

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ April 26, 2010

**CLEMENTON BOARD OF EDUCATION
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education
Clementon Elementary School Media Center
April 26, 2010

The Regular Meeting of the Clementon Board of Education was called to order at 7:25 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
William Dillworth	7:25 PM	8:45 PM
Virginia de Haan	7:25 PM	8:45 PM
Randall Freiling	7:25 PM	8:45 PM
Sara Paranzino	7:25 PM	8:45 PM
Kathleen Rappold	7:25 PM	8:45 PM
John Romer	7:25 PM	8:45 PM
Ellen Suckle	7:25 PM	8:45 PM
William Weyland	7:25 PM	8:45 PM
Irene Buchalter	7:25 PM	8:45 PM

Quorum present.

Also present were:

Michael W. Adams, Superintendent
Joanne E. Clement, School Business Administrator/Board Secretary
Shannon Hudak, Solicitor

Also present in the audience were:

Members of the community and staff.

MINUTES:

MOTION: Approve the Minutes of the following meetings:

- March 29, 2010 Special Meeting Public Hearing
- March 29, 2010 Regular Meeting and Executive Session

MOVED BY: Mr. Weyland
ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle
MOTION CARRIED: 8-0-1
(Mr. Dilworth abstained.)

PUBLIC - AGENDA ITEMS ONLY:

No comments made by the public.

MOTION: To close the public portion of the meeting.

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MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECONDED BY: Mr. Romer
MOTION CARRIED: 8-0-1
(Mr. Dilworth abstained.)

SUPERINTENDENT'S REPORT:

Items for Action – The Superintendent recommends approval of the following items:

1. Request for payment of earned/unused illness days upon employee # 28's retirement.
2. Additions (April 2010) to the Source 4 Teachers Master Substitute List for the 2009-2010 school year
3. Volunteers to assist with the "Seussical Jr." rehearsals and performances:
 - a. Elisa Siegle
 - b. Krista Sullivan
 - c. Jen Staffenberg (colleague of Mr. Mazzocca)
 - d. William Dilworth
 - e. Gaetano Bosco
4. 2010- 2011 School District Calendar
5. Permission to utilize Clementon School District certified staff members to conduct homebound instruction services for the 2010- 2011 school year at \$32.00 per hour.
6. Certified personnel for the 2010- 2011 school year:

<u>2010-2011 Certified Staff</u>	<u>Salary</u>
Agresta, Kathryn	\$50,200.00
Anderson, Dawn	\$52,550.00
Ballinghoff, Jessica	\$48,830.00
Bare, Catherine	\$71,835.00
Batchelor, Kathleen	\$55,190.00
Bhasin, Bonnie	\$58,750.00
Boone, Traci	\$53,140.00
Breon, Janice	\$81,080.00
Butler, Chelsea	\$48,480.00
Butz, James	\$46,750.00
Cirrincione, Michelle	\$46,750.00
Clayton, Karen	\$65,070.00
Collins, Candice	\$50,200.00
Detwiler, Ruth Anne (80%)	\$63,944.00
Egan, Dawn	\$72,260.00
Egan, Maryann	\$76,320.00
Endrizzi, Michelle	\$46,100.00
Falkenstein, Brenda	\$74,855.00

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<u>2010-2011 Certified Staff</u>	<u>Salary</u>
Fellona, Christine	\$47,140.00
Gundaker, Nancy	\$56,230.00
Haldeman, Mary	\$57,665.00
Hernandez, MaryBeth	\$48,180.00
Heverly, Alicia (50%)	\$23,200.00
Jennetta, Clementina	\$52,020.00
Koch, Frederick (Rick)	\$50,200.00
Kolody, Kelly	\$46,750.00
Kosmaczewski, Jamie	\$52,550.00
Kraft, Kerith (60%)	\$33,480.00
Levine, Lauren	\$64,695.00
Magilton, Michelle	\$50,000.00
Martin, Alyssa	\$46,100.00
Martinez, Elsie	\$46,400.00
Mason, Lisa (50%)	\$23,720.00
Mazzocca, Salvatore	\$50,200.00
O'Brien, Michael	\$55,550.00
Palermo, Nicole	\$54,150.00
Pape, Audrey	\$50,200.00
Pataky, Cheryl	\$71,788.00
Pickering, Karen	\$74,855.00
Pollock, Lynne	\$75,280.00
Prescott, Cheryl	\$75,280.00
Procopio, Christine	\$52,020.00
Rambo, Sandra	\$78,305.00
Roberts, Lauren	\$50,200.00
Roemer, Ryan (50%)	\$26,100.00
Schultz, Kimberly	\$52,100.00
Small, Michele	\$59,675.00
Stefan, Tracy	\$53,140.00
Stiles, Karen	\$46,750.00
Swan, Eileen	\$75,280.00
Thumm, Karen	\$74,855.00
Tropp, Karen	\$57,600.00
Williams, Marianne	\$65,070.00
Winters, Lorraine	\$78,305.00

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7. Field Experience Request:

- a. NAME: Chris Heverly
 UNIVERSITY: Liberty University
 COOPERATING TEACHER: Cathe Bare
 DATES: 30 hours; May 17, 2010 – May 21, 2010

8. Workshop/Meeting Requests:

- a. EMPLOYEE: Joanne Clement
 WORKSHOP: NJASBO Spring Conference
 LOCATION: Atlantic City, NJ
 DATE: June 2, 3, 4, 2010
 COST: Registration \$150.00; Lodging \$220.00
 SPONSOR: NJ Association of School Business Officials
- b. EMPLOYEE: Michael Adams
 WORKSHOP: NJASA/NJSBA Spring Conference
 LOCATION: Atlantic City, NJ
 DATE: May 19 and 20, 2010
 COST: Registration \$395.00; Lodging \$117.00
 SPONSOR: NJ Association of School Administrators and NJ School Boards Association
- c. EMPLOYEE: Joanne Clement
 WORKSHOP: Preventing Hostile Environment in the Academic Environment
 LOCATION: Mays Landing, NJ
 DATE: Monday, May 24, 2010
 COST: \$0.00
 SPONSOR: Burlington County Insurance Pool (BCIP)

9. School Activities:

- a. EVENT: **Field Day Spirit Wear Sale**
 FACULTY SPONSOR: Jim Butz
 DATES: April 27 – May 7, 2010
 PARTICIPANTS: Preschool and Kindergarten students
 NOTE: This spirit wear sale shall offer Field Day t-shirts for interested staff and students to purchase. T-shirts provided by Custom Sportswear.
- b. EVENT: **TD Bank “WOW” Program**
 FACULTY SPONSOR: Nicole Palermo
 DATES: May 7, 14, and 21, 2010
 TIME: 9:00 AM – 10:30 AM
 LOCATION: Multi-Purpose Room
 PARTICIPANTS: Students in grades seven and eight.
 NOTE: The “WOW” program allows representatives from TD Bank to teach lessons about ATM transactions, balancing a checkbook, interest rates, etc.
- c. EVENT: **Eighth Grade Celebration Dance**
 FACULTY SPONSOR: Kate Teschner
 DATE: Friday, June 11, 2010
 TIME: 6:00 PM – 9:00 PM
 LOCATION: Multi-Purpose Room

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PARTICIPANTS: Students in grade eight.
 NOTE: This event is sponsored by several of the grade eight parents/guardians at no cost to the district.

- d. **EVENT:** **Student Council – End of Year Bash**
FACULTY SPONSOR: Nancy Gundaker
DATE: Friday, June 18, 2010
TIME: 1:45 PM – 3:00 PM
LOCATION: Back field (or MPR in the event of rain)
PARTICIPANTS: Students in grades six, seven, and eight.
NOTE: End of year celebration sponsored by Student Council. DJ and water ice will be funded by Student Council.
- e. **EVENT:** **Athletic Awards Ceremony**
FACULTY SPONSORS: Rick Koch and Tina Jennetta
DATE CHANGE: *Thursday, June 17, 2010*
TIME: 1:30 PM
LOCATION: Multi- Purpose Room
PARTICIPANTS: Athletes in grades six, seven, eight and their families
- f. **EVENT:** **Arbor Day Celebration**
DATE: Friday, April 30, 2010
TIME: 2:30 PM
LOCATION: Outside; front of school (or MPR in the event of rain)
PARTICIPANTS: Students in grades preschool through two
- g. **EVENT:** **School Play – “Seussical, Jr.”**
FACULTY SPONSOR: Salvatore Mazzocca
DATE CHANGES: *June 8, 9, and 10, 2010*
TIME: 7:00 PM – 8:30 PM
NEW REQUESTS:
- i. Allow the sale of concessions before the “Seussical, Jr.” shows and during intermission. As in previous years’ musical productions, the concession stand will be operated by the Clementon HSA and profits made will benefit the Clementon HSA.
 - ii. Charge an admission fee of \$2.00 per ticket to each performance of “Seussical, Jr.”. Profits made will benefit the music program.

MOVED BY: Mrs. Paranzino
ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle
MOTION CARRIED: 8-0-1
 (Mr. Dilworth abstained.)

SUPERINTENDENT’S REPORT = A D D E N D U M:

Items for Action – The Superintendent recommends approval of the following items:

10. Olweus Bullying Prevention (“STOMP”) Items:

- a. STOMP T-Shirt Fundraiser –
 Bullying prevention t-shirts with the STOMP logo will be available for purchase by students. T-shirts will cost \$5.50 per shirt. Clementon Elementary will earn a \$1.00 profit on each t-shirt sold and will benefit the STOMP bullying prevention program.

MOVED BY: Mrs. de Haan
ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle
MOTION CARRIED: 8-0-1
 (Mr. Dilworth abstained.)

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- b. Display of "No Bullying Zone" Signs –
Request permission to display "No Bullying Zone" signs outside school entrances and outside on school property.

MOVED BY: Mr. Romer
ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle
MOTION CARRIED: 9-0-0

SUPERINTENDENT'S REPORT = A D D E N D U M 2:

Items for Action – The Superintendent recommends approval of the following items:

11. Accept retirement of employee # 30 with regrets.
12. Request for payment of earned/unused illness days upon employee # 30's retirement.

MOVED BY: Mrs. Paranzino
ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle
MOTION CARRIED: 8-0-1
(Mr. Dilworth abstained.)

13. Discussion Items:
- a. Informal Observations
 - b. School Leadership Team – The next meeting is June 3, 2010.
 - c. Joint meeting with Pine Hill and Clementon scheduled for May 10, 2010 at 6:30 PM at Pine Hill Middle School. Topic: NCLB new regulations.

SECRETARY'S REPORT:

Items for Action – The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>
1. List # 1	\$237,991.76
2. List # 2 (Community Education)	\$6,017.00
3. List # 3	\$87,771.00
4. List # 4	\$552,324.32

2. Payment Transactions:

- a. Approve transfers in the amount of \$13,645.50.

- b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
03/15/10	From: General To: Payroll	\$130,276.98
03/15/10	From: General To: Agency	\$84,057.99
03/30/10	From: General To: Payroll	\$132,809.84
03/30/10	From: General To: Agency	\$85,043.74

3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
03/15/10	To: First Niagara Bank For: Tax Sheltered Annuities	\$5,786.65

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03/30/10 To: First Niagara Bank \$5,786.50
 For: Tax Sheltered Annuities

4. Pine Hill tuition for the 2010- 2011 school year in the amount of \$13,650.00 per student.
5. Nutri- Serve Food Management agreement for the 2010- 2011 school year as follows:
 - Management Fee: \$12,870.00 (same as last year)
 - Guaranteed Subsidy: \$476.00
 - Certifying Statement
6. Resolve that the Clementon Board of Education does not require Yale School, Inc. to charge their students for a reduced and/or paid meal.
7. Participate in Request for Banking Proposals with Camden County Educational Services Commission along with Stratford, Mount Ephraim, Runnemede, and Lindenwold School Districts for July 1, 2010.
8. Participate in the Camden County Elementary League for the 2010- 2011 school year.
9. Acceptance of the Treasurer's Report and Secretary's Report in accordance with N.J.A.C. 6A:23- 2.11(c)3 and N.J.A.C. 6A23- 2.11(a) for the month of **March 2010**. The Treasurer's Report and the Secretary's Report are in agreement for the months. The Board Secretary certifies that no line account has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 (Treasurer's Report)
 (Secretary's Report)
 Pursuant to N.J.A.C. 6A:23- 2.11(c)4), the Board certifies that as of **March 31, 2010**, after review of the Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23- 2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOVED BY: Mrs. de Haan
 ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle
 MOTION CARRIED: 8-0-1
 (Mr. Dilworth abstained.)

PRESENTATIONS:

1. *Teacher of the Year 2009-2010: Mrs. Karen Pickering*
2. *April 2010 Super Stars of the Month*
3. *March 2010 Manner Banner: Mrs. Ballinghoff's (Ms. Froio's) Classroom (5C)*

CORRESPONDENCE:

1. March 2010 Update from Nutri- Serve Food Management.
2. Letter from Camden County Educational Services Commission regarding the Camden County Crisis Response Team's efforts to assist a district in their recent crisis.
3. Joint meeting with Pine Hill, Clementon and Berlin Township on Monday, May 10, 2010 at 6:30 PM. Topic: Changes to NCLB. AAEE. New state mandates.

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COMMITTEE REPORTS:

1. Administrative Evaluation
(Chairperson - Randall Freiling)
 - All evaluations are completed. Mr. Freiling will compile the information and call for a committee meeting before the next board meeting.
2. Building and Maintenance
(Chairperson - William Weyland)
 - Mrs. Clement updated the board on the progress of the 7th and 8th grade wing. Holes are all completed between hallway and classrooms. Piping will be done shortly.
3. Camden County Educational Services Commission
(Representative - Virginia de Haan)
 - Mrs. de Haan reported that the superintendent will take \$1 million from budget. Fee has been reduced from 4%.
4. Camden County School Boards Association
(Representatives - William Weyland and Kathleen Rappold)
 - Eighth Grade Dialogue will be held at Clementon Elementary School on May 5, 2010 at 6:30 PM.
5. Community Education
(Chairperson - John Romer)
 - Camp Clementon Attendance - March 2010
 - Nothing else to report at this time.
6. Policy
(Chairperson - Irene Buchalter)
 - Mr. Adams recommends that policies be approved in July for the coming school year.
7. Core Curriculum and Technology
(Chairperson - Ellen Suckle)
 - April has been less hectic than March was, so the Technology Department has begun planning for the summer months with maintenance and any possible improvements that can be implemented. Due to budget constraints, service upgrades will be fewer and more limited, but we will continue to work within our allotted resources to provide the best experience to our users. One improvement we are planning to make is the deployment of roaming user profiles, which means that our users' data will be stored on one of our servers instead of scattered across workstations. This is important, as the servers are backed up and have redundant hardware to protect against data loss - standard computers do not have that sort of capability. So, if a user's desktop crashes, his/her data will not be eradicated along with it. Unfortunately, we can only use this feature with a limited subset of our users, as we simply do not have adequate storage space to accommodate everybody.
 - The department also will be participating in a limited Comcast trial of IP version 6 (IPv6), which is the next version of the Internet Protocol that underpins virtually the entirety of networking today. IPv4, the current version, has serious limitations and will be phased out in favor of its newer incarnation - IPv6 - in the coming years (version 5 was experimental and never put into production). Our Internet service provider, Comcast, is running a series of limited trials to determine the best approach to and potential issues with

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rolling out IPv6, and we were interested in helping with that migration. Our users should not notice any difference, and we can opt-out of the trial at any time if service levels become an issue.

8. Finance
(*Chairperson - Randall Freiling*)
 - Mr. Freiling signed the bill lists.
9. Legislation
(*Representative - William Weyland*)
 - Nothing to report.
10. Personnel – Executive Session
(*Chairperson - Sara Paranzino*)
11. Pine Hill Board of Education
(*Representative - Irene Buchalter*)
 - Minutes from the February 23, 2010 Worksession/Regular Business Meeting.
 - Minutes from the March 22, 2010 Special Business Meeting
 - Meeting is scheduled for tomorrow evening.
12. Municipal Alliance
(*Representative - Kathleen Rappold*)
 - Nothing to report.
13. Negotiations
(*Representative - Randall Freiling*)
14. Leadership Committee
(*Representative - To be determined*)
 - Next meeting on June 3, 2010.

OTHER INFORMATION:

1. Board of Education Information:
 - a. April 2010 edition of the “What’s New in SPELLJIF”
2. Clementon School Information:
 - a. Principal’s Report – March 2010
 - i. Suspensions – 60 Total (28 Out-of-School; 32 In-School)
(Contained in the Principal’s Report)
 - b. Enrollment Report – March 31, 2010
 - c. Nurse’s Report – March 12, 2010 to April 12, 2010
3. Clementon School Activities:
 - a. EVENT: **Post-Testing Fun and Games**
DATE: Wednesday, April 28, 2010
TIME: 1:45 PM – 3:00 PM
LOCATION: Multi-Purpose Room
PARTICIPANTS: Students in grades seven and eight
 - b. EVENT: **Post-Testing Gala**
DATES: Thursday, April 29 and Friday, April 30, 2010
TIME: 1:45 PM – 3:00 PM
LOCATION: Back field
PARTICIPANTS: Students in grades seven and eight

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- c. EVENT: **Yearbook Signing**
 DATES: Monday, June 21, 2010
 TIME: 11:00 AM – 1:00 PM
 LOCATION: Multi-Purpose Room
 PARTICIPANTS: Students in grades seven and eight
- d. EVENT: **End-of-Year Picnic**
 DATES: Tuesday, June 22, 2010
 TIME: 11:00 AM – 1:00 PM
 LOCATION: Back field
 PARTICIPANTS: Students in grades seven and eight

PUBLIC:

None.

EXECUTIVE SESSION:

MOTION: To move into Executive Session at 7:45 PM.

Mrs. Buchalter read the Open Public Meeting Acts Notice to move into a closed session for the purpose of discussing personnel issues and superintendent's evaluation. Action may be taken.

MOVED BY: Mrs. de Haan **SECOND BY:** Mrs. Suckle
ON ROLL CALL VOTE: **MOTION CARRIED:** 9-0-0

MOTION: To return from closed session at 8:40 PM.

MOVED BY: Mrs. de Haan **SECOND BY:** Mr. Weyland
ON ROLL CALL VOTE: **MOTION CARRIED:** 9-0-0

ADJOURNMENT:

MOTION: To adjourn the meeting at 8:45 PM.

MOVED BY: Mrs. Suckle **SECOND BY:** Mr. Weyland
ON ROLL CALL VOTE: **MOTION CARRIED:** 9-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary
 May 24, 2010