

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

**CLEMENTON BOARD OF EDUCATION
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education
Clementon Elementary School Media Center
June 25, 2012

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	8:24 PM
William Dilworth	Absent	---
Randall Freiling	Absent	---
Sara Paranzino	7:30 PM	8:24 PM
Kathleen Rappold	7:30 PM	8:24 PM
John Romer	Absent	---
Ellen Suckle	7:30 PM	8:24 PM
William Weyland	7:30 PM	8:24 PM
Irene Buchalter	7:30 PM	8:24 PM

Quorum present.

Also present were:

Lynn Marcus, Superintendent
Joanne E. Clement, School Business Administrator/Board Secretary
Shannon Hudak, Solicitor

Also present in the audience were:

Members of the community and staff.

MINUTES:

MOTION: Approve the Minutes of the following meeting:

- May 29, 2012 Regular Meeting

MOVED BY: Mrs. Suckle

SECOND BY: Mrs. Rappold

ON ROLL CALL VOTE:

MOTION CARRIED: 6-0-0

PUBLIC - AGENDA ITEMS ONLY:

Open meeting to Public to Agenda items only

Mr. Schmidt from Gloucester City asked the Board why they used employee numbers and not names on the agenda. The Board has always used employee numbers for identification. Anyone from the public wishing to know names can always request that information through an OPRA

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

request. Mr. Schmidt also voiced his concern with the Resolution for Executive Session. He started to comment on our solicitor not being present. The Business Administrator asked him to refrain from making any comments about our solicitor. Ms. Hudak responded by thanking Mr. Schmidt for his concerns. Mr. Schmidt also commented that he had spoken to Mr. Freiling on these matters.

Upon hearing no other comments, open session was closed.

MOTION: Close meeting to the public.

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mrs. Paranzino
MOTION CARRIED: 6-0-0

SUPERINTENDENT'S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

1. Accept, with regret, the resignation of employee # 137, effective July 1, 2012.
2. Accept, with regret, the resignation of employee # 216, effective 60 days from date of notification.
3. Accept, with regret, the retirement notification of employee # 034, effective July 1, 2012.
4. Request from employee # 034 for earned and unused personal and sick time.

ITEM #4 REMOVED FROM MOTION

5. Summer 2012 Extended Year Wilson Tutoring:

- a. NAME: Karen Pickering
- RATE OF PAY: \$32.00 per hour prior to July 1, 2012;
\$32.50 per hour July 1, 2012 and after
- HOURS: 24 hours total

6. Summer 2012 Professional Development - **Title I Articulation and Transition:**

Objective: To transition new instructors into Title I LAL and Math positions.

Instructors: Cheryl Pataky, Rick Koch, Michelle Magilton, Alyssa Martin, Karen Stiles

Date and Length: June-August 2012; 9:00-2:00

Cost: 5 teachers x 5 hrs x \$32.00 = \$800.00 (prior to July 1, 2012)

5 teachers x 5 hrs x \$32.50 = \$812.50 (after July 1, 2012)

Funded by: Title IA

7. Summer 2012 Professional Development - **Title I Mathematic Common Core State Standards Articulation:**

Objective: To develop framework for the implementation of the CCSS in Mathematics.

Instructors: Karen Stiles, Michelle Magilton

Date and Length: June-August 2012; 9:00-2:00

Cost: 2 teachers x 5 hrs x \$32.00 = \$320.00 (prior to July 1, 2012)

2 teachers x 5 hrs x \$32.50 = \$325.00 (after July 1, 2012)

Funded by: Title IA and/or RTTT3 (Based on the availability of funds)

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

8. Summer 2012 Professional Development - **Research Labs:**

Objective: Teachers will meet as a group to discuss what worked well and what problems arose during our first year of implementation. Then meet with grade level partners to streamline lessons for next year. Attention will be paid to aligning the Social Studies Research Labs to the Common Core State Standards and integrating each theme with ELA. Teachers will also work on modifying lessons for Special Education students.

Teachers: Karen Tropp, Sheree Buttari, Katie Agresta, Cheryl Prescott, Tina Jennetta, Lauren Murray, Lauren Wheeler, 6th Science and Social Studies teacher TBH, Mike O'Brien, Nicole Palermo, Andrea DiSalvo, Christine Procopio

Instructors: Cheryl Pataky

Date and Length: July 10, 2012; 9:00-2:00

Cost: 13 teachers x 5hrs x \$32.50 = \$2535.00

1 teacher x 3hrs (PD preparation) x \$32.50 = \$97.50

Total = \$2,632.50

Funded by: Title IA and/or RTTT3 (Based on the availability of funds)

9. Summer 2012 Professional Development - **Classroom Libraries:**

Objective: Teachers will meet to review procedures for leveling the books in their classroom libraries and discuss effective organizational strategies. Then teachers will be given time to work in their classrooms leveling their books and organizing their libraries for the next school year.

Teachers: Tracy Stefan, Karen Clayton, Karen Thumm, Bonnie Bhasin, Audrey Pape, Kelly Kolody, Sandy Rambo, Eileen Swan, Dawn Egan, Jessica Ballinghoff, Lauren Roberts, Lorraine Winters, Brenda Falkenstein, Mike Terlizzi, Michelle Cirrincione, Karen Tropp, Katie Agresta, Sheree Buttari, Cheryl Prescott, Tina Jennetta, Lauren Murray, Lauren Wheeler, Cheryl Pataky, Christine Fellona, Michele Small, Christine Procopio, Candice Wilson, Andrea DiSalvo, Kim Schultz, Cathe Bare, Karen Pickering

Instructors: Karen Stiles and Alyssa Martin

Date and Length: July 24, 2012; 11:00-3:00

Cost: 33 teachers x 4hrs. x \$32.50 = \$4,290.00

1 teacher x 3hrs (PD preparation) x \$32.50 = \$97.50

Total = \$4,387.50

Funded by: Title IA (Based on the availability of funds)

10. Summer 2012 Professional Development - **Title I Data Analysis/Articulation:**

Objective: To analyze NJ ASK data and other academic data to identify at-risk students in the areas of reading, writing, and math.

Instructors: Karen Stiles, Michelle Magilton, Alyssa Martin

Date and Length: June-August 2012, 10 hrs each

Cost: 3 teachers x 10hrs x \$32.50 = \$975.00

Funded by: Title IA (Based on the availability of funds)

11. Summer 2012 Professional Development - **Response to Intervention Teacher Training:**

Objective: Train new teachers in Response to Intervention:

- Diagnostic Testing
- Progress-Monitoring Assessments
- Lessons/Materials
- Meetings/Paperwork

Teachers: Alyssa Martin, Lauren Levine, Lorraine Winters

Instructors: Karen Stiles and Michelle Magilton

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

Date and Length: July 17, 2012; 9:00-1:00
Cost: 5 teachers x 4hrs. x \$32.50 = \$650.00
 2 teachers x 2hrs. PD Preparation x 32.50 = \$130.00
 Total = \$780.00
Funded by: Title IA (Based on the availability of funds)

12. Summer 2012 Professional Development - **English Language Learners Teacher Training:**

Objective: Train new teachers in teaching English Language Learners:

- WIDA Standards
- Access Testing
- Progress-Monitoring Assessments
- Lessons/Materials
- Software
- Meetings/Paperwork

Teachers: Lauren Levine

Instructor: Karen Stiles

Date and Length: July 25, 2012; 9:00-1:00

Cost: 2 teachers x 4hrs. x \$32.50 = \$260.00

Funded by: Title IA

13. Summer 2012 Professional Development - **Action CCSS Introduction and Application Using the IRLA:**

Objective: Provide teachers Day 1 training of Action CCSS. Give overview of the English Language Arts block for next school year and an introduction to the Common Core State Standards.

Teachers: Jessica Ballinghoff, Lauren Roberts, Mike Terlizzi

Instructors: Karen Stiles and Alyssa Martin

Date and Length: July 31, 2012; 9:00-1:00

Cost: 5 teachers x 4hrs. x \$32.50 = \$650.00

2 teachers x 2hrs. PD Preparation x 32.50 = \$130.00

Total = \$780.00

Funded by: Title IA and/or RTTT3 (Based on the availability of funds)

14. Summer 2012 Professional Development - **Tier 1 Reading Intervention Menus for Grades 4-8:**

Objective: Provide reading teachers of grades 4-8 with RTI strategies to use in the classroom with students who are struggling with decoding words, reading fluency, or comprehension.

Teachers: Karen Tropp, Katie Agresta, Sheree Buttari, Cheryl Prescott, Tina Jennetta, Lauren Murray, Lauren Wheeler, Christine Fellona, Michele Small, Christine Procopio, Candice Wilson, Andrea DiSalvo, Kim Schultz, Cathe Bare, Karen Pickering, Alyssa Martin

Instructor: Cheryl Patak

Date and Length: July 25, 2012; 9:00-12:00

Cost: 17 teachers x 3hrs.x \$32.50 = \$1,657.50

Funded by: Title IA

15. Summer 2012 Professional Development - **English Language Arts Curriculum Update Initial Meeting:**

Objective: Align English Language Arts to the Common Core Standards for grades K-8

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

Teachers: Teachers of ELA in grades K-8
Date and Length: June 26, 2012; 9:00-2:00
Cost: 32 teachers x 5hrs. x \$32.00 = \$5,120.00
Funded by: Title IA and/or RTTT3 (Based on the availability of funds)

16. Summer 2012 Professional Development - **English Language Arts Curriculum Update Continued:**

Objective: Align English Language Arts to the Common Core Standards for grades K-8

Teachers: Teachers of ELA in grades K-8
Date and Length: June-August, 2012 (up to 5 additional hours)
Cost: 32 teachers x 5hrs. x \$32.00 = \$5,120.00 (prior to July 1, 2012)
 32 teachers x 5hrs. x \$32.50 = \$5,200.00 (after July 1, 2012)
Funded by: Title IA and/or RTTT3 (Based on the availability of funds)

17. Summer 2012 Professional Development - **Mathematics Curriculum Update Initial Meeting:**

Objective: Align Mathematics to the Common Core Standards for grades K-8 with a focus on activities and assessments to prove mastery of grade level skills.

Teachers: Teachers of Math in grades K-8
Date and Length: June-July 2012; 9:00-2:00
Cost: 32 teachers x 5hrs. x \$32.00 = \$5,120.00 (prior to July 1, 2012)
 32 teachers x 5hrs. x \$32.50 = \$5,200.00 (after July 1, 2012)
Funded by: Title IA and/or RTTT3 (Based on the availability of funds)

18. Summer 2012 Professional Development - **Mathematics Curriculum Update Continued:**

Objective: Align Mathematics to the Common Core Standards for grades K-8 with a focus on activities and assessments to prove mastery of grade level skills.

Teachers: Teachers of Math in grades K-8
Date and Length: June-August, 2012 (up to 5 additional hours)
Cost: 31 teachers x 5hrs. x \$32.00 = \$5,120.00 (prior to July 1, 2012)
 31 teachers x 5hrs. x \$32.50 = \$5,200.00 (after July 1, 2012)
Funded by: Title IA and/or RTTT3 (Based on the availability of funds)

19. Salary adjustment for Michael Terlizzi to reflect a Master's Degree received. Documentation provided: transcript. Adjusted salary and step: \$48,900.00 per year; Step 1 MA.

20. 2012-2013 Extra-Curricular Stipend Positions and Personnel:

Activity	Faculty Member	Stipend
Head Coach Boys Basketball	Michael O'Brien	\$2,068.00
Asst. Coach Boys Basketball	<i>Vacant</i>	\$1,379.00
Head Coach Girl's Basketball	Michael Terlizzi	\$2,068.00
Asst. Coach Girl's Basketball	<i>Vacant</i>	\$1,378.00
Head Coach Co-ed Soccer	Christine Fellona	\$2,068.00
Asst. Coach Co-ed Soccer	Tina Jenetta	\$1,379.00
Head Coach, Softball	Candice Wilson	\$2,068.00

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

Asst. Coach, Softball	Tina Jennetta	\$1,379.00
Drama	Sal Mazzocca	\$2,068.00
Cheerleading	Kelly Kolody	\$2,068.00
Student Government	Nicole Palermo	\$1,379.00
National Junior Honor Society	Cathe Bare & Andrea DiSalvo (split)	\$1,253.00
Band	Ryan Roemer	\$1,253.00
Chorus	Sal Mazzocca	\$1,127.00
Yearbook	Mary Ellen Haldeman	\$1,066.00
Art Challenge	Kim English	\$1,222.00
Safety Patrol	Michelle Endrizzi	\$878.00
8th Grade Promotion	Brenda Falkenstein	\$752.00
Scorekeeper	<i>Vacant</i>	\$285.00
Community Education Director	Kate Teschner	\$8,607.00
Camp Clementon Director	Kate Teschner	\$8,607.00
News Media Coordinator	Suzanne McClernan	\$1,200.00
Stock Room Supervisor	Suzanne McClernan	\$1,200.00

21. Employment of the following 2012-2013 Breakfast Program personnel:

Position	Faculty Member	Hourly Rate
Breakfast Program Supervisor	Brenda Falkenstein	\$32.50
Breakfast Program Supervisor	Suzanne McClernan	\$8.43
Breakfast Program Substitute	Kelly Kolody	\$32.50
Breakfast Program Substitute	Kathleen Batchelor	\$32.50

22. Employment of the following 2012-2013 Camp Clementon personnel:

Position	Faculty Member	Hourly Rate
Camp Clementon Senior Staff	Cheryl Branch	\$12.00
Camp Clementon Senior Staff	Lynne Stang	\$12.00
Camp Clementon Senior Staff	Marie Bondiskey	\$12.00
Camp Clementon Assistant	Kristin Egan	\$7.75

23. Employment of the following 2012-2013 Substitute personnel:

Position	Name	Rate of Pay
Substitute Instructional Aide	Marie Bondiskey	\$8.50 per hour
Substitute Instructional Aide	Val Costino	\$8.50 per hour
Substitute Instructional Aide	Andrea Rambo	\$8.50 per hour
Substitute Nurse	Carol Kellogg	\$125.00 per day
Substitute Nurse	Grace Dubiel	\$125.00 per day

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

24. Approval of Superintendent/Principal's Harassment, Intimidation, and Bullying consequences/remedial measures from May 11, 2012 - June 14, 2012.
25. Accept funds from the NJ Department of Education in the amount of \$339.00 to support implementation of the Anti-Bullying Bill of Rights Act.
26. 2012-2013 School Calendar
27. New staff working hours, effective September 1, 2012, for teaching staff and instructional aides: 8:25 AM to 3:40 PM. (Teacher work day remains 7 hours and 15 minutes as per the negotiated agreement.)

28. Field Experience Request:

- a. NAME: Lauren Murray
 UNIVERSITY: Rowan University
 COOPERATING TEACHER: Same
 NOTE: Teacher is enrolled in the Graduate Level Teacher of Students with Disabilities Endorsement program at Rowan and she is currently teaching in a classroom with several students who have IEPs.

29. Tuition Reimbursement:

- a. EMPLOYEE: Lauren Murray
 COURSE TITLE: Teaching Reading to Exceptional Children
 UNIVERSITY: Rowan University
 TUITION: \$2,040.00
 NOTE: As per the negotiated agreement, course reimbursements shall not exceed \$1,000.00 per individual per year and non-tenured teachers who voluntarily leave employment within two years of receiving tuition reimbursement shall repay the same to the Board of Education.

30. Workshop/Meeting Requests:

- a. EMPLOYEE: Joanne Clement
 WORKSHOP: Meal Planning for New Lunch Meal Pattern
 LOCATION: Gloucester County College
 DATE: July 26, 2012
 COST: \$0.00
 SPONSOR: NJ Department of Education
- b. EMPLOYEE: Michelle Endrizzi (Math)
 WORKSHOP: ACES Summer Institute - Math and Science
 LOCATION: Rowan University, Glassboro, NJ
 DATES: July 30 - August 3, 2012 and August 6 - August 10, 2012
 COST: \$0.00
 SPONSOR: Rowan University (ACES Grant)
- c. EMPLOYEE: Christine Fellona (Math)
 WORKSHOP: ACES Summer Institute - Math and Science
 LOCATION: Rowan University, Glassboro, NJ
 DATES: July 30 - August 3, 2012 and August 6 - August 10, 2012
 COST: \$0.00
 SPONSOR: Rowan University (ACES Grant)

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

- d. EMPLOYEE: Rick Koch (Math)
 WORKSHOP: ACES Summer Institute - Math and Science
 LOCATION: Rowan University, Glassboro, NJ
 DATES: July 30 - August 3, 2012 and August 6 - August 10, 2012
 COST: \$0.00
 SPONSOR: Rowan University (ACES Grant)
- e. EMPLOYEE: Tracy Stefan (Science)
 WORKSHOP: ACES Summer Institute - Math and Science
 LOCATION: Rowan University, Glassboro, NJ
 DATES: July 30 - August 3, 2012 and August 6 - August 10, 2012
 COST: \$0.00
 SPONSOR: Rowan University (ACES Grant)
- f. EMPLOYEE: Katie Agresta (Science)
 WORKSHOP: ACES Summer Institute - Math and Science
 LOCATION: Rowan University, Glassboro, NJ
 DATES: July 30 - August 3, 2012 and August 6 - August 10, 2012
 COST: \$0.00
 SPONSOR: Rowan University (ACES Grant)

31. Field Trips:

- a. TRIP: **Fifth Grade Field Trip**
 FACULTY SPONSORS: Lauren Wheeler and Lauren Murray
 DATE: May 31, 2013
 RAIN DATE: None
 TIME: 9:00 AM - 2:30 PM
 DESTINATION: National Constitution Center, Philadelphia, PA
 STUDENT ADMISSION: \$0.00
 CHAPERONE COST: \$0.00
 TRANSPORTATION: \$0.00
 PARTICIPANTS: Eligible fifth grade students and teachers
 NOTE: All costs associated with this trip shall be reimbursed from a scholarship grant.
- b. TRIP: **Life Stars Walking Trip**
 FACULTY SPONSOR: Karen Pickering
 DATE: October 25, 2012
 RAIN DATE: October 26, 2012
 TIME: 1:00 PM - 2:00 PM
 DESTINATION: Produce Junction, Clementon, NJ
 STUDENT ADMISSION: \$0.00
 CHAPERONE COST: \$0.00
 TRANSPORTATION: \$0.00
 PARTICIPANTS: Life Stars students
 NOTE: Students will plan, budget, and purchase pumpkins and food for pumpkin carving event to practice real life skills using Core Curriculum standards.

32. School Activities:

- a. EVENT: **D.A.R.E. Bowling Trip**
 FACULTY SPONSOR: Tina Jennetta
 DATE: June 7, 2013
 TIME: 1:00 PM - 3:00 PM
 LOCATION: 30 Strikes Bowling Alley

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

PARTICIPANTS: Students in grade 5
 NOTE: Transportation will be provided by 30 Strikes. This trip is to celebrate the completion of the D.A.R.E. program by the fifth grade students.

- b. **EVENT: D.A.R.E. Recognition Ceremony**
 FACULTY SPONSOR: Tina Jennetta
 DATE: June 7, 2013
 TIME: 12:00 PM - 1:00 PM
 LOCATION: Media Center
 PARTICIPANTS: Students in grade 5
 NOTE: To recognize and celebrate the fifth grade D.A.R.E. graduates.
- c. **EVENT: D.A.R.E. Graduation Dance**
 FACULTY SPONSOR: Tina Jennetta
 DATE: June 7, 2013
 TIME: 6:30 PM - 8:30 PM
 LOCATION: Multi-Purpose Room
 PARTICIPANTS: Students in grade 5
 NOTE: To recognize and celebrate the fifth grade D.A.R.E. graduates.
- d. **EVENT: Rita's Water Ice Quart Sale Fundraiser**
 FACULTY SPONSOR: Kelly Kolody
 DATES: February 2013
 ITEMS TO BE SOLD: Rita's Water Ice (Quart Size)
 NOTE: This fundraiser will be organized to raise funds for numerous CES activities and will help offset the cost of materials needed for each group.
- e. **EVENT: Winter Concert**
 FACULTY SPONSORS: Sal Mazzocca and Ryan Roemer
 DATE: December 13, 2012
 TIME: 7:00 PM - 8:30 PM
 LOCATION: Multi-Purpose Room
 PARTICIPANTS: Students in band and choir will perform for their families.
- f. **EVENT: Summer Soccer Practices**
 FACULTY SPONSOR: Christine Fellona
 DATES: August 20, 22, 27, and 29, 2012
 TIME: 9:00 AM - 11:00 AM
 LOCATION: CES back field
 PARTICIPANTS: Soccer team students
- g. **EVENT: Spring Concert**
 FACULTY SPONSORS: Sal Mazzocca and Ryan Roemer
 DATE: April 25, 2013
 TIME: 7:00 PM - 8:30 PM
 LOCATION: Multi-Purpose Room
 PARTICIPANTS: Students in band and choir will perform for their families.
- h. **EVENT: CES Community Carnival**
 FACULTY SPONSOR: Kelly Kolody
 DATE: Saturday, June 1, 2013
 RAINDATE: N/A
 TIME: 11:00 AM - 2:00 PM

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

LOCATION: Clementon Elementary School parking lots
 NOTE: No cost to attend but donations are welcome. (Wristbands will be sold for general games and special attractions will be extra.) Funds raised shall benefit the Student Activity account. Older students are encouraged to get involved with the community. The community also has an opportunity to mingle with students and staff of CES.

i. EVENT: **“Beauty and the Beast, Jr.” Performances**
 FACULTY SPONSOR: Sal Mazzocca
 DATES: May 29, 2013; May 30, 2013; June 3, 2013; June 4, 2013
 TIME: 7:00 PM – 8:30 PM
 LOCATION: Multi-Purpose Room
 NOTE: Musical production

j. EVENT: **REVISED 2012-2013 Soccer Game Schedule**
 FACULTY SPONSOR: Christine Fellona
 TIME: All games begin at 3:45 PM unless otherwise noted
 TRANSPORTATION: As per bid
 DATE/LOCATION (Home games are played at Charles Bowen Field):

- September 13: Scrimmage contest @ Home
- September 18: Away vs. Merchantville
- September 20: Home vs. Brooklawn
- September 26: Away vs. Saint Joan’s (Marlton) at 4:00 PM
- September 27: Home vs. Gibbsboro
- October 2: Away vs. Brooklawn
- October 4: Home vs. Merchantville at 4:00 PM
- October 9: Away vs. Gibbsboro
- October 11: Home vs. Oaklyn
- October 16: Home vs. Saint Joan’s
- October 18: Away vs. Oaklyn
- Week of October 22: Playoffs TBD
- November 1: Alumni Game @ Home (rain date November 6)

33. Community Use of Facilities:

a. ORGANIZATION: Community Education
 PERSON IN CHARGE: Kate Teschner
 SPONSOR: Community Education
 PURPOSE: **“Welcome Back Candy Bingo”**
 DATE: September 27, 2012
 TIME: 7:00 PM – 8:30 PM
 LOCATION: Multi-Purpose Room

b. ORGANIZATION: Community Education
 PERSON IN CHARGE: Kate Teschner
 SPONSOR: Community Education
 PURPOSE: **“Penny Party”**
 DATE: November 15, 2012
 TIME: 7:00 PM – 8:30 PM
 LOCATION: Multi-Purpose Room and Gym

c. ORGANIZATION: Community Education
 PERSON IN CHARGE: Kate Teschner
 SPONSOR: Community Education
 PURPOSE: **“Read With Santa”**

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

DATE: December 6, 2012 or December 11, 2012
 TIME: 7:00 PM – 8:30 PM
 LOCATION: Multi-Purpose Room
 NOTE: This event is held in conjunction with Home and School's "Holiday Workshop Family Night" event.

- d. ORGANIZATION: Community Education
 PERSON IN CHARGE: Kate Teschner
 SPONSOR: Community Education
 PURPOSE: **"Ice Cream Social"**
 DATE: March 21, 2013
 TIME: 7:00 PM – 8:30 PM
 LOCATION: Multi-Purpose Room
- e. ORGANIZATION: Community Education
 PERSON IN CHARGE: Kate Teschner
 SPONSOR: Community Education
 PURPOSE: Community Education Classes
 DATES: Beginning October 9, 2012 for four weeks
 TIME: 3:15 PM – 4:00 PM, Various days
 LOCATION: Various
 NOTE: Instructor and course information to follow at a later date.
- f. ORGANIZATION: Love Apple Quilters
 PERSON IN CHARGE: Carole Henell
 SPONSOR: Community Education
 PURPOSE: Quilting Workshops
 DATES: Saturdays: September 22, 2012; November 17, 2012;
 January 19, 2013; May 18, 2013
 TIME: 9:00 AM – 3:30 PM
 LOCATION: Multi-Purpose Room and several classrooms
- g. ORGANIZATION: "I Can" Bible Club
 PERSON IN CHARGE: Jeff Walsemann
 SPONSOR: Community Education
 PURPOSE: Opportunity for children to meet together for lessons and interactive help from the Bible to build character and integrity.
 DATES: Tuesdays: Beginning September 25, 2012 through May 14, 2013
 TIME: 3:15 PM – 4:30 PM
 LOCATION: Media Center or Science Lab

34. 2012-2013 Home and School Association Fundraisers:

- a. EVENT: Pies and Auntie Ann Pretzel Sale
 PERSON IN CHARGE: Dana Yost
 DATES: September 19, 2012 – September 30, 2012
 ITEMS SOLD: Pies and pretzel items
 NOTE: Catalog fundraiser. Dates are approximate until a school calendar is approved.
- b. EVENT: "Especially for You" Holiday Fundraiser
 PERSON IN CHARGE: Dana Yost
 DATES: Beginning approximately October 6, 2012
 ITEMS SOLD: Holiday items

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

- NOTE: Catalog fundraiser. Dates are approximate until a school calendar is approved.
- c. EVENT: David's Cookie Dough
 PERSON IN CHARGE: Dana Yost
 DATES: November 1, 2012 - November 14, 2012
 ITEMS SOLD: Cookie dough
 NOTE: Catalog fundraiser. Dates are approximate until a school calendar is approved.
- d. EVENT: Fall Book Fair
 PERSONS IN CHARGE: Meghan Milano and Eileen Phillips
 DATES: November 12, 2012 - November 16, 2012
 ITEMS SOLD: Books and school supplies
 NOTE: Materials to be sold provided by Scholastic.
- e. EVENT: Fall Book Fair Family Night
 PERSONS IN CHARGE: Meghan Milano and Eileen Phillips
 DATE: November 15, 2012
 TIME: 5:30 PM - 7:00 PM
 ITEMS SOLD: Books and school supplies
 NOTE: Family Night provides the students and family members an opportunity to shop at the book fair.
- f. EVENT: Holiday Workshop
 PERSONS IN CHARGE: Meghan Milano and Eileen Phillips
 DATES: December 3, 2012 - December 7, 2012 or
 December 10, 2012 - December 14, 2012
 ITEMS SOLD: Holiday Gifts
 LOCATION: Science Lab
- g. EVENT: Holiday Workshop Family Night
 PERSONS IN CHARGE: Meghan Milano and Eileen Phillips
 DATE: December 6, 2012 or December 11, 2012
 TIME: 5:30 PM - 7:00 PM
 NOTE: Family Night provides the students and family members an opportunity to shop at the Holiday Workshop. This event is held in conjunction with Community Education's "Read with Santa" event.

MOVED BY: Mrs. de Haan
 ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle
 MOTION CARRIED: **6-0-0**

SUPERINTENDENT'S REPORT = A D D E N D U M:

Items for Action - The Superintendent recommends approval of the following items:

35. Employment of the following individuals for the 2012-2013 school year, contingent upon satisfactory criminal history review:

- a. POSITION: 6th Grade Science and Social Studies Teacher (10 months)
 NAME: Jennifer Gregory
 STEP: 1 BA
 SALARY: \$45,450.00 per year
 START DATE: September 1, 2012

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

- b. POSITION: Speech/Language Specialist (10 months)
 NAME: Kristen Stang
 STEP: 1 BA
 SALARY: \$45,450.00 per year
 START DATE: September 1, 2012
- c. POSITION: Part-Time School Social Worker - 10% (10 months)
 NAME: Michele Brewster
 STEP: 1 BA
 SALARY: \$4,545.00 per year
 START DATE: September 1, 2012

MOVED BY: Mrs. Suckle
 ON ROLL CALL VOTE:

SECOND BY: Mrs. Paranzino
 MOTION CARRIED: **6-0-0**

SECRETARY'S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>
1. List # 1 (Community Education)	\$4,403.04
2. List # 2	\$474,918.95
3. List # 3	\$171,927.62

2. Payment Transactions:
 - a. Approve transfers in the amount of \$43,444.00.

 - b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
05/15/12	From: General	\$84,903.54
	To: Agency	
05/15/12	From: General	\$127,898.38
	To: Payroll	
05/30/12	From: General	\$84,742.09
	To: Agency	
05/30/12	From: General	\$127,450.59
	To: Payroll	

3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
05/15/12	To: First Niagara Bank	\$6,161.50
	For: Tax Sheltered Annuities	
05/30/12	To: First Niagara Bank	\$6,161.50
	For: Tax Sheltered Annuities	

4. Renewal of service agreement with the OMNI Group for all 403(b) accounts for the 2012-2013 year in the amount of \$1,850.00. No increase.

5. Agreement with Pine Hill Board of Education to utilize five classrooms for their summer special education program for \$4,400.00.

6. In accordance with N.J.A.C. 6A:23A-14.4(a), resolved to deposit anticipated current year surplus not to exceed \$200,000.00 into Tuition Reserve Account at year end.

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

7. In accordance with N.J.A.C. 6A:23A-14.4(a), resolved to deposit anticipated current year surplus not to exceed \$100,000.00 into Capital Reserve Account for projects in our Long Range Facilities Plan.
8. Permission for the Superintendent and Business Administrator to make transfers and pay the bills for the end of the month of June 30, 2012 prior to the July board meeting.
9. Inter-Local Agreement between Clementon Board of Education and Borough of Clementon for IT services for the 2012-2013 school year.
10. Scholarship recipient for 2012-2013 school year was awarded to Lauren Weast in the amount of \$500.00.
11. New Behavioral Network for behavioral consultation for the 2012-2013 school year for special education students.
12. Amendment for 2011-2012 No Child Left Behind grand in the following amounts:

Title I:	\$8,134
Title IIA	\$7,208
Title IID	\$ 522
13. Acceptance of the Treasurer's Report and Secretary's Report in accordance with N.J.A.C. 6A:23-16.10 (c) 3, I certify that as of **May 31, 2012**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Clementon Board of Education pursuant to N.J.S. A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A. C. 6-23-2.12 (a) 1.
 (Treasurer's report)
 (Secretary's report)
 Pursuant to N.J.A.C. 6:23A-16.10 (c) 4, the Board certifies that as of **May 31, 2012** after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOVED BY: Mrs. Suckle
 ON ROLL CALL VOTE:

SECOND BY: Mrs. Rappold
 MOTION CARRIED: **6-0-0**

PRESENTATIONS:

- *HIB Report* - Ms. Marcus

CORRESPONDENCE:

1. May and June 2012 Nutri-Serve Food Service Update
2. Notification from the NJ Department of Education that the Camden County Professional Development Board has approved the district's 2012-2013 Professional Development Plan.

COMMITTEE REPORTS:

1. Administrative Evaluation
 (Chairperson - Randall Freiling)

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

- Mr. Freiling was not present but Mrs. Buchalter reported that Mrs. Marcus has achieved her goals and objectives. Merit pay is recommended in the amount of \$15,760.00.

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mrs. Paranzino
MOTION CARRIED: 6-0-0

2. Building and Maintenance
(*Chairperson - William Weyland*)
 - Mr. Weyland reported on the parking lot repair, sink hole, air conditioning projects that will be completed this summer.
3. Camden County Educational Services Commission
(*Representative - Virginia de Haan; Alternate - William Weyland*)
 - Mrs. de Haan reported that she was unable to attend their meeting. Preschool program update, Commission will be offering a discount for first year.
4. Camden County School Boards Association
(*Representatives - John Romer and William Weyland*)
 - No meetings during the summer.
5. Community Education
(*Chairperson - John Romer*)
 - Camp Clementon Attendance Record - June 2012
 - Mr. Romer was not present.
6. Policy
(*Chairperson - Irene Buchalter*)
 - No policy review this month.
7. Core Curriculum and Technology
(*Chairperson - Ellen Suckle*)
Mrs. Suckle reported the following:
CURRICULUM
 - The teachers in grades 3-5 and 6-8 special education participated in day 1 of their IRLA training. The remaining 4 days of professional development will take place in the first two months of the school year.
 - Summer professional development will consist of curriculum writing to focus on the new Common Core State Standards.TECHNOLOGY
 - The Technology Department will be ordering a mobile lab of Apple iPads and configuring them for classroom use. We are excited about the prospect of making tablets available for our staff and students.
 - We will also be ordering replacement machines for Computer Lab #1. The existing machines will be distributed to the classrooms.
 - We will also be doing most of the work for NJ Smart's end-of-year and course/roster submissions, and will be finishing those by the August 2 deadline.
 - Finally, we rolled over our student information system data to begin operating in the 2012-2013 school year.
8. Finance
(*Chairperson - Virginia de Haan*)

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

- Mrs. de Haan reported that sale of SREC's yielded \$18,900. Our June State Aid payments should be coming the beginning of July. The auditors will be coming the week of July 30, 2012 for the final audit. Report will be given in September or October.
9. Legislation
(*Representative - William Weyland*)
- Mr. Weyland had nothing to report.
10. Personnel - Executive Session
(*Chairperson - Sara Paranzino*)
- Mrs. Paranzino reported that the Committee met to discuss new hires.
11. Pine Hill Board of Education
(*Representative - Irene Buchalter*)
- Mrs. Buchalter reported that Pine Hill will be meeting on Tuesday evening. Results of the ASK tests. Clementon did better than Pine Hill.
12. Municipal Alliance
(*Representative - Kathleen Rappold*)
- Mrs. Rappold had nothing to report. Mrs. Marcus gave a report on the meeting that was held today with the borough and their architects/engineers to discuss the fields. Wetlands are involved with the EPA and us using the property for fields.
13. Leadership Committee
(*Representatives - Kathleen Rappold and John Romer*)
- The Leadership Committee will resume in September.
14. Home and School Association
(*Representative - Virginia de Haan*)
- Mrs. de Haan reported we approved the fundraisers. Books are at the auditors. Balance in June, \$3,631.23. Mrs. Marcus asked Helene if they would be willing to buy a new sign for the school.

OTHER INFORMATION:

1. Clementon School Information:
 - a. Administrative Report - May 2012
 - b. Nurse's Report - May 23, 2012 to June 14, 2012
 - c. Enrollment Reports - May 31, 2012 and June 14, 2012
 - d. School Breakfast and Lunch program meal plan
 - e. Conference Request
 - f. Clementon Day at RiverSharks

PUBLIC:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

MOTION: To adjourn the meeting at 8:24 PM.

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 25, 2012

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mrs. Rappold
MOTION CARRIED: **6-0-0**

Respectfully submitted,

Joanne E. Clement, Board Secretary
July 23, 2012