

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ April 26, 2010**

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**CLEMENTON BOARD OF EDUCATION  
Clementon, New Jersey**

Reorganization Meeting of the Clementon Board of Education  
Clementon Elementary School Media Center  
**April 26, 2010**

The Reorganization Meeting of the Clementon Board of Education was called to order at 7:00 PM on the above date by Joanne E. Clement, Board Secretary.

“Public notice of this meeting pursuant to the Open Public Meeting Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Clement led the Pledge of Allegiance.

The oath of office was administered to newly elected members:

Ms. Shannon Hudak, Solicitor, administered the oath of office to William Dilworth, Sara Paranzino, Kathleen Rappold, and William Weyland.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
William Dilworth	7:00 PM	7:20 PM
Virginia de Haan	7:00 PM	7:20 PM
Randall Freiling	7:00 PM	7:20 PM
Sara Paranzino	7:00 PM	7:20 PM
Kathleen Rappold	7:00 PM	7:20 PM
John Romer	7:00 PM	7:20 PM
Ellen Suckle	7:00 PM	7:20 PM
William Weyland	7:00 PM	7:20 PM
Irene Buchalter	7:00 PM	7:20 PM

Quorum present.

Also present were:

Michael W. Adams, Superintendent  
Joanne E. Clement, SBA/Board Secretary  
Shannon Hudak, Solicitor

Also present in the audience were:

Members of the community and staff.

**NOMINATION AND ELECTION FOR PRESIDENT – Mrs. Irene Buchalter**

**MOVED BY:** Mr. Weyland  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mrs. Suckle  
**MOTION CARRIED:** 9-0-0

**DECLARATION OF PRESIDENT**

Mrs. Clement declared Mrs. Buchalter as President. Mrs. Buchalter assumed the President's chair.

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**NOMINATION AND ELECTION FOR VICE-PRESIDENT – Mrs. Sara Paranzino**

MOVED BY: Mrs. Suckle  
ON ROLL CALL VOTE:

SECOND BY: Mr. Weyland  
MOTION CARRIED: 9-0-0

**REORGANIZATION BUSINESS**

- A. Resolution 0901, Establish Regular Meeting Night
- B. Designate News Media for Notices in accordance with Open Public Meetings Act: *Courier-Post* and/or *Record Breeze*
- C. Designate Location for Posting of Meeting Notices: Board of Education Office and the Clementon Borough Hall
- D. Resolution 0902, Authorizing the School Business Administrator to transfer/wire funds by telephone/internet.
- E. Resolution 0903, Prepayment Authorization
- F. Financial Items:
  - 1. INVESTMENTS – The School Business Administrator shall be authorized to purchase CDs, Treasury Bills, or Bank Notes.
  - 2. CHECK SIGNATURES:
    - a. General Account – President, Board Secretary, Treasurer, Superintendent (any three of the four)
    - b. Payroll Account – President, Board Secretary, Treasurer (any one of the three)
    - c. Agency Account – President, Board Secretary, Treasurer (any one of the three)
    - d. Student Activities Account – Principal, Board Secretary, Superintendent (any two of the three)
    - e. Community Education Account – Coordinator, Board Secretary, Superintendent (any two of the three)
    - f. Petty Cash Account – Superintendent or Board Secretary
    - g. Unemployment Trust Fund – President, Board Secretary, Treasurer (any one of the three)
    - h. Capital Reserve Account – Superintendent or Board Secretary
  - 3. Tax Shelter Annuity Broker – Omni
  - 4. Tax Shelter Annuity Companies:
    - a. MetLife
    - b. Lincoln Investment Planning Incorporated
    - c. The Faller Company, LLC
    - d. AXA Equitable
    - e. Midland National
- G. Adopt the Following Items:
  - 1. The current Board Policies of Record, until revised
  - 2. The current School Board Curriculum, until revised
  - 3. The current Bloodborne Pathogens Exposure Control Plan, until revised
  - 4. The Five- Year Maintenance Plan, 2004- 2009, until revised
  - 5. The Five- Year Curriculum Evaluation Schedule, 2004- 2009, until revised

MOTION: To approve Reorganization Business, Items A through G.

MOVED BY: Mrs. Suckle  
ON ROLL CALL VOTE:

SECOND BY: Mr. Freiling  
MOTION CARRIED: 9-0-0

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**REORGANIZATION APPOINTMENTS (Reorganization to Reorganization)**

- A. Board Secretary – Joanne E. Clement
- B. Treasurer – Mary Bakey
- C. Attendance Officer – Michael Adams
- D. Right- to- Know Coordinator – Mary Beth Hernandez
- E. Asbestos Compliance Officer – Joanne E. Clement
- F. Public Agency Compliance Officer – Joanne E. Clement
- G. PEOSHA Officer – Mike Repko
- H. Custodian of Records – Joanne E. Clement
- I. Safety Coordinator – Michael Adams
- J. Affirmative Action Officer – Lynn Marcus
- K. District Certified Purchasing Agent – Joanne E. Clement
- L. Homeless Person Contact – Dawn Anderson
- M. Issuing Officers of Employment Certificates (Working Papers) – Michael Adams, Joanne E. Clement, Theresa Farrell
- N. Resolution 1004, Non- Bid Contracts for Professional Services
- O. Resolution 1005, Continuation of Services from Camden County Educational Services Commission and Naming the Representative to Serve on the Committee – Virginia de Haan
- P. Resolution 1006, Cooperative Pricing Agreement with County of Camden
- Q. IPM Coordinator – Mike Repko
- R. Purchasing Agent – Joanne E. Clement

**MOTION:** To approve Reorganization Appointments, Items A through R.

**MOVED BY:** Mrs. Suckle  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mrs. de Haan  
**MOTION CARRIED:** 9-0-0

**NOMINATION AND ELECTION OF REPRESENTATIVE TO THE PINE HILL BOARD OF EDUCATION** – Mrs. Irene Buchalter

**MOVED BY:** Mrs. Suckle  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mrs. Paranzino  
**MOTION CARRIED:** 9-0-0

**APPOINTMENT OF COMMITTEE MEMBERS AND DELEGATES** – Mr. William Weyland

**MOVED BY:** Mrs. Suckle  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mrs. de Haan  
**MOTION CARRIED:** 9-0-0

**ELECTION RESULTS**

A. <u>Three- Year Term (3)</u>	<u>Number of Votes</u>
Sara Paranzino	244
Kathleen Rappold	255
William Weyland	233
 <u>One- Year Term (1)</u>	
William Dilworth	262

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B.	<u>General Fund Tax Levy - \$3,767,070.00</u>			<u>Total</u>
	YES -	183	absentee	5
	NO -	223	absentee	7
				188
				230

These votes have not been certified by the Board of Elections.

**Reading of the Code of Ethics by Board of Education Members - Mrs. Irene Buchalter**

Mrs. Buchalter asked the board members if they had any questions. All board members signed the resolution.

**ADJOURNMENT**

**MOTION:** To adjourn the meeting at 7:20 PM.

**MOVED BY:** Mr. Freiling  
**ON VOICE VOTE:**

**SECOND BY:** Mr. Romer  
**MOTION CARRIED:** 9-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary  
 May 24, 2010