

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ May 23, 2011**

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**CLEMENTON BOARD OF EDUCATION  
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education  
Clementon Elementary School Media Center  
**May 23, 2011**

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	8:25 PM
William Dilworth	7:30 PM	8:25 PM
Randall Freiling	7:30 PM	8:25 PM
Sara Paranzino	7:30 PM	8:25 PM
Kathleen Rappold	Absent	----
John Romer	7:30 PM	8:25 PM
Ellen Suckle	7:30 PM	8:25 PM
William Weyland	7:30 PM	8:25 PM
Irene Buchalter	7:30 PM	8:25 PM

Quorum present.

Also present were:

Lynn Marcus, Interim Superintendent  
Joanne E. Clement, School Business Administrator/Board Secretary  
Shannon Hudak, Solicitor

Also present in the audience were:

Members of the community and staff.

**MINUTES:**

**MOTION:** Approve the Minutes of the following meetings:

- May 2, 2011 Regular Meeting and Executive Session
- May 2, 2011 Reorganization Meeting

**MOVED BY:**       Mrs. Suckle        
**ON ROLL CALL VOTE:**

**SECOND BY:**       Mrs. de Haan        
**MOTION CARRIED:** 8-0-0

**PUBLIC - AGENDA ITEMS ONLY:**

No public comments.

**MOTION:** Close meeting to the public.

**MOVED BY:**       Mr. Romer      

**SECOND BY:**       Mr. Weyland

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**ON ROLL CALL VOTE:**

**MOTION CARRIED: 8-0-0**

**SUPERINTENDENT'S REPORT:**

Items for Action - The Superintendent recommends approval of the following items:

1. After-school Program: 4<sup>th</sup> Marking Period Title I "Back on Track" for Grades 6-8:  
Additional Personnel: Christine Fellona (substitute)
2. Employment of the following individual for the 2011-2012 school year, contingent upon receipt of satisfactory criminal history review:
  - a. POSITION: Long Term Substitute Teacher (Grade 5)  
NAME: Kelsey Hegel  
RATE OF PAY: \$90.00 per day for the first 20 days. For days 21 and after, Step 1 of the salary guide (pro-rated).  
DATES: September 1, 2011 - June 30, 2011
3. Non-certified personnel and salary listing for the 2011-2012 school year
4. Amend the 2011-2012 reorganization appointments as follows:
  - a. Affirmative Action Officer - Lynn Marcus (replacing Jamie Kosmaczewski)
5. Renewal of New Jersey Emergency Speech Therapy Specialist Certificate for Chelsea Butler. (Current certificate expires July 2011.)
6. Employment of the following individual for coaching services for Summer 2011 HOOPS Basketball Camp (sponsored by Community Education):
  - a. NAME: Alyssa Vanore  
RATE OF PAY: Registrants of HOOPS Basketball Camp will be charged \$65.00 to attend. Community Education will receive ten percent of the total registration fees collected with the balance to be divided equally between the two coaches.
7. Employment of the following individual for Extended School Year homebound instruction for student # 1812:
  - a. NAME: Karen Simons  
HOURS: 10 hours per week for four weeks  
RATE OF PAY: \$45.00 per hour
8. Employment of the following individual for the 2011-2012 school year for homebound instruction for student # 1812:
  - a. NAME: Karen Simons  
HOURS: 10 hours per week  
RATE OF PAY: \$45.00 per hour
9. Employment of the following individual for the 2011-2012 school year for substitute nursing services:
  - a. NAME: Carol Kellogg, RN  
RATE OF PAY: \$125.00 per day

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### 10. Summer 2011 Professional Development Training: Development of Measurable Goals for IEPs

Objective: Train special education teachers in the development and implementation of measureable goals based on data collected from the following assessments:

- DRA2 reading assessment
- Fluency Benchmark Checks
- Unit test average for reading and math
- Spelling test average
- Primary MAP testing
- Writing Continuum

Teachers: Lynne Pollock, Lorraine Winters, Audrey Pape, Lauren Wheeler, Christine Fellona, Cheryl Prescott, Karen Pickering, Christine Procopio, Mike O'Brien, Kim Schultz, Tracy Stefan

Date and Time: June 22, 2011; 9:00AM - 1:00PM

Instructors: Ruth Ann Detwiler, Dawn Bermudez, Kerith Kraft, Cheryl Pataky, Karen Stiles, Rich Koch

Cost: \$2,413.12 (14 teachers and 3 child study team members)

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 11. Summer 2011 Professional Development Training Preparation: Using Harcourt Intervention Station Kits

Objective: To prepare the necessary materials for professional development workshop.

Instructors: Cheryl Pataky and Karen Stiles

Date and Length: August 8, 2011 9:00-12:00

Cost: 2 teachers x 3hrs x \$32 = \$192

Note: Funded by Title IA, Title IIA, and/or Title IID (Based on the availability of funds)

### 12. Summer 2011 Professional Development Training: Using Harcourt Intervention Station Kits to Remedial Reading Problems

Objective: Train special education teachers in the use of both the Primary and Intermediate Harcourt Intervention Station Kits. Teachers will use these materials to remediate reading problems of their own students as well as general education RTI students:

Teachers: Lynne Pollock, Lorraine Winters, Audrey Pape, Lauren Wheeler, Christine Fellona, Cheryl Prescott, Karen Pickering, Christine Procopio, Mike O'Brien, Kim Schultz, Ruth Anne Detwiler

Instructors: Cheryl Pataky and Karen Stiles

Date and Length: August 10, 2011 9:00-1:00

Cost: 13 teachers x 4hrs. x \$32 = \$1664.00

Note: Funded by Title IA, Title IIA, and/or Title IID (Based on the availability of funds)

### 13. Summer 2011 Professional Development Training Preparation: Response to Intervention Teacher Training

Objective: To prepare the necessary materials for professional development workshop.

Instructors: Cheryl Pataky

Date and Time: July 12, 2011; 9:00AM - 11:00AM

Cost: 1 teacher x 2 hours 2 \$32 per hour = \$64

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Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 14. Summer 2011 Professional Development Training: Response to Intervention Teacher Training

Objective: Train New Teachers in Response to Intervention

- Diagnostic Testing
- Progress-Monitoring Assessment
- Lessons/ Materials
- Meetings/Paperwork

Teachers: Cathe Bare, Lauren Wheeler

Instructor: Cheryl Pataky

Date and Time: July 13, 2011; 9:00AM to 1:00PM

Cost: 3 teachers x 4 hours x \$32.00 per hour = \$384.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 15. Summer 2011 Professional Development Training Preparation: English Language Learners Teacher Training

Objective: To prepare the necessary materials for professional development workshop.

Instructor: Karen Stiles

Date and Time: August 15, 2011; 9:00AM - 11:00AM

Cost: 1 teacher x 2 hours x \$32.00 per hour = \$64.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 16. Summer 2011 Professional Development Training: English Language Learners Teacher Training

Objective: Train new teachers in teaching English Language Learners Access Testing Progress-Monitoring Assessments

- Lessons/Material
- Software
- Meetings/Paperwork

Teachers: Lynne Pollock, Kathy Batchelor, Media Specialist

Instructor: Karen Stiles

Date and Time: August 17, 2011; 9:00AM to 1:00PM

Cost: 4 teachers x 4 hours x \$32 = \$512.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 17. Summer 2011 Professional Development Training Preparation: Kindergarten Teacher Training

Objective: To prepare the necessary materials for professional development workshop

Instructors: Karen Stiles and Cheryl Pataky

Date and Time: August 1, 2011; 2 hours

Cost: 2 teachers x 2 hours x \$32 = \$128.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 18. Summer 2011 Professional Development Training: Kindergarten Teacher Training

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Objective: Train teachers on Assessment of Practices in Early Elementary Classrooms (APEEC)

Teachers: Karen Clayton, Karen Thumm, Marianne Williams

Instructors: Karen Stiles and Cheryl Pataky

Date and Time: August 3, 2011; 9:00AM to 1:00PM

Cost: = 5 teachers x 4 hours x \$32 = \$640.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 19. Summer 2011 Professional Development Training Preparation: Project Design for Grades 3-8

Objective: To prepare the necessary materials for professional development workshop

Instructors: Cheryl Pataky and Karen Stiles

Date and Time: July 18, 2011; 5 hours

Cost: 2 teachers x 5 hours x \$32 = \$320.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 20. Summer 2011 Professional Development Training: Project Design for Grades 3-5

Objective: Teachers will be trained in the design and deliver of projects for any content-area, the following points will be discussed:

- Group projects in the classroom
- Assigned projects
- Parent Notification
- Direction Sheets
- Rubrics
- Research
- Grading
- Presentations

Teachers: Michelle Cirrincione, Brenda Falkenstein, Lauren Roberts, Lorraine Winters, Karen Tropp, Katie Agresta, Sheree Buttari, Audrey Pape, Tina Jennetta, Jessica Ballinghoff, 5B teacher, Lauren Wheeler

Instructor: Karen Stiles

Date and Time: July 20, 2011; 9:00AM to 2:00PM

Cost: 13 teachers x 5 hours x \$32 = \$2,080.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 21. Summer 2011 Professional Development Training: Project Design for Grades 6-8

Objective: Teachers will be trained in the design and deliver of projects for any content-area. Time will be given for the sharing of ideas and the creation of a project for first marking period. The following will be discussed:

- Group projects in the classroom
- Assigned projects
- Parent Notification
- Direction Sheets
- Rubrics
- Research
- Grading
- Presentations

Teachers: Candice Wilson, Michelle Endrizzi, Christine Fellona, Jason Koralja, Cheryl Prescott, Karen Pickering, Michelle Magilton, Michele Small, Nancy

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Gundaker, Kim Schultz, Christine Procopio, Mike O'Brien, Mary Ellen Haldeman, Nicole Palermo, Erin Kelly, Cathe Bare

Instructor: Cheryl Pataky

Date and Time: July 20, 2011; 9:00AM to 2:00PM

Cost: 17 teachers x 5 hours x \$32 = \$2720.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 22. Summer 2011 Professional Development Training Preparation: Data Analysis for Grades 1-2

Objective: To prepare the necessary materials for professional development workshop

Instructors: Karen Stiles, Cheryl Pataky, Rick Koch

Date and Time: July 25, 2011; 3 hours

Cost: 3 teachers x 3 hours x \$32 = \$288.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 23. Summer 2011 Professional Development Training: Data Analysis for Grades 1-2

Objective: Teachers will analysis End-of-Year Benchmark, DRA2, and Spring Fluency Benchmarks to create guided reading groups for September.

Teachers: Kelly Kolody, Sandy Rambo, Eileen Swan, Dawn Egan, Lauren Levine, Bonnie Bhasin, Lynne Pollock

Instructors: Karen Stiles, Cheryl Pataky and Rick Koch

Date and Time: July 27, 2011; 9:00AM to 1:00PM

Cost: 10 teachers x 4 hours x \$32 = \$1,280.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 24. Summer 2011 Professional Development Training: Science Curriculum Update

Objectives: Teachers of Science in grades K-8<sup>th</sup> will align the Science Curriculum to the Common Core Standards.

Date and Time: June-August 2011; up to 10 hrs. per teacher

Cost: Not to exceed 10 hours per teacher at \$32.00 per hour

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 25. Summer 2011 Professional Development Training: Mathematics Curriculum Update

Objectives: Teachers of Mathematics in grades K-8<sup>th</sup> will align the Mathematics Curriculum to the Common Core Standards

Date and Time: June-August 2011; up to 10 hrs. per teacher

Cost: Not to exceed 10 hours per teacher at \$32.00 per hour

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 26. Summer 2011 Title I Data Analysis and Curriculum Update

Objectives: To analyze NJ ASK data and other academic data to identify at-risk students in the areas of reading, writing, and math. Also, to review and revise Language Arts Curriculum based on assessment results for 2010-2011 school year.

Teachers: Cheryl Pataky, Karen Stiles, Rick Koch

Date and Time: June - August 2011; 60 hours

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Cost: 60 hours x \$32 = \$1,920.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 27. Summer 2011 WILSON Reading System Teacher Refresher Course

Objective: Karen Pickering will review the WILSON Reading System procedures and materials with Cheryl Prescott

Teachers: Karen Pickering, Cheryl Prescott

Date and Time: June - August 2011; 2 hours

Cost: 2 teachers x 2 hours x \$32 = \$384.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 28. Summer 2011 Tutoring - Reading RTI Sessions:

Grades: K - 2<sup>nd</sup> and Special Education students

Group size: 6 students per group, 3 groups

Instructors: 4 instructors needed

Time and Length for Students:

Two 1.5 hour classes/week for 4 weeks

Tuesdays and Thursday July 19-Aug 11

Session Times for Students: 9:00-10:30 or 10:45-12:15

Time and Length for Teacher:

Workshop: Tuesday, June 28<sup>th</sup> 9-12

Tuesdays and Thursday July 19-Aug 11

Daily hours 8:30-12:30

Tutoring - 4 instructors X 4 hrs per day x 8 days X \$32.00 per hr. = \$4096

Training - 4 instructors + 2 facilitators X 3 hrs. X \$32.00 = \$576

Total = \$4672.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 29. Summer 2011 Tutoring - Math Sessions:

Grades: 3<sup>rd</sup> - 6<sup>th</sup>

Group size: 10 students per group, 4 groups

Instructors: 2 instructors needed

Time and Length for Students:

Two 1.5 hour classes/week for 4 weeks

Tuesdays and Thursday July 19-Aug 11

Session Times for Students: 9:00-10:30 or 10:45-12:15

Time and Length for Teacher:

Workshop: Tuesday, July 12<sup>th</sup> 9-12

Tuesdays and Thursday July 19-Aug 11

Daily hours 8:30-12:30

Tutoring - 2 instructors X 4 hrs per day x 8 days X \$32.00 per hr. = \$2048

Training - 2 instructors + 1 facilitator X 3 hrs. X \$32.00 = \$288

Total = \$2,336.00

Note: Funded by Title IA, Title IIA, Title IID, and/or Title I ARRA (based on the availability of funds)

### 30. 2011 Summer School Application

### 31. 2011 Summer Program held by Pine Hill Board of Education at Clementon Elementary School:

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- a. Session 1  
Dates: July 5, 2011 through August 12, 2011  
Time: 8:30 AM - 12:30 PM
  - b. Session 2  
Dates: July 18, 2011 through August 12, 2011  
Time: 8:30 AM - 12:30 PM
32. Summer hours for the school building beginning June 27, 2011 through August 26, 2011: 7:30 AM - 2:30 PM, Monday through Friday. (Previous summer hours were the same.) However, when Erial Road is closed for construction, the summer hours shall be 8:30 AM - 3:30 PM, Monday through Friday.
33. 2011-2012 School Calendar
34. 2011-2012 NCLB School-Parent Compact
35. 2011-2012 Comprehensive Equity Plan Annual Statement of Assurance
36. 2011-2012 Preschool Program Hours:
- a. Regular  
AM: 8:45 AM - 11:15 AM  
PM: 12:45 PM - 3:15 PM
  - b. Half-Day  
AM: 8:45 AM - 10:30 AM  
PM: 11:15 AM - 1:00 PM
  - c. 1-Hour Delay  
AM: 9:45 AM - 11:45 AM  
PM: 1:15 PM - 3:15 PM
  - d. 2-Hour Delay  
AM: 10:45 AM - 12:15 PM  
PM: 1:45 PM - 3:15 PM
37. Workshop/Meeting Requests:
- a. EMPLOYEE: Mary Beth Hernandez  
WORKSHOP: NJ PEOSH Recordkeeping Training  
LOCATION: Camden County One-Stop Career Center, Camden, NJ  
DATE: June 17, 2011  
COST: \$0.00  
SPONSOR: NJ Department of Labor and Workforce Development
  - b. EMPLOYEE: Lauren Murray  
WORKSHOP: Direct Certification Training (Free and Reduced Lunch)  
LOCATION: Gloucester County College, Sewell, NJ  
DATE: June 23, 2011  
COST: \$0.00  
SPONSOR: NJ Department of Agriculture
38. School Activities:
- a. EVENT: **Galaxy Presentations - "Theme Parks"**  
FACULTY SPONSOR: Cathe Bare  
GUEST SPEAKERS: Mark Bare, David McClain, Christine Normand (Kraft Food executives)  
DATE: June 7, 2011



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TIME: 1:00 PM - 3:00 PM  
 LOCATION: Room B-207  
 PARTICIPANTS: Galaxy students in grades 7 and 8  
 NOTE: Students will be presenting business proposals in the form of power point presentations, advertising campaigns, and brochures to administrators and three outside marketing professionals.

- b. EVENT: **Variety Show**  
 FACULTY SPONSORS: Nicole Palermo and Nancy Gundaker  
 DATE: June 8, 2011  
 TIME: 1:45 PM - 2:45 PM  
 LOCATION: Multi-Purpose Room  
 PARTICIPANTS: Students in grades 6-8 and staff  
 NOTE: Students will showcase their talents for their peers in an effort to entertain and form common bonds.
- c. EVENT: **Athletic Awards Ceremony**  
 FACULTY SPONSORS: Rick Koch and Tina Jennetta  
 DATE: June 9, 2011  
 TIME: 1:45 PM - 3:00 PM  
 LOCATION: Multi-Purpose Room  
 PARTICIPANTS: Students in grades 6-8  
 NOTE: This event will recognize and honor the athletes of CES.
- d. EVENT: **CES Community Carnival *Tentative Activities***  
 FACULTY SPONSOR: Kelly Kolody  
 NOTE: Tentative activities: Karate Demonstration and T-shirt booth, contingent upon receipt of insurance certificates.

39. Field Trip Revision:

- a. TRIP: **Middle School Reward Trip**  
 DATE: June 2, 2011  
 DESTINATION: Philadelphia Eagles Stadium  
*ADDITIONAL CHAPERONES: Rick Koch and Cheryl Pataky*

40. Community Use of Facilities:

- a. ORGANIZATION: Community Education  
 EVENT: HOOPS Workout Basketball Camp 2011  
 PERSON IN CHARGE: Candice Collins  
 COACHES: Candice Collins and Alyssa Vanore  
 PURPOSE: Summer basketball camp for girls aged 9-15.  
 DATES: Monday, August 1, 2011 through Friday, August 5, 2011  
 TIME: 9:00 AM to 1:00 PM  
 (8:30 AM arrival on Monday, August 1, 2011)  
 LOCATION: Multi-Purpose Room and Gymnasium  
 NOTES: Registrants will be charged \$65.00 to attend. Community Education will receive ten percent of the total registration fees collected with the balance to be divided equally between the coaches. A brochure with registration form will be mailed.

MOVED BY:           Mrs. de Haan            
 ON ROLL CALL VOTE:

SECOND BY:           Mrs. Suckle            
 MOTION CARRIED: 7-0-1  
 (Mr. Weyland abstained from #3 only.)

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**SECRETARY'S REPORT:**

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>		<u>Amount</u>
1.	List # 1	\$150,976.76
2.	List # 2	\$270,250.34

2. Payment Transactions:

- a. Approve transfers in the amount of \$88,639.00.

- b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
04/15/11	From: General To: Payroll	\$133,317.11
04/15/11	From: General To: Agency	\$81,830.96
04/30/11	From: General To: Payroll	\$130,451.67
04/30/11	From: General To: Agency	\$83,048.60

3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
04/15/11	To: First Niagara Bank For: Tax Sheltered Annuities	\$6,326.50
04/30/11	To: First Niagara Bank For: Tax Sheltered Annuities	\$6,326.50

4. Professional Services Agreement with Burlington County Special Services School District for the 2011-2012 school year.

5. Breakfast and lunch prices for the 2011-2012 school year as follows:

Reduced Breakfast:	\$ .30	Reduced Lunch:	\$ .40
Full Paid Breakfast;	\$1.00	Full Paid Lunch:	\$2.15
Adult Breakfast:	\$2.50	Adult Lunch:	\$3.25

Increase of .05 for paid lunch in prices. Maximum is \$3.50.

6. Resolve adopting Section 125 Plan to pre-tax employee contributions for all health insurance and to enable cash-in-lieu of benefits. (Same as last year.)
7. Partners in Pediatrics for physical therapy services for the 2011-2012 school year at a rate of \$70.00 per hour.
8. Onward Nursing Services for special education students for the 2011-2012 school year at the following rates:
  - a. Registered Nurse:                      \$55.00 per hour
9. Bayada Nursing Services for substitute nursing services and special education student for the 2011-2012 school year at the following rates:

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- a. Registered Nurse: \$52.00 per hour
  - b. Licensed Practical Nurse: \$42.00 per hour
10. Establish the petty cash account for the 2011-2012 school year in the amount of \$300.00.
  11. Pupil Transportation Services Jointure with Pine Hill Board of Education for the 2011-2012 school year.
  12. Lease purchase for copier in Business Office for 48 months beginning July 1, 2011 at a monthly payment of \$131.50. (Current lease payment is \$171.00.)
  13. Source 4 Teachers substitute service for the 2011-2012 school year.
  14. Homeless tuition for two students to Winslow Township Board of Education, March 29, 2011 through June 30, 2011 at a rate of \$8,136.43.
  15. Re-affirm all motions for the regular board meeting and re-organization meeting held on May 2, 2011 prior to certification of vote from the County Office of Elections.
  16. Public Employee Trust Agreement for dental coverage for the 2011-2012 school year.
  17. Resolution to Borrow due to delay of June 8, 2011 and June 22, 2011 State Aid payments to the County Office.
  18. Approve Settlement Agreement and General Release in Byrd vs. Clementon Board of Education.
  19. Participate in Camden County Elementary League for the 2011-2012 school year for the following sports:
    - a. Boys/Girls Soccer
    - b. Boys Basketball
    - c. Girls Softball
    - d. Girls Basketball
  20. Acceptance of the Treasurer's Report and Secretary's Report in accordance with N.J.A.C. 6A:23-2.11(c)3 and N.J.A.C. 6A:23-2.11(a) for the months of **April 2011**. The Treasurer's Report and the Secretary's Report are in agreement for the months. The Board Secretary certifies that no line account has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
    - (Treasurer's Report)
    - (Secretary's Report)
 Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board certifies that as of **April 30, 2011**, after review of the Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

<p align="center">ITEM #18 TABLED UNTIL EXECUTIVE SESSION.</p>
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MOVED BY:           Mrs. de Haan            
ON ROLL CALL VOTE:

SECOND BY:           Mr. Dilworth            
MOTION CARRIED: 8-0-0

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### PRESENTATIONS:

- *May 2011 Super Stars of the Month* – Ms. Kosmaczewski and Ms. Marcus
  - Janay Fontno – Second Grade
  - Makayla Rhine – Third Grade
  - Howard Morgan – Eighth Grade
- *April 2011 Manner Banner Winner (Classroom 6A)* – Ms. Kosmaczewski
- *Student Art Exhibition*

### CORRESPONDENCE:

1. Notification from the New Jersey Department of Education that the 2011-2012 One-Year Preschool Program Plan Update has been approved contingent upon receipt of school board resolution approving submission of the plan.

### COMMITTEE REPORTS:

1. Administrative Evaluation  
(*Chairperson – Randall Freiling*)
  - Mr. Freiling met with the superintendent to review her evaluation.

**MOTION:** To accept evaluation for R. Lynn Marcus for the 2010-2011 school year.

**MOVED BY:**           Mrs. Suckle            
**ON ROLL CALL VOTE:**

**SECOND BY:**           Mrs. de Haan            
**MOTION CARRIED:** 7-0-1  
(Mr. Weyland abstained.)

2. Building and Maintenance  
(*Chairperson – William Weyland*)
  - Mr. Weyland reported that a meeting is scheduled for Wednesday to investigate a PPA for solar.
3. Camden County Educational Services Commission  
(*Representative – Virginia de Haan; Alternate – William Weyland*)
  - Mrs. de Haan reported that their reorganization is scheduled for June 1, 2011. They are still negotiating with the teachers. The Educational Services Commission hired an interim, Ed Wasilewski.
4. Camden County School Boards Association  
(*Representatives – William Weyland and Kathleen Rappold*)
  - Mr. Weyland, Mrs. Rappold, Mrs. Buchalter, Ms. Marcus, and Mrs. Clement attended the Student Speak Out meeting.
5. Community Education  
(*Chairperson – John Romer*)
  - Camp Clementon Attendance Record – April 2011
  - Mr. Romer reported that Camp Clementon is looking forward to next year and is sending out letters to parents for September. The next event is the carnival on June 11, 2011.
6. Policy  
(*Chairperson – Irene Buchalter*)
  - Nothing at this time.
7. Core Curriculum and Technology  
(*Chairperson – Ellen Suckle*)

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### Lesson Planner

- Our student database Real Time is offering us the opportunity to try their lesson planner component. I offered this opportunity to all staff members who currently write lesson plans to give it a try. I have several staff members from a variety of grade levels and subject areas that are interested in testing this new feature out for the district. Once they go through the system, Jamie and I will meet with them to go over the advantages/disadvantages of the system and determine if this is something we can use in the future.

### Grading

- We are always looking for the best ways to grade students and each year we make minor adjustments to our grading system. This year we are doing the same by having the teachers meet as a grade level and determine how grading procedures can be modified for their level for the 2011-2012 school year. This is done on a yearly basis.

### Science Supplies

- To increase our hands-on experiences in science, each grade level received \$150 for science supplies. Teachers are getting together to determine what they need to purchase for next year.

### NJASK

- Students in grades 3 through 8 have completed the NJASK. We expect to get these results before the start of the school year.

### State Standards

- The NJ Department of Education has been in the process of updating the state standards. They are working on Math and Science. We have a few staff members that are part of the ACES Math and Science Grant Partnership with Rowan and they have had the opportunity to work with these new standards. We will be working with these standards in the future and updating our curriculum to align with the new Common Core Standards.

### Technology

- The Technology Department recently sent representatives to Real Time's annual user group meeting at Camden County Technical School. Trainers from Real Time (our student information system) went over some of the more complicated processes in the program and some new features. Some that are of interest to our district include an integrated lesson planner, 504 and I&RS management capability, Spanish language options, and video tutorials, among other things. The lesson planner is available for an extra charge, but may be more cost-effective than our current solution (OnCourse). We are encouraging teachers to try it out and provide feedback.
- With the passing of the budget, we are very excited to be able to upgrade our storage infrastructure. We are critically low on data storage, so this will provide a much-needed capacity increase in addition to enabling better flexibility and scalability for future needs.

## 8. Finance

*(Chairperson - Virginia de Haan)*

- Mrs. de Haan reported that auditors are in this week. Borrowing application was submitted to the County Office on Friday. Bank is charging us 4% interest.

## 9. Legislation

*(Representative - William Weyland)*

- Mr. Weyland reported that he attended the Delegate's Assembly.

## 10. Personnel - Executive Session

*(Chairperson - Sara Paranzino)*

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ May 23, 2011**

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- Mrs. Paranzino reported on the interviewing process for the long term substitute.
- We have posted jobs for Media and Sign Language for next year. Student supervision aides will not be in the school next year.
- Secretaries will be changing their job descriptions and additional responsibilities will be assigned due to the elimination of the assistant in the business office.

11. Pine Hill Board of Education

*(Representative - Irene Buchalter)*

- Minutes from the March 29, 2011 Budget Hearing Meeting
- Minutes from the March 29, 2011 Worksession/Regular Business Meeting
- Mrs. Buchalter reported that the budget was defeated. The borough took \$110,000 from the budget. They have some retirements that will help.
- Negotiations are not going well. The board is working on administrators' contracts. Meeting tomorrow night for negotiations with administrators' contracts.

12. Municipal Alliance

*(Representative - Kathleen Rappold)*

- Nothing to report.

13. Negotiations

*(Representative - Randall Freiling)*

- Mr. Freiling reported on negotiations in Executive Session

14. Leadership Committee

*(Representative - Kathleen Rappold)*

- Mrs. Rappold was not in attendance.

15. Home and School Association

*(Representative - Virginia de Haan)*

- Treasurer's Report - May 2011
- Mrs. de Haan will attend meeting Wednesday at 7:00 PM.

**OTHER INFORMATION:**

1. Discussion Items:

- a. Art Show - Tuesday, May 24, 2011 at 7:00 PM
- b. Athletic Awards Ceremony - Thursday, June 9, 2011 at 1:45 PM
- c. Eighth Grade Graduation - Friday, June 17, 2011 at 7:00 PM

2. Clementon School Information:

- a. Administrative Report - April 2011
- b. Enrollment Report - April 21, 2011
- c. Nurse's Report - April 11, 2011 to May 11, 2011

3. Scholarship Award: The Educational Facilities Manager Association designated a \$1,000 scholarship to be awarded to a Clementon high school senior. Based on academic criteria, Overbrook High School selected Adrienne Barrett to be the recipient of this scholarship.

**PUBLIC:**

None



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**2011-2012 Non-Certified Staff and Salaries**

	<b><u>Position</u></b>	
Christine Barrett	Secretary to CSA	\$ 38,949
Helene Weyland	Main Office Secretary	\$ 28,981
Theresa Farrell	Business Office - Payroll	\$ 41,300
Diane Palagruto	CST Secretary/Attendance	\$ 32,287
Lauren Murray	Secretary to Assistant Principal	\$ 29,580
Matthew Duffield	Technology Coordinator	\$ 66,300
Michael Repko	Facilities Manager	\$ 57,364
Jose Cruz	Head - Night time Custodian	\$ 45,841
John Williams	Night Time Custodian	\$ 32,715
Keith Dutil	P/T Custodian	\$ 7.47/Hr.
Harry Poulton	P/T Custodian	\$ 11.41/hr.
Mary Bakey	Treasurer	\$ 2,871
<b>Instructional Aide</b>		
Edward Shilinsky	Instructional Aide	\$ 9,056
Susan Brown	Instructional Aide	\$ 10,527
Valeria Costino	Instructional Aide	\$ 18,596
Susan Usher-McClernan	Instructional Aide	\$ 10,527
Lynne Stang	Instructional Aide	\$ 12,353
Kathleen Teschner	Instructional Aide	\$ 10,527
Elizabeth Paulosky	Instructional Aide	\$ 14,085
Andrea Rambo	Instructional Aide	\$ 14,085
Diane Barricelli	Instructional Aide	\$ 15,841
Karen Simons	Homebound Instructor	\$45.00/hr.,