

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ July 25, 2011**

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**CLEMENTON BOARD OF EDUCATION  
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education  
Clementon Elementary School Media Center  
**July 25, 2011**

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	8:05 PM
William Dilworth	7:30 PM	8:05 PM
Randall Freiling	7:30 PM	8:05 PM
Sara Paranzino	Absent	----
Kathleen Rappold	7:30 PM	8:05 PM
John Romer	7:30 PM	8:05 PM
Ellen Suckle	7:30 PM	8:05 PM
William Weyland	7:30 PM	8:05 PM
Irene Buchalter	7:30 PM	8:05 PM

Quorum present.

Also present were:

Lynn Marcus, Interim Superintendent  
Joanne E. Clement, School Business Administrator/Board Secretary  
Shannon Hudak, Solicitor

Also present in the audience were:

Members of the community and staff.

**PRESENTATION:**

- *2011-2012 Harassment, Intimidation, Bullying Policy and Code of Conduct Update* - Ms. Lynn Marcus

**MINUTES:**

**MOTION:** Approve the Minutes of the following meetings:

- June 27, 2011 Regular Meeting and Executive Session

**MOVED BY:**           Mrs. de Haan          

**SECOND BY:**           Mr. Freiling          

**ON ROLL CALL VOTE:**

**MOTION CARRIED:** 7-0-1  
(Mr. Romer abstained.)

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**PUBLIC - AGENDA ITEMS ONLY:**

No public present.

**SUPERINTENDENT'S REPORT:**

Items for Action - The Superintendent recommends approval of the following items:

1. Acceptance, with regret, of the resignation of employee K.H., Long Term Substitute Teacher.
2. Acceptance, with regret, of the resignation of employee C.H., Part-Time Media Specialist.
3. Request for medical leave of absence from employee # 137, beginning approximately January 23, 2012 to approximately May 29, 2012 utilizing all available illness days. The remainder of the days shall be uncompensated under the Family Medical Leave Act.
4. Employment of the following individuals for the 2011-2012 school year, contingent upon receipt of satisfactory criminal history review:
  - a. POSITION: Art Teacher (Part-Time)  
 NAME: Kimberly English  
 SALARY: \$22,725.00 per year  
 STEP: 1BA  
 START DATE: September 1, 2011
  - b. POSITION: World Languages Teacher  
 NAME: Samara Leventhal  
 SALARY: \$45,450.00 per year  
 STEP: 1BA  
 START DATE: September 1, 2011
  - c. POSITION: Teacher (Grade 5)  
 NAME: Lauren Murray  
 SALARY: \$45,450.00 per year  
 STEP: 1BA  
 START DATE: September 1, 2011
  - d. POSITION: Instructional Aide  
 NAME: Stephanie Doelp  
 SALARY: \$10,000.00 per year  
 START DATE: September 1, 2011
  - e. POSITION: Educational Clerical Assistant  
 NAME: Jennifer Gregory  
 SALARY: \$30,000.00 per year  
 START DATE: August 29, 2011
5. 2011-2012 Extra-Curricular Stipend Personnel:

<b>Activity</b>	<b>Faculty Member</b>	<b>Stipend</b>
Art Challenge	Kimberly English	\$1,222

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6. Employment of the following Community Education personnel for the 2011-2012 school year:

Kate Teschner	Camp Clementon Director	\$8,607
Kate Teschner	Community Ed Director	\$8,607
Marie Bondiskey	Camp Clementon Leader	\$23.43/hr.
Cheryl Branch	Camp Clementon Assist.	\$8.75/hr.
Bonnie Fioretti	Camp Clementon Assist.	\$17.82/hr.
Lynn Stang	Camp Clementon Assist.	\$10.30/hr.
Jake McVicar	Camp Clementon Assist.	\$7.57/hr.
Kristin Egan	Camp Clementon Assist.	\$7.57/hr.
Danielle Teschner	Camp Clementon Assist.	\$7.25/hr.
Ashley Teschner	Camp Clementon Assist.	\$8.29/hr.
Brenda Falkenstein	Camp Clementon Assist.	\$32.00/hr.
Kelly Kolody	Camp Clementon Assist.	\$32.00/hr.
Suzanne McClernan	Camp Clementon Substitute	\$8.29/hr.
Kate Teschner	Camp Clementon Substitute	\$8.43/hr.
Suzanne McClernan/Cheryl Branch	Community Education Liaison	\$2,464.00 split
Brenda Falkenstein	Breakfast program	\$32.00/hr.
Suzanne McClernan	Breakfast program	\$8.43/hr.
Kathleen Batchelor	Breakfast program sub	\$32.00/hr.
Kate Teschner	Breakfast program sub	\$8.43/hr.
Suzanne McClernan	Community Ed Clerical Aide	\$8.43/hr.
Suzanne McClernan	Community Ed Distributive Education Coordinator	\$16.00/hr.

7. Section 504 Manual

8. First Reading of the following new and/or revised policies and regulations:

<b>Number</b>	<b>Type</b>	<b>Title</b>
5512	POL	Harassment, Intimidation, and Bullying
5512	REG	Harassment, Intimidation, or Bullying Investigation Procedure
5350	POL	Pupil Suicide Prevention
5560	REG	Disruptive Pupils
2431.4	POL	Prevention and Treatment of Sports-Related Concussions and Head Injuries
2431.4	REG	Prevention and Treatment of Sports-Related Concussions and Head Injuries
0144	POL	Board Member Orientation and Training
8461	REG	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse
3125.2	POL	Employment of Substitute Teachers
5230	REG	Late Arrival and Early Dismissal
2431.3	POL	Practice and Pre-season Heat-acclimation for Interscholastic Athletics
5600	POL	Pupil Discipline/Code of Conduct
5600	REG	Pupil Discipline/Code of Conduct
0142	POL	Board Member Qualifications, Prohibited Acts and Code of Ethics

9. Second Reading and Adoption of the following new and/or revised policies and regulations:

<b>Number</b>	<b>Type</b>	<b>Title</b>
5701	POL	Plagiarism
8461	POL	Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse
8461	REG	Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse
7610	POL	Vandalism

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7610	REG	Vandalism
5560	POL	Disruptive Pupils
5513	REG	Care of School Property
8467	POL	Weapons
8467	REG	Weapons

10. Accept the generous donation of assorted classroom items and learning aids from Clementon resident Resa McMillan. (Ms. McMillan recently retired from the Philadelphia school system.)

11. Workshop/Meeting Requests:

- |    |            |  |
|----|------------|--|
| a. | EMPLOYEE:  | Lynn Marcus  |
|    | WORKSHOP:  | Technical Assistance for Evaluation System Pilot                   |
|    | LOCATION:  | NJ Department of Education, Trenton, NJ                            |
|    | DATE:      | July 11, 2011  |
|    | COST:      | \$0.00   |
|    | SPONSOR:   | NJ Department of Education   |
|    |            |  |
| b. | EMPLOYEE:  | Jamie Kosmaczewski   |
|    | WORKSHOP:  | Technical Assistance for Evaluation System Pilot                   |
|    | LOCATION:  | NJ Department of Education, Trenton, NJ                            |
|    | DATE:      | July 11, 2011  |
|    | COST:      | \$0.00   |
|    | SPONSOR:   | NJ Department of Education   |
|    |            |  |
| c. | EMPLOYEES: | Lynn Marcus, Jamie Kosmaczewski, Janice Breon                      |
|    | WORKSHOP:  | 2011-12 Harassment, Intimidation, and Bullying Prevention Training |
|    | LOCATION:  | Voorhees Administration Building, Voorhees, NJ                     |
|    | DATE:      | August 1, 2011   |
|    | COST:      | \$1,370.00 total   |
|    | FUNDED:    | Municipal Alliance   |
|    | SPONSOR:   | Strauss Esmay Associates, LLP                                      |
|    |            |  |
| d. | EMPLOYEE:  | Lauren Murray  |
|    | WORKSHOP:  | A Day with Harry Wong  |
|    | LOCATION:  | Kean University, Union, NJ   |
|    | DATE:      | August 24, 2011  |
|    | COST:      | \$99.00  |
|    | FUNDED:    | Title I and/or Title IIA   |
|    | SPONSOR:   | Kean University  |
|    |            |  |
| e. | EMPLOYEE:  | Jason Koralja  |
|    | WORKSHOP:  | A Day with Harry Wong  |
|    | LOCATION:  | Kean University, Union, NJ   |
|    | DATE:      | August 24, 2011  |
|    | COST:      | \$99.00  |
|    | FUNDED:    | Title I and/or Title IIA   |
|    | SPONSOR:   | Kean University  |
|    |            |  |
| f. | EMPLOYEE:  | Erin Kelly   |
|    | WORKSHOP:  | A Day with Harry Wong  |
|    | LOCATION:  | Kean University, Union, NJ   |
|    | DATE:      | August 24, 2011  |
|    | COST:      | \$99.00  |
|    | FUNDED:    | Title I and/or Title IIA   |

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SPONSOR: Kean University

12. School Activities:

- a. **EVENT:** **“Read Across America” Week**  
**FACULTY SPONSOR:** Cathe Bare  
**DATES:** March 5-9, 2012  
**PARTICIPANTS:** All students  
**LOCATION:** Media Center  
**NOTE:** Students will be hosting spirit activities during the week and Dr. Seuss activities in the Media Center. Spirit day themes shall be provided at a later date.
- b. **EVENT:** **NJHS Pretzel Sale**  
**FACULTY SPONSOR:** Cathe Bare  
**DATES:** November 18-23, 2011  
**LOCATION:** Main hallway and roving cart  
**NOTE:** NJHS students will be selling pretzels during parent/teacher conference days. Funds raised will be used for the NJHS program.
- c. **EVENT:** **NJHS Pretzel Sale (Candy Cane)**  
**FACULTY SPONSOR:** Cathe Bare  
**DATES:** December 14-22, 2011  
**LOCATION:** Pre-order sale  
**NOTE:** NJHS students will be selling candy cane shaped pretzels on a pre-order basis. Funds raised will be used for the NJHS program.
- d. **EVENT:** **NJHS Pretzel Sale**  
**FACULTY SPONSOR:** Cathe Bare  
**DATES:** February 9-10, 2012  
**LOCATION:** Main hallway and roving cart  
**NOTE:** NJHS students will be selling pretzels during parent/teacher conference days. Funds raised will be used for the NJHS program.
- e. **EVENT:** **Galaxy 7-8 Shakespeare Festival**  
**FACULTY SPONSOR:** Cathe Bare  
**DATE:** January 27, 2012  
**TIME:** 2:00 PM – 3:00 PM  
**LOCATION:** Multi-Purpose Room  
**PARTICIPANTS:** Galaxy 7-8 students will perform for their families. Students in grades 5-8 will attend.  
**NOTE:** Culmination activity for Galaxy Theater Unit.
- f. **EVENT:** **NJHS Personal Care Item Drive**  
**FACULTY SPONSOR:** Cathe Bare  
**DATES:** May 2012  
**NOTE:** Service project to collect personal care items for My Father’s House in Gloucester City, NJ.
- g. **EVENT:** **Athletic Awards Assembly**  
**FACULTY SPONSORS:** Rick Koch and Tina Jennetta  
**DATE:** June 7, 2012  
**TIME:** 1:45 PM – 3:00 PM  
**LOCATION:** Multi-Purpose Room

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- PARTICIPANTS: Student athletes, parents, and students in grades 5-8.  
NOTE: Assembly will recognize and celebrate the accomplishments of our student athletes.
- h. EVENT: **NJHS Blanket Drive**  
FACULTY SPONSOR: Cathe Bare  
DATES: October - November 2011  
NOTE: Service project to collect items for area animal shelters.
- i. EVENT: **Holiday Music Assembly**  
FACULTY SPONSOR: Salvatore Mazzocca  
DATE: December 22, 2011  
TIME: 9:30 AM - 10:30 AM  
LOCATION: Multi-Purpose Room  
PARTICIPANTS: Students in grades K-2 and families  
NOTE: Students in grades K-2 will sing various holiday songs
- j. EVENT: **Holiday Music Assembly**  
FACULTY SPONSOR: Salvatore Mazzocca  
DATE: December 22, 2011  
TIME: 11:30 AM - 12:30 PM  
LOCATION: Multi-Purpose Room  
PARTICIPANTS: Students in grades 3-5 and families  
NOTE: Students in grades 3-5 will sing various holiday songs
- k. EVENT: **Winter Concert**  
FACULTY SPONSORS: Salvatore Mazzocca and Ryan Roemer  
DATE: December 15, 2011  
TIME: 7:00 PM - 8:30 PM  
LOCATION: Multi-Purpose Room  
PARTICIPANTS: Choir and band students in grades 3-8  
NOTE: The school's annual winter concert.
- l. EVENT: **School Musical - "Into the Woods, Jr."**  
FACULTY SPONSOR: Salvatore Mazzocca  
DATES: May 30, 2012; May 31, 2012; June 1, 2012  
TIME: 7:00 PM - 8:30 PM  
LOCATION: Multi-Purpose Room  
PARTICIPANTS: Selected students in grades 3-8.  
NOTE: The school's annual musical production.
- m. EVENT: **"Into the Woods, Jr." T-Shirt Sale**  
FACULTY SPONSOR: Salvatore Mazzocca  
DATE: Spring 2012  
NOTE: Each t-shirt would cost the \$8.00. The shirts would be sold to the students for \$10.00 per shirt, resulting in a \$2.00 profit for the Student Activity Fund. The shirt design is as follows: Title of show on front; cast and crew on the back.
- n. EVENT: **D.A.R.E. Dance**  
FACULTY SPONSOR: Tina Jennetta  
DATE: May 18, 2012  
TIME: 6:30 PM - 8:30 PM  
LOCATION: Multi-Purpose Room  
PARTICIPANTS: Students in grade 5 only  
NOTE: The dance will celebrate the graduating D.A.R.E. fifth grade class.

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- o. **EVENT:** **Math-a-thon Kick-off Assembly**  
**FACULTY SPONSORS:** Rick Koch and Michelle Magilton  
**DATE:** October 19, 2011  
**TIME:** 9:00 AM - 10:00 AM (two 25 minutes sessions)  
**LOCATION:** Multi-Purpose Room  
**PARTICIPANTS:** Students in grades K-8  
**NOTE:** Assembly to kick-off the annual Math-a-thon fundraiser for St. Jude's Children Cancer Research.
- p. **EVENT:** **Math-a-thon Fundraiser**  
**FACULTY SPONSORS:** Rick Koch and Michelle Magilton  
**DATES:** November - December 2011  
**PARTICIPANTS:** Students in grades K-8  
**NOTE:** Students shall solve a set of math problems and complete activities during November 2011. Funds will be raised to assist St. Jude's Children Cancer Research. The top three students and top three classrooms will receive prizes based on how much they raise for St. Jude's.
- q. **EVENT:** **Math-a-thon Awards/Prize Assembly**  
**FACULTY SPONSORS:** Rick Koch and Michelle Magilton  
**DATE:** January 20, 2012  
**TIME:** 9:00 AM - 10:00 AM (two 20 minutes sessions)  
**LOCATION:** Multi-Purpose Room  
**PARTICIPANTS:** Students in grades K-8  
**NOTE:** Assembly to recognize the fundraising efforts of the students.
- r. **EVENT:** **"Celebrity Scoop" Night at Rita's**  
**FACULTY SPONSOR:** Kelly Kolody  
**DATE:** April 17, 2012  
**RAIN DATE:** April 18, 2012  
**TIME:** 5:00 PM - 8:00 PM  
**LOCATION:** Rita's Water Ice, Erial Road, Pine Hill, NJ  
**NOTE:** This event is being held to raise money in support of CES athletics. Mrs. Vanore customarily donates 20% of all proceeds from the three hour event to the athletic department to be shared.
- s. **EVENT:** **"Celebrity Scoop" Night at Rita's**  
**FACULTY SPONSOR:** Kelly Kolody  
**DATE:** May 22, 2012  
**RAIN DATE:** May 23, 2012  
**TIME:** 5:00 PM - 8:00 PM  
**LOCATION:** Rita's Water Ice, Erial Road, Pine Hill, NJ  
**NOTE:** This event is being held to raise money in support of CES athletics. Mrs. Vanore customarily donates 20% of all proceeds from the three hour event to the athletic department to be shared.
- t. **EVENT:** **D.A.R.E. Graduation Bowling Trip**  
**FACULTY SPONSOR:** Tina Jennetta  
**DATE:** May 18, 2012  
**TIME:** 1:00 PM - 3:00 PM  
**LOCATION:** 30 Strikes Bowling Lanes  
**PARTICIPANTS:** Students in grade 5 only

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NOTE: This activity will celebrate the graduating D.A.R.E. fifth grade class.

NOTE: Transportation provided by 30 Strikes at no cost to the district.

- u. **EVENT: D.A.R.E. Awards Recognition Assembly**  
 FACULTY SPONSOR: Tina Jennetta  
 DATE: May 18, 2012  
 TIME: 12:00 PM - 12:45 PM  
 LOCATION: Media Center  
 PARTICIPANTS: Students in grade 5 only  
 NOTE: This activity will recognize the D.A.R.E. essay and poster winners.
- v. **EVENT: CES Community Carnival**  
 FACULTY SPONSOR: Kelly Kolody  
 DATE: Saturday, June 9, 2011  
 RAINDATE: N/A  
 TIME: 11:00 AM - 2:00 PM  
 LOCATION: Clementon Elementary School parking lots  
 NOTE: No cost to attend but donations are welcome. Funds raised shall benefit the Student Activity account.

13. Community Use of Facilities:

- a. **ORGANIZATION:** Community Education  
**PERSON IN CHARGE:** Kate Teschner  
**SPONSOR:** Community Education  
**PURPOSE:** Community Education Classes  
**DATES:** October 3, 2011 through November 7, 2011  
**TIME:** 3:15 PM - 4:00 PM, Various days  
**LOCATION:** Various  
**NOTE:** Instructor and course information to follow at a later date.
- b. **ORGANIZATION:** Community Education  
**PERSON IN CHARGE:** Kate Teschner  
**SPONSOR:** Community Education  
**PURPOSE:** "Welcome Back Candy Bingo"  
**DATE:** October 5, 2011  
**TIME:** 7:00 PM - 8:30 PM  
**LOCATION:** Multi-Purpose Room
- c. **ORGANIZATION:** Community Education  
**PERSON IN CHARGE:** Kate Teschner  
**SPONSOR:** Community Education  
**PURPOSE:** "Penny Party"  
**DATE:** November 17, 2011  
**TIME:** 7:00 PM - 8:30 PM  
**LOCATION:** Multi-Purpose Room and Gym

**MOVED BY:** Mr. Dilworth  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mr. Romer  
**MOTION CARRIED:** 8-0-0

14. Community Use of Facilities:

- a. **ORGANIZATION:** Clementon Police Department  
**PERSONS IN CHARGE:** Kate Teschner and Chief Freiling



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SPONSOR: Community Education  
 PURPOSE: Student Fingerprinting  
 DATES: November 21, 2011 - November 23, 2011  
 TIME: 9:00 AM - 11:00 AM  
 LOCATION: Multi-Purpose Room Stage  
 NOTE: As part of Clementon Police Department's "Safe Kids" program, kindergarten students will be fingerprinted for ID kits that will be given to parents/guardians.

- b. ORGANIZATION: Clementon Police Department  
 PERSONS IN CHARGE: Kate Teschner and Chief Freiling  
 SPONSOR: Community Education  
 PURPOSE: "Halloween Safety" Presentations  
 DATES: November 27, 2011 - November 28, 2011  
 TIME: 9:00 AM - 2:30 PM  
 LOCATION: Classrooms  
 NOTE: Officer Clark will visit classrooms (approximately 30 minutes in each classroom) to discuss Halloween safety with the students.

MOVED BY:       Mrs. Suckle        
 ON ROLL CALL VOTE:

SECOND BY:       Mrs. de Haan        
 MOTION CARRIED: 7-0-1  
 (Mr. Freiling abstained.)

**SUPERINTENDENT'S REPORT = A D D E N D U M:**

Items for Action - The Superintendent recommends approval of the following items:

15. Revised Job Specifications for Elementary Guidance Counselor to include Anti-Bullying Specialist responsibilities.
16. Revised Job Specifications for Assistant Principal to include Anti-Bullying Coordinator responsibilities
17. Additional 2011-2012 Appointments:
  - a. Anti-Bullying Specialist - Janice Breon
  - b. Anti-Bullying Coordinator - Jamie Kosmaczewski

MOVED BY:       Mrs. Suckle        
 ON ROLL CALL VOTE:

SECOND BY:       Mrs. Rappold        
 MOTION CARRIED: 8-0-0

**SECRETARY'S REPORT:**

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>
1. List # 1	\$316,185.36
2. List # 2	\$147,173.01
3. List # 3	\$15,642.79
4. List # 4	\$179,567.23
5. List # 5	\$28,510.32
6. List # 6	\$2,610.00
7. List # 7	\$31,285.81

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2. Payment Transactions:

a. Approve transfers in the amount of \$14,540.42.

b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
06/15/11	From: General To: Payroll	\$133,270.36
06/15/11	From: General To: Agency	\$80,994.35
06/20/11	From: General To: Payroll	\$99,920.40
06/20/11	From: General To: Agency	\$64,730.61
06/30/11	From: General To: Payroll	\$49,639.31
06/30/11	From: General To: Agency	\$21,012.54

3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
06/15/11	To: First Niagara Bank For: Tax Sheltered Annuities	\$6,326.50
06/20/11	To: First Niagara Bank For: Tax Sheltered Annuities	\$5,477.00
06/30/11	To: First Niagara Bank For: Tax Sheltered Annuities	\$849.50

4. Kennedy University Hospital for substance abuse screening for the 2011-2012 school year.

5. Void the following checks from the General Account:

a. Check # 403 - \$110.00

6. All non-union, new hires starting July 1, 2011, receive Single Coverage for the first three years of employment. Employees have the option of purchasing family coverage through payroll deduction.

7. Resolve that the Clementon Board of Education is in receipt of the additional aid in the amount of \$108,314. Be it Resolved, that the Clementon Board of Education chooses to spend the additional amounts in the fiscal year 2013.

**MOVED BY:**           Mrs. Suckle            
**ON ROLL CALL VOTE:**

**SECOND BY:**           Mrs. Rappold            
**MOTION CARRIED:** 7-0-1  
(Mr. Weyland abstained from #6 only.)

**EXECUTIVE SESSION:**

Not needed.

**CORRESPONDENCE:**

1. June 2011 Nutri-Serve Food Management Update

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2. Notification from the New Jersey Department of Education that the 2011-2012 One-Year Preschool Program Plan Update and Budget Statement have been approved by the Department of Education.
3. Sunshine Notice from Pine Hill Public Schools regarding their July 19, 2011 Worksession/Regular Business Meeting.

### COMMITTEE REPORTS:

1. Administrative Evaluation  
(*Chairperson - Randall Freiling*)
  - Mr. Freiling reported that the district is still working on obtaining a contract for our superintendent.

Approve contract for Lynn Marcus for the 2011-2012 school year as Interim Superintendent at a rate of \$110.46 per day pending County approval.

MOVED BY:           Mr. Freiling            
ON ROLL CALL VOTE:

SECOND BY:           Mrs. Suckle            
MOTION CARRIED: 7-0-1  
(Mr. Weyland abstained.)

2. Building and Maintenance  
(*Chairperson - William Weyland*)
  - Nothing to report.
3. Camden County Educational Services Commission  
(*Representative - Virginia de Haan; Alternate - William Weyland*)
  - No meeting in July.
4. Camden County School Boards Association  
(*Representatives - William Weyland and Kathleen Rappold*)
  - Nothing to report.
5. Community Education  
(*Chairperson - John Romer*)
  - Nothing to report.
6. Policy  
(*Chairperson - Irene Buchalter*)
  - Mrs. Buchalter met with Ms. Marcus on policies.
7. Core Curriculum and Technology  
(*Chairperson - Ellen Suckle*)  
Curriculum
  - As of today, we have not received our NJASK results. We typically get them around this time however they have been known to arrive in August.
  - Jamie and I held a Title I meeting with Rick, Cheryl, and Karen. We discussed all of our assessments that are administered in the school and we determined testing dates. In addition, we have weighted the pros and cons of both Study Island and Learnia. Both of these assessment software programs provide us with data on our students. We have decided that since Learnia has not updated to the most recent state standards (common core), the state has dropped them as an assessment program, and they are for grades 3-8 only, we will not be using Learnia next year. We will, however, continue to use Study Island. Teachers are very familiar with Study Island. The advantages of Study Island

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include the K-2 and 3-8 components, they update their questions frequently, and there is also benchmark testing, which is also a requirement of QSAC.

- Professional Development teacher workshops have started. The staff have also been updating the curriculum for the 2011-2012 school year. Once they are completed they will be placed on the Board agenda for approval.

### Technology

- The Technology Department is in the process of cleaning the data in our June 30th NJ Smart submission. We are also configuring PCs for redistribution within the building and removing unserviceable obsolete ones. Since we are switching to Real Time's Lesson Planner system, we are also researching a different host for our teachers' webpages. We have installed Wordpress, an incredibly popular and robust blogging software package, on our web servers. We will finish setting up users and configuring the appropriate settings, and will be able to train teachers on the use of the program at the beginning of the school year. Over the past few weeks, Matt has been updating our email accounts with new staff members.

### 8. Finance

*(Chairperson - Virginia de Haan)*

- Mrs. de Haan reported that our Solar Energy Certificates were sold in the amount of \$85,675. Auditors were in for two days this past week to start on the final audit. They will return the week of August 15<sup>th</sup>.

### 9. Legislation

*(Representative - William Weyland)*

- Pension reform information can be found on the state's web page.

### 10. Personnel - Executive Session

*(Chairperson - Sara Paranzino)*

- Ms. Marcus reported that the sign language interpreter resigned. We have other candidates to look at. Our media specialist also resigned.

### 11. Pine Hill Board of Education

*(Representative - Irene Buchalter)*

- Minutes from the May 24, 2011 Worksession/Regular Business Meeting
- Mrs. Buchalter reported that Pine Hill received \$321,000 in additional state aid. They will use it for tax relief for next year. Meeting tomorrow night for the administrators' contracts and discuss any new approach for the staff contracts.

### 12. Municipal Alliance

*(Representative - Kathleen Rappold)*

- Nothing to report.

### 13. Negotiations

*(Representative - Randall Freiling)*

- Copies of the contract were distributed to the Board.

### 14. Leadership Committee

*(Representative - Kathleen Rappold)*

- Will meet again in September.

### 15. Home and School Association

*(Representative - Virginia de Haan)*

- Will meet at the end of August. The audit will be done at that time.

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ July 25, 2011**

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**OTHER INFORMATION:**

1. Discussion Items:
  - a. SEMI
  - b. Criminal History Review requirements for Board of Education members.
2. Clementon School Information:
  - a. Administrative Report - June 2011

**PUBLIC:**

None

**ADJOURNMENT:**

**MOTION:** To adjourn the meeting at 8:05 PM.

**MOVED BY:** Mr. Weyland  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mrs. Suckle  
**MOTION CARRIED:** 8-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary  
August 22, 2011