

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009**

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**CLEMENTON BOARD OF EDUCATION  
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education  
Clementon Elementary School Media Center  
June 22, 2009

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	8:05 PM
Tracy Dougherty	Absent	--
Randall Freiling	7:30 PM	8:05 PM
Harry Gahm	7:30 PM	8:05 PM
Sara Paranzino	7:30 PM	8:05 PM
John Romer	7:30 PM	8:05 PM
Ellen Suckle	7:30 PM	8:05 PM
William Weyland	7:30 PM	8:05 PM
Irene Buchalter	7:30 PM	8:05 PM

Quorum present.

Also present were:

Michael W. Adams, Superintendent  
Joanne E. Clement, School Business Administrator/Board Secretary  
Frank Cavallo, Solicitor  
Shannon Klecko, Solicitor

Also present in the audience were:

Members of the community and staff.

**PRESENTATIONS:**

None

**MINUTES:**

**MOTION:** Approve the Minutes of the following meetings:

- May 26, 2009 Regular Meeting and Executive Session

**MOVED BY:** \_\_\_\_\_ **Mr. Weyland** \_\_\_\_\_  
**ON ROLL CALL VOTE:**

**SECOND BY:** \_\_\_\_\_ **Mrs. Suckle** \_\_\_\_\_  
**MOTION CARRIED:** 8-0-0

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**PUBLIC - AGENDA ITEMS ONLY:**

None

**MOTION:** To close the public portion of the meeting.

**MOVED BY:** Mr. Freiling  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mrs. Suckle  
**MOTION CARRIED:** 8-0-0

**SUPERINTENDENT'S REPORT:**

1. Acceptance, with regret, of the resignation of employee # 155, Clerical Aide to the Assistant Principal/Administrative Assistant, effective June 22, 2009 (last day June 19, 2009).
2. Acceptance, with regret, of the resignation of employee # 87, Sixth Grade Teacher, effective August 30, 2009.
3. LEARNIA Item Bank Training – two additional staff members:
  - a. **EVENT:** Teacher Training for Grades 3 – 5  
**DATE:** June 24, 2009  
**TIME:** 9:00 AM – 12:00 PM  
**COST:** \$29.00 per hour  
**NOTE:** Funded by Title I  
**ADDITIONAL INVITEE:** Lauren Roberts
  - b. **EVENT:** Teacher Training for Grades 6 – 8  
**DATE:** June 25, 2009  
**TIME:** 9:00 AM – 12:00 PM  
**COST:** \$29.00 per hour  
**NOTE:** Funded by Title I  
**ADDITIONAL INVITEE:** Michelle Cirrincione
4. Summer 2009 Discipline Curriculum Meetings:
  - a. **DATE:** Wednesday, June 24, 2009  
**RATE OF PAY:** \$29.00 per hour, per teacher  
**HOURS:** 1 hour, per teacher  
**TEACHERS:** Tina Jennetta, Karen Tropp, Dawn Monacella, Mary Ellen Haldeman, Lynne Pollock, Catherine Bare  
**NOTE:** Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover
  - b. **DATE:** Monday, June 29, 2009  
**RATE OF PAY:** \$29.00 per hour, per teacher  
**HOURS:** 1 hour, per teacher  
**TEACHERS:** Tina Jennetta, Karen Tropp, Dawn Monacella, Mary Ellen Haldeman, Lynne Pollock, Catherine Bare  
**NOTE:** Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover
5. Summer 2009 Curriculum Writing:
  - a. **ITEM:** Title I Curriculum  
**RATE OF PAY:** \$29.00 per hour, per teacher – prior to July 1, 2009

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RATE OF PAY: \$31.00 per hour, per teacher – July 1, 2009 through August 31, 2009  
 HOURS: Not to exceed 20 hours, per teacher  
 DATES: June 23, 2009 through August 31, 2009  
 TEACHERS: Cheryl Pataky, Rick Koch, Jamie Kosmaczewski  
 NOTE: Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover

- b. ITEM: Gifted and Talented Curriculum  
 RATE OF PAY: \$31.00 per hour  
 HOURS: Not to exceed 15 hours  
 DATES: July 1, 2009 through August 31, 2009  
 TEACHER: Catherine Bare  
 NOTE: Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover
- c. ITEM: Mathematics Curriculum (Grades 7 and 8)  
 RATE OF PAY: \$31.00 per hour, per teacher  
 HOURS: Not to exceed 15 hours, per teacher  
 DATES: July 1, 2009 through August 31, 2009  
 TEACHERS: Michelle Theriault, Mary Ellen Haldeman, Rick Koch  
 NOTE: Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover

### 6. Summer 2009 Technology Work:

- a. NAME: Kathleen Batchelor  
 DATES: July 1, 2009 through August 31, 2009  
 RATE OF PAY: \$31.00 per hour, not to exceed \$3,000.00  
 NOTE: Funded by the General Fund

### 7. Summer 2009 Bullying Prevention Olweus Program Training:

- a. DATES: Wednesday, August 19, 2009 and  
 Thursday, August 20, 2009  
 TIME: 7:30 AM – 2:30 PM  
 HOURS: 14 hours, per attendee  
 RATE OF PAY: \$31.00 per hour, per attendee  
 ATTENDEES: Nicole Palermo, Christopher Yoder, Tina Jennetta, Karen Tropp, Kate Teschner  
 NOTE: Funded by the Title IV Safe and Drug Free Schools and Community Act

### 8. Summer 2009 New Teacher Orientation:

- a. DATE: Thursday, August 13, 2009  
 TIME: 9:00 AM – 12:00 PM  
 LOCATION: Lab 1  
 RATE OF PAY: \$31.00 per hour, per teacher (trainers only)  
 TEACHERS: Jamie Kosmaczewski, Cheryl Pataky, Rick Koch, Kathleen Batchelor (all trainers)  
 NOTE: Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover

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### 9. STORY TOWN – THINK CENTRAL training:

**GOAL:** During this workshop teachers of grades Kindergarten through 6<sup>th</sup> will be trained to effectively utilize the technology component of our new Language Arts Literacy series Think Central. Teachers will receive their usernames and passwords and complete the initial set-up of this technology component of our new series. By using Think Central, the teachers will be able to plan for instruction using the Online Teacher Edition with Planning Resources, review and schedule online Story Town assignments for students, access assessments and generate reports that show student performance, and review and assign computer-generated prescriptions based on assessment results. Using Think Central, Students can access their Online Student Edition and Strategic Intervention Interactive Readers Online, view teacher-generated assignments and assessments to be completed online or offline, and access Harcourt Leveled Readers Online as assigned by their teacher.

- a. **EVENT:** STORY TOWN – THINK CENTRAL Training  
**DATE:** August 11, 12, or 13, 2009. We are waiting for confirmation of either of these days from Harcourt. The workshop will only take place on one day.  
**TIME:** 9:30 AM – 11:30 AM or 12:30 PM– 2:20 PM  
**FACILITATOR:** Story Town Representative  
**PARTICIPANTS:** Cheryl Pataky, Karen Clayton, Brenda Falkenstein, Lynn Pollock, Karen Tropp, Eileen Swan, Jessica Ballinghoff, Bonnie Bhasin, Karen Stiles, Lauren Levine, Kathryn Agresta, Kimberly Schultz, Mary Ann Egan, Lauren Roberts, Kelly Kolody, Marianne Williams, Lorraine Winters, Karen Thumm, Sandy Rambo, Christine Kremer, Jamie Kosmaczewski, Elizabeth Letizia  
**COST:** \$31.00 per hour, per teacher  
**NOTE:** Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover

### 10. WORD WALL training

**GOAL:** During this workshop, teachers will work on developing classroom word walls for different subject areas, how to incorporate the word walls into their lessons, the purposes of incorporating a word wall as a reference for the students during lessons and independent activities, and how the students can actively interact with the word wall. The teachers will be given time during the workshop to begin to develop word walls utilizing key vocabulary word from our different series, the curriculum and the NJCCCS.

- a. **EVENT:** Word Walls Workshop  
**DATE:** July 15, 2009  
**TIME:** 9:00 AM – 11:00 AM  
**FACILITATOR:** Lynn Marcus  
**PARTICIPANTS:** Cheryl Pataky, Mary Ann Egan, Candice Collins, Brenda Falkenstein, Karen Tropp, Michael O'Brien, Eileen Swan, Jessica Ballinghoff, Kathryn Agresta, Sandy Rambo, Lauren Levine, Dawn Egan, Kelly Kolody, Kimberly Schultz, James Butz, Audrey Pape, Kathleen Batchelor, Teresa Dougherty, Lorraine Winters, Alicia Heverly, Rick Koch, Lauren Roberts, Michelle Cirrincione, Christopher Yoder, Karen Clayton, Elsie Martinez, Bonnie Bhasin, Jamie Kosmaczewski, Marianne Williams, Michelle Endrizzi

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COST: \$31.00 per hour, per teacher  
 NOTE: Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover

### 11. 6+1 TRAITS OF WRITING training:

GOAL: During this training session teachers will work on the 6+1 Traits of Writing to incorporate it in their writing lessons, mapping out the 6+1 traits (timelines), and working with the areas of ideas & content and grammar & mechanics.

a. EVENT: 6+1 Traits of Writing Workshop  
 DATE: August 20, 2009  
 TIME: 10:00 AM – 12:00 PM  
 FACILITATOR: Jamie Kosmaczewski  
 PARTICIPANTS: Mary Ann Egan, Brenda Falkenstein, Karen Tropp, Christine Kremer, Karen Pickering, Jessica Ballinghoff, Kathryn Agresta, Sandy Rambo, Lauren Levine, Traci Boone, Dawn Egan, Karen Stiles, Candice Collins, Kimberly Schultz, Audrey Pape, Elizabeth Letizia, Tracy Stefan, Lorraine Winters, Lauren Roberts, Michelle Cirrincione, Marianne Williams, Cheryl Pataky  
 COST: \$31.00 per hour, per teacher  
 NOTE: Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover

### 12. GUIDED READING AND DRA2 training:

GOAL: During this workshop teachers will learn about how to conduct a guided reading lesson, what should be included in a guided reading lesson, how to incorporate it into their daily LAL block, how to administer the DRA2, how to group their students based on the data, how often they should meet with their groups, and when to move their students to the next guided reading level. Teachers will get to view their students' DRA2 results for the 2009-2010 school year and begin to plan for guided reading instruction for the beginning of September.

a. EVENT: Guided Reading and DRA2 Training  
 DATE: August 18, 2009  
 TIME: 10:00 AM – 12:00 PM  
 FACILITATOR: Jamie Kosmaczewski  
 PARTICIPANTS: Mary Ann Egan, Tina Jennetta, Brenda Falkenstein, Karen Tropp, Christine Kremer, Lynne Pollock, Eileen Swan, Jessica Ballinghoff, Kathryn Agresta, Sandy Rambo, Lauren Levine, Traci Boone, Dawn Egan, Karen Stiles, Candice Collins, Kimberly Schultz, Audrey Pape, Elizabeth Letizia, Tracy Stefan, Lorraine Winters, Lauren Roberts, Karen Clayton, Karen Thumm, Cheryl Pataky  
 COST: \$31.00 per hour, per teacher  
 NOTE: Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover

### 13. LEARNING CENTERS FOR EVERYDAY MATH training:

GOAL: This will be a make and take workshop. During the workshop teachers will learn how to incorporate the learning centers into their Math block, how to group their students based on data, how to set-up centers in their classroom, how to teach their students to work and behave at their centers,

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differentiating their centers, and how to incorporate new centers. Incorporated in the training will be time to develop centers for the start of the school year.

- a. EVENT: Learning Centers for Everyday Math Workshop  
 DATE: July 29, 2009  
 TIME: 9:00 AM – 12:00 PM  
 FACILITATOR: Rick Koch  
 PARTICIPANTS: Mary Ann Egan, Tina Jennetta, Brenda Falkenstein, Christine Kremer, Karen Pickering, Eileen Swan, Jessica Ballinghoff, Kathryn Agresta, Sandy Rambo, Lauren Levine, Dawn Egan, Karen Stiles, Kelly Kolody, Candice Collins, Kimberly Schultz, Michelle Theriault, Audrey Pape, Elizabeth Letizia, Cheryl Prescott, Lorraine Winters, Lauren Roberts, Karen Clayton, Karen Thumm, Marianne Williams, Jamie Kosmaczewski, Michelle Endrizzi  
 COST: \$31.00 per hour, per teacher  
 NOTE: Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover

### 14. RESPONSE TO INTERVENTION (RTI) AND ENGLISH LANGUAGE LEARNERS (ELL) training:

GOAL: This workshop is only for teachers who have RTI and ELL on their schedules for the 2009- 2010 school year. During this workshop they will learn about the Response to Intervention process, the intervention component of our LAL series, Wordly Wise for ELL students, and other resources to work with students who are selected to receive RTI and/or ELL services during the 2009- 2010 school year.

- a. EVENT: Response to Intervention (RTI) and English Language Learners (ELL)  
 DATE: August 19, 2009  
 TIME: 12:30 PM – 2:30 PM  
 FACILITATOR: Cheryl Pataky  
 PARTICIPANTS: Jamie Kosmaczewski, Michael O'Brien, Tracy Stefan, Traci Boone, Kimberly Schultz, Audrey Pape, Lynne Pollock  
 COST: \$31.00 per hour, per teacher  
 NOTE: Funded by Title I, Title I Carryover, Title IIA, and/or Title IIA Carryover

### 15. Employment of the following individual for Extended School Year homebound instruction for student # 1812:

- a. NAME: Karen Simons  
 HOURS: 10 hours per week for four weeks  
 RATE OF PAY: \$45.00 per hour

### 16. Employment of the following individual for the 2009- 2010 school year for homebound instruction for student # 1812:

- a. NAME: Karen Simons  
 HOURS: 10 hours per week  
 RATE OF PAY: \$45.00 per hour

### 17. Employment of the following non- certified individual for the 2009- 2010 school year:

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- a. NAME: Marie Mackey  
 POSITION: Student Supervision Aide (Cafeteria Only)  
 HOURS: 11:00 AM – 1:00 PM  
 RATE OF PAY: \$8.55 per hour

18. Non-certified stipend positions and personnel for the 2009- 2010 school year:

Activity	Faculty Member	Stipend
Stock Room Supervisor	Maryann Busch	\$ 920
Community Education Director	Kate Teschner	\$ 8,356
Camp Clementon Director	Kate Teschner	\$ 8,356
Community Education Liaison	Suzanne McClernan	\$ 2,392

19. Extra- Curricular non- stipend positions and personnel for the 2009- 2010 school year:

Faculty Member	Position	Rate of Pay
Harry Poulton	Part- time Custodian	\$10.76
Jeremy Cruz	Custodial Sub	\$7.84
Daniel Quinones	Custodial Sub	\$7.84
Brenda Falkenstein	Breakfast program	\$31.00
Kelly Kolody	Breakfast program	\$31.00
Suzanne McClernan	Breakfast program	\$8.18
Kate Teschner	Breakfast program Sub	\$8.18
Michelle Theriault	Breakfast program Sub	\$31.00
Michele Barranger	Nurse substitute	\$125.00
Grace Dubiel	Nurse substitute	\$125.00
Suzanne McClernan	Community Ed Clerical Aide	\$8.18
Suzanne McClernan	Community Ed Distributive Education Coordinator	\$15.50
Marie Bondiskey	Camp Clementon Leader	\$22.75
Cheryl Branch	Camp Clementon Assist.	\$8.50
Bonnie Fioretti	Camp Clementon Assist.	\$17.30
Linda Healey	Camp Clementon Assist.	\$8.05
Kolody Kolody	Camp Clementon Assist.	\$31.00
Brenda Falkenstein	Camp Clementon Assist.	\$31.00
Candice Collins	Camp Clementon Sub	\$31.00
Lynn Stang	Camp Clementon Assist.	\$10.00
Nicholas Budd	Camp Clementon Assist.	\$7.70
Jacob McVicar	Camp Clementon Assist.	\$7.35
Ashley Teschner	Camp Clementon Assist.	\$8.05
Suzanne McClernan	Camp Clementon Assist.	\$8.05
Danielle Aubrey	Camp Clementon Assist.	\$7.65
Kate Teschner	Camp Clementon Sub	\$8.05
Crystal Teschner	Camp Clementon Sub	\$8.05
Kate Teschner	Secretary Substitute	\$8.18

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20. Summer hours for the school building beginning June 23, 2009 through August 26, 2009: 7:30 AM – 2:30 PM, Monday through Friday. (Previous summer hours were 8:00 AM – 3:00 PM.)
21. Clementon School District School- Parent Compact
22. Submission of the Statement of Assurance of Comprehensive Equity Plan Implementation – Year 2008- 2009.
23. Participation in a field test of an educational assessment program developed by Measured Progress. This field test of writing prompts will be administered to eighth grade students from September 28 through October 2, 2009. It is administered in two class periods. The class periods must occur on the same day within the one-week testing window. The school will be paid \$10.00 for each valid, scorable student composition returned.
24. Course Permission/Tuition Reimbursement Requests:
- a. EMPLOYEE: Matthew Duffield  
 COURSE TITLE: Cisco All Access – CCNP Training  
 UNIVERSITY: The Training Consortium  
 COURSE TUITION: \$2,990.00  
 COURSE REIMBURSEMENT: A maximum of \$1,000.00 for the 2009- 2010 school year upon successful completion and confirmation of acceptable grades. Should employee leave the district within two years of receiving reimbursement, employee shall refund the reimbursement to the district.  
 SEMESTER: Summer 2009
- a. EMPLOYEE: Chelsea Eckhardt  
 COURSE TITLE: Disorders of Articulation and Phonology  
 UNIVERSITY: LaSalle University  
 COURSE TUITION: \$2,145.00  
 COURSE REIMBURSEMENT: A maximum of \$1,000.00 for the 2009- 2010 school year upon successful completion and confirmation of acceptable grades as per the negotiated agreement. Should employee leave the district within two years of receiving reimbursement, employee shall refund the reimbursement to the district.  
 SEMESTER: Fall 2009
25. First Reading of the following bylaws, policies, and regulations:

(Continued on next page.)



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0000 BYLAWS

<u>Number</u>	<u>Title</u>
0110	Identification
0120	Authority and Powers
0131	Bylaws and Policies
0132	Executive Authority
0133	Adjudication of Disputes
0134	Board Self Evaluation
0141.1	Board Member and Term - Sending District
0142	Board Member Qualifications, Prohibited Acts and Code of Ethics
0142.1	Nepotism
0143	Board Member Election and Appointment
0144	Board Member Orientation
0145	Board Member Resignation and Removal
0146	Board Member Authority
0148	Board Member Indemnification
0151	Organization Meeting
0152	Board Officers
0153	Annual Appointments
0154	Annual Motions and Designations
0155	Board Committees
0157	Board of Education Website
0161	Call, Adjournment and Cancellation
0162	Notice of Board Meetings
0163	Quorum
0164	Conduct of Board Meetings
0165	Voting
0166	Executive Sessions
0167	Public Participation in Board Meetings
0168	Recording Board Meetings
0169	Board Member Use of Electronic Mail/Internet
0171	Duties of President and Vice President
0172	Duties of Treasurer of School Monies
0173	Duties of Public School Accountant
0174	Legal Services
0175	Contracts with Independent Consultants
0176	Collective Bargaining and Contract Approval/Ratification
0177	Professional Services

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1000 ADMINISTRATION

<u>Number</u>	<u>Title</u>
1100	District Organization
1110	Organizational Chart
1120	Management Team
1130	Staff Liaison Committees
1210	Board-Superintendent Relations
1220	Employment of Chief School Administrator
1230	Superintendent's Duties
1240	Evaluation of Superintendent
1260	Incapacity of Superintendent
1310	Employment of School Business Administrator/Board Secretary
1320	Duties of the School Business Administrator/Board Secretary
1330	Evaluation of the School Business Administrator
1331	Evaluation of the Board Secretary
1350	Incapacity of School Business Administrator/Board Secretary
1400	Job Descriptions
1510	Rights of Persons With Handicaps or Disabilities/Policy on Non-Discrimination
1522	School-level Planning
1523	Comprehensive Equity Plan
1530	Equal Employment Opportunities
1540	Administrator's Code of Ethics
1550	Affirmative Action Program for Employment and Contract Practices/Employment Practices Plan
1570	Internal Controls
1620	Administrative Employment Contracts

R 1000 ADMINISTRATION

<u>Number</u>	<u>Title</u>
R 1240	Evaluation of Superintendent
R 1330	Evaluation of School Business Administrator
R 1400	Job Descriptions
R 1510	Rights of Persons With Handicaps or Disabilities/Non-Discrimination
R 1530	Equal Employment Opportunity Complaint Procedure
R 1550	Affirmative Action Program for Employment and Contract Practices/Employment Practices Plan Complaint Procedure
R 1570	Internal Controls

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2000 PROGRAM

<u>Number</u>	<u>Title</u>
2110	Philosophy of Education/District Mission Statement
2132	School District Goals and Objectives
2200	Curriculum Content
2210	Curriculum Development
2220	Adoption of Courses
2230	Curriculum Guides
2260	Affirmative Action Program for School and Classroom Practices
2270	Religion in the Schools
2310	Pupil Grouping
2312	Class Size
2330	Homework
2340	Field Trips
2360	Use of Technology
2361	Acceptable Use of Computer Networks/Computers and Resources
2411	Guidance Counseling
2412	Home Instruction Due to Health Condition
2414	Programs for Pupils At Risk
2415	No Child Left Behind Programs
2415.01	Academic Standards, Academic Assessments and Accountability
2415.02	Title I – Fiscal Responsibilities
2415.03	Highly Qualified Teachers
2415.04	Title I – Parental Involvement
2415.05	Pupil Surveys, Analysis and/or Evaluations
2415.06	Unsafe School Choice Option
2415.20	No Child Left Behind Complaints
2416	Programs for Pregnant Pupils
2417	Pupil Intervention and Referral Services
2422	Health Education
2423	Bilingual and ESL Education
2425	Physical Education
2428.1	Standards-Based Instructional Priorities
2430	Co-Curricular Activities
2431	Athletic Competition
2432	School Sponsored Publications

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<u>Number</u>	<u>Title</u>
2460	Special Education
2461	Special Education/Receiving Schools
2464	Gifted and Talented Pupils
2466	Needless Public Labeling of Pupils with Disabilities
2467	Surrogate Parents and Foster Parents
2481	Home or Out-of-School Instruction for General Education Pupils
2510	Adoption of Textbooks
2520	Instructional Supplies
2530	Resource Materials
2531	Use of Copyrighted Materials
2551	Musical Instruments
2560	Live Animals in School
2610	Educational Program Evaluation
2622	Pupil Assessment
2624	Grading System
2631	New Jersey Quality Single Accountability Continuum
2700	Services to Nonpublic School Pupils

R 2000 PROGRAM

<u>Number</u>	<u>Title</u>
R 2200	Curriculum Content
R 2230	Curriculum Guides
R 2260	Affirmative Action Program for School and Classroom Practices Complaint Procedure
R 2330	Homework
R 2340	Field Trips
R 2361	Acceptable Use of Computer Network/Computers and Resources
R 2411	Guidance and Counseling
R 2412	Home Instruction Due to Health Condition
R 2414	At Risk Pupils
R 2415	Title I Services
R 2415.20	No Child Left Behind Complaints
R 2417	Pupil Intervention and Referral Services
R 2423	Bilingual and ESL Education
R 2430	Co-Curricular Activities
R 2431.1	Emergency Procedures for Athletic Practices and Competitions
R 2431.2	Medical Examination to Determine Fitness for Participation in Athletics
R 2432	School Sponsored Publications
R 2460	Special Education/Sending Districts
R 2461	Special Education/Receiving Districts
R 2464	Gifted and Talented Pupils
R 2481	Home or Out-of-School Instruction for General Education Pupils
R 2510	Adoption of Textbooks
R 2520	Instructional Supplies
R 2531	Use of Copyrighted Materials
R 2560	Live Animals in School
R 2624	Grading System

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**3000 TEACHING STAFF MEMBERS**

<u>Number</u>	<u>Title</u>
3111	Creating Positions
3112	Abolishing Positions
3124	Employment Contract
3125	Employment of Teaching Staff Members
3126	Induction Program for Provisional Teachers
3134	Assignment of Additional Duties
3141	Resignation
3142	Nonrenewal of Nontenured Teaching Staff Member
3143	Dismissal
3144	Certification of Tenure Charges
3146	Conduct of Reduction in Force
3150	Discipline
3152	Withholding an Increment
3160	Physical Examination
3161	Examination for Cause
3211	Code of Ethics
3211.3	Consulting Outside the District
3212	Attendance
3214	Conflict of Interest
3216	Dress and Grooming
3217	Use of Corporal Punishment
3218	Substance Abuse
3221	Evaluation of Nontenured Teaching Staff Members
3222	Evaluation of Tenured Teaching Staff Members
3223	Evaluation of Administrators
3230	Outside Activities
3231	Outside Employment as Athletic Coach
3233	Political Activities
3240	Professional Development
3244	In-Service Training
3245	Research Projects by Staff Members
3270	Professional Responsibilities
<u>Number</u>	<u>Title</u>
3280	Liability for Pupil Welfare
3281	Inappropriate Staff Conduct
3310	Academic Freedom
3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
3322	Staff Member's Use of Cellular Telephones
3362	Sexual Harassment
3370	Teaching Staff Member Tenure
3381	Protection Against Retaliation
3410	Compensation
3420	Benefits
3425	Work Related Disability Pay
3425.1	Modified Duty Early Return To Work Program
3431.1	Family Leave
3432	Sick Leave
3433	Vacations
3435	Anticipated Disability
3436	Personal Leave
3437	Military Leave
3439	Jury Duty

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**R 3000 TEACHING STAFF MEMBERS**

Number	Title
R 3126	Induction Program for Provisional Teachers
R 3142	Nonrenewal of Nontenured Teaching Staff Member
R 3146	Conduct of Reduction in Force
R 3160	Physical Examination
R 3211.3	Consulting Outside the District
R 3212	Professional Staff Attendance Review and Improvement Plan
R 3218	Substance Abuse
R 3221	Evaluation of Nontenured Teaching Staff Members
R 3222	Evaluation of Tenured Teaching Staff Members
R 3223.1	Evaluation of Nontenured Administrators
R 3223.2	Evaluation of Tenured Administrators
R 3230	Outside Activities
R 3232	Tutorial Services
R 3233	Political Activities
R 3240	Professional Development
R 3244	In-service Training
R 3270	Lesson Plans and Plan Books
R 3280	Liability for Pupil Welfare
R 3281	Inappropriate Staff Conduct
R 3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
R 3362	Sexual Harassment of Teaching Staff Members Complaint Procedure
R 3425.1	Modified Duty Early Return To Work Program - Teaching Staff Members
R 3432	Sick Leave

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**4000 SUPPORT STAFF MEMBERS**

<u>Number</u>	<u>Title</u>
4111	Creating Positions
4124	Employment Contract
4125	Employment of Support Staff Members
4140	Termination
4145	Layoffs
4146	Nonrenewal of Nontenured Support Staff Member
4150	Discipline
4152	Withholding an Increment
4160	Physical Examination
4161	Examination for Cause
4211	Attendance
4211.3	Consulting Outside the District
4214	Conflict of Interest
4215	Code of Ethics
4218	Substance Abuse
4219	Commercial Driver, Controlled Substance and Alcohol Use Testing
4220	Employee Evaluation
4230	Outside Activities
4233	Political Activities
4240	Employee Training
4281	Inappropriate Staff Conduct
4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
4322	Staff Member's Use of Cellular Telephones
4340	Grievance
4352	Sexual Harassment
4360	Support Staff Member Tenure
4381	Protection Against Retaliation
4410	Compensation
4413	Overtime Compensation
4415	Substitute Wages
4420	Benefits
4425	Work Related Disability Pay
4425.1	Modified Duty Early Return to Work Program
4431.1	Family Leave

<u>Number</u>	<u>Title</u>
4432	Sick Leave
4433	Vacations
4434	Holidays
4435	Anticipated Disability
4436	Personal Leave
4437	Military Leave
4438	Jury Duty

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009

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R 4000 SUPPORT STAFF MEMBERS

<u>Number</u>	<u>Title</u>
R 4146	Nonrenewal of Nontenured Support Staff Member
R 4160	Physical Examination
R 4211	Support Staff Attendance
R 4211.3	Consulting Outside the District
R 4218	Substance Abuse
R 4220	Evaluation of Support Staff Members
R 4230	Outside Activities
R 4233	Political Activities
R 4240	Employee Training
R 4281	Inappropriate Staff Conduct
R 4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
R 4352	Sexual Harassment of Support Staff Members Complaint Procedure
R 4425.1	Modified Duty Early Return To Work Program
R 4432	Sick Leave



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**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009**


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5000 PUPILS

Number	<u>Title</u>
5111	Eligibility of Resident/Nonresident Pupils
5112	Entrance Age
5114	Children Displaced by Domestic Violence
5116	Education of Homeless Children
5120	Assignment of Pupils
5130	Withdrawal From School
5200	Attendance
5230	Late Arrival and Early Dismissal
5240	Tardiness
5250	Excusal from Class or Program
5300	Use of Defibrillator(s)
5305	Health Services Personnel
5306	Health Services To Nonpublic Schools
5307	Nursing Services Plan
5308	Pupil Health Records
5310	Health Services
5320	Immunization
5330	Administration of Medication
5331	Anaphylaxis to Food and Other Substances
5332	Do Not Resuscitate Orders
5335	Treatment of Asthma
5350	Pupil Suicide Prevention
5410	Promotion and Retention
5411	Promotion From Eighth Grade
5420	Reporting Pupil Progress
5440	Honoring Pupil Achievement
5450	Athletic Awards
5460	Commencement Activities
5500	Expectations for Pupil Conduct
5511	Dress and Grooming
5512	<del>Hazing</del>
5512.01	<del>Harassment, Intimidation, and Bullying</del>
5512.02	<del>Cyber-Bullying</del>
5513	Care of School Property
5516	Remotely Activating Communication Devices – Pagers & Cellular Telephones

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009

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<u>Number</u>	<u>Title</u>
5520	Disorder and Demonstration
5530	Substance Abuse
5533	Smoking
5550	Disaffected Pupils
5560	Disruptive Pupils
5570	Sportsmanship
5600	Pupil Discipline/Code of Conduct
5610	Suspension
5611	Removal of Pupils From The General Education Program for Weapons/Firearms Offenses
5612	Assault by Pupils on Board Members or Employees
5615	Suspected Gang Activity
5620	Expulsion
5700	Pupil Rights
5701	Plagiarism
5710	Pupil Grievance
5721	Independent Publications
5750	Equal Educational Opportunity
5751	Sexual Harassment
5752	Marital Status and Pregnancy
5755	Equity in Educational Programs and Services
5770	Pupil Right of Privacy
5820	Student Government
5830	Pupil Fund Raising
5841	Secret Societies
5842	Equal Access of Pupil Organizations
5850	Social Events and Class Trips
5880	Public Performances by Pupils

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**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009**


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R 5000 PUPILS

<u>Number</u>	<u>Title</u>
R 5111	Eligibility of Resident/Nonresident Pupils
R 5116	Education of Homeless Children
R 5130	Withdrawal From School
R 5200	Attendance
R 5230	Late Arrival and Early Dismissal
R 5240	Tardiness
R 5306	Health Services to Nonpublic Schools
R 5308	Pupil Health Records
R 5310	Health Services
R 5320	Immunization
R 5330	Administration of Medication
R 5331	Management of Life-Threatening Allergies in Schools
R 5350	Pupil Suicide
R 5410	Promotion and Retention
R 5420	Reporting Pupil Progress
R 5500	Expectations for Pupil Conduct
R 5512	<del>Reporting Procedure - Hazing and/or Harassment, Intimidation, or Bullying</del>
R 5513	Care of School Property
R 5530	Substance Abuse
R 5550	Disaffected Pupils
R 5560	Disruptive Pupils
R 5570	Sportsmanship
R 5600	Pupil Discipline/Code of Conduct
R 5610	Suspension Procedures
R 5611	Removal of Pupils From The General Education Program for Weapons/Firearms Offenses
R 5721	Distribution of Independent Publications
R 5750	Equal Educational Opportunity Complaint Procedure
R 5751	Sexual Harassment of Pupils
R 5850	Social Events and Class Trips

## CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009

### 6000 FINANCES

<u>Number</u>	<u>Title</u>
6111	Special Education Medicaid Initiative (SEMI) Program
6141	Tax Revenues
6150	Tuition Income
6160	Grants from Private Sources
6162	Corporate Sponsorships
6210	Fiscal Planning
6220	Budget Preparation
6230	Budget Hearing
6320	Purchases Subject to Bid
6340	Multiple Year Contracts
6350	Competitive Contracting
6360	Political Contributions
6362	Contributions to Board Members and Contract Awards
6421	Purchases Budgeted
6422	Budget Transfers
6423	Expenditures for Non-Employee Activities, Meals, and Refreshments
6424	Emergency Contracts
6440	Cooperative Purchasing
6450	Choice of Vendor
6470	Payment of Claims
6471	School District Travel
6510	Payroll Authorization
6520	Payroll Deductions
6620	Petty Cash
6650	Scholarship Fund
6660	Student Activity Fund
6700	Investments
6810	Financial Objectives
6820	Financial Reports
6830	Audit and Comprehensive Annual Financial Report
6831	Withholding or Recovering State Aid
6832	Conditions of Receiving State Aid

### R 6000 FINANCES

<u>Number</u>	<u>Title</u>
R 6111	Special Education Medicaid Initiative (SEMI) Program
R 6160	Grants from Private Sources
R 6210	Fiscal Planning
R 6220	Budget Preparation
R 6320	Purchases Subject to Bid
R 6340	Multiple Year Contracts
R 6350	Competitive Contracting
R 6421	Purchases Budgeted
R 6422	Budget Transfers
R 6424	Emergency Contracts
R 6470	Payment of Claims
R 6471	School District Travel
R 6620	Petty Cash
R 6810	Financial Objectives

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 20097000 PROPERTY

<u>Number</u>	<u>Title</u>
7100	Long-Range Facilities Planning
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing
7230	Gifts, Grants, and Donations
7243	Supervision of Construction
7250	School and Facility Names
7300	Disposition of Property
7410	Maintenance and Repair
7420	Hygienic Management
7421	Indoor Air Quality Standards
7422	School Integrated Pest Management Plan
7430	School Safety
7432	Eye Protection
7433	Hazardous Substances
7434	Smoking on School Grounds
7435	Alcoholic Beverages on School Premises
7436	Drug Free Workplace
7440	Security of School Premises
7441	Electronic Surveillance In School Buildings and On School Grounds
7450	Property Inventory
7460	Energy Conservation
7480	Motor Vehicles on School Property
7490	Animals on School Property
7510	Use of School Facilities
7513	Recreational Use of Playgrounds
7520	Loan of School Equipment
7610	Vandalism
7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009

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R 7000 PROPERTY

<u>Number</u>	<u>Title</u>
R 7100	Long-Range Facilities Planning
R 7101	Educational Adequacy of Capital Projects
R 7230	Gifts, Grants, and Donations
R 7300.1	Disposition of Instructional Property
R 7300.2	Disposition of Real Property
R 7300.3	Disposition of Personal Property
R 7300.4	Disposition of Federal Property
R 7410	Maintenance and Repair
R 7410.01	Facilities Maintenance, Repair Scheduling, and Accounting
R 7420	Handling and Disposal of Body Wastes and Fluids
R 7420.1	Bloodborne Pathogen Exposure Control Plan
R 7420.2	Chemical Hygiene
R 7421	Indoor Air Quality Standards
R 7422	School Integrated Pest Management Plan
R 7430	School Safety
R 7432	Eye Protection Practices
R 7440	School Security
R 7441	Electronic Surveillance In School Buildings and On School Grounds
R 7510	Use of School Facilities
R 7610	Vandalism
R 7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting

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 CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009
 

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8000 OPERATIONS

<u>Number</u>	<u>Title</u>
8130	School Organization
8140	Pupil Enrollments
8210	School Year
8220	School Day
8310	Public Records
8320	Personnel Records
8330	Pupil Records
8335	Family Educational Rights and Privacy Act
8420	Emergency Evacuation
8431	Preparedness for Toxic Hazard
8441	Care of Injured and Ill Persons
8442	Reporting Accidents
8451	Control of Communicable Disease
8453	HIV/AIDS
8461	Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse
8462	Reporting Potentially Missing or Abused Children
8465	Hate Crimes and Bias-Related Acts
8467	Weapons
8468	Crisis Response
8470	Response to Concerted Job Action
8500	Food Services
8505	School Nutrition
8506	School Lunch Program Biosecurity Plan
8540	Free and Reduced Rate Meals
8600	Transportation
8601	Pupil Supervision After School Dismissal
8630	Bus Driver Responsibility
8660	Transportation by Private Vehicle
8670	Transportation of Disabled Pupils
8710	Property Insurance
8740	Bonding
8750	Employee Indemnification
8760	Pupil Accident Insurance
8770	School Board Insurance Group
8810	Religious Holidays
8820	Opening Exercises
8860	Memorials

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009

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R 8000 OPERATIONS

<u>Number</u>	<u>Title</u>
R 8140	Enrollment Accounting
R 8220	School Closings
R 8310	Public Records
R 8320	Personnel Records
R 8330	Pupil Records
R 8420	Emergency Evacuation Plan
R 8420.1	Fire and Fire Drills
R 8420.2	Bomb Threats
R 8420.3	Natural Disasters and Man-made Catastrophes
R 8420.4	Kidnapping
R 8420.5	Asbestos Release
R 8420.6	Accidents To and From School
R 8420.7	Lockdown Procedures
R 8431	Toxic Hazard Preparedness Program
R 8441	Care of Injured and Ill Persons
R 8451	Control of Communicable Disease
R 8461	Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse
R 8462	Reporting Potentially Missing or Abused Children
R 8465	Hate Crimes and Bias-Related Acts
R 8467	Weapons
R 8468	Crisis Response
R 8540	Free and Reduced Rate Meals
R 8600	Pupil Transportation
R 8630	Emergency School Bus Procedures



CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009

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9000 COMMUNITY

<u>Number</u>	<u>Title</u>
9100	Public Relations
9120	Public Relations Program
9125	School District Cable Television Channel
9130	Public Complaints and Grievances
9140	Citizens Advisory Committees
9150	School Visitors
9180	School Volunteers
9181	Volunteer Athletic Coaches
9190	Community Organizations
9191	Booster Clubs
9200	Cooperation Between Parents and School
9210	Parent Organizations
9230	Parental Responsibilities
9240	Rights of Parents
9260	Parental Liability for Vandalism
9270	Home Schooling and Equivalent Education
9280	Parent Conferences
9320	Cooperation with Law Enforcement Agencies
9321	Fingerprinting Pupils
9323	Notification of Juvenile Offender Case Disposition
9324	Sex Offender Registration and Notification
9340	Cooperation with Public Library
9400	News Media Relations
9500	Cooperation With Educational Agencies
9541	Student Teachers/Interns
9550	Educational Research Projects
9560	Administration of School Surveys
9700	Special Interest Groups
9713	Recruitment by Special Interest Groups
9720	Solicitations by Vendors

R 9000 COMMUNITY

<u>Number</u>	<u>Title</u>
R 9120	Public Information Program
R 9130	Public Complaints and Grievances
R 9150	School Visitors
R 9180	School Volunteers
R 9190	Community Organizations
R 9270	Home Schooling and Equivalent Education
R 9320	Cooperation with Law Enforcement Agencies
R 9324	Sex Offender Registration and Notification

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009**

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## 26. Workshop/Meeting Requests:

- a. EMPLOYEE: Michael Adams  
WORKSHOP: QSAC Professional Learning Community Session  
LOCATION: CCESC, White Horse Ave., Clementon, NJ  
DATE: June 24, 2009  
COST: \$0.00  
SPONSOR: Camden County Educational Services Commission
- b. EMPLOYEE: Lynn Marcus  
WORKSHOP: QSAC Professional Learning Community Session  
LOCATION: CCESC, White Horse Ave., Clementon, NJ  
DATE: June 24, 2009  
COST: \$0.00  
SPONSOR: Camden County Educational Services Commission
- c. EMPLOYEE: Michael Adams  
WORKSHOP: QSAC Professional Learning Community Session  
LOCATION: CCESC, White Horse Ave., Clementon, NJ  
DATE: July 8, 2009  
COST: \$0.00  
SPONSOR: Camden County Educational Services Commission
- d. EMPLOYEE: Lynn Marcus  
WORKSHOP: QSAC Professional Learning Community Session  
LOCATION: CCESC, White Horse Ave., Clementon, NJ  
DATE: July 8, 2009  
COST: \$0.00  
SPONSOR: Camden County Educational Services Commission
- e. EMPLOYEE: Joanne Clement  
WORKSHOP: QSAC Professional Learning Community Session  
LOCATION: CCESC, White Horse Ave., Clementon, NJ  
DATE: July 8, 2009  
COST: \$0.00  
SPONSOR: Camden County Educational Services Commission
- f. EMPLOYEE: Michael Adams  
WORKSHOP: QSAC Professional Learning Community Session  
LOCATION: CCESC, White Horse Ave., Clementon, NJ  
DATE: July 22, 2009  
COST: \$0.00  
SPONSOR: Camden County Educational Services Commission
- g. EMPLOYEE: Lynn Marcus  
WORKSHOP: QSAC Professional Learning Community Session  
LOCATION: CCESC, White Horse Ave., Clementon, NJ  
DATE: July 22, 2009  
COST: \$0.00  
SPONSOR: Camden County Educational Services Commission
- h. EMPLOYEE: Joanne Clement  
WORKSHOP: QSAC Professional Learning Community Session  
LOCATION: CCESC, White Horse Ave., Clementon, NJ  
DATE: July 22, 2009  
COST: \$0.00  
SPONSOR: Camden County Educational Services Commission

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009**

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- i. EMPLOYEE: Michael Repko  
 WORKSHOP: Integrated Pest Management Training  
 LOCATION: Burlington Eco Complex, Bordentown, NJ  
 DATE: July 16, 2009  
 COST: \$0.00  
 SPONSOR: NJ Environmental Federation
- j. EMPLOYEE: Jose Cruz  
 WORKSHOP: Integrated Pest Management Training  
 LOCATION: Burlington Eco Complex, Bordentown, NJ  
 DATE: July 16, 2009  
 COST: \$0.00  
 SPONSOR: NJ Environmental Federation
- k. EMPLOYEE: Albert Wagner  
 WORKSHOP: Camden County School Crises Response Team Training  
 LOCATION: CCESC, White Horse Avenue, Clementon, NJ  
 DATES: August 24, 25, 26, 2009; October 19 and 20, 2009  
 COST: \$0.00  
 SPONSOR: Camden County Educational Services Commission
- l. EMPLOYEE: Janice Breon  
 WORKSHOP: Camden County School Crises Response Team Training  
 LOCATION: CCESC, White Horse Avenue, Clementon, NJ  
 DATES: August 24, 25, 26, 2009; October 19 and 20, 2009  
 COST: \$0.00  
 SPONSOR: Camden County Educational Services Commission

27. Community Use of Facilities:

- a. EVENT: Summer Instrumental Music Program  
 ORGANIZATION: Community Education  
 PERSON IN CHARGE: Ryan Roemer  
 PURPOSE: Offered as an incentive to keep students involved in music all year round. Students can sign up for instrumental music lessons and will also be able to work in a more relaxed atmosphere to improve and get a jump- start on the fall months.  
 DATES: Wednesdays and Thursdays, July 8 through July 30, 2009  
 LOCATION: Music Room and/or MPR Stage  
 PARTICIPANTS: 35- 40 CES music students  
 NOTES: Registrants will be charged \$50.00 to attend. (Students were charged \$80.00 last year.)

MOVED BY:           Mrs. de Haan            
 ON ROLL CALL VOTE:

SECOND BY:           Mrs. Paranzino            
 MOTION CARRIED: 8-0-0

28. Discussion Items:

- a. Informal Observations  
 b. Bullying Prevention Committee

**SECRETARY'S REPORT:**

Items for Action - The Superintendent recommends approval of the following items:

## CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>
1. List # 1	\$90,429.26
2. List # 2 (Community Education)	\$1,424.35
3. List # 3	\$158,032.78

2. Payment Transactions:

- a. Approve transfers in the amount of \$14,178.08.

- b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
05/15/09	From: General To: Payroll	\$124,016.11
05/15/09	From: General To: Agency	\$78,949.49
05/30/09	From: General To: Payroll	\$125,699.26
05/30/09	From: General To: Agency	\$79,084.47

3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
05/15/09	To: First Niagara Bank For: Tax Sheltered Annuities	\$5,806.65
05/30/09	To: First Niagara Bank Special For: Tax Sheltered Annuities	\$5,721.65

4. Investment Report:

- a. Construction Bond Funds Activity:

Balance as of 04/30/09	\$338,324.68
Interest Earned as of 05/31/09	\$110.63
Deposits	\$0.00
Withdrawn for Expenses	\$0.00
Balance as of 05/31/09	\$338,435.31

5. Resolution to add Beneficial Bank as a school district depository of funds for investment purposes.
6. Establish the Petty Cash account in the amount of \$300.00 for the 2009- 2010 school year.
7. Permission for the Superintendent and Business Administrator to pay the bills for the months of July and August 2009.
8. Pupil Transportation Services Jointure with Pine Hill Board of Education for the 2009- 2010 school year.
9. In accordance with N.J.A.C. 6A:23A- 14.4(a), resolved to deposit anticipated current year surplus not to exceed \$200,000.00 into Tuition Reserve Account at year end.
10. Resolution A- 11 Deer Carcass Removal from Camden County Cooperative.
11. E- Rate Exchange for program year 2010 at a cost of \$847.63.

## CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009

12. Bayada Nursing Services for the 2009- 2010 school year:

Registered Nurse: \$55.00 per hour  
 Licensed Practical Nurse: \$45.00 per hour

13. Onward Healthcare Nursing Services for the 2009- 2010 school year:

Registered Nurse: \$54.00 per hour  
 Licensed Practical Nurse: \$43.00 per hour

14. Partners in Pediatrics for Occupational Therapy services for the 2009- 2010 school year at the rate of \$70.00 per hour.

15. Change Order from Ray Angelini, Inc. for an additional amount of \$36,865.92 for additional solar panels for the solar system.

16. Testing and piloting of Google Apps to replace the existing School Web Locker program.

17. Comcast Internet Services Upgrade

18. Amend the 2008- 2009 No Child Left Behind Grant to include carryover funds as follows:

Title I: \$13,530  
 Title II A: \$10,951  
 Title IV: \$2,908

19. Acceptance of the Treasurer's Report and Secretary's Report in accordance with N.J.A.C. 6A:23- 2.11(c)3 and N.J.A.C. 6A23- 2.11(a) for the months of May 2009. The Treasurer's Report and the Secretary's Report are in agreement for the months. The Board Secretary certifies that no line account has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's Report)  
 (Secretary's Report)

Pursuant to N.J.A.C. 6A:23- 2.11(c)4), the Board certifies that as of May 31, 2009, after review of the Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23- 2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOVED BY: Mrs. de Haan  
 ON ROLL CALL VOTE:

SECOND BY: Mrs. Paranzino  
 MOTION CARRIED: 8-0-0

### ADDENDUM:

Resolution to procure a solar system through a grant from the New Jersey Board of Public Utilities.

MOVED BY: Mr. Weyland  
 ON ROLL CALL VOTE:

SECOND BY: Mr. Romer  
 MOTION CARRIED: 8-0-0

## CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009

### CORRESPONDENCE:

1. Thank you card from Linda Healey for the retirement dinner and gift.
2. Sunshine Notice from the Borough of Pine Hill School District for its Worksession/Regular Business Meeting that will be held on Tuesday, June 23, 2009 at 6:30 PM.
3. Letter from American Heart Association acknowledging the efforts of physical education teacher Jim Butz in his commitment to helping the students learn heart healthy habits through the "Jump Rope for Heart" event.
4. Letter to eighth grade parents/guardians from Michael Adams, Lynn Marcus, and Albert Wagner regarding the new bullying prevention policies and restricted standing.
5. Letter from Clementon Police Chief Kunkel regarding "Operation Safe Ride."
6. Notification from the Executive County Superintendent that the employment contract for employee # 141 is in compliance with state regulations.

### COMMITTEE REPORTS:

1. Administrative Evaluation  
(*Chairperson - Randall Freiling*)
  - Mr. Freiling reported that the evaluation for the Superintendent was completed. The Board Self-Evaluations have been handed in.

**MOTION:** Approve the Superintendent's evaluation.

**MOVED BY:**           Mrs. Suckle            
**ON ROLL CALL VOTE:**

**SECOND BY:**           Mr. Romer            
**MOTION CARRIED:** 7-0-1  
(Mr. Weyland abstained.)

2. Building and Maintenance  
(*Chairperson - Harry Gahm*)
  - Mr. Gahm gave an update on the application for rebate on extra solar panels. SREC's were sold for \$22,660.00. Fee for broker was \$360.00. He will have a report on electrical usage at the next board meeting.
3. Camden County Educational Services Commission  
(*Representative - Virginia de Haan*)
  - Mrs. de Haan reported that CCESC held its reorganization meeting.
4. Camden County School Boards Association  
(*Representatives - Harry Gahm and Ellen Suckle*)
  - Meeting will be held on June 30, 2009 when Mrs. Buchalter and Mrs. Paranzino will be honored for serving 30 years on the Clementon Board of Education.
5. Community Education  
(*Chairperson - John Romer*)
  - a. Camp Clementon Attendance - May 2009

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**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009**

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6. Policy  
(*Chairperson - Irene Buchalter*)
  - First reading
  
7. Core Curriculum and Technology  
(*Chairperson - Ellen Suckle*)
  - The Technology Department is ready to proceed on several summer projects, including continuing to work on network documentation, finishing the new Technology Plan, setting up our new notification service, and several more. We have a busy summer planned, but should be able to complete major goals with the lack of interruption that summer provides.
  - Our network documentation is much more comprehensive than it was when our Technology Coordinator started with the district last year. Over the next two months, we will be able to finish labeling all of our network connections, for example. About half are labeled now, and none were labeled at this time last year. With this information, we can further improve network responsiveness and flexibility.
  - The draft of the 2010-2013 Technology Plan will be completed by the end of the month, which will enable the district to continue to receive E-Rate funding. .
  - Several months ago, we investigated a new notification service to replace Global Connect. Global Connect does not offer the features, scalability, or management capabilities that we require, so we are replacing their service with School Messenger.
  - Finally, our department has an array of other projects, ranging from tiny to large and from unimportant to game-changing. One of the more important endeavors will be transitioning our Internet service from Cernet to Comcast Business Services. The new service will be identical in price, including no setup fees, and will provide us with a faster, more robust connection, better customer service, and the freedom to introduce more advanced technologies at our Internet gateway.
  - Another project, which will take less effort but will yield solid benefits, will be the research into a new hosting solution for the district website. The site is currently hosted by IPower Inc., but their ability to keep their equipment operational has been shown to be suspect. This is particularly true in light of the 4-hour outage we experienced on July 15, which is not the first major outage we have experienced with them this year. There are many hosting providers in the market who offer superior service. Another option is to host the website in-house. That is attractive not only because of the obvious cost benefits, but also because we would have dedicated hardware and full control over the software environment.
  - One additional project will be to inventory all of the computing equipment in the district so that we have accurate information as to what our current situation is and how that impacts our technology needs for the coming school year.
  
8. Finance  
(*Chairperson - Randall Freiling*)
  - Nothing to report.
  
9. Legislation  
(*Representative - William Weyland*)
  - Nothing to report.

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**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009**

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10. Personnel – Executive Session  
(*Chairperson - Sara Paranzino*)
  - Nothing to report.
11. 7<sup>th</sup> and 8<sup>th</sup> Grade Committee  
(*Chairperson - William Weyland*)
  - Nothing to report.
12. Pine Hill Board of Education  
(*Representative - Irene Buchalter*)
  - Uniform Dress Code changes.
    - a. Minutes from the April 28, 2009 Worksession/Regular Business Meeting
13. Municipal Alliance  
(*Representative - William Weyland*)
  - Nothing to report.
14. Leadership Committee  
(*Representative - Irene Buchalter*)
  - Mr. Adams spoke about the new Language Arts curriculum. The staff attended training sessions for the new series. Some materials have been received and distributed, while others will soon follow. The materials will be available to the teachers to review.
  - A “thank you” is extended to everyone for his or her effort in getting the information out about the proposed 2009-2010 school budget. The results were 123-yes and 60-no. The students voted on a Spirit Day and “Pajama Day” received the most votes.
  - Ms. Marcus spoke about the Clementon, Pine Hill and Berlin Township Administrative Meeting on April 29, 2009. The CCCC announced the theme for next year will be Differentiated Instruction. We focused on DI this year and will continue with this next year. MAP testing was completed three times this year and will be compared to NJ ASK results. Learnia for grades 3-8 was administered. DRA2 assessments are given at the beginning and end of every year and go along with guided reading.
  - Information has been requested from Overbrook High School to see how our students that are currently in 9<sup>th</sup> grade are performing in LAL and Math. This information will help us better prepare the students.
  - Teacher Articulation meetings were held for Language Arts and Science on May 27, 2009 and the Science and Math will be held June 1, 2009. The meetings encompass Berlin Township, Clementon, Pine Hill and Overbrook teachers. The curriculum topics include items such as how to share ideas between districts, and in Language Arts, how to coordinate books that the students are reading.
  - Another topic discussed was QSAC. It is an accountability system. The state monitors the school and assesses 5 areas. QSAC officially starts in July with the first visit.
  - The NCLB Parent Compact was handed out with recommendations added. Another recommendation was requested for #4 to add the word administration/staff or school personnel. This will be submitted to the board for approval in June 2009.
  - Mr. Adams spoke about the Community Needs Assessment Survey. This survey was sent to community members who do not presently have students in the school. Approximately 19 surveys were returned.



**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 22, 2009**

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**OTHER INFORMATION:**

- 1. Clementon School Information:
  - a. Enrollment Reports – May 29, 2009 and June 17, 2009
  - b. Nurse’s Reports – May 2009 and June 2009
  - c. Principal’s Report – May 2009
    - i. Suspensions – 44 Total (20 Out- of- School; 24 In- School)  
(Contained in the Principal’s Report)
    - ii. Fire Drill Data (Contained in the Principal’s Report)
  
- 2. Informational Item:
  - a. C.Y.A.A. “Night with the Riversharks” on Friday, July 24, 2009 at 7:05 PM.  
Proceeds go to the C.Y.A.A. To order tickets, go to [www.riversharks.com](http://www.riversharks.com) and use fundraising code: CYAA (all in caps).

**PUBLIC:**

Mr. Brian Morris stated that he did not always receive messages from Global Connect. Mr. Adams responded and explained that the school will be utilizing a new program called School Messenger in the coming year.

Mr. Morris also asked about the possibility of school uniforms. President Buchalter explained that Pine Hill has school uniforms.

**MOTION:** To close the public portion of the meeting.

<b>MOVED BY:</b> <u>          Mrs. Suckle          </u>	<b>SECOND BY:</b> <u>          Mr. Gahm          </u>
<b>ON ROLL CALL VOTE:</b>	<b>MOTION CARRIED:</b> 8-0-0

**EXECUTIVE SESSION:**

Not held.

**ADJOURNMENT:**

**MOTION:** To adjourn the meeting at 8:05 PM.

<b>MOVED BY:</b> <u>          Mrs. Suckle          </u>	<b>SECOND BY:</b> <u>          Mr. Freiling          </u>
<b>ON ROLL CALL VOTE:</b>	<b>MOTION CARRIED:</b> 8-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary  
July 27, 2009