

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ February 25, 2013

SUPERINTENDENT'S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

1. Accept, with regret, the resignation of employee # 021 from stipend position only, effective immediately.
2. Accept request from employee # 091 for compensation of unused sick time upon retirement.
3. Accept request from employee # 221 for compensation of 1.33 days earned but unused vacation time.
4. Accept request from employee # 019 for three uncompensated days' leave from May 1, 2013 through May 3, 2013 for a family obligation.
5. Source 4 Teachers, together with its employees, to provide substitute services for the 2012-13 school year.
6. February 2013 additions to the Source 4 Teachers Master Substitute List
7. Employment of the following personnel for the remainder of the 2012-2013 school year, contingent upon satisfactory criminal history review:
 - a. POSITION: School Social Worker (10 months)
 NAME: Michelle Panarella
 SALARY: \$48,900.00 per year (pro-rated)
 STEP: 1 MA
 START DATE: Approximately March 12, 2013
8. Employment of the following substitute for the 2012-2013 school year:
 - a. POSITION: Long-Term Substitute Teacher
 NAME: Ramona DiMaria
 SALARY: \$90.00 per day for the first 20 days, then \$247.01 for days 21 and later
 ADDITIONAL DATES: February 11, 2013 - February 21, 2013
 DATES: February 22, 2013 - End date TBD
9. Amend the 2012-2013 stipend personnel for the softball program:
 - a. POSITION: Girls Softball Head Coach
 NAME: Tina Jennetta
 STIPEND: \$2,068.00
 - b. POSITION: Girls Softball Assistant Coach
 NAME: Michael Terlizzi
 STIPEND: \$1,379.00
10. Softball Program 2012-2013 Staff Volunteers:
 - a. Candice Wilson
 - b. Rick Koch
11. Employment of the following personnel for the 2013-2014 school year:
 - a. POSITION: Kindergarten Teacher (10 months)

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NAME: Gail Dragon
 SALARY: \$46,000.00
 STEP: 1 BA
 START DATE: September 1, 2013

12. Field Placement/Observation Requests:

- a. NAME: Evan Picariello
 UNIVERSITY: Rowan University
 SEEKING CEAS: Elementary Education K-5 (Health and P.E.)
 COOPERATING TEACHER: James Butz (Health and P.E.)
 DATES: March 25, 27; April 8, 10, 15, 17, 22, 24, 29; and May 1, 2013
- b. NAME: Brielle English
 UNIVERSITY: UMDNJ, School of Health Related Professions
 COURSE: Physical Therapy Doctorate
 COOPERATING P/T: Johnetta Ervin (Physical Therapist)
 DATES: Varying dates during a two-month period for a minimum of 16 hours.

13. First reading of the following revised policies/regulations:

Number	Type	Title
0132	POL	Executive Authority
2415	POL	No Child Left Behind Programs

14. Tuition Reimbursement Request:

- a. EMPLOYEE: Tracy Stefan
 COURSE TITLE: Foundations of Autism Spectrum Disorders
 SEMESTER: Spring 2013
 UNIVERSITY: University of Phoenix
 TUITION: \$600.00
 NOTE: Employees who voluntarily leave employment within two years of receiving tuition reimbursement shall repay the same to the Board of Education.

15. Comprehensive Guidance Programs:

- a. Grades Kindergarten - Five
- b. Grades Six - Eight

16. Workshop/Meeting Requests:

- a. EMPLOYEE: Kathryn Agresta
 WORKSHOP: Help Your Students Meet or Exceed the CCSS in Text Complexity
 LOCATION: The Mansion, Voorhees, NJ
 DATE: May 21, 2013
 COST: \$219.00
 SPONSOR: Institute for Educational Development
- b. EMPLOYEE: Lynn Marcus
 WORKSHOP: Preparing for Educator Evaluation Reform
 LOCATION: EIRC, Mullica Hill, NJ
 DATE: March 11, 2013

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COST: \$0.00
 SPONSOR: NJ Department of Education

c. EMPLOYEE: Lynn Marcus
 WORKSHOP: The Board and Student Achievement - ELFNJ
 LOCATION: Wyndham Princeton Forrestal Hotel, Plainsboro, NJ
 DATE: March 2, 2013
 COST: \$0.00
 SPONSOR: NJ School Boards Association

d. EMPLOYEE: Jared Peltzman
 WORKSHOP: The Board and Student Achievement - ELFNJ
 LOCATION: Wyndham Princeton Forrestal Hotel, Plainsboro, NJ
 DATE: March 2, 2013
 COST: \$0.00
 SPONSOR: NJ School Boards Association

17. Field Trips:

- a. TRIP: **Safety Patrol Trip**
 TRIP SPONSOR: Clementon Home and School Association
 FACULTY SPONSOR: Michelle Marino
 DATE: May 24, 2013
 RAIN DATE: None
 TIME: 8:45 AM - 4:00 PM
 DESTINATION: Six Flags Great Adventure, Jackson, NJ
 STUDENT ADMISSION: \$0.00 per student (paid by HSA)
 CHAPERONE COST: \$0.00 per adult (paid by HSA)
 TRANSPORTATION: \$450.00; 1 bus from Holcomb (paid from funds earned by participating in Clementon Clean-Up days in fall and spring.)
 PARTICIPANTS: Eligible safety patrol members in grades five, six, and seven
- b. TRIP: **PRIDE 2nd Marking Period Trip**
 FACULTY SPONSOR: Steve Boianelli
 DATE: February 26, 2013
 RAIN DATE: None
 TIME: 11:15 AM - 2:00 PM
 DESTINATION: Voorhees Skate Zone, Voorhees, NJ
 STUDENT ADMISSION: \$290.00
 CHAPERONE COST: \$0.00 per adult
 TRANSPORTATION: \$168.00; 1 bus from T & L Transportation
 PARTICIPANTS: PRIDE winners in grades 6, 7, and 8

18. School Activities:

- a. EVENT: **Lion's Club Vision Screenings**
 FACULTY SPONSOR: Mary Beth Hernandez, RN
 DATE: April 26, 2013
 TIME: 9:00 AM - 3:00 PM
 LOCATION: Main Office Conference Room
 PARTICIPANTS: Preschool students
- b. **REMOVED FROM AGENDA**
 EVENT: **American Belly-Dancing Class for Staff**
 FACULTY SPONSOR: Kate Teschner

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2. Payment Transactions:

a. Approve transfers in the amount of \$45,100.00.

b. Payroll transfers:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
01/15/13	From: General To: Agency	\$89,157.80
01/15/13	From: General To: Payroll	\$118,730.71
01/30/13	From: General To: Agency	\$89,330.70
01/30/13	From: General To: Payroll	\$118,048.74

3. Wire Transactions:

<u>Date</u>	<u>Transaction</u>	<u>Amount</u>
01/15/13	To: First Niagara Bank For: Tax Sheltered Annuities	\$5,741.50
01/30/13	To: First Niagara Bank For: Tax Sheltered Annuities	\$5,741.50

4. 2012-2013 IDEA Amendment to include carryover funds in the amount of \$1,567.00.

5. School Board County Meeting on March 4, 2013, Clementon Elementary School for the following:

- a. William Dilworth
- b. Ellen Suckle
- c. William Weyland
- d. Kathleen Rappold
- e. Virginia de Haan
- f. Lynn Marcus
- g. Jared Peltzman
- h. Irene Buchalter
- i. Sara Paranzino
- j. Randall Freiling
- k. John Romer
- l. Joanne Clement

6. Clementon Refunding Bond Ordinance for the refunding of up to all of the outstanding callable school bonds, Series 2005.

7. Resolution approving Parker McCay as Bond Counsel for refinancing of school bonds.

8. Tuition contract for J.H. to Shepard School, Morris County, in the amount of \$34,837.44.

9. Resolution and contract with Camden County Educational Services Commission for services for July 1, 2013 to June 30, 2014 for the following:

- Transportation Services
- 192/193 Program
- CST Services
- Evaluations and Related Services
- Purchased Educational Services
- Home Instruction

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COMMITTEE REPORTS:

1. Administrative Evaluation
(*Chairperson - Randall Freiling*)
 - Mr. Freiling reported that he has nothing new to report. Ms. Marcus e-mailed the County Superintendent concerning the approval of her goals but has not received a response either.
2. Building and Maintenance
(*Chairperson - William Weyland*)
 - Mr. Weyland reported on the projects for the Long Range Facilities Plan in detail.

MOTION: Approve submission of the Long Range Facilities Plan

MOVED BY: Mr. Weyland **SECOND BY:** Mrs. Suckle
ON ROLL CALL VOTE: **MOTION CARRIED:** 8-0-0

3. Camden County Educational Services Commission
(*Representative - Virginia de Haan; Alternate - William Weyland*)
 - Mrs. de Haan reported that the Board voted on budget for 2013-2014. The Commission is providing services to other districts. The teachers are working with the schools for 192/193 funding. The Board interviewed three candidates for Superintendent and will be bringing two back for a final interview next week.
4. Camden County School Boards Association
(*Representatives - John Romer and William Weyland*)
 - Mr. Weyland reported that he attended last month's meeting with several other board members. Subject was student achievement. Lynn and Jared will be attending some workshops. Clementon is hosting the next meeting scheduled for March 4, 2013 at 6:00 PM in the Multi-Purpose room.
5. Community Education and Extra-Curricular Information
(*Chairperson - John Romer*)
 - Camp Clementon Attendance Record - January 2013
 - Mr. Romer was not present for a report. Mrs. Clement read a report provided by Ms. Teschner with upcoming programs.
6. Policy
(*Chairperson - Irene Buchalter*)
 - Mrs. Buchalter reported that we did a first reading on policies this evening.
7. Common Core Curriculum and Technology
(*Chairperson - Ellen Suckle*)
 Mrs. Suckle reported the following:
COMMON CORE CURRICULUM
 - Next week the committee will be meeting with Lynn to review the Instruction and Program documentation for QSAC.
 - We will also look at the different types of data we collect on students. Especially the IRLA and the STAR programs which are new this year.
 - Last week students in all grades took their benchmark assessments that were provided by The Department of Education. This assessment gives us a picture about how the students are progressing with the new Common Core State Standards.

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were not aware that they had to liquidate all their funds at the end of each year. She believes their ending balance was around \$5,000.00.

14. Negotiation

(Chairperson - Ellen Suckle)

- Mrs. Suckle had nothing to report. Ms. Marcus commented that negotiations would have to be opened up if we have a baseball team next year as this stipend is not in our current contract.

OTHER INFORMATION:

1. Discussion Items:

- a. CES Baseball Team and Survey Results
- b. CES English Language Learners Newsletter
- c. Transporting Students
- d. Camden County School Boards 8th Grade Dialogue, March 4, 2013: 8th Grade student Kimberly Krier has been selected to represent CES.

2. Clementon School Information:

- a. Nurse's Report - January 2013
- b. Enrollment Report - February 20, 2013
- c. Administrative Report - January 2013
- d. Fire/Security Drills Held - January 2013
 - i. Fire Drill: 01/14/13
 - ii. Security Drill: 01/31/13 (Interior Relocation/Shelter in Place)

PUBLIC:

No public comments.

MOVED BY: Mrs. Paranzino
ON ROLL CALL VOTE:

SECOND BY: Mrs. de Haan
MOTION CARRIED: 8-0-0

EXECUTIVE SESSION:

None.

ADJOURNMENT:

MOTION: To adjourn the meeting at 8:22 PM.

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mr. Dilworth
MOTION CARRIED: 8-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary
March 25, 2013