

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ April 27, 2009

**CLEMENTON BOARD OF EDUCATION
Clementon, New Jersey**

Reorganization Meeting of the Clementon Board of Education
Clementon Elementary School Media Center
April 27, 2009

The Reorganization Meeting of the Clementon Board of Education was called to order at 7:00 PM on the above date by Joanne E. Clement, Board Secretary.

“Public notice of this meeting pursuant to the Open Public Meeting Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Clement led the Pledge of Allegiance.

The oath of office was administered to newly elected members:

Ms. Shannon Klecko, Solicitor, administered the oath of office to Virginia de Haan, John Romer, and Ellen Suckle.

The following members answered roll call:

Virginia de Haan	7:00 PM	7:15 PM
Tracy Dougherty	Absent	--
Harry Gahm	7:00 PM	7:15 PM
Randall Freiling	7:00 PM	7:15 PM
Sara Paranzino	7:00 PM	7:15 PM
John Romer	7:00 PM	7:15 PM
Ellen Suckle	7:00 PM	7:15 PM
William Weyland	7:00 PM	7:15 PM
Irene Buchalter	7:00 PM	7:15 PM

Quorum present.

Also present were:

Michael W. Adams, Superintendent
Joanne E. Clement, SBA/Board Secretary
Shannon Klecko, Solicitor

Also present in the audience were:

Members of the community and staff.

NOMINATION AND ELECTION FOR PRESIDENT – Mrs. Irene Buchalter

MOVED BY: Mr. Weyland
ON ROLL CALL VOTE:

SECOND BY: Mr. Freiling
MOTION CARRIED: 8-0-0

DECLARATION OF PRESIDENT

Mrs. Clement declared Mrs. Buchalter as President. Mrs. Buchalter assumed the President’s chair.

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NOMINATION AND ELECTION FOR VICE-PRESIDENT – Mrs. Sara Paranzino

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mr. Gahm
MOTION CARRIED: **8-0-0**

REORGANIZATION BUSINESS

- A. Resolution 0901, Establish Regular Meeting Night
- B. Designate News Media for Notices in accordance with Open Public Meetings Act: *Courier-Post* and/or *Record Breeze*
- C. Designate Location for Posting of Meeting Notices: Board of Education Office and the Clementon Borough Hall
- D. Resolution 0902, Authorizing the School Business Administrator to transfer/wire funds by telephone/internet.
- E. Resolution 0903, Prepayment Authorization
- F. Financial Items:
 - 1. INVESTMENTS – The School Business Administrator shall be authorized to purchase CDs, Treasury Bills, or Bank Notes.
 - 2. CHECK SIGNATURES:
 - a. General Account – President, Board Secretary, Treasurer, Superintendent (any three of the four)
 - b. Payroll Account – President, Board Secretary, Treasurer (any one of the three)
 - c. Agency Account – President, Board Secretary, Treasurer (any one of the three)
 - d. Student Activities Account – Principal, Board Secretary, Superintendent (any two of the three)
 - e. Community Education Account – Coordinator, Board Secretary, Superintendent (any two of the three)
 - f. Petty Cash Account – Superintendent or Board Secretary
 - g. Unemployment Trust Fund – President, Board Secretary, Treasurer (any one of the three)
 - h. Capital Reserve Account – Superintendent or Board Secretary
 - 3. Tax Shelter Annuity Broker – Omni
 - 4. Tax Shelter Annuity Companies:
 - a. MetLife
 - b. Lincoln Investment Planning Incorporated
 - c. The Faller Company, LLC
 - d. AXA Equitable
 - e. Midland National
- G. Adopt the Following Items:
 - 1. The current Board Policies of Record, until revised
 - 2. The current School Board Curriculum, until revised
 - 3. The current Bloodborne Pathogens Exposure Control Plan, until revised
 - 4. The Five- Year Maintenance Plan, 2004- 2009, until revised
 - 5. The Five- Year Curriculum Evaluation Schedule, 2004- 2009, until revised

MOTION: To approve Reorganization Business, Items A through G.

MOVED BY: Mr. Freiling
ON ROLL CALL VOTE:

SECOND BY: Mrs. de Haan
MOTION CARRIED: **8-0-0**

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REORGANIZATION APPOINTMENTS (Reorganization to Reorganization)

- A. Board Secretary – Joanne E. Clement
- B. Treasurer – Mary Bakey
- C. Attendance Officer – Michael Adams
- D. Right- to- Know Coordinator – School Nurse
- E. Asbestos Compliance Officer – Joanne E. Clement
- F. Public Agency Compliance Officer – Joanne E. Clement
- G. PEOSHA Officer – Mike Repko
- H. Custodian of Records – Joanne E. Clement
- I. Safety Coordinator – Michael Adams
- J. Affirmative Action Officer – Lynn Marcus
- K. District Certified Purchasing Agent – Joanne E. Clement
- L. Homeless Person Contact – Dawn Monacella
- M. Issuing Officers of Employment Certificates (Working Papers) –Michael Adams, Joanne E. Clement, Theresa Farrell
- N. Resolution, Non- Bid Contracts for Professional Services
- O. Resolution, Continuation of Services from Camden County Educational Services Commission and Naming the Representative to Serve on the Committee – Virginia deHaan
- P. Resolution, Cooperative Pricing Agreement with County of Camden
- Q. IPM Coordinator – Mike Repko

MOTION: To approve Reorganization Appointments, Items A through Q.

MOVED BY: Mrs. Paranzino
ON ROLL CALL VOTE:

SECOND BY: Mr. Freiling
MOTION CARRIED: 7-0-1
 (Mrs. de Haan abstained from item O only.)

NOMINATION AND ELECTION OF REPRESENTATIVE TO THE PINE HILL BOARD OF EDUCATION – Mrs. Irene Buchalter

MOVED BY: Mr. Gahm
ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle
MOTION CARRIED: 8-0-0

APPOINTMENT OF COMMITTEE MEMBERS AND DELEGATES – Mr. William Weyland

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mrs. de Haan
MOTION CARRIED: 8-0-0

ELECTION RESULTS

<u>A. Three- Year Term (3)</u>	<u>Number of Votes</u>
Virginia deHaan	132
John Romer	127
Ellen Suckle	128
 <u>Write In Votes</u>	
Greg Brusiewski	3
Robert Hunsberger	1
Ed Faltenbacher	1
Jon Doe	2
Andrew Sarli- Prella	1

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Joe Montana	1
Stan Rhine	1
Fred Busch	1

B. <u>General Fund Tax Levy - \$3,622,183.00</u>	<u>Total</u>
YES - 116 absentee 7	123
NO - 58 absentee 2	60

These votes have not been certified by the Board of Elections.

Reading of the Code of Ethics by Board of Education Members

ADJOURNMENT

MOTION: To adjourn the meeting at 7:15 PM.

MOVED BY: Mrs. Suckle
ON VOICE VOTE:

SECOND BY: Mrs. de Haan
MOTION CARRIED: 8-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary
 May 26, 2009