

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ February 22, 2010**

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**CLEMENTON BOARD OF EDUCATION  
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education  
Clementon Elementary School Media Center  
February 22, 2010

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	8:50 PM
Randall Freiling	7:30 PM	8:50 PM
Harry Gahm	7:30 PM	8:50 PM
Sara Paranzino	7:30 PM	8:50 PM
John Romer	7:30 PM	8:50 PM
Ellen Suckle	7:30 PM	8:50 PM
William Weyland	7:30 PM	8:50 PM
Irene Buchalter	7:30 PM	8:50 PM

Quorum present.

Also present were:

Michael W. Adams, Superintendent  
Joanne E. Clement, School Business Administrator/Board Secretary  
Shannon Klecko, Solicitor

Also present in the audience were:

Members of the community and staff.

**MINUTES:**

**MOTION:** Approve the Minutes of the following meetings:

- January 25, 2010 Regular Meeting and Executive Session
- February 11, 2010 Special Meeting

**MOVED BY:** Mr. Weyland

**SECOND BY:** Mr. Romer

**ON ROLL CALL VOTE:**

**MOTION CARRIED:** 7-0-1

(Mrs. Suckle abstained.)

**PUBLIC - AGENDA ITEMS ONLY:**

No comments made by the public.

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### SUPERINTENDENT'S REPORT:

Items for Action – The Superintendent recommends approval of the following items:

1. Acceptance, with regret, of the resignation Lesley Stinson, Grade Five Long Term Substitute Teacher.
2. Additions (February 2010) to the Source 4 Teachers Master Substitute List for the 2009- 2010 school year
3. Participation in Smile Programs – Mobile Dentist, an in- school dental prevention program, for the 2010- 2011 school year. Dates available are October 14 and 15, 2010 and May 26 and 27, 2011. Mary Beth Hernandez, R.N. (school nurse) would be the facilitator once again.
4. Participation in the Kennedy Memorial Hospital Substance Abuse Screening Program. Associated costs as per attached.
5. Field Experience Requests:
  - a. NAME: Rachael Fuller  
UNIVERSITY: Camden County College  
COOPERATING TEACHERS: Mrs. Clayton (K), Mrs. Swan (grade 1), Mrs. Falkenstein (grade 3)
  - b. NAME: Brittany Talotta  
UNIVERSITY: Camden County College  
COOPERATING TEACHER: To be determined
6. Workshop/Meeting Requests:
  - a. EMPLOYEE: Rick Koch  
MEETING: NJASK Grades 3- 8 District Testing Meeting  
LOCATION: The Enterprise Center, Mount Laurel, NJ  
DATE: Wednesday, March 17, 2010  
COST: \$0.00  
SPONSOR: NJ Department of Education
  - b. EMPLOYEE: Janice Breon  
MEETING: NJASK Grades 3- 8 District Testing Meeting  
LOCATION: The Enterprise Center, Mount Laurel, NJ  
DATE: Wednesday, March 17, 2010  
COST: \$0.00  
SPONSOR: NJ Department of Education
  - c. EMPLOYEE: Lisa Mason  
WORKSHOP: Follett 2010 Spring Book Preview  
LOCATION: Whitman Square Fire Hall, Turnersville, NJ  
DATE: Wednesday, April 14, 2010  
  
COST: \$0.00  
SPONSOR: Follett Library Resources
7. School Activities:
  - a. EVENT: **Jump Rope for Heart Fundraiser**  
FACULTY SPONSORS: James Butz and Alicia Heverly

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DATES: Fundraising: February 23 through March 23, 2010  
 Jumping Dates: March 1 through March 8, 2010  
 PARTICIPANTS: Students in grades kindergarten through five  
 NOTE: Students will raise money and then participate in various jump rope games and activities during P.E. classes.

- b. EVENT: **NJHS "Read Across America" Event**  
 FACULTY SPONSOR: Cathe Bare  
 DATES: March 1 through 5, 2010  
 LOCATION: Media Center  
 PARTICIPANTS: Students in grades preschool through six.  
 NOTE: Read Across America – "Read a Good Book" Spirit Week
- o Monday, March 1: *"Sock it to a good book" – Wear crazy socks!*
  - o Tuesday, March 2: *"Tackle a good book" – Wear a football jersey!*
  - o Wednesday, March 3: *"Slip into a good book" – Wear CES school colors!*
  - o Thursday, March 4: *"Get tied up in a good book" – Wear a crazy tie!*
  - o Friday, March 5: *"Hat's off to a good book" – Wear your favorite hat!*
- c. EVENT: **Service Dog Visit – NJ State Police K-9**  
 FACULTY SPONSOR: Karen Tropp  
 DATE: Thursday, March 18, 2010  
 TIME: 1:30 PM  
 LOCATION: Multi-Purpose Room  
 PARTICIPANTS: Students in grade four.  
 PRESENTER: State Police Trooper Scott Poulton and his K-9.

### 8. Community Use of Facilities:

- a. ORGANIZATION: Arborwood Condominium Association  
 PERSON IN CHARGE: Jennifer Karge  
 SPONSOR: Community Education  
 PURPOSE: Election Meetings for Board Members  
 DATES: May 4, 2010, May 13, 2010, and May 20, 2010  
 TIME: 7:00 PM – 9:00 PM  
 LOCATION: Science Lab

### 9. Additional Clementon Home and School Association Fundraisers:

- a. EVENT: Yankee Candle Fundraiser  
 DATES: March 15 through March 26, 2010  
 NOTE: Brochures will be sent home with students.
- b. EVENT: HSA "Night at Jump Zone"  
 DATE: Wednesday, March 31, 2010  
 TIME: 6:00 PM – 8:00 PM  
 NOTE: A percentage of the proceeds during this time period will be donated to the HSA.

MOVED BY:       Mrs. de Haan        
 ON ROLL CALL VOTE:

SECOND BY:       Mrs. Paranzino        
 MOTION CARRIED: 6-0-2  
 (Mr. Freiling abstained from # 4 only.)  
 (Mr. Weyland abstained from # 9 only.)

### SUPERINTENDENT'S REPORT = A D D E N D U M:

Items for Action – The Superintendent recommends approval of the following items:



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b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
01/15/10	From: General To: Payroll	\$133,758.64
01/15/10	From: General To: Agency	\$86,882.59
01/30/10	From: General To: Payroll	\$133,119.37
01/30/10	From: General To: Agency	\$86,361.95

3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
01/15/10	To: First Niagara Bank For: Tax Sheltered Annuities	\$5,939.65
01/30/10	To: First Niagara Bank For: Tax Sheltered Annuities	\$5,696.65

4. Drawing of ballot positions on Wednesday, March 10, 2010.
5. Special Board Meeting on March 22, 2010 at 7:00 PM to adopt the 2010- 2011 budget for submission to the County Office of Education.
6. Public Hearing on the 2010- 2011 budget on Monday, March 29, 2010 at 7:00 PM with the regular Board Meeting immediately following.
7. Hourly rate for school election workers will be \$10.00 per hour.
8. School Election on Tuesday, April 20, 2010 with polling to be held at Clementon Elementary School from 2:00 PM to 9:00 PM (unless otherwise advised by the Commissioner of Education).
9. Out of district placement for student DB to Berlin Township Public Schools at a tuition cost of \$25,000.00.
10. Participate in GovDeals for the disposal of unused school items. (*Background*)
11. Acceptance of the Treasurer's Report and Secretary's Report in accordance with N.J.A.C. 6A:23- 2.11(c)3 and N.J.A.C. 6A23- 2.11(a) for the month of **January 2010**. The Treasurer's Report and the Secretary's Report are in agreement for the months. The Board Secretary certifies that no line account has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's Report)  
(Secretary's Report)

Pursuant to N.J.A.C. 6A:23- 2.11(c)4), the Board certifies that as of **January 31, 2010**, after review of the Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-

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2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOVED BY:       Mrs. Suckle        
ON ROLL CALL VOTE:

SECOND BY:       Mrs. de Haan        
MOTION CARRIED: 8-0-0

### PRESENTATIONS:

- *February 2010 Super Stars of the Month*
- *January 2010 Manner Banner: Mrs. Egan's Classroom (2B)*
- *Acknowledgement of Outstanding Student Achievement in Science*

### CORRESPONDENCE:

1. January 2010 Update from Nutri-Serve Food Management.
2. Sunshine Notice from Pine Hill Public Schools notifying the public of the Tuesday, February 23, 2010 Worksession/Regular Business Meeting that will be held at 6:30 PM.

### COMMITTEE REPORTS:

1. Administrative Evaluation  
(Chairperson - Randall Freiling)
  - He will email everyone so that it's completed by March.
2. Building and Maintenance  
(Chairperson - Harry Gahm)
  - We are on track for the 7<sup>th</sup> and 8<sup>th</sup> grade upgrade.
3. Camden County Educational Services Commission  
(Representative - Virginia de Haan)
  - Budget was approved.
4. Camden County School Boards Association  
(Representatives - Harry Gahm and Ellen Suckle)
  - No meeting in February.
5. Community Education  
(Chairperson - John Romer)
  - Camp Clementon Attendance - December 2009
  - Adult volleyball; ice cream social
6. Policy  
(Chairperson - Irene Buchalter)
  - Nothing to report.
7. Core Curriculum and Technology  
(Chairperson - Ellen Suckle)
  - February has been an uneventful month for the Technology Department, partially due to recent weather conditions. We are constantly striving to improve operations and functionality for our users, as well as keeping up with technology trends and ensuring that our state requirements are satisfied.
  - We are introducing a new feature on our website in conjunction with the Assistant Principal's Office for our students to be able to publish their literary

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work on our website. We installed a bulletin board system on the site and are working with Mr. Wagner on training teachers and a pilot group of students on its operation. This is a very exciting project which should boost language arts motivation. Similar projects have been successful in other districts, and we look forward to positive results.

- We did have one outage due to the recent record snowfall. The building, as well as much of the borough, lost power for several hours, which is too long for our uninterruptible power supplies' batteries to be able to keep all of our core equipment running. When power was restored, there were a couple of pieces of equipment that did not power back up automatically. Service was restored the next day.
- Finally, as of the time of writing, we are putting the finishing touches on the district Technology Plan and are still on target to submit it to the county office on time.

### 8. Finance

*(Chairperson - Randall Freiling)*

- The state is taking our surplus plus 25% of our reserves.

### 9. Legislation

*(Representative - William Weyland)*

- Nothing to report.

### 10. Personnel - Executive Session

*(Chairperson - Sara Paranzino)*

### 11. Pine Hill Board of Education

*(Representative - Irene Buchalter)*

- Minutes from the November 24, 2009 Worksession/Regular business meeting. Nothing else to report.
- There was an emergency meeting to discuss the budget.

### 12. Municipal Alliance

*(Representative - William Weyland)*

- Nothing to report.

### 13. Leadership Committee

*(Representative - Irene Buchalter)*

- The next meeting will be held on March 3, 2010.

### OTHER INFORMATION:

#### 1. Clementon School Information:

- a. Principal's Report - January 2010 *(Background)*
  - i. Suspensions - 33 Total (14 Out-of-School; 19 In-School)  
(Contained in the Principal's Report)
- b. Enrollment Report - January 29, 2010 *(Background)*
- c. Nurse's Report - December 2009 to February 10, 2010

### PUBLIC:

No comments made by the public.

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MOTION: To close the public portion of the meeting.

MOVED BY:       Mrs. Suckle                          SECOND BY:       Mr. Freiling        
ON ROLL CALL VOTE:                                    MOTION CARRIED: 8-0-0

**EXECUTIVE SESSION:**

MOTION: To move into Executive Session at 8:00 PM.

Mrs. Buchalter read the Open Public Meeting Acts Notice to move into a closed session for the purpose of discussing personnel and legal issues

MOVED BY:       Mrs. Suckle                          SECOND BY:       Mr. Freiling        
ON ROLL CALL VOTE:                                    MOTION CARRIED: 8-0-0

MOTION: To return from closed session at 8:42 PM.

MOVED BY:       Mr. Weyland                          SECOND BY:       Mr. Romer        
ON ROLL CALL VOTE:                                    MOTION CARRIED: 8-0-0

MOTION: To appoint Kathleen Rappold to vacant board seat for the remainder of the year, until election.

MOVED BY:       Mr. Weyland                          SECOND BY:       Mrs. Suckle        
ON ROLL CALL VOTE:                                    MOTION CARRIED: 8-0-0

*The solicitor, Shannon Klecko, administered the Oath of Office to Kathleen Rappold.*

MOTION: To share Director of Special Education for the 2010- 2011 school year with Pine Hill and Berlin Township.

MOVED BY:       Mr. Weyland                          SECOND BY:       Mrs. Paranzino        
ON ROLL CALL VOTE:                                    MOTION CARRIED: 8-0-1  
(Mrs. Rappold abstained.)

**ADJOURNMENT:**

MOTION: To adjourn the meeting at 8:50 PM.

MOVED BY:       Mrs. Suckle                          SECOND BY:       Mr. Freiling        
ON ROLL CALL VOTE:                                    MOTION CARRIED: 9-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary  
March 29, 2010