

CLEMENTON BOARD OF EDUCATION MEETING MINUTES ~ June 23, 2014

**CLEMENTON BOARD OF EDUCATION
Clementon, New Jersey**

Regular Meeting of the Clementon Board of Education
Clementon Elementary School Media Center
June 23, 2014

I. CALL TO ORDER:

The Regular Meeting of the Clementon Board of Education was called to order at 7:30 PM on the above date by President Irene Buchalter.

II. OPENING STATEMENT:

“Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- a. Posting written notice at the Board of Education Office.
- b. Sending written notice to the *Courier-Post* and *Record Breeze* newspapers.
- c. Filing written notice with the Clerk of Clementon.”

III. PLEDGE OF ALLEGIANCE:

Mrs. Buchalter led the Pledge of Allegiance.

IV. ROLL CALL:

The following members answered roll call:

	<u>Arrival</u>	<u>Departure</u>
Virginia de Haan	7:30 PM	8:35 PM
William Dilworth	7:30 PM	8:35 PM
Randall Freiling	Absent	---
Sara Paranzino	7:30 PM	8:35 PM
Kathleen Rappold	7:30 PM	8:35 PM
John Romer	Absent	---
Ellen Suckle	7:30 PM	8:35 PM
William Weyland	7:30 PM	8:25 PM
Irene Buchalter	7:30 PM	8:35 PM

Quorum present.

Also present were:

Joanne E. Clement, School Business Administrator/Board Secretary
Lynn DiPietropolo, Superintendent/Principal

Also present in the audience were:

Members of the community and staff.

V. MINUTES:

Approval of the Minutes of the following meeting:

- May 19, 2014 Regular Meeting and Executive Session

MOVED BY: _____ **Mrs. Suckle**
ON ROLL CALL VOTE:

SECOND BY: _____ **Mrs. Paranzino**
MOTION CARRIED: 6-0-1
(Mrs. Buchalter abstained.)

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VI. PUBLIC – AGENDA ITEMS ONLY:

Open meeting to Public for Agenda items only - no comments.

Close Meeting to the Public:

MOVED BY: _____ **Mrs. Suckle** _____
ON ROLL CALL VOTE:

SECOND BY: _____ **Mr. Weyland** _____
MOTION CARRIED: 7-0-0

VII. SUPERINTENDENT’S REPORT:

Items for Action – The Superintendent recommends approval of the following items:

1. Accept request from employee # 033 for medical leave beginning July 22, 2014 with an anticipated return date of July 30, 2014 utilizing earned/unused illness days. (*Attachment VII-1*)
2. Accept request from employee #192 for medical leave beginning approximately November 10, 2014 through February 27, 2015 utilizing available illness days then uncompensated time under the NJ Family Medical Leave Act. Employee’s anticipated date of return is Monday, March 2, 2015. (*Attachment VII-2*)
3. Accept request from employee #170 for medical leave beginning approximately October 20, 2014 through the end of the school year utilizing available illness days then uncompensated time under the NJ Family Medical Leave Act. Employee’s anticipated date of return is September 1, 2015. (*Attachment VII-3*)
4. Summer 2014 Child Study Team work:
 - a. EMPLOYEE: Rebecca Finley
 POSITION: School Psychologist/CST Coordinator
 DATES: July 8, 2014; July 15, 2014, and one other day in July/August 2014
 TBD
 RATE OF PAY: \$33.00 per hour (to be adjusted after completion of contract negotiations)
5. Employment of the following personnel for 2014 Summer School Programs:
 - a. POSITION: Summer School Little Stars Teacher
 NAME: Kristy Taylor
 DATES: Tuesdays, Wednesdays, Thursdays during the month of July 2014
 HOURS: Three hours per day
 RATE OF PAY: \$33.00 per hour (to be adjusted after completion of contract negotiations)
 - b. POSITION: Summer School Life Stars Teacher
 NAME: Christine Procopio
 DATES: Tuesdays, Wednesdays, Thursdays during the month of July 2014
 HOURS: Three hours per day
 RATE OF PAY: \$33.00 per hour (to be adjusted after completion of contract negotiations)
 - c. POSITION: Summer School Instructional Aide
 NAME: Lauren Murray
 DATES: Tuesdays, Wednesdays, Thursdays during the month of July 2014
 HOURS: Three hours per day
 RATE OF PAY: \$10.00 per hour

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- d. POSITION: Summer School Substitute Teacher
 NAME: Kim Schultz
 DATES: As needed: Tuesdays, Wednesdays, Thursdays during the month of July 2014
 HOURS: Three hours per day
 RATE OF PAY: \$33.00 per hour (to be adjusted after completion of contract negotiations)
- e. POSITION: Substitute Instructional Aide
 NAME: Courtney Pettet
 DATES: As needed: Tuesdays, Wednesdays, Thursdays during the month of July 2014
 HOURS: Three hours per day
 RATE OF PAY: \$10.00 per hour
6. Source 4 Teachers substitute teacher employee for the 2014-2015 school year, as per contract:
- a. POSITION: Substitute Teacher (for grade 2 FMLA)
 NAME: Maria Sebastiano
 SALARY: As per contract with Source 4 Teachers
 DATES: September 1, 2014 through January 1, 2015
7. Source 4 Teachers, together with its employees, to provide substitute services for the 2013-2014 school year.
8. Source 4 Teachers June 2014 Board Approval List (*Attachment VII-8*)
9. Approval of Superintendent/Principal's Harassment, Intimidation, and Bullying consequences/remedial measures from May 19, 2014 - June 18, 2014. (*Attachment VII-9*)
10. 2014-2015 Non-certified staff listing and salaries (*Attachment VII-10*)
11. 2014-2015 Mentoring Plan (*Attachment VII-11*)
12. 2014-2015 School Professional Development Plan (*Attachment VII-12*)
13. 2014-2015 District Professional Development Plan (*Attachment VII-13*)
14. 2014-2015 Assistant Principal Professional Development Plan (*Attachment VII-14*)
15. 2014-2015 Chief School Administrator Professional Development Plan (*Attachment VII-15*)
16. Minor revisions to the following policies/regulations: (*Attachment VII-16*)

Number	Type	Title
2330	POL	Homework
2330	REG	Homework
2624	REG	Grading System
5200	REG	Attendance

17. End of Year Professional Development - **Report Card Writing**

Objective: To work on updating our report cards to be in alignment with the Common Core Curriculum and to include standards-based reporting.

Facilitators: Adrienne McManis and Lynn DiPietropolo

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Teachers: K-8 teachers

Dates: June 13, 2014 through June 27, 2014

Cost: \$33.00 per hour, two hours maximum, per teacher

Funded by: Title I

18. Summer 2014 Professional Development - Title I Data Analysis/Articulation:

Objective: To analyze NJ ASK data and other academic data to identify at-risk students in the areas of reading, writing, and math.

Facilitators: Michelle Magilton, Alyssa Martin, Kathryn Agresta

Date and Length: June 2014 - August 2014, 10 hrs each

Cost: Not to exceed 10 hours total

3 teachers x 10 hrs x \$33.00 = \$990.00 (prior to July 1, 2014)

3 teachers x 10 hrs x \$33.00 = \$990.00 (after July 1, 2014 and to be adjusted after completion of contract negotiations)

Funded by: Title IA

19. Summer 2014 Professional Development - IRLA

Objective: Provide teachers with training to use IRLA to determine students' reading ability and give them materials they can use increase their students' reading levels.

Teachers: Nancy Gundaker, Kathleen Batchelor, Wendy Rodriguez, Christine Procopio, Mike O'Brien, Alicia Heverly, Alyson Cunliffe

Facilitators: Katie Agresta and Alyssa Martin

Date and Length: July 16, 2014; 10:00 AM - 2:00 PM

Cost: 10 teachers x 2 hrs. x \$33.00 = \$660.00 (to be adjusted after completion of contract negotiations)

2 teachers x 1 hrs. PD Preparation x \$33.00 = \$66.00 (to be adjusted after completion of contract negotiations)

Total = \$726.00 (to be adjusted after completion of contract negotiations)

Funded by: Title IA

20. Summer 2014 Professional Development - PARCC Preparation

Objective: Provide teachers with training to identify types of PARCC questions and how to create them. They will also become familiar with the different writing tasks that will be on the PARCC assessment and create them to use in their classrooms.

Teachers: Michelle Cirrincione, Mike Terlizzi, Karen Tropp, Audrey Cullen, Andrea DiSalvo, Kristy Taylor, Jennifer Melillo, Cheryl Prescott, Mike O'Brien, Candice Wilson, Michele Small, Christine Procopio, Christine Fellona, Nicole Palermo, Nancy Gundaker, Jennifer Gregory, Tina Jennetta, Jessica Ballinghoff, 2nd grade teacher (TBD)

Facilitators: Katie Agresta, Cheryl Pataky, Karen Stiles and Alyssa Martin

Date and Length: June 25, 2014; 9:00 AM - 12:00 PM and 1:00 PM - 3:00 PM

Cost: 19 teachers x 5 hrs. x \$33.00 = \$3,135.00

2 teachers x 1 hrs. PD Preparation x \$33.00 = \$66.00

Total = \$3,201.00

Funded by: Title IA

21. Summer 2014 Professional Development - Common Core and Core Content Curriculum Writing - Science:

Objective: Continue to write Science curriculum that is aligned to the Common Core/Core Content State Standards for implementation for the 2014-2015 school year. This will include an initial meeting with administration to discuss dividing up standards and creating standards based lessons.

Teachers: Brenda Falkenstein, Tina Jennetta, Jennifer Gregory, Nancy Gundaker

Date and Length: June 2014 - August 2014

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Cost: Not to exceed 10 hours each teacher

4 teachers x 10 hrs. x \$33.00 = \$1,320.00 (prior to July 1, 2014)

4 teachers x 10 hrs. x \$33.00 = \$1,320.00 (after July 1, 2014 and to be adjusted after completion of contract negotiations)

Funded by: Title IA

22. Summer 2014 Professional Development - **Common Core and Core Content Curriculum Writing - Social Studies:**

Objective: Continue to write Social Studies curriculum that is aligned to the Common Core/Core Content State Standards for implementation for the 2014-2015 school year. This will include an initial meeting with administration to discuss dividing up standards and creating standards based lessons.

Teachers: Brenda Falkenstein, Tina Jenetta, Jennifer Gregory, Nicole Palermo

Date and Length: June 2014 - August 2014

Cost: Not to exceed 10 hours each teacher

4 teachers x 10 hrs. x \$33.00 = \$1,320.00 (prior to July 1, 2014)

4 teachers x 10 hrs. x \$33.00 = \$1,320.00 (after July 1, 2014 and to be adjusted after completion of contract negotiations)

Funded by: Title IA

23. Summer 2014 Professional Development - **Common Core and Core Content Curriculum Writing - Writing:**

Objective: Continue to write Writing curriculum that is aligned to the Common Core/Core Content State Standards for implementation for the 2014-2015 school year. This will include an initial meeting with administration to discuss dividing up standards and creating standards based lessons.

Teachers: Bonnie Bhasin, Karen Clayton, Gail Dragon, Eileen Swan, 2nd grade teacher (TBH), Michelle Cirrincione, Karen Tropp, Mike Terlizzi, Karen Stiles, Cheryl Pataky, Michele Small, Candice Wilson

Date and Length: June 2014 - August 2014

Cost: Not to exceed 10 hours each teacher

12 teachers x 10 hrs. x \$33.00 = \$3,960.00 (prior to July 1, 2014)

12 teachers x 10 hrs. x \$33.00 = \$3,960.00 (after July 1, 2014 and to be adjusted after completion of contract negotiations)

Funded by: Title IA

24. Summer 2014 Professional Development - **Aligning Texts for PARCC and Benchmark Assessments:**

Objective: Work on creating a curriculum map for the 2014-2015 school year, pairing texts, reordering assessments, assessing different standards, and lesson planning.

Teachers: Bonnie Bhasin, Karen Clayton, Gail Dragon, Sandy Rambo, Jessica Ballinghoff, Michelle Cirrincione, Karen Tropp, Mike Terlizzi, Karen Stiles, Cheryl Pataky, Michele Small, Candice Wilson

Date and Length: July 2014

Cost: Not to exceed 20 hours each teacher

12 teachers x 20 hrs. x \$33.00 = \$7,920.00 (prior to July 1, 2014)

12 teachers x 20 hrs. x \$33.00 = \$7,920.00 (after July 1, 2014 and to be adjusted after completion of contract negotiations)

Funded by: Title IA

25. Summer 2014 Professional Development - **Common Core and Core Content Curriculum Writing - Math:**

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Objective: Work on creating a curriculum map for the 2014-2015 school year, reordering the standards, breaking units up into smaller assessments, and creating assessments to use throughout the units.

Teachers: Bonnie Bhasin (10 hours), Karen Clayton (10 hours), Gail Dragon (10 hours), Kelly Kolody, Dawn Egan, Brenda Falkenstein, Sheree Buttari, Lauren Murray, Michelle Marino, Rick Koch, Mary Ellen Haldeman

Date and Length: July 2014

Cost: Not to exceed 20 hours each teacher

11 teachers x 20 hrs. x \$33.00 = \$7,260.00 (prior to July 1, 2014)

11 teachers x 20 hrs. x \$33.00 = \$7,260.00 (after July 1, 2014 and to be adjusted after completion of contract negotiations)

Funded by: Title IA

26. Summer 2014 Professional Development - **Modifying Benchmarks and Other Assessments:**

Objective: To modify the assessments that have been created by the regular education teachers

Teachers: Audrey Cullen, Jennifer Melillo, Kristy Taylor, Christine Fellona, Kim Schultz (10 hours), Andrea DiSalvo, Karen Pickering, Cheryl Prescott, Mike O'Brien, BD teacher (TBH), Christine Procopio (10 hours)

Date and Length: August 2014

Cost: Not to exceed 20 hours each teacher

11 teachers x 20 hrs. x \$33.00 = \$7,260.00 (prior to July 1, 2014)

11 teachers x 20 hrs. x \$33.00 = \$7,260.00 (after July 1, 2014 and to be adjusted after completion of contract negotiations)

Funded by: Title IA

27. Summer 2014 Professional Development - **Foundations:**

Objective: Train teachers to use Foundations, a program that provides children of varying learning abilities a foundation for reading and spelling.

Teachers: Karen Clayton, Gail Dragon, Bonnie Bhasin, Eileen Swan, 2nd grade teacher (TBH), Karen Pickering, Cheryl Prescott, Audrey Cullen

Facilitators: Adrienne McManis, Katie Agresta

Date and Length: July 23, 2014; 10:00 AM - 12:00 PM

Cost: 9 teachers x 2 hrs. x \$33.00 = \$594.00 (to be adjusted after completion of contract negotiations)

2 teachers x 2 hrs. PD Preparation x \$33.00 = \$132.00 (to be adjusted after completion of contract negotiations)

Total = \$726.00 (to be adjusted after completion of contract negotiations)

Funded by: Title IA

28. Summer 2014 Professional Development - **Marzano:**

Objective: Provide teachers with more information about evaluations.

Teachers:

Facilitators: Lynn DiPietropolo and Adrienne McManis

Date and Length: Date to Be Determined (after July 1, 2014)

Cost: Teachers TBD x 2 hrs. x \$33.00 = TBD (to be adjusted after teacher selection and completion of contract negotiations)

Total = TBD (to be adjusted after teacher selection and completion of contract negotiations)

Funded by: Title IA

29. Summer 2014 Professional Development - **Common Core and Core Content Curriculum Writing - Physical Education:**

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Objective: Continue to write curriculum that is aligned to the state standards for physical education for the 2014-2015 school year.

Teachers: Jim Butz, Alicia Heverly

Date and Length: June 2014 - August 2014

Cost: Not to exceed 10 hours each teacher

2 teachers x 10 hrs. x \$33.00 = \$660.00 (prior to July 1, 2014)

2 teachers x 10 hrs. x \$33.00 = \$660.00 (to be adjusted after completion of contract negotiations)

Funded by: Title IA

30. Workshop/Meeting Requests:

- a. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: Title III Consortium Meeting
 LOCATION: Lindenwold Administration Bldg., Lindenwold, NJ
 DATE: May 30, 2014
 COST: \$0.00
 SPONSOR: Lindenwold School District/Title III Consortium

- b. EMPLOYEE: Katie Agresta
 WORKSHOP: Gearing Up for PARCC: It's Easier Than You Think
 LOCATION: Atlantic Cape Community College, Mays Landing, NJ
 DATE: June 12, 2014
 COST: \$0.00
 SPONSOR: Association for Language Arts Teachers of NJ

- c. EMPLOYEE: Jose Cruz
 WORKSHOP: Mold Management and Prevention
 LOCATION: Indian Springs Country Club, Marlton, NJ
 DATE: July 15, 2014
 COST: \$0.00
 SPONSOR: BCIP

- d. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: Marzano Training Sessions
 LOCATION: Vineland Public Charter School, Vineland, NJ
 DATE: August 18, 19, and 20, 2014
 COST: \$0.00
 SPONSOR: Vineland Public Charter School

- e. EMPLOYEE: Adrienne McManis
 WORKSHOP: Marzano Training Sessions
 LOCATION: Vineland Public Charter School, Vineland, NJ
 DATE: August 18, 19, and 20, 2014
 COST: \$0.00
 SPONSOR: Vineland Public Charter School

31. School Activities:

- a. EVENT: **"The Wizard of Oz" Fundraiser - T-Shirt Sale**
 FACULTY SPONSOR: Sal Mazzocca
 DATE: See note below
 NOTE: The school would purchase the shirts from Cosmic Tees in Williamstown, NJ at \$9.00 per shirt. The shirts would be sold to the students at \$12.00 per shirt, amounting to a \$3.00 profit per shirt sold. The students would fill out order forms in September

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2014 and the shirts would be processed and distributed in September 2014.

- b. **EVENT:** **Sports Physicals**
FACULTY SPONSOR: Mary Beth Hernandez
SCHOOL PHYSICIAN: Francis C. Meeteer, D.O.
DATE: July 25, 2014
TIME: Beginning at 7:15 AM for pre-screening
LOCATION: Nurse's Office
PARTICIPANTS: Student athletes in grades 5-7 are invited to attend.

32. Community Use of Facilities:

- a. **ORGANIZATION:** Community Education
EVENT: **Instrumental Summer Music Camp 2014**
PERSONS IN CHARGE: Ryan Roemer and William Conn
PURPOSE: This program will offer instrumental music students lessons and ensemble rehearsals over the summer. This is offered as an incentive to keep students involved all year round to maintain and increase levels of ability and performance.
DATES: Mondays, Tuesdays, Wednesdays; August 4, 2014 through August 20, 2014
TIME: 9:00 AM - 12:00 PM
LOCATION: Music room, computer lab, and MPR stage
PARTICIPANTS: CES music students and opening up to Pine Hill Middle School music students
NOTE: Registrants will be charged \$45.00 to attend. Community Education will receive 10% of the total registration fees collected with the balance divided equally between Ryan Roemer and William Conn. At the conclusion of the three-week mini-camp, a solo/ensemble performance will be offered, either during the day or in the evening. (Dates/times to be determined.)

Approval of motions 1 through 32 above:

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mr. Dilworth
MOTION CARRIED: 6-0-1
(Mr. Dilworth abstained from #7 and #8 only. Mr. Weyland abstained from #10 only. Mrs. Buchalter abstained from #1, #2, and #3 only.)

SUPERINTENDENT'S REPORT = A D D E N D U M

33. Employment of the following personnel for the 2014-2015 year, contingent upon satisfactory criminal history review:

- a. **POSITION:** Special Education Teacher (10 months), BD "Gold Stars"
NAME: Donna Barker
SALARY: \$46,000.00 per year (to be adjusted after completion of contract negotiations)
STEP: 1 BA
START DATE: September 1, 2014
- b. **POSITION:** Special Education Teacher (10 months), Inclusion
NAME: Kristy Taylor

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SALARY: \$46,000.00 per year (to be adjusted after completion of contract negotiations)
 STEP: 1 BA
 START DATE: September 1, 2014
 NOTE: Upon receipt of Master's Degree transcripts, salary will be adjusted to 1 MA (to be adjusted after completion of contract negotiations)

34. Summer 2014 Professional Development - **Standards-Based Report Card Development:**

Objective: To update our report cards to include state standards.

Teachers: Clayton, Bhasin, Dragon, Swan, Kolody, Rambo, Frantz, Egan, Ballinghoff, Cirrincione, Falkenstein, Terlizzi, Tropp, Buttari, DiSalvo, Jennetta, Murray, Prescott, Stiles, Pataky, Marino, Fellona, Gregory, Koch, Schultz, Small, Procopio, Gundaker, O'Brien, Haldeman, Wilson, Palermo, Magilton, Agresta, Batchelor, Butz, Heverly, Rodriguez, English, Mazzocca, Pickering, Cullen, Melillo.

Date and Length: June 2014, 2 hrs each

Cost: Not to exceed 2 hours total

43 teachers x 2 hrs x \$33.00 = \$2,838.00

Funded by: Title IA

35. Workshop/Meeting Requests:

- a. EMPLOYEE: Lynn DiPietropolo
 WORKSHOP: Title I Technical Assistance
 LOCATION: EIRC South, Mullica Hill, NJ
 DATE: July 11, 2014
 COST: \$0.00
 SPONSOR: NJ Department of Education, Office of Supplemental Educational Programs
- b. EMPLOYEE: Adrienne McManis
 WORKSHOP: Title I Technical Assistance
 LOCATION: EIRC South, Mullica Hill, NJ
 DATE: July 11, 2014
 COST: \$0.00
 SPONSOR: NJ Department of Education, Office of Supplemental Educational Programs

Approval of motions 33 through 35 above:

MOVED BY: Mrs. Suckle
 ON ROLL CALL VOTE:

SECOND BY: Mr. Dilworth
 MOTION CARRIED: 7-0-0

VIII. **SECRETARY'S REPORT:**

Items for Action - The Superintendent recommends approval of the following items:

1. The payment of the following bill lists from the General Account:

<u>Bill List and Check Register</u>	<u>Amount</u>	
1. List # 1 (Community Education)	\$2,130.58	(Attachment VIII-1.1)
2. List # 2	\$291,742.54	(Attachment VIII-1.2)
3. List # 3	\$624.45	(Attachment VIII-1.3)
4. List # 4	\$418,585.59	(Attachment VIII-1.4)
5. List # 5 (Payroll)	\$209,849.96	(Attachment VIII-1.5)
6. List # 6 (Payroll)	\$211,378.80	(Attachment VIII-1.6)

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2. Approve transfers in the amount of \$63,202.94. (*Attachment VIII-2*)

3. 2014-2015 IDEA Allocations: (*Attachment VIII-3*)

- | | |
|---------------|-----------|
| a. IDEA Basic | \$127,574 |
| b. Preschool | \$ 2,933 |

4. 2014-2015 No Child Left Behind Allocations:

- | | |
|--------------|-----------|
| a. Title I | \$289,923 |
| b. Title II | \$ 39,908 |
| c. Title III | \$ 2,554 |

These allocations are \$23,206 less than 2013-2014.

5. In accordance with N.J.A.C. 6A:23A-14.4(a), resolved to deposit anticipated current year surplus not to exceed \$200,000 into Tuition Reserve account at year end.

6. In accordance with N.J.A.C. 6A:23A-14.4(a), resolved to deposit anticipated current year surplus not to exceed \$300,000 into Capital Reserve account for projects in our Long Range Facilities Plan.

7. Resolution from Burlington County Insurance Pool Joint Insurance Fund to apply surplus in the amount of \$4,356 to the 2014-2015 premium. (*Attachment VIII-7*)

8. Close out all checking accounts with Beneficial Bank and transfer funds to TD Bank.

9. Participate in Middlesex Regional Educational Services Commission for cooperative pricing for the 2014-2015 school year for supplies.

10. Resolve adopting Section 125 Plan to pre-tax employee contributions for all health insurance and to enable cash-in-lieu of benefits.

11. Permission for the Superintendent and Business Administrator to make transfers and pay the bills for the end of the month of June 30, 2014 prior to the July board meeting.

12. Inter-Local Agreement between Clementon Board of Education and Borough of Clementon for IT services for the 2014-2015 school year.

13. Source4Teachers revised rate agreement for the 2014-2015 school year:

- | | |
|--------------------------------|---------|
| a. Daily Rate for Teachers: | \$75.00 |
| b. Full-time Retired Teachers: | \$90.00 |
| c. Instructional Aide: | \$70.65 |

14. Mission One for Instructional Aides for the 2014-2015 school year:

- | | |
|----------------|---------|
| a. Daily Rate: | \$70.65 |
|----------------|---------|

15. 2014-2015 Transportation Bids as follows:

	<u>McGough</u>	<u>Hillman</u>
Soccer	\$275	\$274
Basketball	\$275	\$274
Softball	\$275	\$350
Baseball	\$275	\$350

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16. State Contract for supplies through Middlesex Regional Educational Services Commission for the 2014-2015 school year. State Contract # 7774164200. (*Attachment VIII-16*)
17. Lease purchase 35 computers and monitors through Middlesex Regional Educational Services Commission for 36 months at 2.5% interest rate with First Hope Bank. Total cost: \$27,733.14
18. Waste/Recycling Bid 199GTSDCPS with Gloucester Township Public Schools for the 2014-2015 school year with Waste Management as the lowest bidder. (There will be a savings of \$1,176 for the year.) (*Attachment VIII-18*)
- | | |
|--------------------------|------------|
| Waste Service Costs: | \$3,640.00 |
| Recycling Service Costs: | \$1,260.00 |
19. Willowglen Academy tuition for the 2014-2015 school year for 210 days for student # 2279 in the amount of \$57,145.20.
20. Bancroft extended school year tuition for student # 1806 in the amount of \$14,650.24.
21. Award janitorial quotes for the 2014-2015 school year as follows:
- | | |
|--------------------------------|------------|
| a. South Jersey Paper | \$1,001.60 |
| b. Scoles Floorshine, Inc. | \$3,716.90 |
| c. State Chemical | \$1,041.00 |
| d. General Chemical and Supply | \$1,270.00 |
22. Liberty Health Services for a one-on-one LPF for the 2014-2015 school year at a rate of \$42.00 per hour.

ITEM #22 DELETED FROM AGENDA.

23. Acceptance of the Treasurer's Report and Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 31, 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A - 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Treasurer's report) (*Attachment VIII-23*)
(Secretary's report) (*Board Book*)

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 31, 2014. The Treasurer's Report and Secretary's report are in agreement for the month of May 31, 2014.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Approval of motions 1 through 21 above and motion 23 above:

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mrs. Paranzino
MOTION CARRIED: 7-0-0

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IX. PRESENTATIONS:

- *2013-2014 DARE Essay and Poster Winners*

X. CORRESPONDENCE:

1. May 2014 Nutri-Serve Update
2. Post Program Report from Joanne Clement from the NJ Association of School Business Officials 52nd Annual Conference.

XI. COMMITTEE REPORTS:

1. Administrative Evaluation
(*Chairperson - Randall Freiling*)
 - Mr. Freiling was not present for a report.
2. Building and Maintenance
(*Chairperson - William Weyland*)
 - Mr. Weyland reported that the Committee met to discuss the following projects, some of which have been completed:
 - Re-roofing of the D-Wing
 - Bathroom partitions
 - Hot water heater
 - Replace concrete in front of building
 - Repave the large playground area
 - Use recycled materials
 - Replace exhaust fans
 - Replace pumps
 - Grant for new HVAC controls
 - Everything on the Long Range Facilities Plan
 - We will try to bundle the projects for grant funds and security issues. We will meet with Garrison Architects to see how to put everything together.
 - Also, sand and paint the sign out front of the building.
3. Camden County Educational Services Commission
(*Representative - Virginia de Haan; Alternate - William Weyland*)
 - Mrs. de Haan reported that they had a meeting and voted on last month's bills. The Commission began negotiations with the teachers.
4. Camden County School Boards Association
(*Representatives - John Romer and William Weyland*)
 - Mr. Romer was not present for a report.
5. Community Education and Extra-Curricular Information
(*Chairperson - John Romer*)
 - Camp Clementon Attendance Record - May 2014 (*Attachment XI.5a*)
 - Mr. Romer was not present for a report.
6. Policy
(*Chairperson - Irene Buchalter*)
 - Mrs. Buchalter reported that policies had minor changes and were board approved.
7. Common Core Curriculum and Technology
(*Chairperson - Ellen Suckle*)

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Mrs. Suckle reported on the following:

Summer Professional Development

- Each summer we have workshops with the teachers. On the agenda are the workshops we are conducting. They include alignment of assessment and curriculum with PARCC.

Standards Based Report Cards

- We have updated our report cards to include standards from the Common Core for reading and math. Attached is a sample of the skills that the parents will be able to see on a report card. We are using a rubric system for the skills and a grading system for the subject grades. More information is listed on the grading policy that was sent out. The teachers have been working on their report cards with administration.
- The committee discussed the state requirements for a gifted and talented program.

Gifted and Talented

- We need to have an identification process in place which we already do. We will use NJASK, STAR, IRLA, teacher recommendations as part of the process to identify the students for each teacher.
- Educational services need to be provided and they can be in the form of instructional modifications which can include classroom-based differentiated instruction. The teachers are currently able to do this in their classrooms with all levels of learners. They are also incorporating this piece in their written curriculum throughout the year to address advanced learners. We are also using the IRLA which is an individualized reading program that allows the students to read independently at their level and work on skills that they are ready to learn. In addition, in order for the teachers to get a higher score on their evaluation, they are required to have differentiated instruction that includes developing lessons that address the advanced learners, as well as the lower level students.

Professional Development Plans (PDPs)

- Information about PDPs was sent out in a previous email to the entire board.

Technology

- This month, the Technology Department monitored the PARCC field test, which - after a few initial speedbumps - went smoothly. We will be installing another lab's worth of new PCs over the summer, and this will bring our three computer labs up to excellent performance standards for when the actual PARCC test is administered next year.
- We will also be submitting final data for the NJ Smart SID and SMID Management uploads at the end of the month. After that, there are several submissions due at the beginning of August.
- In addition, we are slated to upgrade our internet service in July or August. We are currently working with Comcast project engineers to make this switch. The bandwidth of our internet connection will double from 10 Mbps to 20 Mbps.
- Finally, we will be submitting our final export files from Real Time to Genesis after the students and teachers have finished for the summer. We also anticipate having Genesis' implementation team out for several summer training sessions.

8. Finance

(Chairperson - Virginia de Haan)

- Mrs. de Haan reported that the bills were paid. The Business Office is in the process of closing out for the year and starting to work on purchasing for the 2014-2015 school year.

9. Legislation

(Representative - William Weyland)

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- Mr. Weyland had nothing to report.

10. Personnel

(Chairperson - Sara Paranzino)

- Mrs. Paranzino stated that the Personnel Committee met to discuss the contract for the Business Administrator.

MOTION: Submission of the contract for Joanne Clement, Business Administrator, for the 2014-2015 school year, for County approval.

MOVED BY: Mrs. Suckle
ON ROLL CALL VOTE:

SECOND BY: Mrs. Paranzino
MOTION CARRIED: 6-0-1
(Mr. Weyland abstained.)

11. Pine Hill Board of Education

(Representative - Randall Freiling)

- Minutes from the April 29, 2014 Worksession/Regular Business Meeting (*Attachment XI-11.a*)
- Mr. Freiling was not present for a report.

12. Municipal Liaison

(Representative - Randall Freiling)

- Mr. Freiling was not present for a report.

13. Home and School Association

(Representative - Virginia de Haan)

- Mrs. Rappold reported that the Home and School did not meet. The next meeting is scheduled for September.

14. Negotiations

(Chairperson - Ellen Suckle)

- Mrs. Suckle reported that we are at an impasse. The CEA wore ribbons at graduation and on the last day of school the teachers wore t-shirts stating, "CEA, proudly serving our Community".

XII. OTHER INFORMATION:

1. Discussion Items:

- 2014-2015 School Calendar, revised for change in early dismissal time (*Attachment XII-1.a*)

2. Clementon School Information:

- Enrollment Report - June 18, 2014 (*Attachment XII-2.a*)
- Nurse's Reports - May 1, 2014 - May 31, 2014 and June 1, 2014 through June 18, 2014 (*Attachment XII-2.b*)
- Administrative Report - May 2014 (*Attachment XII-2.c*)

3. Fire and Security Drills:

May 2014 - Drill Type	Date	Time
Security (Lockdown)	05/28/14	10:12 AM
Fire	05/30/14	08:52 AM

Next year for graduation, the board members should be acknowledged. Also, we should invite the superintendents from Pine Hill and Camden County Technical School.

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XIII. PUBLIC:

No public present.

XIV. EXECUTIVE SESSION:

The Clementon Board of Education will go into Executive Session in accordance with Resolution # 62314 for the purpose of personnel.

MOTION: To move into Executive Session at 8:25 PM.

MOVED BY: Mrs. Suckle **SECOND BY:** Mr. Dilworth
ON ROLL CALL VOTE: **MOTION CARRIED:** 7-0-0

Mr. Weyland left the meeting at 8:25 PM.

MOTION: To move out of Executive Session at 8:30 PM.

MOVED BY: Mrs. Suckle **SECOND BY:** Mr. Dilworth
ON ROLL CALL VOTE: **MOTION CARRIED:** 6-0-0

MOTION: To submit approve completion of goals of superintendent for the 2013-2014 school year to the Executive County Superintendent.

MOVED BY: Mrs. Suckle **SECOND BY:** Mr. Dilworth
ON ROLL CALL VOTE: **MOTION CARRIED:** 6-0-0

XV. ADJOURNMENT:

MOTION: To adjourn the meeting at 8:35 PM.

MOVED BY: Mr. Dilworth **SECOND BY:** Mrs. Rappold
ON ROLL CALL VOTE: **MOTION CARRIED:** 6-0-0

Respectfully submitted,

Joanne E. Clement, Board Secretary
 July 28, 2014