Funded by Title I
- c. EVENT: Teacher Training for Grades 6 – 8  
 DATE: June 25, 2009  
 TIME: 9:00 AM – 12:00 PM  
 INVITEES: Priscilla Taylor, Cheryl Prescott, Catherine Bare, Michelle Theriault, Michele Small, Michael O'Brien, Christine Procopio, Mary Ellen Haldeman, Michelle Cirrincione, Nancy Gundaker, Audrey Pape  
 INSTRUCTORS: Rick Koch and Cheryl Pataky  
 COST: \$29.00 per hour, per teacher  
 NOTE: Funded by Title I

### 7. Summer 2009 Reading Rescue Program:

GOAL: The goal of Summer Reading Rescue would be to provide 6 weeks of intensive reading instruction to our struggling readers in grades 1<sup>st</sup>- 7<sup>th</sup>. The majority of these students are in Special Education, and all are reading 2- 5 years below reading level. The reality is that without reading instruction over the summer these students' reading levels will decrease. Our ultimate goal will be to increase a student's reading level at least 6 months during these 6 weeks. MAP testing will be done with these students in the Spring of 2009 and again in the Fall of 2009; through this testing our results will be measured.

DATES: July 13, 2009 through August 20, 2009  
 TIMES: Monday through Thursday, 9:00 AM – 1:00 PM  
 TEACHER: Cheryl Pataky, Reading Specialist  
 RATE OF PAY: \$31.00 per hour  
 NOTE 1: Students will be scheduled for two 45 minute sessions per week  
 NOTE 2: Funded by Title I

### 8. Requests from Salvatore Mazzocca, Choir Director/Drama Advisor:

- a. Sell tee shirts to cast members of this year's musical production, "Aladdin Jr." and last year's musical production, "Annie Jr." The shirts will be produced by Mr.

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Adam Golley, Clementon resident/parent. The show's logo would be on the front of the shirts and the complete list of cast and crew members would be on the back. Each shirt would cost \$10.00. The students who are cast members of the show would receive an order form to take home. The profits made will amount to approximately \$2.00 per shirt and would benefit the music program. The shirts would be available for sale from April 2009 until the end of the school year.

- b. Allow the sale of concessions before the "Aladdin Jr." show and during intermission. As in last year's musical production, the profits made will benefit the Clementon PTA.
  - c. Charge an admission fee of \$1.00 per ticket to each performance of "Aladdin Jr.". Profits made will benefit the music program.
  - d. Offer parents/guardians the opportunity to include patron ads and/or sponsor ads in the Spring Concert program as well as the "Aladdin Jr." program, as in last year's musical production. Funds raised would go towards the printing of the programs for "Aladdin Jr.". Should there be a profit made, it would be used to purchase wireless microphones or other similar technological devices that would further benefit future musical theatre productions as well as other school-wide events. The cost for patron and sponsor ads would be as follows:
    - o One full page patron ad - \$50.00 / One full page sponsor ad - \$60.00
    - o One half page patron ad - \$25.00 / One half page sponsor ad - \$35.00
    - o One quarter page patron ad - \$15.00 / One quarter page sponsor ad - \$25.00
    - o A one-liner patron ad - \$5.00
9. Purchase five Smart Boards and accessories from Total Video Products, Inc. in the amount of \$11,294.00, utilizing \$10,294.00 from Title I funds and \$1,000.00 from the "Walmart Teacher of the Year" award.
10. Updated amendment of 2008- 2009 No Child Left Behind (NCLB) funds.
11. Workshop/Meeting Requests:
- a. EMPLOYEE: Matthew Duffield  
 WORKSHOP: Education Web Professionals' Conference  
 LOCATION: Temple University, Philadelphia, PA  
 DATE: Friday, April 3, 2009  
 COST: \$75.00  
 SPONSOR: Education Web Professionals
  - b. EMPLOYEE: Michael Adams  
 WORKSHOP: 2010 NCLB Unified Plan  
 LOCATION: Gloucester County Office of Education, Sewell, NJ  
 DATE: Wednesday, April 8, 2009  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
  - c. EMPLOYEE: Lynn Marcus  
 WORKSHOP: 2010 NCLB Unified Plan  
 LOCATION: Gloucester County Office of Education, Sewell, NJ  
 DATE: Wednesday, April 8, 2009  
 COST: \$0.00  
 SPONSOR: NJ Department of Education

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- d. EMPLOYEE: Tracy Stefan  
 WORKSHOP: Introduction to Creative Curriculum  
 LOCATION: CCESC, Clementon, NJ  
 DATES: April 22, 23, and 24, 2009  
 COST: \$0.00  
 SPONSOR: Camden County Educational Services Commission
- e. EMPLOYEE: Janet Thurston  
 WORKSHOP: Introduction to Creative Curriculum  
 LOCATION: CCESC, Clementon, NJ  
 DATES: April 22, 23, and 24, 2009  
 COST: \$0.00  
 SPONSOR: Camden County Educational Services Commission
- f. EMPLOYEE: Cheryl Pataky  
 WORKSHOP: Introduction to Creative Curriculum  
 LOCATION: CCESC, Clementon, NJ  
 DATES: April 22, 23, and 24, 2009  
 COST: \$0.00  
 SPONSOR: Camden County Educational Services Commission
- g. EMPLOYEE: Tina Jennetta  
 WORKSHOP: DARE Regional Conference  
 LOCATION: Harrah's Resort, Atlantic City, NJ  
 DATE: April 28 and April 29, 2009  
 COST: \$0.00  
 SPONSOR: DARE NJ
- h. EMPLOYEE: Kathleen Batchelor  
 WORKSHOP: Real Time User Group Workshop  
 LOCATION: Delran High School, Delran, NJ  
 DATE: Wednesday, May 6, 2009  
 COST: \$0.00  
 SPONSOR: Real Time Information Technology
- i. EMPLOYEE: Matthew Duffield  
 WORKSHOP: Real Time User Group Workshop  
 LOCATION: Delran High School, Delran, NJ  
 DATE: Wednesday, May 6, 2009  
 COST: \$0.00  
 SPONSOR: Real Time Information Technology
- j. EMPLOYEE: Diane Palogruto  
 WORKSHOP: Real Time User Group Workshop  
 LOCATION: Delran High School, Delran, NJ  
 DATE: Wednesday, May 6, 2009  
 COST: \$0.00  
 SPONSOR: Real Time Information Technology
- k. EMPLOYEE: Cheryl Pataky  
 WORKSHOP: Creative Curriculum – Preschool Developmental Continuum  
 Assessment System  
 LOCATION: CCESC, Clementon, NJ  
 DATES: May 26 and 27, 2009  
 COST: \$0.00  
 SPONSOR: Camden County Educational Services Commission

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- l. EMPLOYEE: Janet Thurston  
 WORKSHOP: Creative Curriculum – Preschool Developmental Continuum Assessment System  
 LOCATION: CCESC, Clementon, NJ  
 DATES: May 26 and 27, 2009  
 COST: \$0.00  
 SPONSOR: Camden County Educational Services Commission
- m. EMPLOYEE: Tracy Stefan  
 WORKSHOP: Creative Curriculum – Preschool Developmental Continuum Assessment System  
 LOCATION: CCESC, Clementon, NJ  
 DATES: May 26 and 27, 2009  
 COST: \$0.00  
 SPONSOR: Camden County Educational Services Commission

### 12. School Activities:

- a. EVENT: **Yearbook Committee Fundraiser – *Spirit Wear Sale***  
 FACULTY SPONSOR: Mary Ellen Haldeman  
 DATES: April 2009  
 NOTE: Spirit wear items will be offered for sale with special items available to the class of 2009. Profits will assist with yearbook production costs.
- b. EVENT: **Student Government Fundraiser – *Candy Gram Sale***  
 FACULTY SPONSOR: Karen Stiles  
 DATES: April 4 through April 7, 2009  
 NOTE: Funds raised will benefit the student activity account.
- c. EVENT: **“A Touch of Disney” Performance**  
 DATE CHANGE: *Thursday, April 9, 2009*
- d. EVENT: **Student Government “Spring Fling” Dance**  
 DATE CHANGE: *Friday, April 24, 2009*
- e. EVENT: **“Aladdin Jr.” Performances**  
 DATE CHANGES: *May 26 and 27, 2009; June 2 and 3, 2009*
- f. EVENT: **Field Day**  
 FACULTY SPONSOR: Jim Butz  
 DATE: Tuesday, June 9, 2009  
 RAIN DATE: Wednesday, June 10, 2009  
 LOCATION: Outside and the gym  
 PARTICIPANTS: Students in grades kindergarten through six.

### 13. Community Use of Facilities:

- a. ORGANIZATION: Community Education  
 PERSON IN CHARGE: Kate Teschner  
 EVENT: Ice Cream Social  
 DATE: Wednesday, April 1, 2009  
 TIME: 7:00 PM  
 LOCATION: Multi- Purpose Room  
 NOTE: \$2.00 purchases a bowl of ice cream and whatever toppings that are desired.

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- b. ORGANIZATIONS: Clementon Elementary School and Clementon Borough Special Events Committee  
 SPONSOR: Community Education  
 PERSONS IN CHARGE: Kate Teschner and Dave Cornwell  
 EVENT: Clementon "Clean Community" Days  
 DATES: Saturday, April 25 and Sunday, April 26, 2009  
 TIME: 9:00 AM  
 LOCATION: Town- wide  
 PARTICIPANTS: Softball team, soccer team, Student Government, National Junior Honor Society, etc.  
 NOTE: Various school sports teams/organizations will participate in Clementon "Clean Community" Days
- c. ORGANIZATION: Community Education  
 EVENT: HOOPS Workout Basketball Camp 2009  
 PERSON IN CHARGE: Candice Collins  
 COACHES: Candice Collins and Mary Brown  
 PURPOSE: Summer basketball camp for girls aged 9- 15.  
 DATES: Monday, August 3, 2009 through Friday, August 7, 2009  
 TIME: 9:00 AM to 1:00 PM  
 (8:30 AM arrival on Monday, August 3, 2009)  
 LOCATION: Multi- Purpose Room and Gymnasium  
 NOTES: Registrants will be charged \$65.00 to attend. Community Education will receive ten percent of the total registration fees collected with the balance to be divided equally between the coaches. A brochure with registration form will be mailed.

MOVED BY:           Mrs. Suckle            
 ON ROLL CALL VOTE:

SECOND BY:           Mrs. Paranzino            
 MOTION CARRIED: 7-0-1  
 (Mr. Weyland abstained from item # 8 only.)

### 14. Clementon PTA Event:

- a. EVENT: Family Skating Night  
 DATE: Sunday, April 26, 2009  
 TIME: 5:30 PM – 7:30 PM  
 LOCATION: Cherry Hill Skating Rink, Cherry Hill, NJ  
 NOTE: A percentage of the sales made during the specified time above will be donated to the Clementon PTA.

MOVED BY:           Mr. Gahm            
 ON ROLL CALL VOTE:

SECOND BY:           Mrs. Dougherty            
 MOTION CARRIED: 7-0-1  
 (Mr. Weyland abstained.)

### 15. Community Use of Facilities:

- a. ORGANIZATIONS: Community Education and CYAA  
 SPONSOR: Community Education  
 PERSONS IN CHARGE: Kate Teschner and Christine Nucera  
 EVENT: CES and CYAA Chuck E. Cheese Night  
 DATE: Thursday, April 9, 2009  
 TIME: 4:00 PM – 9:00 PM  
 LOCATION: Chuck E. Cheese, Deptford, NJ  
 NOTE: Community Education and CYAA will earn a percentage of the sales made during the specified time above.  
 Community Education and CYAA will split the profit made.

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16. Eighth Grade Dance Committee Activities:

- a. EVENT: Eighth Grade Graduation Dance  
 SPONSOR: Eighth Grade Dance Committee (Comprised of Eighth Grade Parents/Guardians)  
 PERSON IN CHARGE: Christy Fabian-Manley  
 DATE: Friday, June 12, 2009  
 TIME: 7:00 PM – 11:00 PM  
 LOCATION: Clementon Fire Hall (Usage donated by Clementon Council)  
 ADMISSION: \$25.00 per ticket, payable by the students. Ticket costs may be offset by fundraising efforts.  
 PARTICIPANTS: Students in grade eight.  
 NOTE: The committee will provide the food and arrange for a DJ.
- b. EVENT: Eighth Grade Dance Fundraising Activity  
 SPONSOR: Eighth Grade Dance Committee (Comprised of Eighth Grade Parents/Guardians)  
 PERSON IN CHARGE: Christy Fabian-Manley  
 DESCRIPTION: Committee is asking permission to sell drinks and snacks at all home CES softball games at East Clementon Field.  
 NOTE 1: Funds raised will assist with costs associated with the dance. Any funds remaining after expenses will be evenly refunded to the students.  
 NOTE 2: The committee is also approaching Clementon Council for permission to sell drinks and snacks at the "Guitar Hero" competitions for the benefit of the dance.

MOVED BY:       Mrs. Dougherty        
 ON ROLL CALL VOTE:

SECOND BY:       Mrs. de Haan        
 MOTION CARRIED: 7-0-1  
 (Mr. Manley abstained.)

17. Discussion Items:

- a. Informal Observations – 323 completed
- b. Student Focus Group – Breakfast Program
- c. Board Policy Update – 4000, 5000, and 6000 series has been given to the committee.
- d. Field Day – June 9, 2009, shirts offered for sale

MOTION: Approval of tee shirt sale for students and staff to purchase for Field Day.

MOVED BY:       Mrs. Suckle        
 ON ROLL CALL VOTE:

SECOND BY:       Mr. Manley        
 MOTION CARRIED: 8-0-0

**SECRETARY'S REPORT:**

Items for Action – The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>
1. List # 1	\$135,559.10
2. List # 2 (Community Education)	\$7,239.67
3. List # 3	\$88,175.29
4. List # 4	\$68,070.64

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2. Payment Transactions:

a. Approve transfers in the amount of \$215,329.34.

b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
02/15/09	From: General To: Payroll	\$125,744.66
02/15/09	From: General To: Agency	\$83,329.33
02/27/09	From: General To: Payroll	\$127,580.15
02/27/09	From: General To: Agency	\$84,365.63

3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
02/15/09	To: First Niagara Bank For: Tax Sheltered Annuities	\$5,796.65
02/27/09	To: First Niagara Bank Special For: Tax Sheltered Annuities	\$5,581.65

4. Investment Report:

a. Construction Bond Funds Activity:

Balance as of 01/30/09	\$337,939.37
Interest Earned as of 02/28/09	\$103.70
Deposits	\$0.00
Withdrawn for Expenses	\$0.00
Balance as of 02/28/09	\$338,043.07

5. Student # 1809 to Pineland Learning Center beginning February 2, 2009 at a tuition rate of \$28,298.60 (pro-rated).
6. Student # 2051 to Somerset Hill School, Inc. beginning February 13, 2009 at a tuition rate of \$74,028.00 (pro-rated).
7. Request from the Larc School stating that the Clementon School District does not require the Larc School to charge students for reduced and/or paid meals for the 2009-2010 school year.
8. Resolution # 56 authorizing the extension of contract for one year between Camden County Cooperative and Office Basics.
9. Ground Source Solutions Maintenance Contract for geothermal ground loop system for a three year term of \$17,820.00.
10. Resolution 1, dated February 19, 2009, authorizing the extension of contract for six months between Camden County Cooperative and Office Basics, Paper Mart, and WB Mason.
11. Transfer, with approval already received from the New Jersey Department of Education, \$115,000 from various accounts to Fund 12 equipment line to pay for second phase of the solar project. Should a \$50,000 grant be received from the New Jersey Clean Energy Program, the money from Fund 12 will be surplus at the end of the school year.
12. Resolution to adopt an official Notice of Tort Claim form.

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13. Submission of Grant Application to Department of Education for Geo-thermal system installation for the 7th and 8th grade wing and gym. These projects are included in our Long Range Facility Plan.
14. Acceptance of the Treasurer's Report and Secretary's Report in accordance with N.J.A.C. 6A:23- 2.11(c)3 and N.J.A.C. 6A23- 2.11(a) for the months of **February 2009**. The Treasurer's Report and the Secretary's Report are in agreement for the months. The Board Secretary certifies that no line account has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's Report)  
(Secretary's Report)

Pursuant to N.J.A.C. 6A:23- 2.11(c)4), the Board certifies that as of **February 28, 2009**, after review of the Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23- 2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOVED BY: Mr. Manley  
ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle  
MOTION CARRIED: 8-0-0

**CORRESPONDENCE:**

1. February 2009 Food Service Update from Nutri-Serve Food Management, Inc.
2. Notification from the State of New Jersey, Department of Education, that the 2008-2009 Special Education Medicaid Initiative (SEMI) Action Plan for Clementon Elementary School has been approved.
3. Invitation from the Camden County Board of Freeholders to attend a panel discussion to review steps the county has taken to reduce the county tax levy.
4. Letter from Michael Adams to Mayor Armbruster and Clementon Council inviting them to the March 30, 2009 Public Hearing to view the 2009- 2010 budget presentation.
5. ACES update.
6. Notification from the State of New Jersey, Department of Education, that the 2009-2010 District Professional Development Plans has been approved by the Camden County Professional Development Board.
7. Email notification from the State of New Jersey, Department of Education, that the Fiscal Year 2008 IDEA Final Report IDEA- B Application has been approved by the Office of Grants Management.

**COMMITTEE REPORTS:**

1. Administrative Evaluation  
(*Chairperson - Randall Freiling*)
  - Mr. Freiling was not present. Mrs. Buchalter will contact NJASBA concerning Board Evaluation packet.

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2. Building and Maintenance  
(*Chairperson - Harry Gahm*)
  - Mr. Gahm reported that the bid for the solar project will be going out shortly. The Board approved an architect to submit the grant application for completion of geothermal system in the 7<sup>th</sup> and 8<sup>th</sup> grade wing, plus the gym.
3. Camden County Educational Services Commission  
(*Representative - Virginia de Haan*)
  - Nothing to report.
4. Camden County School Boards Association  
(*Representatives - Harry Gahm and Ellen Suckle*)
  - The 8<sup>th</sup> Grade Dialog went well; the students were great. Also, no charge for workshops.
5. Community Education  
(*Chairperson - Steven Manley*)
  - Mr. Manley reported on the upcoming Community Education social events.
    - a. Camp Clementon Attendance - February 2009
6. Policy  
(*Chairperson - Tracy Dougherty*)
  - Mrs. Dougherty and the Policy Committee received copies of the policies for review. A meeting will be set up to discuss the policies before they are presented to the Board.
7. Core Curriculum and Technology  
(*Chairperson - Ellen Suckle*)
  - This month, the Technology Department has worked to resolve some weak points in the district's network architecture and enhanced the website. We are also formulating a plan for several projects that we want to make progress on over the upcoming spring break.
  - Some maintenance that is routine for Windows-based networks was performed this month,. This procedure is typically done annually or biannually and returns a hard disk to a clean state, cleaning out all of the accumulated garbage that tends to collect on a computer. We also updated all of the servers with the latest security patches and application service packs from Microsoft.
  - In addition to dozens of minor changes, we have made two significant updates to the website recently. First, we have created an online form to be used for the Clementon Community Survey with the intention of reaching out to the community at large in an effort to assess the district's public image. This short survey will help us fine-tune how we present ourselves to the community.
  - The second website improvement was the addition of a much-improved search engine. You'll find a new search box in the upper-right corner of each page. We are using an open-source product called Sphider, which crawls each page of our site and stores relevant keywords and data from each page in a database. This software package will better help visitors find information and will streamline the user experience.
  - Finally, we have several projects in queue for the spring break. One minor project will involve converting the Windows profile for the student account from "local" to "roaming." A local user profile, as the name implies, is one that is stored on each individual PC that an account logs on to. Local profiles are more time-consuming and difficult to administer than roaming profiles, which are stored on one or more servers and are quickly downloaded to each

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workstation that the user logs on to. These roaming profiles, because they can be enforced and centrally stored, ease the presentation of a uniform user experience.

- The second project for the upcoming break will be to begin installing and configuring Samba on our two FreeBSD servers. Samba is an open-source software suite that allows UNIX and Linux systems to act as Windows servers. Samba is capable of masquerading as a Windows-native file and print server and can even serve as a domain controller in a Windows-based network. Using these servers will enhance security and help us avoid single-vendor lock-in. This project will not be completed over the break, but we should be able to make significant progress in that timeframe.

### 8. Finance

*(Chairperson - Randall Freiling)*

- Mr. Freiling was not present.

### 9. Legislation

*(Representative - William Weyland)*

- Nothing to report.

### 10. Personnel – Executive Session

*(Chairperson - Sara Paranzino)*

- Nothing to report.

### 11. 7<sup>th</sup> and 8<sup>th</sup> Grade Committee

*(Chairperson - Steven Manley)*

- Nothing to report.

### 12. Pine Hill Board of Education

*(Representative - Irene Buchalter)*

- Mrs. Buchalter reported that the Pine Hill Board is having a meeting tomorrow night and the budget meeting on April 1. There will be a 4.3 cent increase.
  - a. Minutes from the January 27, 209 Worksession/Regular Business Meeting

### 13. Municipal Alliance

*(Representative - William Weyland)*

- Nothing to report.

### OTHER INFORMATION:

#### 1. Clementon School Information:

- a. Enrollment Report – February 27, 2009
- b. Nurse's Report – February 2009
- c. Principal's Report – February 2009
  - i. Suspensions – 20 Total (6 Out-of-School; 14 In-School)  
(Contained in the Principal's Report)
  - ii. Fire Drill Data (Contained in the Principal's Report)

### PUBLIC:

No public comments.

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**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

**MOTION:** To adjourn the meeting at 8:05 PM.

**MOVED BY:**       Mrs. Suckle      

**SECOND BY:**       Mr. Manley      

**ON ROLL CALL VOTE:**

**MOTION CARRIED:** 8-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary  
April 27, 2009