

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ September 24, 2012**

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**CLEMENTON BOARD OF EDUCATION  
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education  
Clementon Elementary School Media Center  
**September 24, 2012**

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

Mrs. Buchalter led the Pledge of Allegiance.

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	9:10 PM
William Dilworth	7:30 PM	9:10 PM
Randall Freiling	7:30 PM	9:10 PM
Sara Paranzino	7:30 PM	9:10 PM
Kathleen Rappold	7:30 PM	9:10 PM
John Romer	7:30 PM	9:10 PM
Ellen Suckle	7:30 PM	9:10 PM
William Weyland	Absent	---
Irene Buchalter	7:30 PM	9:10 PM

Quorum present.

Also present were:

Lynn Marcus, Superintendent  
Joanne E. Clement, School Business Administrator/Board Secretary  
John Collins, Solicitor

Also present in the audience were:

Members of the community and staff.

**MINUTES:**

**MOTION:** Approve the Minutes of the following meetings:

- August 27, 2012 Regular Meeting
- September 6, 2012 Special Meeting and Executive Session

**MOVED BY:**           Mrs. Paranzino          

**SECOND BY:**           Mr. Romer          

**ON ROLL CALL VOTE:**

**MOTION CARRIED:** 8-0-0

**PUBLIC - AGENDA ITEMS ONLY:**

Open meeting to Public to Agenda items only - No public comment

## CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ September 24, 2012

### SUPERINTENDENT'S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

1. Accept request from employee # 104 for a three month medical leave of absence effective immediately.
2. Accept request from employee # 198 for three uncompensated days to be taken on January 2, 3, and 4, 2013.
3. 2012-2013 personnel:
  - a. POSITION: Title I Clerk (Part-Time)  
NAME: Cheryl Branch  
SALARY: \$11,000.00 per year
4. 2012-2013 Community Education personnel:
  - a. POSITION: Camp Clementon Program Aide  
NAME: Jacob McVicar  
RATE OF PAY: \$7.75 per hour
  - b. POSITION: Community Education Clerical Aide  
NAME: Suzanne McClernan  
RATE OF PAY: \$8.43 per hour
5. Title I 2012-2013 salary allocations:
  - a. Karen Stiles: \$20,304 - Title IA
  - b. Karen Stiles: \$29,696 - Title IIA
  - c. Alyssa Martin: \$46,400 - Title IA
  - d. Michelle Magilton: \$50,000 - Title I
  - e. Cheryl Branch: \$11,000 - Title I
6. Employment of the following individuals for the 2012-2013 school year, contingent upon satisfactory criminal history review:
  - a. POSITION: Media Specialist/Librarian (Part-Time; 10 months)  
NAME: Carole Paulus  
SALARY: \$22,725.00 (pro-rated)  
STEP: 1 BA  
START DATE: September 26, 2012  
NOTE: Upon receipt of appropriate transcripts, employee's salary and step will be adjusted to BA + 15
7. Salary adjustment for Steven Boianelli to reflect an additional 15 credits received. New salary and step: \$50,050.00 per year, step MA + 15. Documentation provided: transcripts.
8. Source 4 Teachers, together with its employees, to provide substitute services for the 2012-13 school year.
9. 2012-2013 Source 4 Teachers Master Substitute List
10. September 2012 additions to the Source 4 Teachers Master Substitute List

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11. Additional 2012-2013 school volunteer:

- a. Lynne Pollock (Former staff member to volunteer on Mondays and Fridays to assist Dorothy Idris and her ELL project.)

12. 2012-2013 Title I School-Parent Compact

13. First Reading of the following revised policy:

Number	Type	Title
0155	POL	Board Committees

14. Fall Reading Fluency Clinics for Grades 4<sup>th</sup> -5<sup>th</sup>:

Objective: Students will complete their “Tonight’s 20” by reading for 20 minutes in a novel that is on their IRLA level. Students will conference with the teacher as they answer questions using the Super 6 Strategies.

Teachers: 2-4 (Depending upon the number of students eligible) Staff to be determined

Number of Sessions: 17

Session Dates: October 16, 2012 to December 6, 2012 on Tuesdays, Wednesdays, Thursdays

Times: 3:15 PM to 4:00 PM for the students; 3:15 PM to 4:15 PM for the staff

Training Workshop: 2 hours, October 9, 2012 for 2-4 teachers + 1 instructor

Cost: (Depending upon the number of staff and eligible students) = \$1,300.00 not to exceed \$2,535.00

Funded by: Title I and/or Title IIA

15. Winter Reading Fluency Clinics for Grades 2<sup>nd</sup> -3<sup>rd</sup>:

Objective: Students will complete their “Tonight’s 20” by reading for 20 minutes in a novel that is on their IRLA level. Students will conference with the teacher as they answer questions using the Super 6 Strategies.

Teachers: 2-4 (Depending upon the number of students eligible) Staff to be determined

Number of Sessions: 18

Session Dates: January 8, 2013 to February 21, 2013 on Tuesdays, Wednesdays, Thursdays

Times: 3:15 PM to 4:00 PM for the students; 3:15 PM to 4:15 PM for the staff

Training Workshop: 2 hours, January 3, 2013 for 2-4 teachers + 1 instructor

Cost: (Depending upon the number of staff and eligible students) = \$1,365.00 not to exceed \$2,665.00

Funded by: Title I and/or Title IIA

16. Spring Reading Fluency Clinics for Grades 2<sup>nd</sup> -5<sup>th</sup>:

Objective: Students will work on skills to master reading 1 nonfiction article fluently per session. Students will also discuss and answer comprehension questions related to the article.

Teachers: one per grade level (4) – Staff to be determined

Number of Sessions: 17

Session Dates: March 5, 2013 to April 18, 2013 on Tuesdays, Wednesdays, Thursdays

Times: 3:15 PM to 4:00 PM for the students; 3:15 PM to 4:15 PM for the staff

Workshop: 2 hours, February 28, 2013 for 4 teachers + 1 instructor

Cost: 4 teachers x 19 hrs. x \$32.50 + 1 instructor x 2 hrs. x \$32.50 = \$2,535.00

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Funded by: Title I and/or Title IIA

17. Fall Math Fluency Clinics for Grades 2<sup>nd</sup>-3<sup>rd</sup>:

Objective: Students will practice number sense skills through math games, math facts review, and homework assistance.

Teachers: 2-4 (Depending upon the number of students eligible) Staff to be determined

Number of Sessions: 17

Session Dates: October 16, 2012 to December 6, 2012 on Tuesdays, Wednesdays, Thursdays

Times: 3:15 PM to 4:00 PM for the students; 3:15 PM to 4:15 PM for the staff

Training Workshop: 2 hours, October 9, 2012 for 2-4 teachers + 1 instructor

Cost: (Depending upon the number of staff and eligible students) = \$1,300.00 not to exceed \$2,535.00

Funded by: Title I and/or Title IIA

18. Winter Math Fluency Clinics for Grades 4<sup>th</sup>-5<sup>th</sup>:

Objective: Students will practice number sense skills through math games, math facts review, and homework assistance.

Teachers: 2-4 (Depending upon the number of students eligible) Staff to be determined

Number of Sessions: 18

Session Dates: January 8, 2013 to February 21, 2013 on Tuesdays, Wednesdays, Thursdays

Times: 3:15 PM to 4:00 PM for the students; 3:15 PM to 4:15 PM for the staff

Training Workshop: 2 hours, January 3, 2013 for 2-4 teachers + 1 instructor

Cost: (Depending upon the number of staff and eligible students) = \$1,365.00 not to exceed \$2,665.00

Funded by: Title I and/or Title IIA

19. Spring Math Fluency Clinics for Grades 2<sup>nd</sup> -5<sup>th</sup>:

Objective: Students will practice number sense skills through math games, math facts review, and homework assistance.

Teachers: one per grade level (4) - Staff to be determined

Number of Sessions: 17

Session Dates: March 5, 2013 to April 18, 2013 on Tuesdays, Wednesdays, Thursdays

Times: 3:15 PM to 4:00 PM for the students; 3:15 PM to 4:15 PM for the staff

Workshop: 2 hours, February 28, 2013 for 4 teachers + 1 instructor

Cost: 4 teachers x 19 hrs. x \$32.50 + 1 instructor x 2 hrs. x \$32.50 = \$2,535.00

Funded by: Title I and/or Title IIA

20. Graduate Credit Compensation:

a. EMPLOYEE:	Michelle Marino
CREDITS:	18
COMPLETION:	August 24, 2013
NEW SALARY:	\$49,610.00 per year
NEW STEP:	5 BA + 15
EFFECTIVE DATE:	September 1, 2013

21. Workshop/Meeting Requests:

a. EMPLOYEE:	Christine Fellona
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- WORKSHOP: ACES Grant Math and Science Partnership – Math Sessions  
 LOCATION: Clementon Elementary School Media Center  
 DATES: October 12, 2012; November 27, 2012; January 14, 2013;  
 February 8, 2013  
 COST: \$0.00  
 SPONSORS: Rowan University
- b. EMPLOYEE: Steven Boianelli  
 MEETINGS: 2012-2013 Traumatic Loss Coalition/Crisis Team Meetings  
 LOCATION: CCESC, Clementon, NJ  
 DATES: October 4, 2012; December 17, 2012; January 18, 2013;  
 March 1, 2013; April 26, 2013  
 COST: \$0.00  
 SPONSOR: Camden County Educational Services Commission and The  
 Center for Family Services
- c. EMPLOYEE: Rebecca Finley  
 MEETINGS: 2012-2013 Traumatic Loss Coalition/Crisis Team Meetings  
 LOCATION: CCESC, Clementon, NJ  
 DATES: October 4, 2012; December 17, 2012; January 18, 2013;  
 March 1, 2013; April 26, 2013  
 COST: \$0.00  
 SPONSOR: Camden County Educational Services Commission and The  
 Center for Family Services
- d. EMPLOYEE: Steven Boianelli  
 MEETINGS: 2012-2013 Monthly School Counselor PLC Meetings  
 DATES: September 20, 2012; October 24, 2012; November 20, 2012;  
 December 18, 2012; January 23, 2013; February 20, 2013;  
 March 20, 2013; April 16, 2013; May 22, 2013  
 LOCATION: Varies  
 COST: \$0.00  
 SPONSOR: Pine Hill, Berlin Township, and Clementon School Districts
- e. EMPLOYEE: Megan Frantz  
 WORKSHOP: Verification Training for Lunch Program  
 LOCATION: Stockton State College  
 DATE: October 2, 2012  
 COST: \$0.00  
 SPONSOR: NJ Department of Agriculture
- f. EMPLOYEE: Lynn Marcus  
 WORKSHOP: NCLB FY 2013 Technical Assistance Session  
 LOCATION: Camden County College  
 DATE: August 29, 2012  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
- g. EMPLOYEE: Lynn Marcus  
 WORKSHOP: Digging Deeper into the Common Core  
 LOCATION: New Brunswick, NJ  
 DATE: October 16, 2012  
 COST: \$0.00  
 SPONSOR: Pearson
- h. EMPLOYEE: Lynn Marcus  
 WORKSHOP: Efficiency Standards and Data Review

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- LOCATION: Camden County Office of Education  
 DATE: October 17, 2012  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
- i. EMPLOYEE: Joanne Clement  
 WORKSHOP: Efficiency Standards and Data Review  
 LOCATION: Camden County Office of Education  
 DATE: October 17, 2012  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
- j. EMPLOYEE: Karen Stiles  
 WORKSHOP: Efficiency Standards and Data Review  
 LOCATION: Camden County Office of Education  
 DATE: October 17, 2012  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
- k. EMPLOYEE: Alyssa Martin  
 WORKSHOP: Efficiency Standards and Data Review  
 LOCATION: Camden County Office of Education  
 DATE: October 17, 2012  
 COST: \$0.00  
 SPONSOR: NJ Department of Education
- l. EMPLOYEE: Lynn Marcus  
 WORKSHOP: PreK-3<sup>rd</sup> Grade Leadership Conference (1 session)  
 LOCATION: Monroe Township, NJ  
 DATE: November 2, 2012  
 COST: See note  
 SPONSORS: Division of Early Childhood Education, NJ Association for Supervision and Curriculum Development, NJ Principals and Supervisors Association, and the Advocates for Children of NJ  
 NOTE: \$100.00 total cost for attendance at the conference (Ms. Marcus; 1 session), Leadership Training Series (Ms. Marcus; 4 sessions), and the Kindergarten Seminar (Ms. Marcus and 4 teachers; 5 sessions) as listed immediately below.
- m. EMPLOYEE: Lynn Marcus  
 WORKSHOP: PreK-3<sup>rd</sup> Grade Leadership Training Series (4 sessions)  
 LOCATION: Pemberton Early Childhood Center, Pemberton, NJ  
 DATES: November 30, 2012; February 1, 2013; April 19, 2013; May 17, 2013  
 COST: Included in item 21.l above  
 SPONSORS: Division of Early Childhood Education, NJ Association for Supervision and Curriculum Development, NJ Principals and Supervisors Association, and the Advocates for Children of NJ
- n. EMPLOYEE: Lynn Marcus  
 WORKSHOP: Kindergarten Seminar (5 sessions)  
 LOCATION: CCESC, Clementon, NJ  
 DATES: November 14, 2012; December 6, 2012; January 10, 2013; February 22, 2013; April 18, 2013  
 COST: Included in item 21.l above

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- SPONSORS: Division of Early Childhood Education, NJ Association for Supervision and Curriculum Development, NJ Principals and Supervisors Association, and the Advocates for Children of NJ
- o. EMPLOYEE: Karen Stiles  
 WORKSHOP: Kindergarten Seminar (5 sessions)  
 LOCATION: CCESC, Clementon, NJ  
 DATES: November 14, 2012; December 6, 2012; January 10, 2013; February 22, 2013; April 18, 2013  
 COST: Included in item 21.1 above  
 SPONSORS: Division of Early Childhood Education, NJ Association for Supervision and Curriculum Development, NJ Principals and Supervisors Association, and the Advocates for Children of NJ
- p. EMPLOYEE: Karen Clayton  
 WORKSHOP: Kindergarten Seminar (5 sessions)  
 LOCATION: CCESC, Clementon, NJ  
 DATES: November 14, 2012; December 6, 2012; January 10, 2013; February 22, 2013; April 18, 2013  
 COST: Included in item 21.1 above  
 SPONSORS: Division of Early Childhood Education, NJ Association for Supervision and Curriculum Development, NJ Principals and Supervisors Association, and the Advocates for Children of NJ
- q. EMPLOYEE: Karen Thumm  
 WORKSHOP: Kindergarten Seminar (5 sessions)  
 LOCATION: CCESC, Clementon, NJ  
 DATES: November 14, 2012; December 6, 2012; January 10, 2013; February 22, 2013; April 18, 2013  
 COST: Included in item 21.1 above  
 SPONSORS: Division of Early Childhood Education, NJ Association for Supervision and Curriculum Development, NJ Principals and Supervisors Association, and the Advocates for Children of NJ
- r. EMPLOYEE: Bonnie Bhasin  
 WORKSHOP: Kindergarten Seminar (5 sessions)  
 LOCATION: CCESC, Clementon, NJ  
 DATES: November 14, 2012; December 6, 2012; January 10, 2013; February 22, 2013; April 18, 2013  
 COST: Included in item 21.1 above  
 SPONSORS: Division of Early Childhood Education, NJ Association for Supervision and Curriculum Development, NJ Principals and Supervisors Association, and the Advocates for Children of NJ

### 22. School Activities:

- a. EVENT: **Employee Flu Shot Clinic**  
 FACULTY SPONSOR: Mary Beth Hernandez, RN  
 DATE: October 11, 2012  
 TIME: 3:00 PM - 4:00 PM  
 LOCATION: Nurse's Office

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NOTE: Flu shots to be given at no cost to employees and administered by a CVS Pharmacy technician.

- b. **EVENT:** **Rita's Water Ice Gift Card Fundraiser**  
**FACULTY SPONSOR:** Kelly Kolody  
**DATES:** January 14, 2013 - January 25, 2013  
**ITEMS SOLD:** Rita's Water Ice gift cards  
**NOTE:** Gift cards will be purchased for \$1.00 and resold for \$5.00 (for \$4.00 profit per card). Funds raised will benefit various CES student activities and will offset costs of materials for each group. In addition, part of the funds raised will be set aside for the CES 2013 Carnival.
- c. **EVENT:** **Rita's Water Ice Quart Sale Fundraiser**  
**FACULTY SPONSOR:** Kelly Kolody  
**DATES:** March 11, 2013 - March 15, 2013  
**ITEMS SOLD:** Quarts of Rita's Water Ice  
**NOTE:** Quarts will be sold for \$7.00 each (with a \$2.00 profit per quart). Funds raised will benefit various CES student activities and will offset costs of materials for each group. In addition, part of the funds raised will be set aside for the CES 2013 Carnival.
- d. **EVENT:** **Fitness Club**  
**FACULTY SPONSOR:** Steve Boianelli  
**DATES:** October 9, 2012 - October 25, 2012  
**TIME:** 3:30 PM - 4:00 PM  
**LOCATION:** Gym or back field  
**NOTE:** This will be an ongoing fitness program open to students in grades 6, 7, and 8. Students will work on flexibility, muscular endurance, and build social skills. Permission slips must be returned for students to participate. Mr. Boianelli will run this program on a voluntary basis.

### 23. Community Use of Facilities:

- a. **ORGANIZATION:** Community Education  
**PERSON IN CHARGE:** Kate Teschner  
**SPONSOR:** Community Education  
**PURPOSE:** **"Welcome Back Candy Bingo"**  
**DATE CHANGE:** *October 4, 2012*  
**TIME:** 7:00 PM - 8:30 PM  
**LOCATION:** Multi-Purpose Room
- b. **ORGANIZATION:** Community Education  
**PERSON IN CHARGE:** Kate Teschner  
**EVENT:** **"Clementon Clean-Up"**  
**DATES:** October 13, 2012 and October 14, 2012  
**TIME:** 9:00 AM - 12:00 PM  
**LOCATION:** Clementon, NJ  
**PARTICIPANTS:** CES teams and clubs will participate in Clementon Clean Communities Weekend. Each participating group will receive \$200.00 from the Borough of Clementon.
- c. **ORGANIZATION:** Clementon Bureau of Fire Safety  
**PERSON IN CHARGE:** Troy Bishop  
**SPONSOR:** Community Education



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PURPOSE: **“Trunk or Treat”**  
 DATE: October 30, 2012  
 TIME: 5:00 PM – 8:30 PM  
 LOCATION: Multi-Purpose Room, parking lot, and use of a restroom

- d. ORGANIZATION: Clementon Bureau of Fire Safety  
 PERSON IN CHARGE: Troy Bishop  
 SPONSOR: Community Education  
 PURPOSE: **Fire Prevention Assemblies**  
 DATE: October 10, 2012  
 LOCATION: Multi-Purpose Room

24. Clementon Home and School additional event:

- a. EVENT: Holiday Fundraiser Kick-Off Assembly  
 PRESENTER: A representative from “Especially for You” Fundraising  
 PERSONS IN CHARGE: Dana Yost and Helene Weyland  
 DATE: October 1, 2012  
 TIME, Grades K-4: 2:15 PM – 2:30 PM  
 TIME, Grades 5-8: 2:30 PM – 2:45 PM  
 NOTE: The holiday fundraiser was board approved in June 2012.

MOVED BY:       Mrs. Suckle        
 ON ROLL CALL VOTE:

SECOND BY:       Mr. Romer        
 MOTION CARRIED: **8-0-0**  
 (Mrs. de Haan abstained from #4. Mrs.  
 Paranzino abstained from #4.a.)

**SUPERINTENDENT’S REPORT = A D D E N D U M:**

Items for Action - The Superintendent recommends approval of the following items:

25. Student teacher field placement requests:

- a. STUDENT: Douglas Enders  
 UNIVERSITY: Rutgers University  
 SEEKING CEAS: Teacher of Social Studies, Grades K-12  
 COOPERATING TEACHER: Nicole Palermo  
 DATES: September 10, 2012 - December 14, 2012
- b. STUDENT: Erica Sloan  
 UNIVERSITY: Rutgers University  
 SEEKING CEAS: Teacher of Preschool - 3<sup>rd</sup> Grade  
 COOPERATING TEACHER: Jessica Ballinghoff  
 DATES: September 10, 2012 - December 14, 2012

26. Workshop/Meeting request:

- a. EMPLOYEE: Lynn Marcus  
 MEETING: Camden/Burlington County Curriculum Consortium  
 LOCATION: To be determined  
 DATE: October 22, 2012  
 COST: \$0.00  
 SPONSOR: Camden County and Burlington County Curriculum  
 Consortiums

MOVED BY:       Mrs. Suckle        
 ON ROLL CALL VOTE:

SECOND BY:       Mr. Romer        
 MOTION CARRIED: **8-0-0**

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**SECRETARY'S REPORT:**

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>
1. List # 1 (Community Education)	\$56.95
2. List # 2	\$446,138.31
3. List # 3	\$27,570.36

2. Payment Transactions:

- a. Approve transfers in the amount of \$0.00.

- b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
08/15/12	From: General To: Agency	\$14,377.00
08/15/12	From: General To: Payroll	\$29,174.83
08/30/12	From: General To: Agency	\$13,073.04
08/30/12	From: General To: Payroll	\$23,138.66

3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
08/15/12	To: First Niagara Bank For: Tax Sheltered Annuities	\$684.50
08/30/12	To: First Niagara Bank For: Tax Sheltered Annuities	\$784.50

4. Submission of the 2012-2013 No Child Left Behind Grant:

Title I:	\$231,816
Title IIA:	\$ 39,262
Title III:	\$ 2,351

5. Submission of Fiscal Year 2013 IDEA Grant:

Basic:	\$144,575
Preschool:	\$ 3,458

6. Participate in consortium with Lindenwold Public Schools for the Title III funds for the 2012-2013 school year.

7. Resolution for Camden County Cooperative Pricing System (Bid A-33) for copy paper, computer paper, and envelopes.

8. Approval of Kennedy Hospital for drug screening for the 2012-2013 school year.

9. Out of District Summer Placements:

<u>Student Number</u>	<u>Placement</u>	<u>Tuition</u>
1806	Bancroft NeuroHealth	\$ 8,185
2018	Bancroft NeuroHealth	\$ 7,981
165	Deveraux	\$ 7,910

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1801	Katzenbach School	\$	3,700
1786	Archbishop	\$	6,354
1884	Gloucester County	\$	3,825
	Gloucester County	\$	3,060
1949	Gloucester County	\$	3,825
703	Gloucester County	\$	3,825
1788	YALE	\$	7,475
2279	Archway	\$	<u>6,717</u>
	TOTAL	\$	62,857

10. Joint Board Meeting on October 9, 2012 at 6:30 PM with Pine Hill and Berlin Township. Topic will be teacher tenure.
11. Camden County School Board Meeting on October 10, 2012 at 6:30 PM at Lindenwold High School for the following members:
- |                  |                  |
|------------------|------------------|
| Irene Buchalter  | Sara Paranzino   |
| Virginia de Haan | William Dilworth |
| Randall Freiling | Kathleen Rappold |
| John Romer       | William Weyland  |
| Ellen Suckle     | Lynn Marcus      |
| Joanne Clement   |                  |
12. Attendance at Legislative meeting held on September 15, 2012:  
Irene Buchalter
13. Acceptance of the Treasurer's Report and Secretary's Report in accordance with N.J.A.C. 6A23-16.10 (c) 3, I certify that as of **July 31, 2012 and August 31, 2012**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Clementon Board of Education pursuant to N.J.S. A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over expended in violation of N.J.A. C. 6-23-2.12 (a) 1.  
(Treasurer's report) (Background)  
(Secretary's report) (Board Book)  
Pursuant to N.J.A.C. 6:23A-16.10 (c) 4, the Board certifies that as of **July 31, 2012 and August 31, 2012** after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOVED BY:           Mrs. Suckle            
ON ROLL CALL VOTE:

SECOND BY:           Mrs. de Haan            
MOTION CARRIED: **8-0-0**  
(Each board member abstained from his/her own travel.)

**SECRETARY'S REPORT = A D D E N D U M:**

Items for Action - The Superintendent recommends approval of the following items:

14. Attendance at School Board Conference, October 23 and 24, 2012 for the following:
- Irene Buchalter
  - Virginia de Haan
  - William Dilworth

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- d. Sara Paranzino
- e. Ellen Suckle
- f. Joanne Clement
- g. Lynn Marcus
- h. Randy Freiling
- i. Kathleen Rappold
- j. John Romer
- k. William Weyland

MOVED BY:           Mrs. Suckle            
ON ROLL CALL VOTE:

SECOND BY:           Mr. Dilworth            
MOTION CARRIED: **8-0-0**  
**(Each board member abstained from his/her own travel.)**

**PRESENTATIONS:**

- *Electronic Violence and Vandalism Reporting System (EVVRS) Report* – Ms. Marcus
- *D.A.R.E. Awards* – Mrs. Jennetta
- *2012 NJASK Comparison* – Ms. Marcus

**CORRESPONDENCE:**

1. Thank you letter from Alex's Lemonade Stand Foundation for the donation of \$61.00 from Clementon Elementary School (collected at the CES Community Carnival).

**COMMITTEE REPORTS:**

1. Administrative Evaluation  
(*Chairperson - Randall Freiling*)
  - Mr. Freiling handed out the board self-evaluation results. The board discussed the evaluation and the comments. Mrs. Suckle made mention that everyone should check their spelling when making comments.
2. Building and Maintenance  
(*Chairperson - William Weyland*)
  - Mr. Weyland was not present. Mrs. Buchalter reported that the committee met to discuss the lighting projects for the 2012-2013 school year. Our architect, Kim Medefindt, will be providing us with a quote to update our long range facilities plan. Once the list of projects is complete, it will be presented to the whole board.
3. Camden County Educational Services Commission  
(*Representative - Virginia de Haan; Alternate - William Weyland*)
  - Mrs. de Haan reported that the Commission is waiting for a report on the oil tank.
4. Camden County School Boards Association  
(*Representatives - John Romer and William Weyland*)
  - Our next meeting is scheduled for October 10, 2012 at Lindenwold High School at 6:30 PM.
5. Community Education  
(*Chairperson - John Romer*)
  - Mr. Romer reported that Camp is going strong. Decorating for fall season is underway. The following events are: Candy Bingo, Community Clean Up, Penny Party, and Trunk or Treat.

## CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ September 24, 2012

### 6. Policy

*(Chairperson - Irene Buchalter)*

- There were no new policies this month.

### 7. Common Core Curriculum and Technology

*(Chairperson - Ellen Suckle)*

Mrs. Suckle reported the following:

#### COMMON CORE CURRICULUM

- The IRLA training for grades 3-5 and 6-8 special education has started. The focus is determining students' independent reading level.
- We have been working on updating our curriculum to include the common core state standards.
- The teachers will be using the state benchmark assessments this year that are in alignment with the common core standards

#### TECHNOLOGY

- The Technology Department is focusing on resolving any minor issues that arise - printer connections, password resets, etc. from the start of the school year.
- There have not been any major problems as of yet, which allows us to look ahead to important milestones, such as the October 15 NJ Smart submissions.
- We are busy updating the data in our student information system in preparation for the October 15th count.
- We are particularly pleased with the smooth deployment of our Apple iPads, and the teaching staff seems excited to use the new devices.

### 8. Finance

*(Chairperson - Virginia de Haan)*

- Mr. Robert Stewart presented the June 30, 2012 Audit Report.
  - a. Accept the Comprehensive Annual Financial Plan Report (CAFRA) for the fiscal year ending June 30, 2012 and the auditor's Management Report - Financial, Compliance, and Performance for the fiscal year ending June 30, 2012.
  - b. Accept Corrective Action Plan for Finding #2012-1: Community Education Program: Not all cash receipts were properly deposited.
  - c. Accept Corrective Action Plan for Finding #2012-2: Community Education Program: Not all cash disbursements had proper supporting documentation.

MOVED BY:           Mrs. Suckle            
ON ROLL CALL VOTE:

SECOND BY:           Mr. Freiling            
MOTION CARRIED: 8-0-0

### 9. Legislation

*(Representative - William Weyland)*

- Mrs. Buchalter reported that she attended the Legislative Meeting this past week. Sharon Syler from Governmental Relations reported on the Resolution that Clementon proposed dealing with tuition paid for students in state facilities. This is an assessment on our State Aid for which we have no control over. We are requesting to only pay for the time our students are in the facilities and not for an entire year. More information will be forthcoming.

### 10. Personnel - Executive Session

*(Chairperson - Sara Paranzino)*

- Mrs. Paranzino reported that a media specialist/librarian was approved this evening. Ms. Marcus is currently in the process of interviewing candidates for

## CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ September 24, 2012

the long-term sub position to cover a teaching staff member's position. This staff member requested a leave of absence and anticipates returning in mid-December. Also, by the end of the month, Ms. Marcus will be posting for a new LDT/C to replace the employee who is retiring at the end of December.

11. Pine Hill Board of Education

*(Representative - Irene Buchalter)*

- Minutes from the July 17, 2012 Worksession/Regular Business Meeting
- Mrs. Buchalter reported that she received a call from school messenger that a student brought a knife to school. Student was removed. Negotiations for administrators are finished.

12. Municipal Alliance

*(Representative - Kathleen Rappold)*

- Mrs. Rappold had nothing to report.

13. Home and School Association

*(Representative - Virginia de Haan)*

- Mrs. de Haan was unable to attend the meeting. The Home and School Association has a beginning balance of \$350.00. They will be doing fundraisers during the school year.

**OTHER INFORMATION:**

1. Discussion Items:
  - a. Newsletter
2. Clementon School Information:
  - a. Administrative Report - August 2012
  - b. Enrollment Report - First Day of School
3. Board Goals for the 2012-2013 school year were discussed and written down. The goals will be voted on at our October meeting.
4. Goals for the superintendent were discussed. The superintendent has five goals for the 2012-2013 school year. They are as follows:
  - a. Increase student attendance
  - b. Decrease administrative detentions
  - c. Increase reading levels using the IRLA
  - d. Increase reading scores using the STAR program
  - e. Increase math scores using the STAR program

Ms. Marcus will update the board on the progress of her goals during the school year.

**PUBLIC:**

Andrew M. (student) asked what is happening with the baseball team. Ms. Marcus thanked Andrew for his petition and stated that the administration is working on funding a team next budget season. Andrew's mother stated that CYAA is willing to donate their equipment.

**MOTION:** To close the public portion of the meeting.

**MOVED BY:** Mr. Dilworth  
**ON ROLL CALL VOTE:**

**SECOND BY:** Mrs. Rappold  
**MOTION CARRIED:** 8-0-0

**CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ September 24, 2012**

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

**MOTION:** To adjourn the meeting at 9:10 PM.

**MOVED BY:**       Mrs. Suckle      

**SECOND BY:**       Mrs. Rappold      

**ON ROLL CALL VOTE:**

**MOTION CARRIED:** 8-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary  
October 22, 2012