

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ September 26, 2011

**CLEMENTON BOARD OF EDUCATION
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education
Clementon Elementary School Media Center
September 26, 2011

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	8:32 PM
William Dilworth	7:30 PM	8:32 PM
Randall Freiling	7:30 PM	8:32 PM
Sara Paranzino	7:30 PM	8:32 PM
Kathleen Rappold	7:30 PM	8:32 PM
John Romer	Absent	---
Ellen Suckle	7:30 PM	8:32 PM
William Weyland	7:30 PM	8:32 PM
Irene Buchalter	7:30 PM	8:32 PM

Quorum present.

Also present were:

Lynn Marcus, Interim Superintendent
Joanne E. Clement, School Business Administrator/Board Secretary
Frank Cavallo, Solicitor

Also present in the audience were:

Members of the community and staff.

PRESENTATIONS:

- 2010-2011 Audit Report - Mr. Stewart from Inverso and Stewart
- 2011 NJ ASK Results - Ms. Lynn Marcus

MINUTES:

MOTION: Approve the Minutes of the following meetings:

- August 22, 2011 Regular Meeting

MOVED BY: Mr. Weyland

SECOND BY: Mrs. Suckle

ON ROLL CALL VOTE:

MOTION CARRIED: 8-0-0

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PUBLIC - AGENDA ITEMS ONLY:

No public comments.

MOTION: Close meeting to the public.

MOVED BY: Mr. Freiling
ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle
MOTION CARRIED: **8-0-0**

SUPERINTENDENT'S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

1. Revised request from employee # 27 for medical leave beginning October 13, 2011 (if circumstances allow) through January 31, 2012 utilizing 21 days of earned sick time. Additional days compensated through the Family Medical Leave Act and the employee's disability plan.
2. Accept, with regret, the retirement notification from employee # 64, beginning January 1, 2012.
3. Request from employee # 64 for compensation for earned, unused sick time.
4. Employment of the following personnel for the 2011-2012 school year, contingent upon satisfactory criminal history review and the acquiring of proper certification:
 - a. POSITION: Part-Time Media Specialist (50%, 10 months)
NAME: Laura DeMatte
STEP: 1 BA
SALARY: \$22,725.00 per year
START DATE: September 1, 2011
 - b. POSITION: Sign Language Interpreter (10 months)
NAME: Holly Lindner
SALARY: \$30,000.00 per year
START DATE: September 1, 2011
5. 2011-2012 Title I Salary Allocations:
 - a. POSITION: Title I Teacher
NAME: Rick Koch
SALARY: \$52,020.00 per year
FUNDED BY: Title 1A
 - b. POSITION: Title I Teacher
NAME: Cheryl Pataky
SALARY: \$74,560.00 per year
FUNDED BY: Title 1A and Title IIA
 - c. POSITION: Title I Teacher
NAME: Karen Stiles
SALARY: \$48,570.00 per year
FUNDED BY: Title 1A
 - d. POSITION: Title I Part-Time Clerk
NAME: Cheryl Branch
SALARY: \$10,837.00 per year

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FUNDED BY: Title 1A

6. Employment of the following staff members as Homebound Instructors at \$32.00 per hour each, on an as-needed basis, for the 2011-2012 school year:
- a. Brenda Falkenstein
 - b. Tina Jenetta
 - c. Lorraine Winters
 - d. Tracy Stefan
 - e. Karen Tropp
 - f. Kathleen Batchelor
 - g. Karen Pickering
 - h. Jessica Ballinghoff

7. Salary correction, to include longevity, for certified staff member Lorraine Winters for the 2011-2012 school year. Corrected salary is \$79,480.00.

8. 2011-2012 Professional Development - Writing Process & Rough Draft Book Review:

Objective: Teachers will review the writing process and how to implement it in their classroom. Teachers will also be instructed on how to maintain students' rough draft books to target areas of weakness in students' writing.

Location: Media Center

Time: 3:45 PM - 4:45 PM

Invited Staff:

Kindergarten and Grade 1: Karen Clayton, Karen Thumm, Marianne Williams, Lynne Pollock, Eileen Swan, Sandy Rambo, Kelly Kolody, Karen Stiles, Cheryl Pataky

Date: Wednesday, October 5, 2011

Grades 2 - 4: Lauren Levine, Dawn Egan, Bonnie Bhasin, Michelle Cirrincione, Brenda Falkenstein, Lauren Roberts, Lorraine Winters, Karen Tropp, Sheree Buttari, Audrey Pape, Karen Stiles, Cheryl Pataky

Date: Thursday, October 6, 2011

Grades 5 - 8: Lauren Murray, Tina Jenetta, Lauren Wheeler, Jessica Ballinghoff, Karen Pickering, Cheryl Prescott, Candice Wilson, Christine Fellona, Michele Small, Christine Procopio, Erin Kelly, Kimberly Schultz, Karen Stiles, Cheryl Pataky

Date: Monday, October 10, 2011

TOTAL POSSIBLE COST: 35 x 1 hr = 35 x \$32 = \$1,120.00

Funded by: Title IA and/or Title IIA (based on the availability of funds)

9. 2nd Marking Period Back on Track, Grades 6 - 8:

Objective: Students identified as failing in one or more subject area will be asked to participate in this after-school program. Students will be given time to work on missing assignments and study for up-coming tests and quizzes.

Teachers: one per grade level (3)

Dates: Tuesdays, Wednesdays, Thursdays; November 29, 2011 - January 26, 2012

Cost: \$2208.00

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Funded by: Title IA and/or Title IIA (based on the availability of funds)

10. 3rd Marking Period Back on Track, Grades 6 - 8:

Objective: Students identified as failing in one or more subject area will be asked to participate in this after-school program. Students will be given time to work on missing assignments and study for up-coming tests and quizzes.

Teachers: one per grade level (3)

Dates: Tuesdays, Wednesdays, Thursdays; February 14, 2012 - March 29, 2012

Cost: \$2016.00

Funded by: Title IA and/or Title IIA (based on the availability of funds)

11. 4th Marking Period Back on Track, Grades 6 - 8:

Objective: Students identified as failing in one or more subject area will be asked to participate in this after-school program. Students will be given time to work on missing assignments and study for up-coming tests and quizzes.

Teachers: one per grade level (3)

Dates: Tuesdays, Wednesdays, Thursdays; April 17, 2012 - June 7, 2012

Cost: \$2304.00

Funded by: Title IA and/or Title IIA (based on the availability of funds)

12. Fall Reading Fluency Clinics for Grades 2 - 5:

Objective: Students will work to increase reading fluency, particularly accuracy and rate using reading intervention materials. Increasing the student's reading accuracy and rate will build their reading stamina which will result in the ability to read longer passages with greater comprehension.

Teachers: one per grade level (4)

Dates: Tuesdays, Wednesdays, Thursdays; October 1, 2011 - December 15, 2011
Teacher Training Workshop: October 4, 2011

Cost: \$3392.00

Funded by: Title IA and/or Title IIA (based on the availability of funds)

13. Spring Reading Fluency Clinics for Grades 2 - 5:

Objective: Students will work to increase reading fluency, particularly accuracy and rate using reading intervention materials. Increasing the student's reading accuracy and rate will build their reading stamina which will result in the ability to read longer passages with greater comprehension.

Teachers: one per grade level (4)

Dates: Tuesdays, Wednesdays, Thursdays; February 14, 2012 - April 5, 2012
Teacher Training Workshop: February 7, 2012

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Cost: \$3392.00

Funded by: Title IA and/or Title IIA (based on the availability of funds)

14. Ratios, Proportions & Percents: Math Clinic for Grades 6 - 8:

Objective: Students will work to increase core number sense and operational fluency while solving a series of problems involving Ratios, Proportions and Percents. Increasing the student's ability to discern the differences between these three everyday math situations will prepare students better for algebraic thinking such as generalizing a pattern.

Teachers: one per grade level (3)

Dates: Tuesdays, Wednesdays, Thursdays; October 18, 2011 - December 15, 2011

Workshop: 2 hrs on October 12, 2011 for 3 teachers + 1 instructor

Cost: \$2,272.00

Funded by: Title IA and/or Title IIA (based on the availability of funds)

15. Spring Problem Solving Math Clinic for Grades 3 - 5:

Objective: Students will work to increase numeracy skills such as place value and operational recognition while solving rich problems connected to geometry, patterns and graphs. Students will see numbers represented in various forms and build strategies useful in helping them solve problems.

Teachers: one per grade level (3)

Dates: Tuesdays, Wednesdays, Thursdays; January 17, 2012 - March 8, 2012

Workshop: 2 hrs on January 11, 2012 for 3 teachers + 1 instructor

Cost: \$2,272.00

Funded by: Title IA and/or Title IIA (based on the availability of funds)

16. Amend the 2011-2012 reorganization appointments as follows:

- a. Homeless Liaison - Ruth Anne Detwiler (replacing Dawn Bermudez)

17. 2010-2011 School Volunteers:

- a. Marie Mackey (Media Center)
- b. Faye Wells (Classroom KC)
- c. Linda Simek (Classroom KB)

18. 2011-2012 Volunteer Coaching Assistants and Volunteer Extra-Curricular Activity Assistants:

- a. Nicholas Budd (Boys' Basketball)
- b. Chuck Bennett (Musical Theatre program)
- c. Christina Janka (Musical Theatre program)

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19. Monroe Township School District employees to observe the Olweus (Anti-Bullying) Kick-Off assembly on September 30, 2011:

- a. Kurt Snape (Lead Teacher)
- b. Sara Symons (School Guidance Counselor)

20. Workshop/Meeting Requests:

- a. EMPLOYEE: Jessica Ballinghoff
 WORKSHOP: ACES Grant Math and Science Partnership - Math Sessions
 LOCATION: Clementon Elementary School
 DATES: September 27, 2011; October 25, 2011; January 17, 2012;
 February 28, 2012; March 2012 date TBD
 COST: \$0.00
 SPONSOR: Rowan University

- b. EMPLOYEE: Michelle Endrizzi
 WORKSHOP: ACES Grant Math and Science Partnership - Math Sessions
 LOCATION: Clementon Elementary School
 DATES: September 27, 2011; October 26, 2011 (Rowan University
 with the Hammonton Middle School teachers); January 17,
 2012; February 28, 2012; March 2012 date TBD
 COST: \$0.00
 SPONSOR: Rowan University

- c. EMPLOYEE: Jason Koralja
 WORKSHOP: ACES Grant Math and Science Partnership - Science
 Sessions
 LOCATION: Rowan University, Glassboro, NJ
 DATES: September 28, 2011; October 12, 2011; November 2, 2011;
 January 18, 2012
 COST: \$0.00
 SPONSOR: Rowan University

- d. EMPLOYEE: Michael Repko
 MEETINGS: Camden and Gloucester County Educational Facilities
 Manager Association Meetings
 LOCATION: Adelphia's, Deptford, NJ
 DATES: September 15, 2011; October 20, 2011; November 17, 2011;
 February 16, 2012; March 15, 2012; April 26, 2012; May 17,
 2012
 COST: \$0.00
 SPONSOR: Camden and Gloucester County Educational Facilities
 Manager Association

- e. EMPLOYEE: Lynn Marcus
 WORKSHOP: NCLB Technical Assistance Training
 LOCATION: Camden County College, Blackwood, NJ
 DATE: September 9, 2011
 COST: \$0.00
 SPONSOR: NJ Department of Education

- f. EMPLOYEE: Kerith Kraft
 WORKSHOP: New Special Education Directors' Orientation
 LOCATION: Camden County College, Blackwood, NJ
 DATE: September 19, 2011
 COST: \$0.00

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- SPONSOR: NJ Department of Education
- g. EMPLOYEE: Cheryl Pataky
 WORKSHOP: Laying Foundation for Year-Long NJ ASK Prep
 LOCATION: Howard Johnson Inn, Hammonton, NJ
 DATE: October 27, 2011
 COST: \$175.00 (Paid by Title I)
 SPONSOR: Schillinger Educational Consultants
- h. EMPLOYEE: Candice Wilson
 WORKSHOP: Laying Foundation for Year-Long NJ ASK Prep
 LOCATION: Howard Johnson Inn, Hammonton, NJ
 DATE: October 27, 2011
 COST: \$175.00 (Paid by Title I)
 SPONSOR: Schillinger Educational Consultants
- i. EMPLOYEE: Karen Tropp
 WORKSHOP: Laying Foundation for Year-Long NJ ASK Prep
 LOCATION: Howard Johnson Inn, Hammonton, NJ
 DATE: October 27, 2011
 COST: \$175.00 (Paid by Title I)
 SPONSOR: Schillinger Educational Consultants
- j. EMPLOYEE: Cheryl Pataky
 WORKSHOP: Teacher as RTI "First Responder" Academic and Behavior Interventions for Struggling Students in Grades 3-12
 LOCATION: Holiday Inn, Swedesboro, NJ
 DATE: November 18, 2011
 COST: \$145.00 (Paid by Title I)
 SPONSOR: Rowan University
- k. EMPLOYEE: Janice Breon
 WORKSHOP: Psychological and Behavioral Management in Disasters, Mass Violence, and Public Health Emergencies
 LOCATION: NJ Forensic Technology Center, Hamilton, NJ
 DATE: October 3, 2011
 COST: \$0.00
 SPONSORS: Rutgers University and NJ Department of Health
- l. EMPLOYEE: Janice Breon
 MEETINGS: Camden County Crisis Response Team Meetings
 LOCATION: CCESC, Clementon, NJ
 DATES: November 15, 2011; February 13, 2012; April 24, 2012
 COST: \$0.00
 SPONSOR: Camden County Mental Health Disaster Response
- m. EMPLOYEE: Janice Breon
 MEETINGS: Traumatic Loss Coalition Meetings (Additional Dates)
 LOCATION: CCESC, Clementon, NJ
 DATES: January 24, 2012; March 20, 2012; May 15, 2012
 COST: \$0.00
 SPONSOR: Traumatic Loss Coalition
- n. EMPLOYEE: Lynn Marcus
 MEETINGS: Camden County Curriculum Consortium Meetings
 LOCATION: Voorhees BOE, Voorhees, NJ and CCESC, Clementon, NJ
 DATES: One time each month; September 2011 - June 2012

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COST: \$0.00
 SPONSOR: Camden County Curriculum Consortium

21. Walking Trip:

- a. TRIP: **Lifestars Walking Trip**
 DATE: October 24, 2011
 RAIN DATE: October 25, 2011
 TIME: 1:00 PM - 2:00 PM
 DESTINATION: Produce Junction, Clementon, NJ
 PARTICIPANTS: Lifestars students, teacher, and aide
 NOTE: Students will use real-life experience to practice skills for applying Math CCS.

22. School Activities:

- a. EVENT: **Fire Safety/Prevention Assembly**
 FACULTY SPONSOR: Kate Teschner
 DATE: October 13, 2011
 TIME: 10:00 AM
 PARTICIPANTS: Students in grades Pre-K - 6
 LOCATION: Multi-Purpose Room
 NOTE: Representative(s) from the Clementon Bureau of Fire Safety will discuss fire safety and prevention as part of Fire Safety/Prevention Week.

23. Community Use of Facilities:

- a. ORGANIZATION: C.Y.A.A.
 PERSON IN CHARGE: Wayne Lemma
 SPONSOR: Community Education
 PURPOSE: Softball practice and conditioning
 DATES: Mondays and Wednesdays; October 1, 2011 - December 1, 2011
 TIME: 6:30 PM - 8:30 PM
 LOCATION: Gymnasium
- b. ORGANIZATION: Girl Scouts Troop # 30303
 PERSON IN CHARGE: Jennifer Rhine
 SPONSOR: Community Education
 PURPOSE: Young Ambassadors Bible Club
 DATES: Two Mondays each month, as follows:
 October 3 and 24, 2011; November 7 and 28, 2011;
 December 5 and 19, 2011; January 9 and 30, 2012;
 February 6 and 27, 2012; March 12 and 26, 2012; April 2
 and 23, 2012; May 7 and 21, 2012, June 11, 2012
 TIME: 5:00 PM - 7:30 PM
 LOCATION: Classroom(s) TBD
- c. ORGANIZATIONS: Original Garden State Corvette Club and D.A.R.E.
 PERSON IN CHARGE: Tina Jennetta
 SPONSOR: Community Education
 PURPOSE: Car Show
 DATE: October 15, 2011
 TIME: 10:00 AM - 1:00 PM
 LOCATION: School grounds, parking lots

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NOTE: All vehicles will be on display for the Clementon School community to recognize and observe "School Violence Awareness Week" and "Fire Prevention Week".

- d. ORGANIZATION: Linden-Boro Women's Club
 PERSONS IN CHARGE: Kelly Keating and Kim Binder
 SPONSOR: Community Education
 PURPOSE: Cheerleading practice
 DATES: Mondays through Thursdays; September 27, 2011 - March 30, 2012
 TIME: 6:30 PM - 8:30 PM
 LOCATION: Multi-Purpose Room and Gymnasium (when available)
- e. ORGANIZATION: Clementon Bureau of Fire Safety
 PERSON IN CHARGE: Troy Bishop
 SPONSOR: Community Education
 PURPOSE: "Trunk or Treat"
 DATE: Sunday, October 30, 2011
 TIME: 5:30 PM - 8:30 PM
 LOCATION: Multi-Purpose Room, parking lot, and use of a restroom
- f. ORGANIZATION: Arborwood Condominium Associates
 PERSON IN CHARGE: Jennifer Karge
 SPONSOR: Community Education
 PURPOSE: Annual Election Meetings for Unit Owners
 DATE: November 3, 2011 and November 17, 2011
 TIME: 6:45 PM - 8:30 PM
 LOCATION: Science Lab, Music Room, or Multi-Purpose Room

MOVED BY: Mrs. Suckle
 ON ROLL CALL VOTE:

SECOND BY: Mr. Freiling
 MOTION CARRIED: **8-0-0**

SUPERINTENDENT'S REPORT = A D D E N D U M:

Items for Action - The Superintendent recommends approval of the following items:

24. Employment of the following individual for the 2011-2012 school year:

- a. POSITION: Substitute Instructional Aide
 NAME: Diane Barricelli
 RATE OF PAY: \$8.50 per hour

25. Field Placement Request:

- a. NAME: Veronica Papale
 UNIVERSITY: Camden County College
 COOPERATING TEACHER: Karen Tropp
 GRADE/SUBJECT: Grade 4
 NOTE: 15 hour field experience

26. Workshop Request:

- a. EMPLOYEE: Karen Pickering
 WORKSHOP: APA Training - Online Session
 LOCATION: CES
 DATE: September 22, 2011
 COST: \$0.00

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SPONSOR: NJ Department of Education

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mr. Dilworth
MOTION CARRIED: 8-0-0

SECRETARY'S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>
1. List # 1 (Community Education)	\$49.95
2. List # 2	\$49.95
3. List # 3	\$425,995.43

2. Payment Transactions:

a. Approve transfers in the amount of \$0.00.

b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
08/15/11	From: General To: Payroll	\$24,607.36
08/15/11	From: General To: Agency	\$12,349.18
08/30/11	From: General To: Payroll	\$26,004.42
08/30/11	From: General To: Agency	\$12,915.94

3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
08/15/11	To: First Niagara Bank For: Tax Sheltered Annuities	\$824.50
08/30/11	To: First Niagara Bank For: Tax Sheltered Annuities	\$849.50

4. 2011-2012 agreement with Brookfield School for homebound instruction at a rate of \$32.00 per hour.
5. Resolution to adopt the revised Notice of Tort Claim form as requested by the Burlington County Insurance Pool Joint Insurance Fund.
6. Attendance for Camden County School Board members for the following meeting dates:
- Tuesday, October 4, 2011
 - Tuesday, January 10, 2012
 - Monday, March 5, 2012
 - Tuesday, May 8, 2012
7. Camden County Educational Services Commission for Chapter 192-193 Services for the 2011-2012 school year at no cost to the board.
8. Accept donations of an alto saxophone and clarinet from Ms. Leventhal (Spanish teacher).

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9. Attend Camden County School Board meeting on Tuesday, October 4, 2011 located at Camden County Library in Bellmawr for the following board members:
 - a. Virginia de Haan
 - b. Lynn Marcus
 - c. Kathleen Rappold
 - d. William Weyland

Topic: Update on the administration's education reform initiative, new improved NJQSAC school-monitoring system. (Each board member will abstain from their individual travel.)
10. W.R. Bommer Plumbing to replace six hot water heaters November 10 and 11, 2011 at the quoted price of \$4,195.00 (lowest quote).
11. Accept donation of school book bags filled with supplies from Chews United Methodist Church.
12. Accept donation of school book bags filled with supplies from Burlington Camden County Association of Realtors and Century 21 Realtors.
13. Submission of Fiscal Year 2012 No Child Left Behind Grant:

Title I Basic:	\$253,180
Title II A:	\$ 43,126
Title III:	\$ 2,272
14. Submission of Fiscal Year 2012 IDEA Grant:

Basic:	\$160,551
Preschool:	\$ 3,686
15. Participate in consortium with Lindenwold Public Schools for Title III funds for the 2012-2013 school year.
16. Brittany Waller to intern with Business Administrator two days a week for one month.
17. Accept the Comprehensive Annual Financial Plan Report (CAFRA) for the fiscal year ending June 30, 2011 and the auditor's Management Report - Financial, Compliance, and Performance, for the fiscal year ending June 30, 2011.
18. Accept Corrective Action Plan for finding #2010-1: Numerous adjustments were made to the General Fund and Special Revenue Fund financial statements in order to reflect the proper balances for the end of the year.
19. Acceptance of the Treasurer's Report and Secretary's Report in accordance with N.J.A.C. 6A23-16.10 (c) 3, I certify that as of **July 30, 2011**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Clementon Board of Education pursuant to N.J.S. A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A. C. 6-23-2.12 (a) 1.

(Treasurer's report)
(Secretary's report)

Pursuant to N.J.A.C. 6:23A-16.10 (c) 4, the Board certifies that as of **July 30, 2011** after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of the Board's

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knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOVED BY: Mrs. de Haan
ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle
MOTION CARRIED: 8-0-0
(Each board member abstained from their travel.)

CORRESPONDENCE:

1. Memorandum from Hardenbergh Insurance Group regarding SPELL JIF - Maksin Student Accident Group Purchase Program.

COMMITTEE REPORTS:

1. Administrative Evaluation
(Chairperson - Randall Freiling)
 - Mr. Freiling will do the board self evaluation. Mr. Freiling will present the Board Goals at the next meeting, for discussion.
2. Building and Maintenance
(Chairperson - William Weyland)
 - Nothing to report.
3. Camden County Educational Services Commission
(Representative - Virginia de Haan; Alternate - William Weyland)
 - Date for fact finding, October 1. In service was done for the teachers at CCESC.
4. Camden County School Boards Association
(Representatives - William Weyland and Kathleen Rappold)
 - First meeting will be held on October 4.
5. Community Education
(Chairperson - John Romer)
 - Not present to give a report.
6. Policy
(Chairperson - Irene Buchalter)
 - Nothing this month.
7. Core Curriculum and Technology
(Chairperson - Ellen Suckle)

Curriculum

 - Administration and the Title I office will be meeting with teachers during their grade level meetings to analyze and discuss the NJASK data from last year. Each teacher will come up with an area of focus to work on with their class based on the data. Meetings will take place for both math and language arts.
 - DRA2 Assessments have started and they will be finished by September 30th.
 - October 21st will be our first Early Dismissal so the staff can meet to review data from the assessments that were administered in the beginning of the year to determine how to drive instruction in the classroom.

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Technology

- The Technology Department has been very busy with beginning-of-year duties this month. Software and hardware glitches, last-minute changes, training, and NJ Smart work are all ongoing as we settle in for another school year.
- NJSMART continues to make adjustments and changes to data submission. New this year is uploading data about staff members – both certificated, and non-certificated. There is also a new “staff submission,” which closely resembles the October 15 student data submission. It appears that the state is trying to unite all of the data collection under the umbrella of NJSMART, and will eventually do away with the DOENET certificated staff report. Another goal of the expanded data collection is to link staff members with students so that reports can be generated based not only on how well districts and schools service their students, but also on how well individual teachers perform.

8. Finance

(Chairperson - Virginia de Haan)

- Mrs. de Haan reported the SREC price has fallen dramatically.

9. Legislation

(Representative - William Weyland)

- Nothing to report.

10. Personnel - Executive Session

(Chairperson - Sara Paranzino)

- Mrs. Paranzino reported that Lynne Pollock is retiring. Speech Therapist is going out on maternity leave.

11. Pine Hill Board of Education

(Representative - Irene Buchalter)

- Minutes from the July 19, 2011 Worksession/Regular Business Meeting
- Settled with administrators. Meeting with mediator on Tuesday for the first time. Gave the café staff \$1.00 per hour raise.

12. Municipal Alliance

(Representative - Kathleen Rappold)

- Nothing to report.

13. Negotiations

(Representative - Randall Freiling)

- Mr. Freiling stated that with the new laws, everyone is upset about benefit changes.

14. Leadership Committee

(Representative - Kathleen Rappold)

- First meeting will be in October.

15. Home and School Association

(Representative - Virginia de Haan)

- Home and School is switching bank to Beneficial.
- They have a new treasurer starting in October.
- Audited balance was \$2,466.
- Mrs. de Haan had a copy of the proposed budget. Mrs. de Haan explained the current fund raising efforts and why they are scheduled for the different times in the school year.

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OTHER INFORMATION:

1. Informational Items:
 - a. Article from the August 31, 2011 "Courier-Post" entitled, "Districts Get Energized by Solar Plans".
 - b. Article from Yahoo News entitled, "New Jersey Enacts Nation's Toughest Law on Bullying".
2. Discussion Items:
3. Clementon School Information:
 - a. Administrative Report - August 2011
 - b. Enrollment Report - September 7, 2011
 - c. Nurse's Report - September 7, 2011 to September 22, 2011

PUBLIC:

None

MOTION: Close meeting to the public.

MOVED BY: Mr. Freiling
ON ROLL CALL VOTE:

SECOND BY: Mr. Dilworth
MOTION CARRIED: 8-0-0

Audit report from Mr. Stewart. Read the MDA letter. General Operating Fund, financial summary.

EXECUTIVE SESSION:

MOTION: To move into Executive Session at 8:20 PM.

The Clementon Board of Education went into Executive Session for the purposes of policy and student matters. No action will be taken.

MOVED BY: Mr. Freiling
ON ROLL CALL VOTE:

SECOND BY: Mr. Dilworth
MOTION CARRIED: 8-0-0

MOTION: To return from closed session at 8:30 PM.

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mrs. Paranzino
MOTION CARRIED: 8-0-0

ADJOURNMENT:

MOTION: To adjourn the meeting at 8:32 PM.

MOVED BY: Mr. Freiling
ON ROLL CALL VOTE:

SECOND BY: Mrs. Paranzino
MOTION CARRIED: 8-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary
 October 17, 2011