

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ September 23, 2013

**CLEMENTON BOARD OF EDUCATION
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education
Clementon Elementary School Media Center
September 23, 2013

I. CALL TO ORDER:

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

II. OPENING STATEMENT:

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

III. PLEDGE OF ALLEGIANCE:

Mrs. Buchalter led the Pledge of Allegiance.

IV. ROLL CALL:

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	8:15 PM
William Dilworth	7:30 PM	8:15 PM
Randall Freiling	Absent	---
Sara Paranzino	7:30 PM	8:15 PM
Kathleen Rappold	7:30 PM	8:15 PM
John Romer	Absent	---
Ellen Suckle	7:30 PM	8:15 PM
William Weyland	7:30 PM	8:15 PM
Irene Buchalter	7:30 PM	8:15 PM

Quorum present.

Also present were:

Lynn DiPietropolo, Superintendent
Joanne E. Clement, School Business Administrator/Board Secretary

Also present in the audience were:

Members of the community and staff.

V. MINUTES:

Approval of the Minutes of the August 26, 2013 Regular Meeting.

MOVED BY: _____ **Mrs. Suckle** _____
ON ROLL CALL VOTE:

SECOND BY: _____ **Mrs. Rappold** _____
MOTION CARRIED: 6-0-1
(Mr. Weyland abstained.)

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VI. PUBLIC - AGENDA ITEMS ONLY:

Open meeting to Public for Agenda items only - no comments at that time.

Close Meeting to the Public:

MOVED BY: _____ **Mrs. de Haan** _____
ON ROLL CALL VOTE:

SECOND BY: _____ **Mrs. Rappold** _____
MOTION CARRIED: 7-0-0

VII. SUPERINTENDENT'S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

1. Accept, with regret, the resignation of employee #228, effective August 27, 2013.
(Attachment VII-1)
2. Employment of the following personnel for the 2013-2014 school year, contingent upon satisfactory criminal history review:
 - a. POSITION: Substitute Custodian
 NAME: Dominick Cappolina
 RATE OF PAY: \$9.50 per hour
 START DATE: To be determined
 NOTE: Hired on a 60 day trial basis

3. Employment of the following 2013-2014 Breakfast Program personnel:

Position	Faculty Member	Hourly Rate
Breakfast Program Substitute	Kate Teschner	\$12.50

4. Employment of the following 2013-2014 stipend personnel:

Activity	Faculty Member	Stipend
Student Government	Nicole Palermo	\$1,379.00

5. Source 4 Teachers, together with its employees, to provide substitute services for the 2013-2014 school year.
6. Source 4 Teachers September 2013 Board Approval List *(Attachment VII-6)*
7. 2013-2014 School Volunteer:
 - a. Rose Marie Elson (Classroom)
8. Community Education's Fall 2013 courses (four weeks beginning October 14, 2013) and course brochure. *(Attachment VII-8)*
9. Employment of the following personnel for the Community Education Fall 2013 courses:
 - a. POSITION: Instructor - Volleyball (Adult)
 NAME: Joseph Casella
 RATE OF PAY: \$12.50 per session; four sessions maximum
 - b. POSITION: Instructor - Flip for Fun (Children)
 NAME: TBA

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- RATE OF PAY: \$12.50 per session; four sessions maximum
- c. POSITION: Instructor - Fun and Games (Children)
 NAME: Jim Butz
 RATE OF PAY: \$12.50 per session; four sessions maximum
- d. POSITION: Instructor - Cooking for Fun (Children)
 NAME: Kelly Kolody
 RATE OF PAY: \$12.50 per session; four sessions maximum
- e. POSITION: Instructor - Arts and Crafts (Children)
 NAME: Sue Brown
 RATE OF PAY: \$12.50 per session; four sessions maximum
- f. POSITION: Instructor - Board Games for Fun (Children)
 NAME: Suzanne McClernan
 RATE OF PAY: \$12.50 per session; four sessions maximum
- g. POSITION: Instructor - Basketball (Children)
 NAME: TBA
 RATE OF PAY: \$12.50 per session; four sessions maximum
- h. POSITION: Instructor - Yoga (Adults)
 NAME: Michelle Baldino
 RATE OF PAY: \$12.50 per session; four sessions maximum
- i. POSITION: Substitute Instructor
 NAME: Suzanne McClernan
 RATE OF PAY: \$12.50 per session; as needed; four sessions maximum
- j. POSITION: Substitute Instructor
 NAME: Jessica Ballinghoff
 RATE OF PAY: \$12.50 per session; as needed; four sessions maximum
- k. POSITION: Substitute Instructor
 NAME: Tracy Stefan
 RATE OF PAY: \$12.50 per session; as needed; four sessions maximum

10. 2013-2014 QSAC Statement of Assurance (*Attachment VII-10*)

11. Camden County Chiefs' of Police Association Protocols for Securing School(s) During an Emergency - Model Policy (*Attachment VII-11*)

12. Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials - Annual Update (*Attachment VII-12*)

13. Second reading and adoption of the following new policies: (*Attachment VII-13*)

Number	Type	Title
1631	POL	Residency Requirement for Person Holding School District Office, Employment, or Position
4123	POL	Probationary Period

14. Minor revisions to the following policy and regulation: (*Attachment VII-14*)

Number	Type	Title
8462	POL	Reporting Potentially Missing or Abused Children

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8462 REG Reporting Potentially Missing or Abused Children

15. Approval of Superintendent/Principal's Harassment, Intimidation, and Bullying consequences/remedial measures from September 5, 2013 – September 19, 2013.
(Attachment VII-15)

16. Student Teacher Field Placement Requests:

- a. STUDENT: Megan Faltenbacher
UNIVERSITY: Camden County College
COURSE: Teaching: An Introduction to the Profession
COOPERATING TEACHER: Michelle Small (Middle School Language Arts)
DURATION: Three hours per week for five weeks (15 hours total)
- b. STUDENT: Laura Gregus
UNIVERSITY: Camden County College
COURSE: Teaching: An Introduction to the Profession
COOPERATING TEACHER: Brenda Falkenstein (Elementary Education)
DURATION: Three hours per week for five weeks (15 hours total)
- c. STUDENT: Andrew Devanney
UNIVERSITY: Rowan University
COURSE: Field Experience in Teaching Health and Physical Education
COOPERATING TEACHER: Jim Butz (Elementary Education)
DURATION: Two days per week (four hours per day) for six weeks beginning October 28, 2013
- d. STUDENT: Andrew Devanney
UNIVERSITY: Rowan University
COURSE: Field Experience in Teaching Health and Physical Education
COOPERATING TEACHER: Jim Butz (Secondary Education)
DURATION: Two days per week (four hours per day) for six weeks beginning September 16, 2013
- e. STUDENT: Matthew Fleming
UNIVERSITY: Rowan University
COURSE: Field Experience in Teaching Health and Physical Education
COOPERATING TEACHER: Jim Butz (Elementary Education)
DURATION: Two days per week (four hours per day) for six weeks beginning September 16, 2013
- f. STUDENT: Matthew Fleming
UNIVERSITY: Rowan University
COURSE: Field Experience in Teaching Health and Physical Education
COOPERATING TEACHER: Jim Butz (Secondary Education)
DURATION: Two days per week (four hours per day) for six weeks beginning October 28, 2013

17. Tuition Reimbursement Request:

- a. EMPLOYEE: Jose Cruz
COURSE TITLE: Information Systems
UNIVERSITY: Rutgers University
COURSE FEE: \$550.00
SEMESTER: Fall 2013

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NOTE: Employees who voluntarily leave employment within two years of receiving tuition reimbursement shall repay the same to the Board of Education.

18. Workshop/Meeting Requests:

- a. EMPLOYEE: Steve Boianelli
 MEETINGS: 2013-2014 School Counselor PLC Meetings
 LOCATION: TBD; will vary each month
 DATES: September 26, 2013; October 24, 2013; November 20, 2013; December 18, 2013; January 23, 2014; February 21, 2014; March 20, 2014; April 16, 2014; June 2, 2014
 COST: \$0.00
 SPONSOR: Pine Hill, Berlin Township, and Clementon School Districts
- b. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: Harassment, Intimidation, and Bullying Prevention Training
 LOCATION: Strauss Esmay Associates, LLP, Toms River, NJ
 DATE: October 29, 2013
 COST: \$100.00
 SPONSOR: Strauss Esmay Associates, LLP
- c. EMPLOYEE: Adrienne McManis
 WORKSHOP: Harassment, Intimidation, and Bullying Prevention Training
 LOCATION: Strauss Esmay Associates, LLP, Toms River, NJ
 DATE: October 29, 2013
 COST: \$100.00
 SPONSOR: Strauss Esmay Associates, LLP
- d. EMPLOYEE: Steve Boianelli
 WORKSHOP: Harassment, Intimidation, and Bullying Prevention Training
 LOCATION: Strauss Esmay Associates, LLP, Toms River, NJ
 DATE: October 29, 2013
 COST: \$100.00
 SPONSOR: Strauss Esmay Associates, LLP
- e. EMPLOYEE: Jose Cruz
 MEETINGS: 2013-2014 Educational Facilities Managers Association Meetings
 LOCATION: Adelpia's, Deptford, NJ
 DATES: One time each month
 COST: \$175.00
 SPONSOR: Educational Facilities Managers Association
- f. EMPLOYEE: Rebecca Finley
 MEETINGS: 2013-2014 Traumatic Loss Coalition and Camden County Crisis Team Meetings
 LOCATION: CCESC, White Horse Avenue
 DATES: October 4, 2013; April 4, 2014; May 16, 2014
 COST: \$0.00
 SPONSOR: Traumatic Loss Coalition
- g. EMPLOYEE: Joanne Clement
 WORKSHOP: ASSA Workshop 2013
 LOCATION: Williamstown High School, Williamstown, NJ
 DATE: October 2, 2013
 COST: \$0.00
 SPONSOR: NJ Department of Education

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- h. EMPLOYEE: Matt Duffield
 WORKSHOP: ASSA Workshop 2013
 LOCATION: Williamstown High School, Williamstown, NJ
 DATE: October 2, 2013
 COST: \$0.00
 SPONSOR: NJ Department of Education
- i. EMPLOYEE: Ramona DiMaria
 WORKSHOP: APA Training
 LOCATION: In House
 DATE: September 20, 2013
 COST: \$0.00
 SPONSOR: NJ Department of Education

19. Field Trips:

- a. TRIP: **Life Stars Walking Trip**
 FACULTY SPONSOR: Karen Pickering
 DATE: October 24, 2013
 RAIN DATE: October 25, 2013
 TIME: 1:00 PM - 2:00 PM
 DESTINATION: Produce Junction, Clementon, NJ
 TRANSPORTATION: \$0.00
 PARTICIPANTS: Life Stars students accompanied by Karen Pickering and Beth Paulosky
- b. EVENT: **DARE Bowling Trip**
 FACULTY SPONSOR: Tina Jennetta
 DATE: June 6, 2014
 RAIN DATE: N/A
 TIME: 1:00 PM - 3:00 PM
 DESTINATION: 30 Strikes Bowling Alley
 TRANSPORTATION: Provided free of charge by 30 Strikes
 PARTICIPANTS: Students in grade 5
 NOTE: A recognition and celebration of students completing the DARE program.

20. School Activities:

- a. EVENT: **Winter Concert**
 FACULTY SPONSORS: Sal Mazzocca and William Conn, Jr.
 DATE CHANGE: December 12, 2013
 TIME: 7:00 PM - 8:30 PM
 LOCATION: Multi-Purpose Room
- b. EVENT: **Athletic Awards Assembly**
 FACULTY SPONSORS: Tina Jennetta and Rick Koch
 DATE: June 10, 2014
 TIME: 1:45 PM - 3:00 PM
 LOCATION: Multi-Purpose Room
 PARTICIPANTS: Students in grades 6, 7, 8 and their families
- c. EVENT: **DARE Dance**
 FACULTY SPONSOR: Tina Jennetta
 DATE: June 6, 2014
 TIME: 6:30 PM - 8:30 PM
 LOCATION: Multi-Purpose Room

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- NOTE: A recognition and celebration of students completing the DARE program.
- d. **EVENT:** **DARE Recognition Ceremony**
FACULTY SPONSOR: Tina Jennetta
DATE: June 6, 2014
TIME: 12:00 PM - 12:45 PM
LOCATION: Media Center
NOTE: A recognition and celebration of students completing the DARE program.
- e. **EVENT:** **HEADS UP (Heroin Education and Dangerous Substance Understanding Program) Assembly**
FACULTY SPONSOR: Tina Jennetta
PRESENTER: Philadelphia Police Department - Narcotics Bureau
DATE: To be determined
TIME: 1:00 PM - 3:00 PM
LOCATION: Multi-Purpose Room
PARTICIPANTS: Students in grades 6, 7, 8
NOTE 1: The HEADS UP program was established to attack drug problems and violence from a preventative standpoint. Members of the police department, volunteers, and family members who have lost loved ones to drugs and violence devote time and energy to educate children to prevent their involvement in drug use and to give them the tools to build solid character. This assembly will be presented free of charge.
NOTE 2: Signed parental permission forms will be obtained for students to participate. An alternate activity will be provided for any students who have not secured parental permission.
- f. **EVENT:** **Student Council Fundraiser - Fall Candy Gram Sale**
FACULTY SPONSOR: Nicole Palermo
DATES: October 21, 2013 October 25, 2013
NOTE: Funds raised will benefit Student Council events.
- g. **EVENT:** **Student Council Fall Dance**
FACULTY SPONSOR: Nicole Palermo
DATE: October 25, 2013
TIME: 7:00 PM - 9:00 PM
LOCATION: MPR
PARTICIPANTS: Students in grades 6, 7, 8
- h. **EVENT:** **"Book-it" Reading Incentive Program**
FACULTY SPONSOR: Karen Pickering
DATE: October 2013 - March 2014
PARTICIPANTS: Students in grades K-6
NOTE: Annual reading incentive program in which students receive coupons for free individual pizza for completing reading goals set by their teachers.
- i. **EVENT:** **NJHS Service Project - Blanket Drive for Animal Shelter**
FACULTY SPONSOR: Andrea DiSalvo
DATES: October 2013 - November 2013
NOTE: National Junior Honor Society students will organize a blanket drive for the no-kill animal shelter in Lindenwold.

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- j. EVENT: **Art Show**
 FACULTY SPONSOR: Kim English
 DATE: May 22, 2014
 TIME: 7:00 PM – 8:30 PM
 LOCATION: School-wide
- k. EVENT: **NJHS Fundraiser – Pretzel Sale (During Candy Bingo)**
 FACULTY SPONSOR: Andrea DiSalvo
 DATE: October 10, 2013
 TIME: 7:00 PM – 8:30 PM
 LOCATION: Multi-Purpose Room

21. Community Use of Facilities:

- a. ORGANIZATION: Community Education
 PERSON IN CHARGE: Kate Teschner
 SPONSOR: Community Education
 PURPOSE: **“Welcome Back Candy Bingo”**
 DATE: October 10, 2013
 TIME: 7:00 PM – 8:30 PM
 LOCATION: Multi-Purpose Room
- b. ORGANIZATION: D.A.R.E.
 PERSONS IN CHARGE: Kate Teschner and Officer Clark
 SPONSOR: Community Education
 PURPOSE: **“Halloween Safety”**
 DATE: October 28, 2013 or October 29, 2013
 TIME: 9:00 AM – 3:00 PM
 LOCATION: Classrooms
 NOTE: In this annual event, Officer Clark will speak to students in grades pre-K through 2 about how to stay safe on Halloween.
- c. ORGANIZATIONS: Community Education and Clementon Police Department
 PERSON IN CHARGE: Kate Teschner
 SPONSOR: Community Education
 PURPOSE: **Kindergarten Fingerprinting**
 DATE: TBA (November 25, 26, or 27, 2013)
 TIME: 9:00 AM – 1:00 PM
 LOCATION: MPR Stage
 NOTE: Officers from Clementon Police department will fingerprint kindergarten students as part of the “Kid ID” program.
- d. ORGANIZATION: Community Education
 PERSON IN CHARGE: Kate Teschner
 SPONSOR: Community Education
 PURPOSE: **“Breakfast With Santa”**
 DATE: December 14, 2013
 TIME: 9:00 AM – 12:00 PM
 LOCATION: Multi-Purpose Room
 NOTE: Santa Claus comes to breakfast with students. Activities include eating breakfast foods, making crafts, and having pictures taken with Santa. All grades and parents are invited to attend.
- e. ORGANIZATION: Community Education
 PERSON IN CHARGE: Kate Teschner
 SPONSOR: Community Education
 PURPOSE: **Community Education Classes**

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- DATES: Beginning October 14, 2013 for four weeks
 TIME: 3:15 PM - 4:00 PM, various days
 LOCATION: Various
- f. ORGANIZATION: Solid Rock Baptist Church
 PERSON IN CHARGE: Kelli Barsony
 SPONSOR: Community Education
 PURPOSE: **"I Can Club"**
 DATES: Wednesdays; September 25, 2013 - May 21, 2014
 TIME: 3:15 PM - 4:30 PM
 LOCATION: Media Center
 PARTICIPANTS: Children in grades 1-5
- g. ORGANIZATION: Girl Scouts of Central and South Jersey
 PERSON IN CHARGE: Lori Wolfhope
 SPONSOR: Community Education
 PURPOSE: **Troop activities and meetings for Daisy, Brownie, and Cadette groups in Clementon**
 DATES: Wednesdays; September 25, 2013 - June 22, 2014
 TIME: 6:00 PM - 7:00 PM
 LOCATION: Multi-Purpose Room
- h. ORGANIZATION: Love Apple Quilters
 PERSON IN CHARGE: Carole Henell
 SPONSOR: Community Education
 PURPOSE: **Quilting Workshops**
 DATES: Saturdays: September 14, 2013; November 23, 2013; January 18, 2014; March 22, 2014; May 10, 2014
 TIME: 9:00 AM - 3:30 PM
 LOCATION: Multi-Purpose Room and several classrooms
- i. ORGANIZATION: Clementon Bureau of Fire Safety
 PERSON IN CHARGE: Troy Bishop
 SPONSOR: Community Education
 PURPOSE: **"Trunk or Treat"**
 DATE: October 30, 2013
 TIME: 6:00 PM - 8:30 PM (set-up begins at 5:00 PM)
 LOCATION: Multi-Purpose Room, parking lot, and use of a restroom
- j. ORGANIZATION: Clementon Bureau of Fire Safety
 PERSON IN CHARGE: Troy Bishop
 SPONSOR: Community Education
 PURPOSE: **Fire Prevention Assemblies**
 DATE: October 9, 2013
 TIME: 9:00 AM - 9:40 AM: Grades 3-5
 TIME: 9:50 AM - 10:30 AM: Grades PreK-2
 LOCATION: Multi-Purpose Room
 PARTICIPANTS: Students in grades PreK-5

22. 2013-2014 Home and School Association Fundraisers:

- a. FUNDRAISER: Cookies, Pies, Auntie Anne's Pretzels
 PERSONS IN CHARGE: Veronica Martinis and Meghan Milano
 DATES: October 1, 2013 - October 18, 2013
 NOTE: Catalog fundraiser
- b. FUNDRAISER: Fall Book Fair

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PERSONS IN CHARGE: Veronica Martinis and Meghan Milano
 DATES: November 11, 2013 - November 15, 2013 or
 November 18, 2013 - November 22, 2013
 LOCATION: Media Center

- c. FUNDRAISER: Fall Book Fair Family Night
 PERSONS IN CHARGE: Veronica Martinis and Meghan Milano
 DATE: November 14, 2013 or November 22, 2013
 TIME: 5:30 PM - 7:00 PM
 LOCATION: Media Center
- d. FUNDRAISER: "Kid Stuff" Coupon Book
 PERSONS IN CHARGE: Veronica Martinis and Dana Yost
 DATES: November 11, 2013 - November 22, 2013
 NOTE: Children will receive coupon books to take home and show parents. Parents can purchase books for \$25.00 each or just return them if they do not wish to purchase. The HSA will make \$5.00 per each book sold.
- e. FUNDRAISER: "Pawsome" Pencils
 PERSON IN CHARGE: Veronica Martinis
 DATE: November 22, 2013
 LOCATION: Main Entranceway
 NOTE: "Pawsome" pencils will be sold during parent/teacher conference day.
- f. FUNDRAISER: Santa's Shop
 PERSONS IN CHARGE: Veronica Martinis and Meghan Milano
 DATES: December 9, 2013 - December 13, 2013
 LOCATION: Science Lab
 NOTE: Students will purchase holiday gifts for their families.
- g. FUNDRAISER: Santa's Shop Family Day
 PERSONS IN CHARGE: Veronica Martinis and Meghan Milano
 DATE: December 14, 2013
 TIME: To be determined
 LOCATION: Science Lab
 NOTE: Students and their families will have an opportunity to purchase holiday gifts.
- h. FUNDRAISER: Joe Corbi Pizza
 PERSONS IN CHARGE: Veronica Martinis
 DATES: February 10, 2014 - February 21, 2014
 NOTE: Catalog fundraiser
- i. FUNDRAISER: Spring Book Fair
 PERSONS IN CHARGE: Veronica Martinis and Meghan Milano
 DATES: March 24, 2014 - March 28, 2014
 LOCATION: Media Center
- j. FUNDRAISER: Spring Book Fair Family Night
 PERSONS IN CHARGE: Veronica Martinis and Meghan Milano
 DATES: March 27, 2014
 LOCATION: Media Center
- k. FUNDRAISER: Yankee Candles
 PERSONS IN CHARGE: Veronica Martinis and Dana Yost

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DATES: March 31, 2014 - April 11, 2014
 NOTE: Catalog fundraiser

Approval of motions 1 through 21 above:

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mr. Dilworth
MOTION CARRIED: 6-0-1
 (Mr. Dilworth abstained from #6.)
 (Mr. Weyland abstained from #16.c, 16.d, 16.e.)

VIII. SECRETARY’S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>	
1. List # 1	\$419,624.91	<i>(Attachment VIII-1.1)</i>
2. List # 2 (Payroll 08/15/13)	\$45,647.43	<i>(Attachment VIII-1.2)</i>
3. List # 3 (Payroll 08/30/13)	\$51,502.50	<i>(Attachment VIII-1.3)</i>
4. List # 4 (Community Education)	\$1,307.23	<i>(Attachment VIII-1.4)</i>
5. List # 5	\$47,594.36	<i>(Attachment VIII-1.5)</i>

2. Approve transfers in the amount of \$83,939.28. *(Attachment VIII-2)*

3. Transportation for soccer and basketball games for the 2013-2014 school year:

- a. First Student: \$292.50 per bus
- b. T&L Transportation: No quote
- c. Hillman Bus: No quote
- d. McGough: No quote

4. Accept donation of 18 backpacks and school supplies from the Chews United Methodist Church.

5. Onward Healthcare for speech services for 30 days at \$65.00 per hour.

6. 2013-2014 joint transportation agreement with Cumberland County Educational Cooperative for special education student attending Pineland Learning Center at a rate of \$64.80 per day.

7. Extended Year - Out-of-district Placements:

<u>Student #</u>	<u>Placement</u>	<u>Tuition</u>
1786	Archbishop	\$ 6,759
1861	Archway	\$ 6,717
2279	Archway	\$ 6,717
1806	Bancroft NeuroHealth	\$ 8,914
2673	Gloucester County	\$ 3,825
Aide	Gloucester County	\$ 3,060
2405	Gloucester County	\$ 3,825
1884	Gloucester County	\$ 3,825
Aide	Gloucester County	\$ 3,060
1949	Gloucester County	\$ 3,825
2218	J.F. Kennedy, Berlin	\$ 2,744
703	Gloucester County	\$ 3,825
1801	Katzenbach School	\$ 3,700
165	Pineland Learning	\$ 7,361
1788	Yale	\$ 7,687

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100	Yale	<u>\$ 7,687</u>
	TOTAL	\$ 83,530

8. Attendance at the New Jersey School Legislative Meeting for Irene Buchalter.
9. Homebound Instruction agreement for the 2013-2014 school year with Brookfield School. Hourly rate \$33.00 as per our negotiated contract.
10. Joint Board Meeting on October 1, 2013 at 6:30 PM with Pine Hill and Berlin Township. Topic will be negotiations. Meeting will take place in our Media Center.
11. Camden County School Board Meeting dates for the 2013-2014 school year:
 - a. October 7, 2013
 - b. December 6, 2013
 - c. February 7, 2014
 - d. April 4, 2014
 - e. June 6, 2014

Meetings will be held at Villari's Lakeside Restaurant and Bar, 2375 Sicklerville Road, Sicklerville, NJ.

Attendees:

Virginia de Haan
 William Dilworth
 Randall Freiling
 Sara Paranzino
 Kathleen Rappold
 John Romer
 Ellen Suckle
 William Weyland
 Irene Buchalter
 Lynn DiPietropolo
 Joanne Clement

12. Budget Calendar for the 2013-2014 school year. (*Attachment VIII-12*)
13. Acceptance of the Treasurer's Report and Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 31, 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's report) (*Attachment VIII-13*)

(Secretary's report) (*Board Book*)

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 31, 2013. The Treasurer's Report and Secretary's report are in agreement for the month of March 31, 2013.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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14. Acceptance of the Treasurer's Report and Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 31, 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's report) (*Attachment VIII-14*)

(Secretary's report) (*Board Book*)

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 31, 2013. The Treasurer's Report and Secretary's report are in agreement for the month of March 31, 2013.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approval of motions 1 through 14 above:

MOVED BY: _____ Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: _____ Mrs. de Haan
MOTION CARRIED: 7-0-0
(Mr. Weyland abstained from bill list with reimbursement for his wife.)
(Each board member abstained from their own travel.)

IX. PRESENTATIONS:

- *NJASK Results*
- *Communications Workers of America* - Mrs. Fontno presented the school with 600 back packs filled with school supplies for our students along with extra classroom supplies for our teachers.

X. CORRESPONDENCE: None

XI. COMMITTEE REPORTS:

1. Administrative Evaluation
(*Chairperson - Randall Freiling*)
 - Mr. Freiling was not present for a report. Mrs. Buchalter presented Board Goals for the 2013-2014 school year. A new goal for the board would be monthly reports from the superintendent on the new teacher evaluation system.

Accept 2013-2014 Board Goals as read.

MOVED BY: _____ Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: _____ Mr. Weyland
MOTION CARRIED: 7-0-0

2. Building and Maintenance
(*Chairperson - William Weyland*)
 - Mr. Weyland reported that the district is working on submission for lighting project. We are awaiting receipt of grant for roof project. Our architect is retiring so we will be

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looking for a new company. The Committee will interview architects and then make a recommendation to the board.

3. Camden County Educational Services Commission
(*Representative - Virginia de Haan; Alternate - William Weyland*)
 - Mrs. de Haan reported teachers are trained for ESOP. The beginning of the school year proved challenging for busing with the Camden School District.
4. Camden County School Boards Association
(*Representatives - John Romer and William Weyland*)
 - Mr. Weyland reported that our next meeting will be on October 7, 2013 at 6:00 PM. Next Tuesday we are having a joint meeting with Pine Hill Board of Education. The topic will be negotiations.
5. Community Education and Extra-Curricular Information
(*Chairperson - John Romer*)
 - Ms. DiPietropolo reported that the new brochure was handed out on back to school night and then again to each student for classes.
6. Policy
(*Chairperson - Irene Buchalter*)
 - Mrs. Buchalter reported that we are good with all our policies.
7. Common Core Curriculum and Technology
(*Chairperson - Ellen Suckle*)
 - **Curriculum**
 - The students have begun to take their baseline testing in reading and math using the STAR program. This data will be used to create small groups for intervention and enrichment.
 - NEW THIS YEAR - The state has a new mandate that requires the teachers to create Student Growth Objectives (SGOs). The focus is on increasing student achievement. Each teacher has to have them developed and approved by me before November 15th. The success of the SGOs will be turned into a score that will be added to their end of year summative evaluation.
 - Teacher Evaluation System - Marzano - This year each teacher will be observed 3 times. This is part of the new mandate from Achieve NJ. Observations will begin in October.
 - In 8th grade, we have created an Algebra class.
 - **Technology**
 - With the start of the new school year, the Technology Department has been extremely busy with new equipment, new software, and routine troubleshooting.
 - We have been using our new building-wide wireless network for several weeks, and notwithstanding a few minor adjustments, it has performed admirably.
 - We have also received very positive reviews regarding the new iPad Minis, and the new PCs in both Lab 1 and the classrooms.
 - Next month, there are several NJ Smart snapshots that will be taken, and we are already preparing for those. We are looking forward to a very productive school year!
8. Finance
(*Chairperson - Virginia de Haan*)
 - Mrs. de Haan reported budget calendar was approved and the audit will be presented at our October meeting.
9. Legislation
(*Representative - William Weyland*)

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- Mr. Weyland had nothing to report.

10. Personnel

(Chairperson - Sara Paranzino)

- Mrs. Paranzino reported that we are fully staffed. We do have to find a long-term sub for School Psychologist/Child Study Team Coordinator, who will be going out on maternity leave in October. The candidate we interviewed, and accepted the job, has since resigned for a full-time position elsewhere. We are working in collaboration with Ed. Services Commission and we have posted for the position. In addition, we have another staff member who verbally told me she was expecting. This employee will be submitting her letter for leave and it will be placed on October's agenda.

11. Pine Hill Board of Education

(Representative - Randall Freiling)

- Minutes from the July 16, 2013 Worksession/Regular Business Meeting (*Attachment XI-11.a*)
- Mr. Freiling was not present for a report.

12. Municipal Liaison

(Representative - Randall Freiling)

- Mr. Freiling was not present for a report.

13. Home and School Association

(Representative - Virginia de Haan)

- Mrs. de Haan reported that parents are signing up for Home and School Association. A meet and greet will be held this week in the Media Center. The next scheduled meeting is October 9th.

14. Negotiations

(Chairperson - Ellen Suckle)

- Mrs. Suckle asked if anyone had suggestions for our new contract.

XII. OTHER INFORMATION:

1. Discussion Items: None
2. Clementon School Information:
 - a. Enrollment Report - September 19, 2013 (*Attachment XII-2.a*)
3. Fire and Security Drills:

September 2013 - Drill Type	Date	Time
Shelter-in-place (with instruction)	09/12/13	09:00 AM
Fire	09/17/13	10:10 AM

XIII. PUBLIC:

Mr. Duboski, a parent, asked if busing would be available in the future for students. Ms. DiPietropolo explained that we are a walking district and a question for busing was presented to the voters about 8 years ago and was voted down. We only bus our special education preschool students. Mr. Duboski also inquired where jobs are advertised. The superintendent reported that all job postings are placed in the Main Office, NJ Hire, and district website.

Close meeting to the public.

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mrs. de Haan
MOTION CARRIED: **7-0-0**

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XIV. EXECUTIVE SESSION: None

XV. ADJOURNMENT:

MOTION: To adjourn the meeting at 8:15 PM.

MOVED BY: Mr. Dilworth

SECOND BY: Mrs. Rappold

ON ROLL CALL VOTE:

MOTION CARRIED: 7-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary
October 28, 2013