

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ November 22, 2010**

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**CLEMENTON BOARD OF EDUCATION  
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education  
Clementon Elementary School Media Center  
**November 22, 2010**

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	8:47 PM
William Dilworth	7:30 PM	8:47 PM
Randall Freiling	7:30 PM	8:47 PM
Sara Paranzino	7:30 PM	8:47 PM
Kathleen Rappold	7:30 PM	8:47 PM
John Romer	7:30 PM	8:47 PM
Ellen Suckle	7:30 PM	8:47 PM
William Weyland	7:30 PM	8:47 PM
Irene Buchalter	7:30 PM	8:47 PM

Quorum present.

Also present were:

Lynn Marcus, Interim Superintendent  
Joanne E. Clement, School Business Administrator/Board Secretary  
Frank Cavallo Jr., Esq., Solicitor

Also present in the audience were:

Members of the community and staff.

**MINUTES:**

**MOTION:** Approve the Minutes of the following meetings:

- October 25, 2010 Regular Meeting and Executive Session

**MOVED BY:** Mr. Weyland  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mr. Romer  
**MOTION CARRIED:** 9-0-0

**PUBLIC - AGENDA ITEMS ONLY:**

No public comments.

**MOTION:** Close meeting to the public.

**MOVED BY:** Mr. Romer  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mrs. de Haan  
**MOTION CARRIED:** 9-0-0

## CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ November 22, 2010

### SUPERINTENDENT'S REPORT:

Items for Action – The Superintendent recommends approval of the following items:

1. Acceptance, with regret, of the resignation of Dana Heck, Instructional Aide.
2. Employment of the following individuals as Homebound Instructors for the 2010-2011 school year:
  - a. NAME: Kelly Kolody  
RATE OF PAY: \$32.00 per hour
  - b. NAME: Tracy Stefan  
RATE OF PAY: \$32.00 per hour
3. Staff Professional Development: NJ Standards Clarification Project Lesson Creation  
Work Time: READING

Description: Teachers will work together as a grade level to locate and/or create lessons to introduce/reintroduce/reinforce and review the priority cumulative progress indicators for their grade level in the areas of reading, math, and science.

Date: Monday, November 29, 2010

Time: 4:00 PM – 6:00 PM

Cost: \$32.00 per hour, per teacher (funded by Title I and or Title IIA)

Staff: Karen Clayton, Karen Thumm, Bonnie Bhasin, Karen Tropp, Sheree Buttari, Audrey Pape, Lorraine Winters, Candice Collins, Cheryl Prescott, Catherine Bare, Karen Pickering

4. Staff Professional Development: NJ Standards Clarification Project Lesson Creation  
Work Time: READING

Description: Teachers will work together as a grade level to locate and/or create lessons to introduce/reintroduce/reinforce and review the priority cumulative progress indicators for their grade level in the areas of reading, math, and science.

Date: Tuesday, November 30, 2010

Time: 4:00 PM – 6:00 PM

Cost: \$32.00 per hour, per teacher (funded by Title I and or Title IIA)

Staff: Eileen Swan, Sandra Rambo, Kelly Kolody, Lynne Pollock, Karen Stiles, Tina Jenetta, Jessica Ballinghoff, Alyssa Martin, Lauren Wheeler, Cheryl Prescott, Erin Kelly, Catherine Bare, Christine Procopio, Karen Pickering, Nicole Palermo

5. Staff Professional Development: NJ Standards Clarification Project Lesson Creation  
Work Time: READING

Description: Teachers will work together as a grade level to locate and/or create lessons to introduce/reintroduce/reinforce and review the priority cumulative progress indicators for their grade level in the areas of reading, math, and science.

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Date: Wednesday, December 1, 2010

Time: 4:00 PM - 6:00 PM

Cost: \$32.00 per hour, per teacher (funded by Title I and or Title IIA)

Staff: Dawn Egan, Lauren Levine, Marianne Williams, Lynne Pollock

6. Staff Professional Development: NJ Standards Clarification Project Lesson Creation  
Work Time: READING

Description: Teachers will work together as a grade level to locate and/or create lessons to introduce/reintroduce/reinforce and review the priority cumulative progress indicators for their grade level in the areas of reading, math, and science.

Date: Thursday, December 2, 2010

Time: 4:00 PM - 6:00 PM

Cost: \$32.00 per hour, per teacher (funded by Title I and or Title IIA)

Staff: Michele Small, Kimberly Schultz, Catherine Bare, Karen Pickering, Nicole Palermo, Brenda Falkenstein, Lauren Roberts, Michelle Cirrincione, Lorraine Winters

7. Staff Professional Development: NJ Standards Clarification Project Lesson Creation  
Work Time: MATH

Description: Teachers will work together as a grade level to locate and/or create lessons to introduce/reintroduce/reinforce and review the priority cumulative progress indicators for their grade level in the areas of reading, math, and science.

Date: Monday, December 6, 2010

Time: 4:00 PM - 6:00 PM

Cost: \$32.00 per hour, per teacher (funded by Title I and or Title IIA)

Staff: Karen Clayton, Karen Thumm, Bonnie Bhasin, Dawn Egan, Lauren Levine, Marianne Williams, Karen Tropp, Kathryn Agresta, Sheree Buttari, Audrey Pape, Lorraine Winters, Rick Koch, Michelle Endrizzi, Cheryl Prescott, Karen Pickering

8. Staff Professional Development: NJ Standards Clarification Project Lesson Creation  
Work Time: MATH

Description: Teachers will work together as a grade level to locate and/or create lessons to introduce/reintroduce/reinforce and review the priority cumulative progress indicators for their grade level in the areas of reading, math, and science.

Date: Tuesday, December 7, 2010

Time: 4:00 PM - 6:00 PM

Cost: \$32.00 per hour, per teacher (funded by Title I and or Title IIA)

Staff: Tina Jennetta, Jessica Ballinghoff, Alyssa Martin, Lauren Wheeler, Cheryl Prescott, Eileen Swan, Sandra Rambo, Kelly Kolody, Mary Ellen Haldeman, Michael O'Brien, Karen Pickering

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9. Staff Professional Development: NJ Standards Clarification Project Lesson Creation  
Work Time: MATH

Description: Teachers will work together as a grade level to locate and/or create lessons to introduce/reintroduce/reinforce and review the priority cumulative progress indicators for their grade level in the areas of reading, math, and science.

Date: Thursday, December 9, 2010

Time: 4:00 PM – 6:00 PM

Cost: \$32.00 per hour, per teacher (funded by Title I and or Title IIA)

Staff: Michelle Magilton, Michael O'Brien, Kimberly Schultz, Karen Pickering, Brenda Falkenstein, Lauren Roberts, Michelle Cirrincione, Lorraine Winters, Rick Koch

10. Staff Professional Development: NJ Standards Clarification Project Lesson Creation  
Work Time: SCIENCE

Description: Teachers will work together as a grade level to locate and/or create lessons to introduce/reintroduce/reinforce and review the priority cumulative progress indicators for their grade level in the areas of reading, math, and science.

Date: Monday, December 13, 2010

Time: 4:00 PM – 6:00 PM

Cost: \$32.00 per hour, per teacher (funded by Title I and or Title IIA)

Staff: Karen Tropp, Kathryn Agresta, Sheree Buttari, Nancy Gundaker, Jason Koralja

11. Submittal of Annual Review and Revisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials affirmation (no revisions made) to the Camden County Office of Education and the Camden County Prosecutor.

12. First Reading of New Regulation 3144 – Certification of Tenure Charges

13. First Reading of the following revised policies/regulations:

<b>Number</b>	<b>Type</b>	<b>Title</b>
0146	POL	Board Member Authority
0171	POL	Duties of Board President and Vice President
0173	POL	Duties of Public School Accountant
3144	POL	Certification of Tenure Charges
4159	POL	Support Staff Member/School District Reporting Responsibilities
5516	POL	Use of Electronic Communication and Recording Devices (ECRD)
6112	REG	Reimbursement of Federal and Other Grant Expenditures
6830	POL	Audit and Comprehensive Annual Financial Report

14. Workshop/Meeting Requests:

- a. EMPLOYEE: Christine Barrett  
MEETING: Camden County Curriculum Consortium – Certification  
LOCATION: Voorhees Administration Building, Voorhees, NJ

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- DATE: Thursday, November 18, 2010  
 COST: \$0.00  
 SPONSOR: Camden County Curriculum Consortium
- b. EMPLOYEE: Joanne Clement  
 WORKSHOP: Does Sharing a Business Administrator Work?  
 LOCATION: Robbinsville, NJ  
 DATE: Wednesday, December 1, 2010  
 COST: \$0.00  
 SPONSOR: NJ Association of School Business Officials
- c. EMPLOYEE: Cheryl Pataky  
 WORKSHOP: Sustaining Best Practices in Literacy and Increasing Student Achievement on NJASK  
 LOCATION: Howard Johnson, Hammonton, NJ  
 DATE: Thursday, December 2, 2010 and Friday, December 3, 2010  
 COST: \$375.00 (paid from Title I)  
 SPONSOR: Schillinger Educational Consultants
- d. EMPLOYEE: Diane Palogruto  
 WORKSHOP: Homeless Technical Assistance Workshop  
 LOCATION: Camden County Technical School, G.T. Campus  
 DATE: Tuesday, December 7, 2010  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
- e. EMPLOYEE: Dawn Bermudez  
 WORKSHOP: Homeless Technical Assistance Workshop  
 LOCATION: Camden County Technical School, G.T. Campus  
 DATE: Tuesday, December 7, 2010  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
- f. EMPLOYEE: Karen Tropp  
 WORKSHOP: Smart Board Notebook Software Training  
 LOCATION: Total Video Products, Mickleton, NJ  
 DATE: Wednesday, December 8, 2010  
 COST: \$149.00 (paid from Title I and/or Title I ARRA)  
 SPONSOR: NJ Department of Education
- g. EMPLOYEE: Lynn Marcus  
 WORKSHOP: Creating a Collaborative Culture of Assessment  
 LOCATION: Camden County Technical School, Pennsauken Campus  
 DATE: Friday, December 17, 2010  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
- h. EMPLOYEE: Elsie Martinez  
 WORKSHOP: Strengthening Spanish Language Instruction  
 LOCATION: Bureau of Education and Research  
 DATE: Friday, January 14, 2011  
 COST: \$199.00  
 SPONSOR: Bureau of Education and Research
- i. EMPLOYEE: Cheryl Pataky  
 WORKSHOP: High-Return Strategies Designed to Increase Student Achievement Through Aggressive Intervention

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LOCATION: Howard Johnson, Hammonton, NJ  
 DATE: Tuesday, March 8, 2011 and Wednesday, March 9, 2011  
 COST: \$375.00 (paid from Title I)  
 SPONSOR: NJ Department of Education

- j. EMPLOYEE: Kelly Kolody  
 WORKSHOP: Infusing Practice with Cultural Competence  
 LOCATION: UMDNJ-UBHC, Piscataway, NJ  
 DATE: Friday, December 10, 2010  
 COST: \$0.00  
 SPONSOR: Department of Children and Family Services

### 15. School Activities:

- a. EVENT: **Student Council Winter Dance**  
 FACULTY SPONSORS: Nicole Palermo and Nancy Gundaker  
 DATE: Friday, December 17, 2010  
 TIME: 6:30 PM – 8:30 PM  
 LOCATION: Multi-Purpose Room  
 PARTICIPANTS: Students in grades six, seven, and eight  
 NOTE: DJ shall be paid utilizing Student Council funds.
- b. EVENT: **Lifestars Winter Celebration**  
 FACULTY SPONSOR: Karen Pickering  
 DATE: Tuesday, December 21, 2010  
 TIME: 2:00 PM – 2:45 PM  
 LOCATION: Room C-101  
 PARTICIPANTS: Lifestars students  
 NOTE: Students will access CCS through an activity as well as make an oral presentation of a topic they researched.
- c. EVENT: **“Trip Around the World” – Grades 3 and 4**  
 FACULTY SPONSOR: Brenda Falkenstein  
 DATE: Wednesday, December 22, 2010  
 TIME: 8:50 AM – 3:00 PM  
 LOCATION: Third and fourth grade classrooms  
 PARTICIPANTS: Students in grades three and four along with teachers and room representatives.  
 NOTE: Students will “travel” from room to room and visit six “countries”. While at each site, culture history and family celebrations will be explored. Each grade level teacher will plan and present a 30-minute program to be repeated six times.
- d. EVENT: **Amblyopia Screening**  
 FACULTY SPONSOR: Mary Beth Hernandez, RN  
 DATE: Friday, January 14, 2011  
 TIME: 9:00 AM – 12:00 PM  
 LOCATION: Conference Room  
 PARTICIPANTS: Students in preschool and kindergarten.  
 NOTE: Annual vision screening sponsored by The Lions Club.
- e. EVENT: **Middle School Reward of Top Ten Students per Grade Level (6<sup>th</sup>-8<sup>th</sup>)**  
 FACULTY SPONSOR: Jamie Kosmaczewski  
 DATE: November 30, 2010  
 RAINDATE: December 1, 2010

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TIME: 1:00-3:00  
 LOCATION: Media Center and Scotto's Pizza  
 NOTE: Students in grades 6-8 are working to earn and keep points each marking period this year. The top ten students per grade level will be rewarded with an afternoon event. For the 1<sup>st</sup> marking period, students will be given certificates in the Media Center then walk to Scotto's pizza. Ms. Kosmaczewski will pay for the pizza and beverages.

- f. **EVENT:** **Middle School Reward** of Top Ten Students per Grade Level (6<sup>th</sup>-8<sup>th</sup>)  
**FACULTY SPONSOR:** Jamie Kosmaczewski  
**DATE:** February 9, 2011  
**TIME:** 1:00-3:00  
**LOCATION:** Multi-Purpose Room  
**NOTE:** Students in grades 6-8 are working to earn and keep points each marking period this year. The top ten students per grade level will be rewarded with an afternoon event. For the 2<sup>nd</sup> Marking Period, students will spend time playing games, eating snacks, and listening to music in the MPR. The Home and School Association will provide funding for snacks and needed materials.
- g. **EVENT:** **Middle School Reward** of Top Ten Students per Grade Level (6<sup>th</sup>-8<sup>th</sup>)  
**FACULTY SPONSOR:** Jamie Kosmaczewski  
**DATE:** April 19, 2011  
**RAINDATE:** April 20, 2011  
**TIME:** 1:00-3:00  
**LOCATION:** Multi-Purpose Room or Back Recess Area and Rita's Water Ice  
**NOTE:** Students in grades 6-8 are working to earn and keep points each marking period this year. The top ten students per grade level will be rewarded with an afternoon event. For the 3<sup>rd</sup> Marking Period, students will spend time playing games, eating snacks, and listening to music in the MPR. They will also walk to Rita's for cold treats. The Home and School Association will provide funding for snacks and needed materials.
- h. **EVENT:** **Middle School Reward** of Top Ten Students per Grade Level (6<sup>th</sup>-8<sup>th</sup>)  
**FACULTY SPONSOR:** Jamie Kosmaczewski  
**DATE:** June 1<sup>st</sup>, 2<sup>nd</sup>, or 3<sup>rd</sup>, 2011 (TBD)  
**TIME:** TBD  
**LOCATION:** Philadelphia Eagles Football Stadium  
**NOTE:** Students in grades 6-8 are working to earn and keep points each marking period this year. The top ten students per grade level will be rewarded with an afternoon event. For the 4<sup>th</sup> Marking Period, students will take a trip to the Philadelphia Eagles Football Stadium for a guided tour. The cost of the tour is free. The Home and School Association will provide funding for busing.

### 16. Community Use of Facilities:

- a. **ORGANIZATION:** Arborwood Condominium Association

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PERSON IN CHARGE: Jennifer Karge  
 SPONSOR: Community Education  
 PURPOSE: Board Meeting  
 DATE: Thursday, December 9, 2010  
 TIME: 6:45 PM - 9:00 PM  
 LOCATION: Science Lab or Multi-Purpose Room  
 PARTICIPANTS: Approximately 50 members

- b. ORGANIZATION: Borough of Clementon
- PERSON IN CHARGE: Dave Cornwell
- SPONSOR: Community Education
- PURPOSE: Staging Area for Clementon's 7<sup>th</sup> Annual Holiday Parade
- DATE: Sunday, November 28, 2010
- TIME: 5:00 PM (staging only)
- LOCATION: Parking Lot
- NOTE: Parade participants shall register and line up at CES. Parade will proceed through town and holiday celebrations will continue at the Clementon Community Center.

MOVED BY:           Mrs. de Haan            
 ON ROLL CALL VOTE:

SECOND BY:           Mrs. Paranzino            
 MOTION CARRIED: 9-0-0

- 17. Discussion Items:
  - a. KidzPack
  - b. Route 30 Redevelopment
  - c. Teacher and Principal Surveys

**SUPERINTENDENT'S REPORT = A D D E N D U M:**

- 18. Addition of Application for Home Instruction form as part of Policy 2412 - Home Instruction Due to Health Condition.

MOVED BY:           Mrs. de Haan            
 ON ROLL CALL VOTE:

SECOND BY:           Mr. Romer            
 MOTION CARRIED: 9-0-0

**SECRETARY'S REPORT:**

Items for Action - The Superintendent recommends approval of the following items:

- 1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>
1. List # 1 (Community Education)	\$10,745.44
2. List # 2	\$153,881.56
3. List # 3	\$416,738.28

- 2. Payment Transactions:

- a. Approve transfers in the amount of \$0.00.

- b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
10/15/10	From: General	\$135,008.29
	To: Payroll	
10/15/10	From: General	\$83,807.20
	To: Agency	
10/30/10	From: General	\$134,144.88



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	To: Payroll	
10/30/10	From: General	\$82,820.21
	To: Agency	

## 3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
10/15/10	To: First Niagara Bank For: Tax Sheltered Annuities	\$5,939.65
10/30/10	To: First Niagara Bank For: Tax Sheltered Annuities	\$5,939.65

4. Homeless contract from Maple Shade Public Schools for student JS in the amount of \$13,098.00.

5. Homeless contract from Washington Township Public Schools for KP in the amount of \$13,987.00.

## 6. Workshops:

- a. NAME: Sara Paranzino  
 WORKSHOP: Governance IV  
 LOCATION: Glassboro, NJ  
 DATE: March 31, 2011  
 COST: \$0.00
- b. NAME: John Romer  
 WORKSHOP: Governance II  
 LOCATION: Glassboro, NJ  
 DATE: February 28, 2011  
 COST: \$0.00
- c. WORKSHOP: Toolkit and Negotiations - How the "Tools" Can Work  
 LOCATION: Lindenwold High School  
 DATE: December 7, 2010  
 COST: \$0.00  
 NAMES: Irene Buchalter  
 Kathleen Rappold  
 Sara Paranzino  
 Randy Freiling  
 John Romer  
 Ellen Suckle  
 William Dilworth  
 William Weyland  
 Virginia de Haan  
 Joanne Clement  
 Lynn Marcus

7. Acceptance of the Treasurer's Report and Secretary's Report in accordance with N.J.A.C. 6A:23-2.11(c)3 and N.J.A.C. 6A:23-2.11(a) for the months of **October 2010**. The Treasurer's Report and the Secretary's Report are in agreement for the months. The Board Secretary certifies that no line account has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's Report)  
 (Secretary's Report)

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Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board certifies that as of **October 31, 2010**, after review of the Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOVED BY:       **Mrs. Suckle**        
ON ROLL CALL VOTE:

SECOND BY:       **Mrs. Paranzino**        
MOTION CARRIED: **8-0-1**  
(**Mr. Romer abstained from 6b only.**)  
(**Mrs. Paranzino abstained from 6a only.**)  
(**Each Board Member abstained from their travel.**)

### SECRETARY'S REPORT = A D D E N D U M:

8. Contract between Camden County Educational Services Commission and Clementon Board of Education for the Camden County Educational Services Commission to provide homebound instruction services.

MOVED BY:       **Mr. Freiling**        
ON ROLL CALL VOTE:

SECOND BY:       **Mrs. de Haan**        
MOTION CARRIED: **9-0-0**

### PRESENTATIONS:

- *The Middle School Points System* - Ms. Jamie Kosmaczewski
- *2010 State Testing Perfect Student Scores* - Ms. Lynn Marcus
- *November 2010 Super Stars of the Month* - Ms. Lynn Marcus
  - Dominick Paradiso - Second Grade
  - Andrew Yates - Fourth Grade
  - Kailyn Chandler - Sixth Grade
- *October 2010 Manner Banner Winner (Classroom KB)* - Ms. Lynn Marcus and Ms. Jamie Kosmaczewski

### CORRESPONDENCE:

1. November 2010 SPELLJIF Newsletter
2. Letter from Bonnie Wooster expressing gratitude to the students who cleaned up Erial Road as part of Clementon Clean-up Day.

### COMMITTEE REPORTS:

1. Administrative Evaluation  
(*Chairperson - Randall Freiling*)
  - The committee met with Ms. Marcus to review the criteria of her goals. Her evaluation from the Board is due by April.
2. Building and Maintenance  
(*Chairperson - William Weyland*)
  - The committee met before the board meeting to discuss the following: repair of the curbs, phone system installation, controls for the 7<sup>th</sup> and 8<sup>th</sup> grade wing. Also discussed were items for the budget, including: roof repair on the D wing, replacement of the hot water heaters, purchase power agreement for solar. Mrs. de Haan asked if we would consider wind power.

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3. Camden County Educational Services Commission  
(Representative - Virginia de Haan)
  - There was no meeting last month.
  
4. Camden County School Boards Association  
(Representatives - William Weyland and Kathleen Rappold)
  - Meeting on December 7 at Lindenwold High School for tool kit.
  
5. Community Education  
(Chairperson - John Romer)
  - Camp Clementon Attendance Record - October 2010
  - Mr. Romer reported that the Penny Party was a huge success and raised over \$5,000 this year. These funds will be used to fund the purchase of a video camera, Read with Santa night, Ice Cream Social, Candy Bingo, in addition to defraying the costs of Community Education classes due to low enrollment. As usual, Mrs. Teschner and her group of volunteers, along with staff members, did an excellent job.
  - Camp Clementon will be decorating the MPR for Christmas and patiently awaiting Santa.
  
6. Policy  
(Chairperson - Irene Buchalter)
  - Mrs. Buchalter and Ms. Marcus met to review policies that were approved for the first reading this evening.
  
7. Core Curriculum and Technology  
(Chairperson - Ellen Suckle)
  - Committee Information
    - Future curriculum and technology updates will be emailed to all committee members the day the BOE agenda gets sent.
    - During the school year, the committee will meet approximately 4 times during the school year.
    - In between meetings, any new curriculum innovations or updates will be provided via email or telephone.
  - Curriculum and Instruction Update
    - We have been utilizing the state's database system called NJSMART. This system provides specific information about each of our students, much like our paper cumulative files. We send updates to this system on a continuous basis. Lately, we have been using this information to obtain more specific NJASK data to drive instruction.
    - Faculty Meetings are being utilized to provide professional development to the entire staff. The most recent faculty meeting focused on Time Management. The purpose of this topic was to focus on a few time management systems for each classroom and student to assist them with organizing their assignments and prioritizing what needs to get accomplished. It also provides the students with more accountability on what is to be turned in and when, which is preparing them for high school.
    - In an effort to continue articulation among Clementon Elementary and Overbrook, Dr. Koczur invited me to come over and observe their high school classes. I will provide you with an update when that occurs.
  - Technology Update
    - This month, the Technology Department and Child Study Team completed the NJ Smart October 15 data submissions as mandated by the state Department of Education. The next NJ Smart submission, the Pre-ID submission, is due in December, and work will begin shortly on that.

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- The district has purchased and received 12 new Smart Boards, most of which will go to our special education classrooms and the regular education classrooms that do not currently have one. The teachers and students are excited, and we look forward to this latest infusion of technology to further enhance the students' educational experience.
  - We are still evaluating budget options for the 2011-2012 school year.
8. Finance  
(*Chairperson - Randall Freiling*)
- Mr. Freiling reported that all the bills were paid.
9. Legislation  
(*Representative - William Weyland*)
- Mr. Weyland was unable to attend the meeting.
10. Personnel - Executive Session  
(*Chairperson - Sara Paranzino*)
- The Personnel Committee met with Ms. Marcus this past Friday to discuss the needs of the committee.
11. Pine Hill Board of Education  
(*Representative - Irene Buchalter*)
- Minutes from the September 28, 2010 Worksession/Regular Business Meeting
  - Pine Hill Board is working on different projects for the building. They may go out for a bond referendum for these projects.
12. Municipal Alliance  
(*Representative - Kathleen Rappold*)
- The Holiday Parade is scheduled for Sunday, starting at the school parking lot.
13. Negotiations  
(*Representative - Randall Freiling*)
- Mr. Freiling would like to have a meeting the first week of December.
14. Leadership Committee  
(*Representative - Kathleen Rappold*)
- The first meeting was held on October 28, 2010. Ms. Marcus reviewed what a School Leadership Team is and what they want to accomplish during the year. The next meeting is December 1, 2010.

### OTHER INFORMATION:

1. Clementon School Information:
  - a. Administrative Report - October 2010
    - i. Suspensions - 10 Total (2 Out-of-School; 8 In-School)  
(Contained in the Administrative Report)
  - b. Enrollment Report - October 29, 2010
  - c. Nurse's Report - October 12, 2010 to November 15, 2010

The Board would like to establish a liaison between the Home and School Association and the Board of Education. Mrs. de Haan volunteered to attend the meetings and report back to the Board. Meetings are held on the second Wednesday of each month. There is no meeting in December.

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**PUBLIC:**

No public present.

**EXECUTIVE SESSION:**

**MOTION:** To move into Executive Session at 8:35 PM.

Mrs. Buchalter read the Open Public Meeting Acts Notice to move into a closed session for the purpose of discussing student issues.

**MOVED BY:** Mr. Freiling  
**ON VOICE VOTE:**

**SECOND BY:** Mrs. Paranzino  
**MOTION CARRIED:** 9-0-0

**MOTION:** To return from closed session at 8:45 PM.

**MOVED BY:** Mrs. Suckle  
**ON VOICE VOTE:**

**SECOND BY:** Mr. Freiling  
**MOTION CARRIED:** 9-0-0

**ADJOURNMENT:**

**MOTION:** To adjourn the meeting at 8:47 PM.

**MOVED BY:** Mr. Freiling  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mrs. de Haan  
**MOTION CARRIED:** 9-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary  
December 20, 2010