

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ October 28, 2013

ON ROLL CALL VOTE:

**MOTION CARRIED: 7-0-1
(Mr. Dilworth abstained.)**

VI. PUBLIC – AGENDA ITEMS ONLY:

Open meeting to Public for Agenda items only - no comments.

Close Meeting to the Public:

**MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:**

**SECOND BY: Mrs. de Haan
MOTION CARRIED: 8-0-0**

VII. SUPERINTENDENT'S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

1. Accept, with regret, the verbal resignation of employee #252, effective immediately. Letter of resignation is forthcoming.
2. Termination of employee # 253, effective immediately.
3. Accept, with regret, the retirement notification from employee # 061, effective July 1, 2014. Employee is requesting compensation of earned, unused sick time upon retirement. (*Attachment VII-3*)
4. Accept request from employee # 229 for medical leave beginning approximately March 17, 2014 through approximately the end of the school year utilizing available illness and personal days then uncompensated time under the NJ Family Medical Leave Act. (*Attachment VII-4*)
5. Employment of the following personnel for the 2013-2014 school year, contingent upon satisfactory criminal history review:
 - a. POSITION: Substitute Custodian
NAME: Daniel O'Rourke
RATE OF PAY: \$9.50 per hour
START DATE: To be determined
NOTE: Hired on a 60 day trial basis
 - b. POSITION: Camp Clementon Substitute
NAME: Bonnie Fioretti
RATE OF PAY: \$12.50 per hour
START DATE: To be determined
 - c. POSITION: Substitute School Psychologist
NAME: Sharon Spitz
RATE OF PAY: \$90.00 per day for the first 20 days, then \$268.75 per day (step 1 MA) for days 21 and later
DATES: October 9, 2013 through approximately March 3, 2014
6. Promotion of the following 2013-2014 Camp Clementon employee:
 - a. NAME: Kristin Egan
NEW POSITION: Camp Clementon Senior Staff (previously Camp Clementon Asst.)
RATE OF PAY: \$12.50 per hour
EFFECTIVE DATE: October 29, 2013

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7. Employment of the following 2013-2014 Breakfast Program personnel:

Position	Faculty Member	Hourly Rate
Breakfast Program Substitute	Brenda Falkenstein	\$12.50

8. Source 4 Teachers, together with its employees, to provide substitute services for the 2013-2014 school year.
9. Source 4 Teachers October 2013 Board Approval List (*Attachment VII-9*)
10. 2013 Reading Clinic - Improving Reading Accuracy and Comprehension (Grades 2-4)

Objective: Students will improve their comprehension by close reading exemplar texts and responding to them through writing.

Teachers: 5 teachers (2 teachers for 2nd grade, 1 teacher for 3rd grade, and 2 teachers for 4th grade)

Number of Sessions: 43

Dates: Tuesdays, Wednesdays; November 12, 2013 - May 7, 2014

Cost: 5 teachers x 43 hrs. x \$33.00 = \$7,095.00

Funded By: Title I

11. 2013 Reading Clinic - Improving Reading Accuracy and Comprehension (Grades 5-6)

Objective: Students will improve their comprehension by close reading exemplar texts and responding to them through writing.

Teachers: 3 teachers (1 teacher for 5th grade and 2 teachers for 6th grade)

Number of Sessions: 41

Dates: Tuesdays, Wednesdays; November 12, 2013 - April 30, 2014

Cost: 3 teachers x 41 hrs. x \$33.00 = \$4,059.00

Funded By: Title I

12. 2013 Reading Clinic - Improving Reading Accuracy and Comprehension (Grades 7-8)

Objective: Students will improve their comprehension by close reading exemplar texts and responding to them through writing.

Teachers: 4 teachers (2 teachers for 7th grade and 2 teachers for 8th grade)

Number of Sessions: 39

Dates: Tuesdays, Wednesdays; November 12, 2013 - April 23, 2014

Cost: 4 teachers x 39 hrs. x \$33.00 = \$5,148.00

Funded By: Title I

13. 2013 Math Clinic (Grades 2-4)

Objective: Students will receive additional support with the grade-level Common Core Standards.

Teachers: 4 teachers (2 teachers for 2nd grade, 1 teacher for 3rd grade, and 1 teacher for 4th grade)

Number of Sessions: 43

Dates: Tuesdays, Wednesdays; November 12, 2013 - May 7, 2014

Cost: 4 teachers x 43 hrs. x \$33.00 = \$5,676.00

Funded By: Title I

14. 2013 Math Clinic (Grades 5-6)

Objective: Students will receive additional support with the grade-level Common Core Standards.

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Teachers: 2 teachers (1 teacher for 5th grade and 1 teacher for 6th grade)

Number of Sessions: 41

Dates: Tuesdays, Wednesdays; November 12, 2013 - April 30, 2014

Cost: 2 teachers x 41 hrs. x \$33.00 = \$2,706.00

Funded By: Title I

15. 2013 Math Clinic (Grades 7-8)

Objective: Students will receive additional support with the grade-level Common Core Standards.

Teachers: 4 teachers (2 teachers for 7th grade and 2 teachers for 8th grade)

Number of Sessions: 39

Dates: Tuesdays, Wednesdays; November 12, 2013 - April 23, 2014

Cost: 4 teachers x 39 hrs. x \$33.00 = \$5,148.00

Funded By: Title I

16. ELA Training Workshop

Objective: Teachers will be trained and given time to choose excerpts from Exemplar Texts, and plan which Core Curriculum Standard to address.

Teachers: 12

Number of Sessions: 6 (7 hours total)

Dates: November 5, 2013 (2 hours); November 25, 2013; January 2, 2014; January 30, 2014; February 27, 2014; March 27, 2014

Cost: 12 teachers x 7 hrs. x \$33.00 = \$2,772.00 + 1 instructor x 1 hr. x \$33.00 = \$33.00, for a total of \$2,805.00

Funded By: Title I

17. Math Training Workshop

Objective: Teachers will be trained and given time to look at benchmarks and data to determine instruction.

Teachers: 9

Number of Sessions: 6 (7 hours total)

Dates: November 5, 2013 (2 hours); November 25, 2013; January 2, 2014; January 30, 2014; February 27, 2014; March 27, 2014

Cost: 9 teachers x 7 hrs. x \$33.00 = \$2,079.00 + 1 instructor x 1 hr. x \$33.00 = \$33.00 for a total of \$2,112.00

Funded By: Title I

18. 2nd Marking Period Back on Track (Grades 6-8)

Objective: Students identified as failing in one or more subject area will be asked to participate in this after-school program. Students will be given time to work on missing assignments and study for up-coming tests and quizzes.

Teachers: one per grade level (3)

Number of Sessions: 20

Dates: Tuesdays, Wednesdays, Thursdays; November 26, 2013 - January 23, 2014

Cost: 3 teachers x 20 hrs. x \$33.00 = \$1,980.00

Funded By: Title I

19. 3rd Marking Period Back on Track (Grades 6-8)

Objective: Students identified as failing in one or more subject area will be asked to participate in this after-school program. Students will be given time to work on missing assignments and study for up-coming tests and quizzes.

Teachers: one per grade level (3)

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Number of Sessions: 23

Dates: Tuesdays, Wednesdays, Thursdays; February 4, 2014 - March 27, 2014

Cost: 3 teachers x 23 hrs. x \$33.00 = \$2,277.00

Funded By: Title I

20. 4th Marking Period Back on Track (Grades 6-8)

Objective: Students identified as failing in one or more subject area will be asked to participate in this after-school program. Students will be given time to work on missing assignments and study for up-coming tests and quizzes.

Teachers: one per grade level (3)

Number of Sessions: 24

Dates: Tuesdays, Wednesdays, Thursdays; April 8, 2014 - June 5, 2014

Cost: 3 teachers x 24 hrs. x \$33.00 = \$2,376.00

Funded By: Title I

21. Eligible certificated personnel for item #s 10 through 20:

Agresta, Kathryn	Fellona, Christine	Pataky, Cheryl
Ballinghoff, Jessica	Frantz, Megan	Pickering, Karen
Bare, Cathe	Gregory, Jennifer	Prescott, Cheryl
Batchelor, Kathleen	Gundaker, Nancy	Procopio, Christine
Bhasin, Bonnie	Haldeman, Mary Ellen	Rambo, Sandra
Buttari, Sheree	Jennetta, Tina	Schultz, Kim
Cirrincione, Michelle	Koch, Rick	Sebastiano, Maria
Clayton, Karen	Kolody, Kelly	Small, Michele
Cullen, Audrey	Levine, Lauren	Stefan, Tracy
Cunliffe, Alyson	Magilton, Michelle	Stiles, Karen
DiMaria, Ramona	Marino, Michelle	Swan, Eileen
DiSalvo, Andrea	Martin, Alyssa	Terlizzi, Mike
Doelp, Stephanie	Melillo, Jennifer	Tropp, Karen
Dragon, Gail	Murray, Lauren	Wilson, Candice
Egan, Dawn	O'Brien, Mike	
Falkenstein, Brenda	Palermo, Nicole	

22. 2013-2014 Volunteer Assistants for "The Wizard of Oz":

- a. Chuck Bennett - Assistant Director
- b. Christina Janka - Choreography
- c. Jen Counsellor - Sound
- d. Ryan Van Dexter - Sound

23. Interdistrict Public School Choice Statement of Assurances (*Attachment VII-23*)

24. Proposed school recess schedule for the 2013-2014 school year. (*Attachment VII-24*)

25. Accept the verbal resignation of employee # 046 from Cheerleading stipend position only. Letter of resignation is forthcoming.

26. Employment of the following personnel for 2013-2014 stipend positions:

Activity	Faculty Member	Stipend
Head Coach Boys Basketball	Kelly Kolody	\$2,068
Asst. Coach Boys Basketball	Candice Wilson	\$1,379

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Head Coach Girl's Basketball	Candice Wilson	\$2,068
Asst. Coach Girl's Basketball	Kelly Kolody	\$1,378
Cheerleading	Nicole Palermo	\$2,068

27. Workshop/Meeting Requests:

- a. EMPLOYEE: Karen Clayton
 WORKSHOP: Dr. Jean's Rock, Rhyme, Write, and Read!
 LOCATION: Aloft Mount Laurel, Mount Laurel, NJ
 DATE: October 23, 2013
 COST: \$199.00
 SPONSOR: Staff Development for Educators
- b. EMPLOYEE: Bonnie Bhasin
 WORKSHOP: Dr. Jean's Rock, Rhyme, Write, and Read!
 LOCATION: Aloft Mount Laurel, Mount Laurel, NJ
 DATE: October 23, 2013
 COST: \$199.00
 SPONSOR: Staff Development for Educators
- c. EMPLOYEE: Gail Dragon
 WORKSHOP: Dr. Jean's Rock, Rhyme, Write, and Read!
 LOCATION: Aloft Mount Laurel, Mount Laurel, NJ
 DATE: October 23, 2013
 COST: \$199.00
 SPONSOR: Staff Development for Educators
- d. EMPLOYEE: Kathryn Agresta
 WORKSHOP: Making Best Use of iPads
 LOCATION: Cherry Hill, NJ
 DATE: December 17, 2013
 COST: \$229.00
 SPONSOR: Institute for Educational Development
- e. EMPLOYEE: Matt Duffield
 WORKSHOP: Google Chromebook Symposium
 LOCATION: Raritan Valley Academy Bldg., Piscataway, NJ
 DATE: November 1, 2013
 COST: \$0.00
 SPONSOR: CDW-G
- f. EMPLOYEE: Mary Beth Hernandez
 WORKSHOP: NJ Immunization Information Systems Training
 LOCATION: Nurse's Office (webinar)
 DATE: November 26, 2013
 COST: \$0.00
 SPONSOR: NJ Department of Health
- g. EMPLOYEE: Diane Palogruto
 WORKSHOP: Fall 2013 SEMI Regional Training
 LOCATION: Atlantic County Special Services, Mays Landing, NJ
 DATE: October 29, 2013
 COST: \$0.00
 SPONSOR: Public Consulting/SEMI
- h. EMPLOYEE: Joanne Clement

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- WORKSHOP: Fall 2013 SEMI Regional Training
 LOCATION: Atlantic County Special Services, Mays Landing, NJ
 DATE: October 29, 2013
 COST: \$0.00
 SPONSOR: Public Consulting/SEMI
- i. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: Content and Instructional Look-fors in the Common Core Classroom
 LOCATION: Stockton College, Galloway, NJ
 DATE: October 25, 2013
 COST: \$0.00
 SPONSOR: NJ Department of Education
- j. EMPLOYEE: Adrienne McManis
 WORKSHOP: Content and Instructional Look-fors in the Common Core Classroom
 LOCATION: Stockton College, Galloway, NJ
 DATE: October 25, 2013
 COST: \$0.00
 SPONSOR: NJ Department of Education
- k. EMPLOYEE: Brenda Falkenstein
 WORKSHOP: Best, New Online Interactive Whiteboard to Teach Math
 LOCATION: The Mansion, Voorhees, NJ
 DATE: December 19, 2013
 COST: \$225.00
 SPONSOR: Bureau of Education and Research
- l. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: SGO Fall Workshop - Session 1
 LOCATION: Learning Resource Center Central, Trenton, NJ
 DATE: October 10, 2013
 COST: \$0.00
 SPONSOR: NJ Department of Education
- m. EMPLOYEE: Adrienne McManis
 WORKSHOP: SGO Fall Workshop - Session 1
 LOCATION: Learning Resource Center Central, Trenton, NJ
 DATE: October 10, 2013
 COST: \$0.00
 SPONSOR: NJ Department of Education
- n. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: Marzano Presentation
 LOCATION: Gloucester Township School District, TBA
 DATE: November 5, 2013
 COST: \$0.00
 SPONSOR: Gloucester Township School District
- o. EMPLOYEE: Adrienne McManis
 WORKSHOP: Marzano Presentation
 LOCATION: Gloucester Township School District, TBA
 DATE: November 5, 2013
 COST: \$0.00
 SPONSOR: Gloucester Township School District

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- p. EMPLOYEE: Christine Procopio
 WORKSHOP: Marzano Presentation
 LOCATION: Gloucester Township School District, TBA
 DATE: November 5, 2013
 COST: \$0.00
 SPONSOR: Gloucester Township School District
- q. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: Common Core Professional Development Workshops
 LOCATION: Atlantic Cape Community College, Mays Landing, NJ
 DATES: October 28, 2013; November 18 and 19, 2013; December 16, 2013; January 13, 2014; February 10, 2014; March 24, 2014; and April 28, 2014
 COST: \$1,150.00
 SPONSOR: Association of Language Arts Teachers of NJ
 NOTE: Funded by Title I
- r. EMPLOYEE: Adrienne McManis
 WORKSHOP: Common Core Professional Development Workshops
 LOCATION: Atlantic Cape Community College, Mays Landing, NJ
 DATES: October 28, 2013; November 18 and 19, 2013; December 16, 2013; January 13, 2014; February 10, 2014; March 24, 2014; and April 28, 2014
 COST: \$1,150.00
 SPONSOR: Association of Language Arts Teachers of NJ
 NOTE: Funded by Title I
- s. EMPLOYEE: Alyssa Martin
 WORKSHOP: Common Core Professional Development Workshops
 LOCATION: Atlantic Cape Community College, Mays Landing, NJ
 DATES: October 28, 2013; November 18 and 19, 2013; December 16, 2013; January 13, 2014; February 10, 2014; March 24, 2014; and April 28, 2014
 COST: \$1,150.00
 SPONSOR: Association of Language Arts Teachers of NJ
 NOTE: Funded by Title I
- t. EMPLOYEE: Cheryl Pataky
 WORKSHOP: Common Core Professional Development Workshops
 LOCATION: Atlantic Cape Community College, Mays Landing, NJ
 DATES: October 28, 2013; November 18 and 19, 2013; December 16, 2013; January 13, 2014; February 10, 2014; March 24, 2014; and April 28, 2014
 COST: \$1,150.00
 SPONSOR: Association of Language Arts Teachers of NJ
 NOTE: Funded by Title I
- u. EMPLOYEE: Karen Stiles
 WORKSHOP: Common Core Professional Development Workshops
 LOCATION: Atlantic Cape Community College, Mays Landing, NJ
 DATES: October 28, 2013; November 18 and 19, 2013; December 16, 2013; January 13, 2014; February 10, 2014; March 24, 2014; and April 28, 2014
 COST: \$1,150.00
 SPONSOR: Association of Language Arts Teachers of NJ
 NOTE: Funded by Title I

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- v. EMPLOYEE: Kathryn Agresta
 WORKSHOP: Common Core Professional Development Workshops
 LOCATION: Atlantic Cape Community College, Mays Landing, NJ
 DATES: October 28, 2013; November 18 and 19, 2013; December 16, 2013;
 January 13, 2014; February 10, 2014; March 24, 2014; and April 28,
 2014
 COST: \$1,150.00
 SPONSOR: Association of Language Arts Teachers of NJ
 NOTE: Funded by Title I
- w. EMPLOYEE: Joanne Clement
 WORKSHOP: Administrative Review Training - School Nutrition Program
 LOCATION: Bordentown, NJ
 DATE: November 19, 2013
 COST: \$0.00
 SPONSOR: NJ Department of Agriculture
- x. EMPLOYEE: Joanne Clement
 WORKSHOP: Workers' Compensation Claims Coordinator Training
 LOCATION: Voorhees Administration Building, Voorhees, NJ
 DATE: October 31, 2013
 COST: \$0.00
 SPONSOR: Burlington County Insurance Pool
- y. EMPLOYEE: Jose Cruz
 WORKSHOP: JC Magee Security Solutions
 LOCATION: Adelpia's, Deptford, NJ
 DATE: October 29, 2013
 COST: \$0.00
 SPONSOR: JC Magee

28. PRIDE Reward Trips:

- a. TRIP: **Ice Skating**
 FACULTY SPONSORS: Adrienne McManis and Steve Boianelli
 DATE: November 20, 2013
 RAIN DATE: N/A
 TIME: 11:30 AM - 1:30 PM
 DESTINATION: Flyers Skate Zone, Voorhees, NJ
 ADMISSION: \$290.00
 TRANSPORTATION: \$236.00 (T & L Transportation)
 PARTICIPANTS: Eligible students in grades 6, 7, 8
 NOTE: All costs associated with this trip will be reimbursed by the Municipal Alliance.
- b. TRIP: **Roller Skating**
 FACULTY SPONSORS: Adrienne McManis and Steve Boianelli
 DATE: January 29, 2014
 RAIN DATE: N/A
 TIME: 12:00 PM - 2:00 PM
 DESTINATION: Cherry Hill Skating and Fun Center, Cherry Hill, NJ
 ADMISSION: \$250.00
 TRANSPORTATION: \$236.00 (T & L Transportation)
 PARTICIPANTS: Eligible students in grades 6, 7, 8
 NOTE: All costs associated with this trip will be reimbursed by the Municipal Alliance.

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- c. **TRIP: Bowling**
 FACULTY SPONSORS: Adrienne McManis and Steve Boianelli
 DATE: May 16, 2014
 RAIN DATE: N/A
 TIME: 11:30 AM - 1:30 PM
 DESTINATION: 30 Strikes Bowling Alley, Stratford, NJ
 ADMISSION: \$270.00
 TRANSPORTATION: \$0.00 (provided by 30 Strikes at no cost)
 PARTICIPANTS: Eligible students in grades 6, 7, 8
 NOTE: All costs associated with this trip will be reimbursed by the Municipal Alliance.

29. School Activities:

- a. **EVENT: Math-a-thon Fundraiser**
 FACULTY SPONSORS: Rick Koch and Michelle Magilton
 DATES: October - November 2013
 PARTICIPANTS: Students in grades K-8
 NOTE: Students shall solve a set of math problems and complete activities during October - November 2013. Funds will be raised to assist St. Jude's Children Cancer Research
- b. **EVENT: Math-a-thon Awards/Prize Assembly**
 FACULTY SPONSORS: Rick Koch and Michelle Magilton
 DATE: December 23, 2013
 TIME: 10:00 AM - 10:15 AM (Grades K-2)
 TIME: 12:15 PM - 12:30 PM (Grades 3-5)
 TIME: 12:45 PM - 1:00 PM (Grades 6-8)
 LOCATION: Multi-Purpose Room
 PARTICIPANTS: Students in grades K-8
 NOTE: Assembly to recognize the fundraising efforts of the students.
- c. **EVENT: Employee Flu Shot Clinic**
 FACULTY SPONSOR: Mary Beth Hernandez
 DATE: October 29, 2013
 TIME: 3:00 PM - 4:00 PM
 LOCATION: Nurse's Office
 PARTICIPANTS: Interested employees
 NOTE: Flu shots to be given at no cost to employees and administered by a CVS Pharmacy technician.
- d. **EVENT: Yearbook Fundraiser - Spirit Wear Sale**
 FACULTY SPONSOR: Andrea DiSalvo
 DATES: November 4, 2013 - December 3, 2013
 NOTE: Funds raised will be used to offset yearbook production costs.
- e. **EVENT: Student Council Thanksgiving Food Drive**
 FACULTY SPONSOR: Nicole Palermo
 DATES: November 1, 2013 - November 14, 2013
 NOTE: Student Council and Clementon Fire Department will work collectively to gather food and non-perishable items for the needy families in Clementon.

30. Community Use of Facilities:

- a. **ORGANIZATION:** Trowbridge Condominium Association
PERSONS IN CHARGE: Randall McGinnis and Karen Cooper

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- SPONSOR: Community Education
 PURPOSE: **Annual Homeowners Association Meeting**
 DATE: November 12, 2013
 TIME: 7:00 PM – 9:30 PM
 LOCATION: One classroom
 PARTICIPANTS: 15 adults
- b. ORGANIZATION: Clementon Youth Athletic Association
 PERSON IN CHARGE: Christine Nucera
 SPONSOR: Community Education
 PURPOSE: **Remedial Basketball Program**
 DATES: Monday – Thursday; December 2, 2013 – April 2, 2014
 TIME: 6:00 PM – 8:00 PM
 LOCATION: Gym or MPR
 PARTICIPANTS: 10 adults, 30 children aged 4-10
- c. ORGANIZATION: Everlasting Restored Health
 PERSON IN CHARGE: Arnold Patten
 SPONSOR: Community Education
 PURPOSE: **Staff Fitness Activity**
 DATES: TBA one day each week for approximately one hour
 TIME: 4:00 PM
 LOCATION: Gym
 NOTE: \$35.00 per month, payable by interested employees. There is no cost to the board.
- d. ORGANIZATION: Eighth Grade Dance Committee
 PERSON IN CHARGE: Kelly Keating
 SPONSOR: Community Education
 PURPOSE: **Eighth Grade Dinner Dance Fundraiser – Turkey Feather Drive**
 DATES: November 13, 2013 – November 20, 2013
 NOTE: Turkey feathers will be sold to students, three for \$1.00, to be displayed in hallways. Supplies to make the turkey feathers will be purchased by the committee. Funds raised will benefit the Eighth Grade Dinner Dance.
- e. ORGANIZATION: Eighth Grade Dance Committee
 PERSON IN CHARGE: Kelly Keating
 SPONSOR: Community Education
 PURPOSE: **Eighth Grade Dinner Dance Fundraiser – Lollipop Gram Sale**
 DATES: December 9, 2013 – December 16, 2013
 NOTE: Lollipop grams will be sold to students for \$1.00 each. Supplies to make the lollipop grams will be purchased by the committee. Funds raised will benefit the Eighth Grade Dinner Dance.

Approval of motions 1 through 30 above:

MOVED BY: Mrs. de Haan
 ON ROLL CALL VOTE:

SECOND BY: Mrs. Suckle
 MOTION CARRIED: **8-0-0**
 (Mr. Dilworth abstained from #8 & #9 only.)

SUPERINTENDENT'S REPORT = A D D E N D U M:

Items for Action – The Superintendent recommends approval of the following items:

31. Additional 2013-2014 school volunteer:

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a. Lynne Pollock (classroom)

Approval of motion 31 above:

MOVED BY: Mrs. de Haan
ON ROLL CALL VOTE:

SECOND BY: Mr. Dilworth
MOTION CARRIED: 8-0-0

VIII. SECRETARY'S REPORT:

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>	
1. List # 1 (Community Education)	\$2,521.92	<i>(Attachment VIII-1.1)</i>
2. List # 2 (Payroll 09/15/13)	\$210,766.36	<i>(Attachment VIII-1.2)</i>
3. List # 3 (Payroll 09/30/13)	\$206,336.24	<i>(Attachment VIII-1.3)</i>
4. List # 4	\$476,151.18	<i>(Attachment VIII-1.4)</i>
5. List # 5	\$133,772.44	<i>(Attachment VIII-1.5)</i>

2. Approve transfers in the amount of \$26,582.01. *(Attachment VIII-2)*
3. Lindenwold Public School contract for two homeless students. Cost \$22,952.
4. Approve Kennedy Memorial Hospital for Student Drug Screening Program for the 2013-2014 school year. *(Attachment VIII-4)*
5. Workshop: State of the Fund Dinner
 Date: November 26, 2013
 Time: 6:00 PM
 Location: Charley's Other Brother, Eastampton, NJ
 Attendees: Irene Buchalter Sara Paranzino
 Virginia de Haan William Dilworth
 Randall Freiling Kathleen Rappold
 John Romer Ellen Suckle
 William Weyland Joanne Clement
 Lynn DiPietropolo Adrienne McManis
6. An audit of the district's financial records for the fiscal year ending June 30, 2013 was conducted and filed by Bowman and Bowman in accordance with N.J.S.A. 18A:23-1 through 3. The Comprehensive Annual Financial Report (CAFR), Auditor's Management Report and Synopsis has been issued and sent to the Board in Accordance with N.J.S.A. 18A:23.4. There were no audit recommendations and therefore, no corrective action needed.
7. Annual Maintenance Form as per N.J.A.C. 6A:26A and Comprehensive Maintenance Plan *(Attachment VIII-7)*
8. 2013-2014 Out of District Placements

<u>Student ID</u>	<u>Placement</u>		<u>Tuition</u>
1786	Archbishop	\$	40,552
111	Archway	\$	35,856
2279	Archway	\$	35,856
2418	Archway	\$	35,856
619	Archway, Atco	\$	35,856
HS	Archway, Atco	\$	35,856
HS	Archway, Atco	\$	35,856

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1797	Archway, Atco	\$	35,856
1017	Archway, Atco	\$	35,856
1861	Archway, Atco	\$	35,856
1806	Bancroft NeuroHealth	\$	59,053
1984	Bellmawr	\$	21,467
2218	Berlin JFK	\$	19,892
1010	Brookfield	\$	49,140
2051	Burlington	\$	37,560
2685	Clayton School	\$	19,000
1884	Gloucester County	\$	37,560
	Aide for Student	\$	34,650
2405	Gloucester County	\$	37,560
1195	Gloucester County	\$	37,560
1792	Gloucester County	\$	37,560
1584	Gloucester County	\$	37,560
2673	Gloucester County	\$	37,560
1949	Gloucester County	\$	37,560
703	Gloucester County	\$	37,560
1281	Gloucester County	\$	37,560
1801	Katzenbach School	\$	52,209
2714	Mantua Bd. Of Ed	\$	46,329
165	Pineland Learning Ctr.	\$	44,165
1005	YALE	\$	42,968
1788	YALE	\$	42,968
	TOTAL	\$	1,170,696

9. INVO Health Care Associates for speech services for the 2013-2014 school year at \$80.00 per hour, not to exceed \$90,000.00.
10. Acceptance of the Treasurer's Report and Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 30, 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's report) (*Attachment VIII-10*)

(Secretary's report) (*Board Book*)

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 30, 2013. The Treasurer's Report and Secretary's report are in agreement for the month of March 31, 2013.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approval of motions 1 through 10 above:

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mr. Dilworth
MOTION CARRIED: 8-0-0

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IX. PRESENTATIONS:

- *2013 NJASK Comparison of Clementon, Pine Hill, and Berlin Township*
- *September 2013 Manner Banner (Classroom KA)*
- *September 2013 Bulldog's Best*
- *2012-2013 Audit Report - Bowman and Bowman*

X. CORRESPONDENCE:

1. September 2013 Nutri-Serve Update
2. Thank you letter from Clementon School District to Chews United Methodist Church for their generous donations of backpacks and supplies contained within.
3. Thank you letter from Clementon School District to CWA Local 1084 for their generous donations of drawstring bags, supplies contained within, and a multitude of extra supplies for the classrooms.
4. Notification from the State of NJ Department of Education that the district's QSAC District Improvement Plan has been approved for implementation.
5. Notification from the State of NJ Department of Education that the district has been approved as a choice school district in the Interdistrict Public School Choice Program.

Mr. Dilworth exited the meeting at 8:00 PM.

XI. COMMITTEE REPORTS:

1. Administrative Evaluation
(*Chairperson - Randall Freiling*)
 - Mr. Freiling had nothing to report.
2. Building and Maintenance
(*Chairperson - William Weyland*)
 - Mr. Weyland reported that the security cameras are in as well as the outside lock boxes for emergency access. Mr. Weyland along with Mrs. Rappold met several architectural firms at the Fall Conference.
3. Camden County Educational Services Commission
(*Representative - Virginia de Haan; Alternate - William Weyland*)
 - Mrs. de Haan reported that the Commission is starting many new programs to help districts with speech, transportation, and investigation for residency. They are utilizing Rutgers for marketing purposes.
4. Camden County School Boards Association
(*Representatives - John Romer and William Weyland*)
 - Mrs. Buchalter reported that she and several other board members attended the meeting in September. The topic of discussion was teacher evaluation. The next meeting is scheduled for November 4, 2013.
5. Community Education and Extra-Curricular Information
(*Chairperson - John Romer*)
 - Mr. Romer was not present for a report.
6. Policy

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ October 28, 2013

(Chairperson - Irene Buchalter)

- Mrs. Buchalter and Mr. Weyland attended a Committee meeting this evening to review policies.

Approve first reading of the following policies:

Number	Type	Title
3144.12	POL	Certification of Tenure Charges - Inefficiency
3144.3	POL	Suspension Upon Certification of Tenure Charge
3372	POL	Teaching Staff Tenure Acquisition
3373	POL	Tenure Upon Transfer or Promotion
4124	POL	Employment Contract
5512	POL	Harassment, Intimidation, and Bullying
5512	REG	Harassment, Intimidation, or Bullying Investigation Procedure

MOVED BY: Mrs. Paranzino
ON ROLL CALL VOTE:

SECOND BY: Mr. Freiling
MOTION CARRIED: 7-0-0

7. Common Core Curriculum and Technology

(Chairperson - Ellen Suckle)

Mrs. Suckle reported on the following:

Curriculum

- All required teachers have submitted their Student Growth Objectives (SGOs) which are required to be completed by November 15.
- The Units of Study Writing program is in full implementation for grades K-5
- Grade Level Meetings took place last week to discuss how students can improve their scores on the NJASK on the constructed response questions.
- The staff participated in a full day workshop about the upcoming PARCC assessment.

Technology

- We finalized our NJ Smart SID and SMID management submissions with a very low error rate. This puts the district in excellent shape for the three submissions due in November (state, staff, and special education).
- With our existing equipment running smoothly, we also installed document cameras in the classrooms. So far, we have heard extremely positive reviews of the cameras, and do not anticipate any issues with them.
- Clementon and Pine Hill have been viewing several new student database systems. Over the past 2 weeks we have viewed Real Time (which we currently have) and Genesis. Between the two districts we have selected Genesis to present to the Board for approval.

8. Finance

(Chairperson - Virginia de Haan)

- Mrs. de Haan reported that the bills were paid and the audit report was accepted.

9. Legislation

(Representative - William Weyland)

- Mr. Weyland reported that he will be attending the next Legislation meeting in a few weeks.

10. Personnel

(Chairperson - Sara Paranzino)

- Mrs. Paranzino reported that a Committee meeting was held prior to the board meeting.

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ October 28, 2013

11. Pine Hill Board of Education

(Representative - Randall Freiling)

- Minutes from the August 27, 2013 Worksession/Regular Business Meeting (*Attachment XI-11.a*)
- Mr. Freiling will be attending the meeting tomorrow evening.

12. Municipal Liaison

(Representative - Randall Freiling)

- Mr. Freiling had nothing to report. Ms. DiPietropolo and Mrs. Clement attended the Borough meeting last month where Chief Freiling and other Clementon officers received awards for going above and beyond the call of duty.

13. Home and School Association

(Representative - Virginia de Haan)

- Mrs. de Haan reported that there are 59 members. The Home and School had an open house in September and the meeting in October had a good turn out of new parents. At the end of last year, there was a balance of \$846.00

14. Negotiations

(Chairperson - Ellen Suckle)

- Mrs. Suckle reported that the Negotiations Committee will be meeting this week to review contract language.

XII. OTHER INFORMATION:

1. Discussion Items:

2. Clementon School Information:

- a. Enrollment Report - (*Attachment XII-2.a*)
- b. Nurse's Report - September 1, 2013 through September 30, 2013 (*Attachment XII-2.b*)
- c. Administrative Report - September 2013 (*Attachment XII-2.c*)

3. Fire and Security Drills:

September 2013 - Drill Type	Date	Time
Shelter-in-place (with instruction)	09/12/13	09:00 AM
Fire	09/17/13	10:10 AM

4. Ms. DiPietropolo reported that we now have two basketball coaches for the Boys and Girls teams. Since we only have two coaches for the four positions, we will be limiting the amount of students who can play. We will have fifteen students for home games and ten students for away games.

XIII. PUBLIC:

No comments.

Close meeting to the public.

MOVED BY: Mr. Weyland
ON ROLL CALL VOTE:

SECOND BY: Mrs. Rappold
MOTION CARRIED: 7-0-0

XIV. EXECUTIVE SESSION: None

XV. ADJOURNMENT:

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ October 28, 2013

MOTION: To adjourn the meeting at 8:50 PM.

MOVED BY: Mrs. Paranzino

SECOND BY: Mr. Freiling

ON ROLL CALL VOTE:

MOTION CARRIED: 7-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary
November 25, 2013