

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ May 29, 2012

**CLEMENTON BOARD OF EDUCATION
Clementon, New Jersey**

Operational Reorganization Meeting of the Clementon Board of Education
Clementon Elementary School Media Center
May 29, 2012

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	8:20 PM
William Dilworth	7:40 PM	8:20 PM
Randall Freiling	Absent	---
Sara Paranzino	7:30 PM	8:20 PM
Kathleen Rappold	7:30 PM	8:20 PM
John Romer	7:30 PM	8:20 PM
Ellen Suckle	7:30 PM	8:20 PM
William Weyland	7:30 PM	8:20 PM
Irene Buchalter	7:30 PM	8:20 PM

Quorum present.

Also present were:

Lynn Marcus, Superintendent
Joanne E. Clement, School Business Administrator/Board Secretary
Shannon Hudack, Solicitor

Also present in the audience were:

Members of the community and staff.

MINUTES:

MOTION: Approve the Minutes of the following meeting:

- April 30, 2012 Regular Meeting

MOVED BY: Mrs. Suckle

SECOND BY: Mrs. Rappold

ON ROLL CALL VOTE:

MOTION CARRIED: 7-0-0

PUBLIC - AGENDA ITEMS ONLY:

No public comments.

MOTION: Close meeting to the public.

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7. School Activities:

- a. EVENT: **Camden County Technical School Visitation**
 FACULTY SPONSOR: Steven Boianelli
 DATES: October 18, 2012 and January 24, 2013
 TIME: 8:45 AM - 2:15 PM
 LOCATION: Camden County Technical School, Sicklerville, NJ
 PARTICIPANTS: Students in grade 8
 NOTE: Transportation will be provided by CCTS. This trip is part of the 8th grade high school orientation. The students have an orientation, tour and will learn about the various career options available to them.
- b. EVENT: 2012-2013 Soccer Game Schedule
 FACULTY SPONSOR: TBD
 TIME: All games begin at 3:45 PM unless otherwise noted
 TRANSPORTATION: As per bid
 DATE/LOCATION (Home games are played at Charles Bowen Field):
- September 13: Scrimmage contest @ Home
 - September 20: Home vs. Brooklawn
 - September 26: Away vs. Saint Joan's (Marlton) at 4:00 PM
 - September 27: Home vs. Gibbsboro
 - October 2: Away vs. Brooklawn
 - October 4: Home vs. Merchantville at 4:00 PM
 - October 9: Away vs. Gibbsboro
 - October 11: Home vs. Oaklyn
 - October 16: Home vs. Saint Joan's
 - October 18: Away vs. Oaklyn
 - October 23: Away vs. Merchantville at 4:00 PM
 - Week of October 29: Playoffs TBD
 - November 1: Alumni Game @ Home (rain date November 6)

8. Community Use of Facilities:

- a. ORGANIZATION: Community Education
 EVENT: HOOPS Workout Basketball Camp 2012 - *Revised*
 PERSON IN CHARGE: Candice Wilson
 COACHES: Candice Wilson and Alyssa Vanore
 PURPOSE: Summer basketball camp for girls aged 9-15.
 DATES: Monday, August 6, 2012 through Friday, August 10, 2012
 TIME: 9:00 AM to 1:00 PM
 (8:30 AM arrival on Monday, August 6, 2012)
 LOCATION: Multi-Purpose Room and Gymnasium
 REVISION: *Registrants will be charged \$75.00 to attend. A "\$10.00 off registration fee" coupon will be provided in the brochure for those who register by the end of June.*
- b. ORGANIZATION: Community Education
 PERSONS IN CHARGE: Kate Teschner and Kelly Kolody
 EVENT: Addition of a dunk tank at CES Carnival
 DATE: June 2, 2012
 LOCATION: Parking Lot
 NOTE: Additional attraction at the Board of Education approved CES Community Carnival. Why Buy Rental (Mantua, NJ) will provide the dunk tank and certificate of insurance.

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ON ROLL CALL VOTE:

MOTION CARRIED: 7-0-0

SUPERINTENDENT'S REPORT = A D D E N D U M:Items for Action - The Superintendent recommends approval of the following items:

9. Employment of the following individual for the 2012-2013 school year, contingent upon satisfactory criminal history review:

a. POSITION: Teacher (10 months)
 NAME: Michael Terlizzi
 STEP: 1BA
 SALARY: \$45,450.00 per year
 START DATE: September 1, 2012

MOVED BY: Mrs. Suckle
 ON ROLL CALL VOTE:

SECOND BY: Mrs. Rappold
 MOTION CARRIED: 7-0-0

SECRETARY'S REPORT:Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>
1. List # 1 (Community Education)	\$5,575.85
2. List # 2	\$421,033.12
3. List # 3	\$146,243.00
4. List # 4	\$95,353.28

2. Payment Transactions:

- a. Approve transfers in the amount of \$10,010.50.

- b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
04/15/12	From: General	\$85,260.26
	To: Agency	
04/15/12	From: General	\$127,963.18
	To: Payroll	
04/30/12	From: General	\$84,909.48
	To: Agency	
04/30/12	From: General	\$126,077.62
	To: Payroll	

3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
04/15/12	To: First Niagara Bank	\$6,161.50
	For: Tax Sheltered Annuities	
04/30/12	To: First Niagara Bank	\$6,161.50
	For: Tax Sheltered Annuities	

4. Breakfast/Lunch prices for the 2012-2013 school year:

	<u>Student</u>	<u>Adult</u>
Reduced Breakfast:	\$.30	-----
Breakfast:	\$1.00	\$2.50

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Reduced Lunch:	\$.40	-----
Lunch:	\$2.25	\$3.50

We are mandated by the State to increase our lunch prices by \$.10 for the 2012-2013 school year.

5. Lease agreement with Ricoh for teacher's lounge copier and main office copier. State Contract # A51465. This is a 48 month lease for \$1,706.14 per month with a yearly savings of \$1,767.24.
6. Resolution to join the Camden County Elementary League for the following sports:
 - a. Boys Basketball
 - b. Girls Basketball
 - c. Boys/Girls Soccer
 - d. Girls Softball
7. Three year contract for Study Island \$21,337.83 (\$2,370.87 savings).
8. Ground Source Solutions for one year maintenance for \$5,940.00.
9. Partners in Pediatrics for physical therapy services for the 2012-2013 school year at a rate of \$70.00 per hour.
10. Bayada Nursing Services for special education student for the 2012-2013 school year at the following rates:
 - a. Registered Nurse: \$52.00 per hour
 - b. LPN: \$42.00 per hour
11. Pupil Transportation Services Jointure with Pine Hill Board of Education for the 2012-2013 school year.
12. 2011-2012 Education Job Salary Allocation:
 - a. Kimberly English - Art
 - b. Lori DeMatte - Media
 - c. Alicia Heverly - Physical Education
 - d. Ryan Roemer - Music
 - e. Erin Kelly - 8th Grade
 - f. Deborah Share - Media
13. Reaffirm roll call vote for Board Resolution to apply for funds for the Anti-Bullying Bill of Rights Act in the amount of \$1,655.00
14. Resolution # 2011-28 from Burlington County Insurance Pool Joint Insurance Fund to authorize the refund of surplus. This year we will apply our refund to the 2012-2013 premium contribution.
15. Participate in Middlesex Regional Educational Services Commission for cooperative pricing for the 2012-2013 school year for supplies.
16. Resolved by the Board of Education of Clementon that the Board will continue to operate under the present policies/regulations/organizational chart until or unless further revised by the Board of Education.
17. Approve Five Year Maintenance Plan, 2009-2014, until revised.

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18. Custodial supplies bid awarded to Standard Maintenance in the amount of \$1,097.50.
19. Custodial supplies bid awarded to Indco, Inc. in the amount of \$1,360.20.
20. Acceptance of the Treasurer's Report and Secretary's Report in accordance with N.J.A.C. 6A23-16.10 (c) 3, I certify that as of **April 30, 2012**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Clementon Board of Education pursuant to N.J.S. A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A. C. 6-23-2.12 (a) 1.
 (Treasurer's report) (Background)
 (Secretary's report) (Board Book)
- Pursuant to N.J.A.C. 6:23A-16.10 (c) 4, the Board certifies that as of **April 30, 2012** after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOVED BY: Mrs. Paranzino
 ON ROLL CALL VOTE:

SECOND BY: Mrs. de Haan
 MOTION CARRIED: 7-0-0

(Mr. Dilworth entered the meeting at 7:40 PM.)

PRESENTATIONS:

- *May 2012 Super Stars of the Month* - Ms. Marcus
- *April 2012 Manner Banner (Life Stars classroom)* - Ms. Kosmaczewski
- *Overview of the Marzano Teacher Evaluation System* - Ms. Marcus

CORRESPONDENCE:

1. April 2012 Nutri-Serve Food Service Update
2. Notification from Nutri-Serve regarding changes to school food service regulations for 2012-2013.

COMMITTEE REPORTS:

1. Administrative Evaluation
 (Chairperson - Randall Freiling)
 - Mr. Freiling was not present for a report. Mrs. Buchalter stated that the Board would wait until next month to approve the evaluation of the superintendent.
2. Building and Maintenance
 (Chairperson - William Weyland)
 - Mr. Weyland reported that the district is waiting for the energy report to come in.
3. Camden County Educational Services Commission
 (Representative - Virginia de Haan; Alternate - William Weyland)
 - Mrs. de Haan reported that the Commission hired a preschool teacher for next year's program. They also approved renewing teachers for next year along with office staff salaries. Approved 14 sub nurses for the substitute program next year.

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4. Camden County School Boards Association
(*Representatives – John Romer and William Weyland*)
 - Mr. Weyland reported that he went to the meeting and gave handouts from the meeting.

5. Community Education
(*Chairperson – John Romer*)
 - Camp Clementon Attendance Record – April 2012
 - Mr. Romer reported Camp Clementon is taking reservations for next year. Upcoming events are the carnival on Saturday, June 6, 2012.

6. Policy
(*Chairperson – Irene Buchalter*)
 - No policies were reviewed.

7. Core Curriculum and Technology
(*Chairperson – Ellen Suckle*)

Mrs. Suckle reported on the following:

CURRICULUM

 - We are starting our professional development days for the IRLA in grades 3-5 and 6-8 special education on May 30th.
 - Summer professional development will consist of curriculum writing to focus on the new Common Core State Standards.
 - NJASK is over. We should receive the results sometime in August.
 - End-of-the-year assessments are taking place such as the MAP, Study Island, DRA2, Fluency Checks, and Math Facts.

TECHNOLOGY

 - This month, the Technology Department completed the NJ DoE PARCC/broadband survey, answering questions about the district's internet connectivity, network infrastructure (wired and wireless), and devices that would be used for computer-based assessment.
 - With regard to NJ Smart, we will be completing the Course/Roster Submission soon. This submission is new for this school year and asks districts to submit an array of information about classes, teachers, and students.
 - We are preparing for the summer purchase of a cart's worth of tablets (most likely iPads), and a lab's worth of new PCs. We will probably take a more centralized approach with the lab and install what are known in the industry as thin clients. These are not autonomous machines, and will communicate with our servers for much of their workload. Among the advantages to this approach are reduced costs for power and cooling, lower initial procurement costs, centralized management, and greater reliability. Scaling this solution will increase those benefits – adding additional clients will be a fraction of the cost of traditional computers. We have tried a demo unit, and the technology seems stable, quick, and responsive for all tasks – including document creation, video and audio playback, and moderate to heavy web use. These scenarios more than account for the machines' typical expected load.

8. Finance
(*Chairperson – Virginia de Haan*)
 - Mrs. de Haan reported that the bills were paid. Auditors were in for preliminary audit and will be back for final audit the end of July.

9. Legislation
(*Representative – William Weyland*)

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- Mr. Weyland went to Delegate Assembly. He will leave book with Business Administrator. Three amendments were passed.

10. Personnel – Executive Session

(Chairperson – Sara Paranzino)

- Mrs. Paranzino reported that last week Jamie and I interviewed in-house candidates for the two Title I positions we had open. All positions have been filled for the Title I office.
- With the changes in staffing due to the Title I positions, we now need a 3rd grade teacher. I have posted the position internally however knowing we still need to hire an elementary teacher I have placed Mr. Terlizzi on the addendum. Mr. Terlizzi has been with us throughout the school year as a one-on-one aide, a substitute, and is currently our long-term substitute 3rd grade teacher who is filling in for a maternity leave.
- At this time the only position we need to hire for is a 6th grade Science and Social Studies teacher to replace the teacher that resigned. I will be posting for that position in June.

11. Pine Hill Board of Education

(Representative – Irene Buchalter)

- Minutes from the March 27, 2012 Budget Hearing
- Minutes from the March 27, 2012 Worksession/Regular Business Meeting
- Minutes from the April 24, 2012 Public Hearing
- Minutes from the April 24, 2012 Worksession/Regular Business Meeting
- Mrs. Buchalter reported that the administration is doing more to honor the students. At the last board meeting, the board encountered an individual who complained about his taxes. Police had to be called.

12. Municipal Alliance

(Representative – Kathleen Rappold)

- Mrs. Rappold had nothing to report.

13. Leadership Committee

(Representatives – Kathleen Rappold and John Romer)

- No more meetings for the rest of the year.

14. Home and School Association

(Representative – Virginia de Haan)

- Mrs. de Haan reported the opening balance was \$4,139.99. Expenses for the month were \$458.78, and deposits of \$332.00 for box tops leaving a balance of \$3,986.92. The group is waiting for the school calendar so that they can set up fund raising for next year.

OTHER INFORMATION:

1. Clementon School Information:

- a. Administrative Report – April 2012
- b. Nurse's Report – April 25, 2012 – May 23, 2012
- c. Enrollment Report – April 30, 2012
- d. American Reading Company came and held an event at school.
- e. We met with the Mayor and gave him a tour of the building and classrooms. He was very impressed.
- f. Mrs. Buchalter read the Code of Ethics and all board members signed acknowledgement for the year.

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PUBLIC:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

MOTION: To adjourn the meeting at 8:20 PM.

MOVED BY: Mr. Dilworth

SECOND BY: Mrs. Rappold

ON ROLL CALL VOTE:

MOTION CARRIED: 8-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary
June 25, 2012